

# Department of CRIMINAL JUSTICE TRAINING

KENTUCKY JUSTICE AND PUBLIC SAFETY CABINET

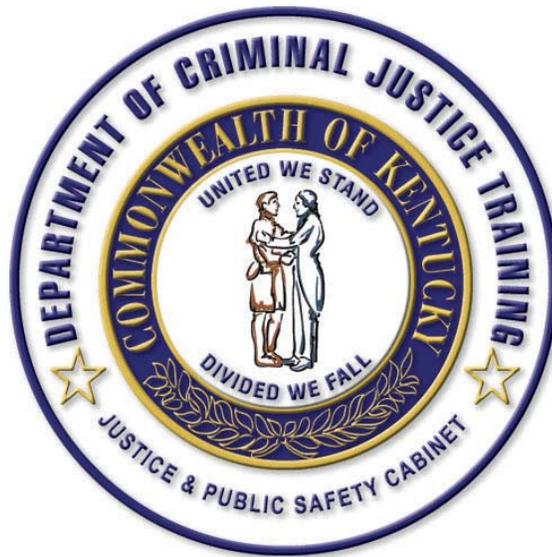


## 2014 Training Schedule



[www.docjt.ky.gov](http://www.docjt.ky.gov)





The Department of Criminal Justice Training does not discriminate on the basis of race, color, national origin, sex, age, religion, or disability. This agency will provide, on request, reasonable accommodations including auxiliary aids and services necessary to afford an individual with a disability an equal opportunity to participate in all services, programs and activities.

The Department of Criminal Justice Training is committed to full compliance with the spirit and intent of all provisions of the Americans with Disabilities Act and equal employment opportunity.

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# DIRECTORY

<b>General Information</b>	(859) 622-1328	
<b>Commissioner's Office</b>	(859) 622-6165	
<b>Deputy Commissioner</b>	(859) 622-8081	
<b>General Counsel</b>	(859) 622-3073	
<b>Communications Office</b>	(859) 622-6863	
<b>Advanced Individual Training Branch</b>	(859) 622-2209	Fax: (859) 622-8131
Investigations Training Section	(859) 622-8993	
Patrol/Traffic Training Section	(859) 622-8182	
Louisville Training Section	(502) 429-7480	Fax: (502) 429-7481
<b>Basic Training Branch</b>	(859) 622-5032	Fax: (859) 622-5913
DUI Enforcement Section	(859) 622-2309	Fax: (859) 622-5081
Evaluation Section	(859) 622-4797 <b>or</b> (859) 622-5883	Fax: (859) 622-5913
General Studies	(859) 622-4797 <b>or</b> (859) 622-5883	
<b>Carrying Concealed Deadly Weapons</b>	(859) 622-2299	Fax: (859) 622-8387
<b>Compliance Section</b>	(859) 622-5924	Fax: (859) 622-1843
<b>Invoices for Pay Agencies</b>	(859) 622-3454	
<b>Director of Administration</b>	(859) 622-8081	
<b>Director of Training Operations</b>	(859) 622-2221	
Instructional Design	(859) 622-5930	
Distance Learning	(859) 622-7564	
<b>Director of Training Support</b>	(859) 622-8081	
<b>Grant Funding</b>	(859) 622-5002	Fax: (859) 622-8256
<b>Kentucky Law Enforcement Council</b>	(859) 622-6218	Fax: (859) 622-5943
<b>KLEFPF Office (Pay Incentive)</b>	(859) 622-2224	Fax: (859) 622-5943
<b>Kentucky Leadership Institute Branch</b>	(859) 622-6591	
Legal Training Section	(859) 622-3801	Fax (859) 622-6578
Leadership Development Section	(859) 622-2213	Fax: (859) 622-1670
Telecommunications Training Section	(859) 622-3386	Fax: (859) 622-5024
Advanced Telecommunications Training Section	(859) 622-5046	Fax: (859) 622-6857
<b>Records Section</b>	(859) 622-5055	Fax: (859) 622-8387
<b>Registration Section (Class Availability)</b>	(859) 622-1328	Fax: (859) 622-2740
	(859) 622-6253 <b>or</b> (859) 622-2225	
<b>Skills Training Branch</b>	(859) 622-2216	Fax: (859) 622-8570
Physical Training & Def. Tactics Section	(859) 622-2216	Fax: (859) 622-6825
Vehicle Operations Section	(859) 622-3546	Fax: (859) 622-8621
Firearms Section	(859) 622-8300	Fax: (859) 622-8570
<b>Staff Services</b>	(859) 622-2912	Fax: (859) 622-5886



## **KENTUCKY LAW ENFORCEMENT COUNCIL**

The Kentucky Law Enforcement Council is responsible for certification or approval of curricula, instructors, and schools conducting peace officer training for purposes of the Kentucky Law Enforcement Foundation Program Fund (KLEFPF) pay incentive, the Peace Officer Professional Standards Act, the Telecommunicator Professional Standards Act and the Certified Court Security Officer Standards Act. The Department of Criminal Justice Training has obtained certification for all law enforcement officer courses contained in this schedule of classes, unless otherwise noted. Other courses may also be approved. Please contact the KLEC office to inquire about getting an outside course pre-approved.

### **Peace Officer Professional Standards (POPS)**

The Peace Officer Professional Standards Act establishes minimum qualifications for employment and certification as a peace officer in Kentucky. The Kentucky Law Enforcement Council has been authorized by statute to administer the certification process.

### **Telecommunicator Professional Standards (TPS)**

The Telecommunicator Professional Standards Act establishes minimum qualifications for certification as a telecommunicator in Kentucky. The Kentucky Law Enforcement Council has been authorized by statute to administer the certification process.

### **Certified Court Security Officer Standards (CCSO's)**

The Certified Court Security Officer Standards Act establishes minimum qualifications to maintain employment, for pre-employment and certification as a court security officer in Kentucky. The Kentucky Law Enforcement Council has been authorized by statute to administer the certification process.

### **Career Development Program**

The Kentucky Law Enforcement Council is also responsible for the Career Development Program. The program is open to law enforcement officers/telecommunicators, and provides structure to the training process through career tracking. The program will acknowledge and reward officers and telecommunicators whose training and academic efforts are aligned with career objectives.

For additional information regarding the Kentucky Law Enforcement Council, please contact:

*Kentucky Law Enforcement Council  
Funderburk Building, ECU  
521 Lancaster Ave.  
Richmond, KY 40475-3102  
Phone: (859) 622-6218 Fax: (859) 622-5943*

## **PEACE OFFICER TRAINING REQUIREMENTS**

**Basic Training:** KRS 15.380 to KRS 15.404 requires the certification of State Police officers, city, county, and urban-county police officers, deputy sheriffs (except those identified in KRS 70.045 and 70.263(3)), state or public university safety and security officers, school security officers, airport safety and security officers, Alcoholic Beverage Control field representatives and investigators, and investigators of the Division of Insurance Fraud.

To be certified, KRS 15.404 requires peace officers to successfully complete, within one year of appointment or employment, 768 hours of basic training at a school certified or recognized by the Kentucky Law Enforcement Council. This includes all full-time, part-time, and auxiliary officers, whether paid or unpaid.

Exempted from the basic training requirements are sheriffs, coroners, constables, jailers, Racing Commission security officers, and the Commissioner of State Police. Federal peace officers cannot be certified.

**In-Service Training:** KRS 15.404 requires peace officers annually to successfully complete 40 hours of in-service training approved by the Kentucky Law Enforcement Council. Courses must be approved prior to attendance for KLEFPF/POPS credit. Exempt from the in-service training requirements are sheriffs, coroners, constables, jailers, Racing Commission security officers, and the Commissioner of the State Police.

**Mandatory Training:** KRS 15.334 stipulates that peace officers will take mandatory training classes approved by the Kentucky Law Enforcement Council. DOCJT offers **Mandatory Training – Online** to satisfy that requirement.

In accordance with SAFETEA-LU, the Work Zone Safety and Mobility Rule, and the Final Rule published by the Federal Highway Administration, all uniformed law enforcement officers that perform duties within these work zones must be trained using training specific to job requirements. DOCJT offers **Mandatory Training – Online – Work Zone Safety**, by request, to satisfy that requirement.

## **COURT SECURITY OFFICER TRAINING REQUIREMENTS**

To be certified, KRS 15.3971 requires court security officers, hired on or after June 26, 2007, to successfully complete, within one year of employment, 80 hours of approved basic training, recognized by the Kentucky Law Enforcement Council. This includes all full-time and part-time court security officers.

**In-Service Training:** KRS 15.3975 requires all court security officers must successfully complete 40 hours of biennial in-service training that has been approved by the Kentucky Law Enforcement Council and that is appropriate to the officer's responsibilities.

## **TELECOMMUNICATIONS TRAINING REQUIREMENTS**

**Telecommunications Training:** KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications, on a full time basis at a CJIS agency, to successfully complete the Public Safety Dispatch Academy within six months of their employment. Full-time law enforcement telecommunicators in the state of Kentucky are also required to successfully complete eight hours of Telecommunications in-service training each calendar year thereafter (KRS 15.560(2)).

KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications, on a full time basis at a non-CJIS agency, to successfully complete the Public Safety Dispatch Academy within twelve months of their employment. Full-time law enforcement telecommunicators in the state of Kentucky are also required to successfully complete eight hours of Telecommunications in-service training each calendar year thereafter (KRS 15.560(2)).

## Obtaining Credit for Out-of-State Basic Training

The Kentucky Law Enforcement Council can review an officer's law enforcement basic training from another state for reciprocity. An officer or agency must submit by fax, e-mail or mail the following information for consideration:

- A copy of the topics and hours of the basic course taken including hours per class and total number of hours completed; and,
- A copy of the graduation certificate.
- Proof that the officer has worked full time in the state as a peace officer in which he graduated for a minimum of one year.

The Executive Director shall verify that the officer has successfully completed a basic training course that was certified or approved by the peace officer standards and training council in the state where it was taken. The basic training must meet or exceed the approved basic training that was taught in Kentucky for the same year it was completed out of state. **Failure to meet this standard will require the applicant officer to attend the current Kentucky Basic Training Course in its entirety.**

If the officer graduated basic training after December 1, 1998, the applicant must meet all 17 Peace Officer Professional Standards including the physical agility, suitability screener, polygraph and drug screen, prior to hiring.

If approved, in order to become certified, the officer must successfully complete the following courses within a year of his hire date:

- Basic Officer Skills
- Legal Update: Constitutional Procedure
- Legal Update: Penal Code
- Kentucky Homeland Security
- LEN Prevention & Deterrence of Terrorist Acts

Kentucky Law Enforcement Council  
Funderburk Building, ECU  
521 Lancaster Ave  
Richmond, KY 40475-3102  
Phone: 859-622-6218  
Fax: 859-622-5943

## **Obtaining Credit for In-Service Training**

The Kentucky Law Enforcement Council must approve any course taken for certification or KLEFPF credit. All law enforcement courses listed in this schedule of classes have been approved, unless otherwise noted. For any outside training courses, please contact the Kentucky Law Enforcement Council prior to taking the course to verify if it is approved. To obtain approval for an outside course, proper paperwork must be submitted 30 days prior to a Council meeting.

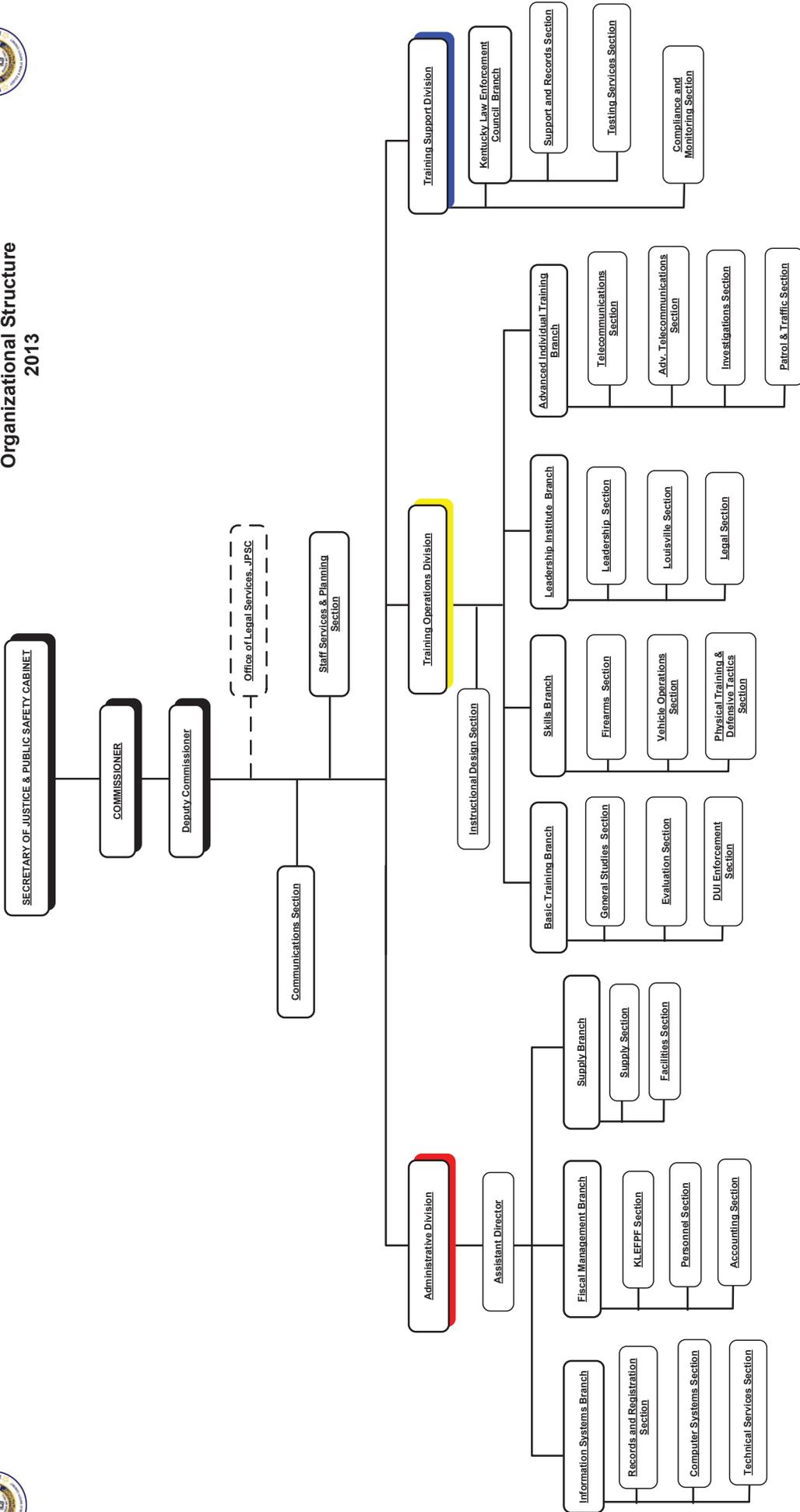
Except in unusual circumstances, the Council does not approve for training credit:

- Conferences where attendance is not mandatory and recorded
- Courses that are not tested
- Courses that are submitted after the fact
- Courses less than 8 hours
- Seminars





# Department of Criminal Justice Training Organizational Structure 2013





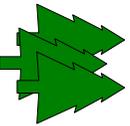
Exit 87



52

Lancaster Road

To Downtown Richmond



DOCJT Student Parking Only

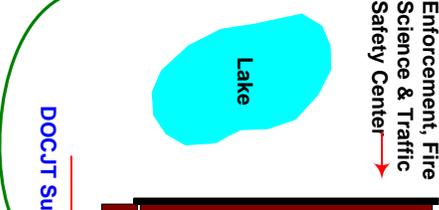
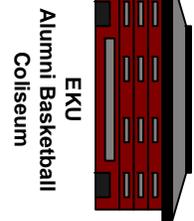


Hummel Planetarium

Carl Perkins Building

876

Eastern By-Pass



Robert R. Martin Law Enforcement, Fire Science & Traffic Safety Center

Stratton Building



DOCJT Employee Parking Only

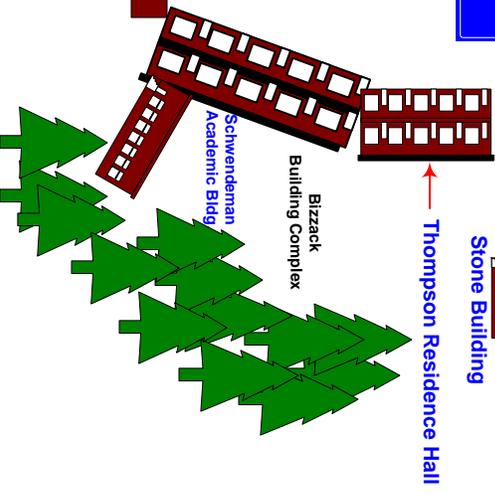
DOCJT Student Parking Only



McKinney Skill Complex



Indoor Firing Range



Thompson Residence Hall

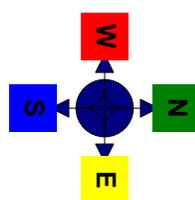
Stone Building

Bizzaack Building Complex

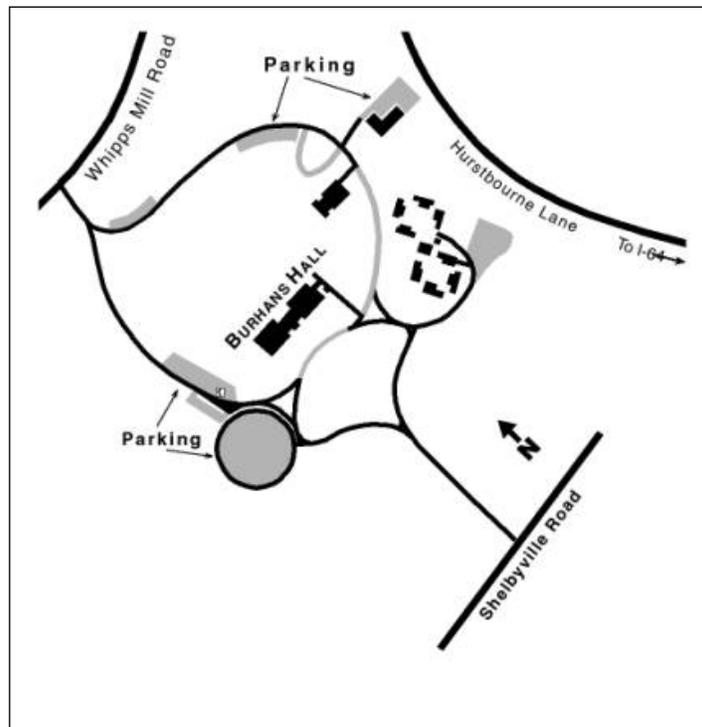
Schwendenman Academic Bldg

DOCJT Funderburk Building

DOCJT Supply



**Department of Criminal Justice Training  
Louisville Field Office Training Site  
University of Louisville, 9001 Shelbyville Road  
Burhans Hall (Ground Floor) 502-429-7480**





# REGISTRATION

## Frequently Asked Questions

**Q. How does a person apply for a course offered by the Department of Criminal Justice Training?**

- A. Agencies who have administrators registered in the Training Registration Information System (TRIS) may register online. Or, the agency training officer (or designee) should fill out **DOCJT Form #29-1, Agency Requests for Training**, to register persons for **any** class. The training officer or agency head must sign the form.

Fax the form to (859) 622-2740, or e-mail to [docjt.registration@ky.gov](mailto:docjt.registration@ky.gov) or mail to:  
Department of Criminal Justice Training, Attention Registration, Funderburk Building, EKU,  
521 Lancaster Avenue, Richmond, KY 40475-3102.

**Q. What is the Form 45? Why is it required and how is it different from the POPS Forms, Medical Examination Report (G-1) and Peace Officer's Professional Standards Medical Screening Guidelines (G-3)?**

- A. The Form 45 is the Basic Training Medical Confirmation required to be completed within 120 days of the recruit's scheduled entry date into DOCJT's Law Enforcement Basic Training. The form states that a physician is confirming that a recruit has been examined and is in full compliance with the criteria listed in the Medical Screening Guidelines as stated in the G-3.

**Q. When will I receive notification that I have been accepted for a class?**

- A. Applications are date stamped and processed on a first-come, first-served basis. You will receive written confirmation once your application has been processed. Agency TRIS users may view processed application in TRIS.

**Q. Is there room in a particular class?**

- A. The DOCJT's website lists all currently available classes. Please check out <http://docjt.ky.gov/TrainingSchedule>.

**Q. May I substitute a person for one already approved for a class?**

- A. Yes, but only under extenuating circumstances.

**Q. If I am currently approved for training and I transfer to another agency, how does this affect my enrollment?**

- A. If an individual terminates employment, or transfers from their current agency to another agency, that individual will be cancelled from all classes and must reapply through their new agency.

**Q. What if I fail a course?**

- A. All training courses taken at the DOCJT are provided to eligible participants without cost, including free room and board, where applicable. However, in the event an individual is unsuccessful in completing a course, he or she is responsible, under 503 KAR 3:030, for paying any applicable fees for repeating or taking a course in substitution for the failed course.

**Q. When will I be billed for a course failure?**

- A. Immediately after a course retest failure.

**Q. What are the training priorities for admission to DOCJT peace officer classes?**

**A.** Based on the need for training and the date the request is received, the training priorities are:

1. Full-time and part-time sworn peace officers or deputy sheriffs taking the course for certification or KLEFPF purposes.
2. Auxiliary law enforcement officers taking the course for certification purposes.
3. Full-time sworn police officers or deputy sheriffs taking the course for Professional Certificate purposes.
4. Other criminal justice system personnel.
5. Special Deputies (must pay for training).

**Q. What are the training priorities for admission to telecommunicator courses?**

**A.** Based on the need for training and date the request is received, the training priorities are:

1. Full-time and part-time law enforcement telecommunication employees taking the course for telecommunications certification.
2. Other telecommunications employees.

**Q. I completed basic training and am POST certified in another state. Does my training transfer?**

**A.** Kentucky requires peace officers to complete basic training within one year of their date of employment. If you completed basic training in another state, your training may transfer under certain conditions. Please see Page 6 for further information.

**Q. What is the difference between a “Hosted” course and a regular DOCJT course?**

**A.** “Hosted” means the course is KLEC approved and students will follow the usual procedure to register for the course with DOCJT.

**Q. Will a class that is not taught by DOCJT satisfy my 40 hour training requirements for KLEFPF and POPS credit?**

**A.** Classes taught at the other three (3) training academies are approved for KLEFPF and POPS credit. If you are interested in other classes please contact the KLEC Office to check if the course is approved or what must be done to have it approved.

**Q. How often may I take a particular course?**

**A.** To receive training credit, you may only retake the same course once every three years.

**Q. If I am on “Standby” for a class, how will I know if my status changes to “Accepted”?**

**A.** If your status changes, you will receive another notice. If you have not received an “Accepted” notice by two weeks prior to the date of the class, you should reapply for another class.

**Q. How do I cancel or reschedule a class I am registered for?**

**A.** Your training director or agency head must call, e-mail or send a fax message to inform the Registration Section (as soon as possible, in case we have someone on standby for the same class). You will be allowed to reschedule if there is room in another class.

**Q. What happens if I am approved for a class and I fail to attend?**

- A. If you are registered for a class and your agency fails to notify Registration (prior to the first day of class) that you will not attend, you lose your training priority. When you request another class you will be placed on the “standby” list. Failure to notify us means that we cannot replace you and may keep another person from being able to attend. Any person who has registered for two courses in one year and who has, without valid reason, failed to appear for either class, shall be required to pay full tuition charges in advance, before being permitted to enroll in another course. **Cancellation of a class is not confirmed until you receive a “Cancellation” notice.**

**Q. What do I need to do to change my name or rank in DOCJT records?**

- A. A name or rank change may be accomplished by contacting the Records Section by phone, or e-mailing to [BrandiJ.Robinson@ky.gov](mailto:BrandiJ.Robinson@ky.gov). TRIS administrators may make change to ranks within the system.

**Q. What if our agency head or address has changed?**

- A. This can be accomplished by filling out the KLEC Agency Update form and returning it via fax or mail to the contact information on the form.

**Q. If I am employed by an agency that must pay for training, what is the cost and procedure for enrollment?**

- A. Submit DOCJT Form 29-1 (and POPS Form F, page one, if applicable). If you are approved for training, an invoice will be mailed to your agency upon completion of the course. Payment is expected within 30 days from invoice date. Please remember to include the “return” portion of the invoice.

Tuition

\$600 for a full week

\$120 for each full day

\$60 for instruction that is 4 hours or less

Housing

\$15 per day (and is only available at the Richmond location)

Meals

\$17 per day

YOU MAY REPRODUCE THE FORMS ON THE FOLLOWING PAGES FOR YOUR USE OR GO TO OUR WEBSITE AT [DOCJT.KY.GOV](http://DOCJT.KY.GOV) TO PRINT FORMS.

Most forms are available in electronic format. If you want a form that can be filled out using your computer, contact [BrandiJ.Robinson@ky.gov](mailto:BrandiJ.Robinson@ky.gov).

# KENTUCKY JUSTICE AND PUBLIC SAFETY CABINET DEPARTMENT OF CRIMINAL JUSTICE TRAINING



The Department of Criminal Justice Training is pleased to provide law enforcement agencies throughout the Commonwealth the ability to register over the internet for classes, access training records, as well as search for course availability, personnel certification status and current course enrollment. The Training & Registration Information System (TRIS) can be accessed from anywhere and at any time.

What TRIS offers...

- **COURSE STATUS:** The opening screen lists current course enrollment. Cancelled, denied and standby course requests are listed at the top followed by approved courses sorted by personnel last name and course begin date.
- **CERTIFICATION:** Review POPS and TPS and/or CCSO certified personnel and their current year certification training hours. Breath Test expiration and termination dates are also available.
- **OPEN COURSES:** The TRIS system displays all available courses including location and the type of training. Course prerequisites and detailed course descriptions are also included to help determine course suitability.
- **COURSE REQUEST:** The Course Request menu displays all requested courses for an agency.
- **PERSONNEL:** The Personnel tab displays those known to be employed by an agency.
- **TRAINING COMPLETED:** TRIS provides access to training records for your personnel including the current year (KLEFPF) certified hours and total training hours completed. While not an official transcript, it provides a course completion report for an individual.

## Who can use it and how do you get it?

As head of your agency you must submit a user access authorization form for personnel that are responsible for scheduling training or training records such as training directors and administrative staff. Each person listed on the access authorization can review training records and register personnel for training. Download the form from [docjt.ky.gov/tris](http://docjt.ky.gov/tris).

Keeping up with officer skill levels and developing a training plan that meets the expectations of your agency is no small task. The Training & Registration Information System (TRIS) is a tool developed for your ease of use and convenience.

## TRAINING & REGISTRATION INFORMATION SYSTEM

For more information about the TRIS System:

PHONE: 859.622.8052

WEB: <https://docjt.ky.gov/tris>

EMAIL: [docjt.tris@ky.gov](mailto:docjt.tris@ky.gov)

## **Registering Applicants For All Basic Training Academies (Law Enforcement, Public Safety Dispatch or Court Security Officer)**

Seats will be filled on a first come first serve basis once the applicant has been identified as pre-selected (POPS, TPS, or CCSO Testing Completed).

- If applicant is pre-selected name is entered and approved for the class.
- If applicant is not pre-selected they will not be registered for class.
- Reserved slots will no longer be honored.



**Form F – Page 2**

**Kentucky Law Enforcement Foundation  
Program Fund**

***KLEFPF Participants Only***

**Instructions:** This form must be completed for full time officers of KLEFPF participating agencies whenever the following personnel action occur: Employment, transfer from full-time to part-time or part-time to full-time, separation, leave without pay or suspension without pay.

**OFFICER INFORMATION**

SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Name: \_\_\_\_\_  
*Last First MI Suffix Maiden*

**RETIREMENT SYSTEM  
(required for all new hires)**

Is this officer eligible to participate in a retirement system?  Yes  No

If yes, what date is he/she eligible to participate? \_\_\_\_\_

Officer will be participating in the retirement system listed below:

- CERS Hazardous     CERS Non - Hazardous     KERS Hazardous     KERS Non - Hazardous
- Other \_\_\_\_\_

**DEPARTURE**

Resignation     Retirement     Termination    \_\_\_\_\_  
*Effective Date*

\_\_\_\_\_ Number of regular, vacation, sick and holiday paid hours.

*These hours will be used to accurately calculate final month KLEFPF payment.  
Include only hours from first day of departure month through effective date of departure.  
(DO NOT INCLUDE OVERTIME HOURS)*

**OTHER ACTION**

- Suspension without Pay \_\_\_\_\_ Hours                       Sick Leave without Pay \_\_\_\_\_ Hours
- Leave without Pay \_\_\_\_\_ Hours                               Military Leave \_\_\_\_\_ Hours
- Worker's Comp     Other \_\_\_\_\_

\_\_\_\_\_ IF END DATE IS UNDETERMINED RESUBMIT FORM F UPON RETURN     Return from Leave  
*Start Date – End Date*

**AGENCY CERTIFICATION**

***I hereby verify that the above information is true and accurate. Signed this \_\_\_\_\_ day of \_\_\_\_\_ Year \_\_\_\_\_***

\_\_\_\_\_  
*Signature of Agency Executive or Designee*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Name of Agency*

\_\_\_\_\_  
*Printed Name*

\_\_\_\_\_  
*Agency Phone Number*



**KENTUCKY JUSTICE & PUBLIC SAFETY CABINET  
DEPARTMENT OF CRIMINAL JUSTICE TRAINING  
AGENCY REQUESTS FOR TRAINING**  
PHONE: (859) 622-1328 FAX: (859) 622-2740  
E-MAIL: [DOCJT.Registration@ky.gov](mailto:DOCJT.Registration@ky.gov)



NAME OF AGENCY \_\_\_\_\_

Date: \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_ Pages Agency Phone # \_\_\_\_\_

**INFORMATION BELOW MUST BE TYPED OR PRINTED  
INCOMPLETE FORMS WILL BE RETURNED**

	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
1				
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				<b>OR</b> <input type="checkbox"/> First Available Date

	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
2				
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				<b>OR</b> <input type="checkbox"/> First Available Date

	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
3				
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				<b>OR</b> <input type="checkbox"/> First Available Date

	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
4				
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				<b>OR</b> <input type="checkbox"/> First Available Date

	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
5				
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				<b>OR</b> <input type="checkbox"/> First Available Date

	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
6				
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				<b>OR</b> <input type="checkbox"/> First Available Date

This signature authorizes the training requested for the individuals indicated above:

AUTHORIZED SIGNATURE: \_\_\_\_\_ TYPED NAME: \_\_\_\_\_

Check One:  Agency Head  Training Officer

<b>Form D</b> <i>Form Must Be Typed</i>	<b>Kentucky Law Enforcement Council</b> <i>ALL STANDARDS MET</i>	Office Use Only
<b>Mail:</b> Kentucky Law Enforcement Council Funderburk Building 521 Lancaster Ave. Richmond, KY 40475-3102  <b>Phone:</b> 859-622-6218 <b>Fax:</b> 859-622-5943	<b>INSTRUCTIONS:</b> This form must be submitted after all required pre-certification testing is completed. <b>For compliance purposes, proof of documents and/or results must be on file for each standard.</b> These will be verified during an audit.  <b>** Form F must also be submitted with this form.</b>	

**Personal Information:**

SSN: \_\_\_\_\_ Name: \_\_\_\_\_ DOB: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Last First MI Suffix

**Telecommunicator Professional Standards:**

<input type="checkbox"/> Is a citizen of the United States; <input type="checkbox"/> Is at least eighteen (18) years of age; <input type="checkbox"/> Is a high school graduate or has received a General Equivalency Diploma (G.E.D.); <input type="checkbox"/> Has not been convicted of a felony or other crimes involving moral turpitude;	<input type="checkbox"/> Has passed a drug screening test; <input type="checkbox"/> Has taken a suitability screener; <input type="checkbox"/> Has taken a polygraph examination <input type="checkbox"/> Has submitted fingerprints to the KSP and the FBI for a criminal history check.
---	--

**Peace Officer Professional Standards & Court Security Officer Standards:**

<input type="checkbox"/> Is a citizen of the United States; <input type="checkbox"/> Is at least twenty-one (21) years of age; <input type="checkbox"/> Is a high school graduate or has successfully completed a General Education Development (G.E.D.) examination; <input type="checkbox"/> Possesses a valid license to operate a motor vehicle; <input type="checkbox"/> Has been fingerprinted for a criminal background check; <input type="checkbox"/> Has not been convicted of a felony; <input type="checkbox"/> Is not prohibited by federal or state law from possessing a firearm; <input type="checkbox"/> Has been interviewed; <input type="checkbox"/> Has undergone a background investigation;	<input type="checkbox"/> Has taken a polygraph examination; <input type="checkbox"/> Has taken a suitability screener; <input type="checkbox"/> Has passed a drug screening test; <input type="checkbox"/> Discharged under honorable conditions, if having served in the armed services; <input type="checkbox"/> Has received and read the Kentucky Law Enforcement Officer's code of Ethics;  <p style="text-align: center;"><b>Peace Officer Applicants must also meet the following minimum standards.</b></p> <input type="checkbox"/> Has passed a medical examination; <input type="checkbox"/> Has passed a physical ability test; <input type="checkbox"/> Has not had certification as a peace officer revoked in another state
--	--

**HIRE DATE:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_                      **HIRED POSITION TITLE:** \_\_\_\_\_

***I hereby attest that the above information is true and accurate and all the information required on the Compliance Checklist can be found in this applicant's POPS/CCSO/TPS file.***

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
*Signature of Agency Hiring Authority or Designee*                      *Printed Name of Agency*

\_\_\_\_\_  
*Printed Name of Agency Hiring Authority or Designee*                      *Agency Phone Number*



KENTUCKY JUSTICE & PUBLIC SAFETY CABINET  
DEPARTMENT OF CRIMINAL JUSTICE TRAINING  
BASIC TRAINING BRANCH

**BASIC TRAINING - MEDICAL CONFIRMATION**

RECRUIT :

\_\_\_\_\_

Last name	First Name	MI
-----------	------------	----

DATE OF FULL EXAMINATION: \_\_\_\_\_

DATE OF REVIEW & ADDITIONAL TESTING (if initial exam occurred over 120 days before date for entry into basic training): \_\_\_\_\_

I have examined the above named recruit in full compliance with the criteria listed in the Peace Officer's Professional Standards Medical Screening Guidelines (Form G-3). I have completed the Medical Examination Report (Form G-1) and have forwarded it to the recruit's agency where it will be retained for future reference.

**Please indicate which of the following statements applies to your medical evaluation of the recruit:**

The full examination was completed within 120 days of the recruit's scheduled entry date into the Department of Criminal Justice Training's Law Enforcement Basic Training.

**OR**

The full examination was performed more than 120 days prior to the recruit's scheduled entry date into the Department of Criminal Justice Training's Law Enforcement Basic Training. I have reviewed the recruit's present medical condition and performed additional testing as indicated, and have found no change which would preclude entry into Basic Training.

I **have found the recruit able** to physically perform all essential job functions as described in the Medical Screening Guidelines, and therefore **able to safely participate** in all aspects of the Law Enforcement Basic Training Course. There are no restrictions or limitations on the recruit's ability to enroll in the Law Enforcement Basic Training Course.

PHYSICIAN'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

ADDRESS: (Please Print) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE \_\_\_\_\_  
\_\_\_\_\_

KENTUCKY JUSTICE & PUBLIC SAFETY CABINET  
DEPARTMENT OF CRIMINAL JUSTICE TRAINING  
TRAINING OPERATIONS DIVISION

**APPLICANT CONFIRMATION**

Applicant Name: <i>PLEASE PRINT</i>			
	<i>Last Name</i>	<i>First Name</i>	<i>MI</i>
Requested Course: <i>CHECK ONE</i>	<input type="checkbox"/> Law Enforcement Basic Training Academy <input type="checkbox"/> Public Safety Dispatch Academy <input type="checkbox"/> Certified Court Security Officers Academy		
Requested Course Start Date:			
Employing Agency: <i>PLEASE PRINT</i>			

**As required by 503 KAR 3:010 (Law Enforcement Basic Training Academy), 503 KAR 3:040 (Public Safety Dispatch Academy) or 503 KAR 3:110 (Certified Court Security Officers Academy), I verify the following for the above named applicant:**

A Criminal history check, in accordance with 503 KAR 1:140, Section 4 (1)(f) and (2) has been conducted within ninety (90) days before attending training.

Requirement for the following:  
LAW ENFORCEMENT BASIC TRAINING ACADEMY  
PUBLIC SAFETY DISPATCH ACADEMY  
CERTIFIED COURT SECURITY OFFICERS ACADEMY

The applicant is not prohibited by state or federal law from accessing the Criminal Justice Information System (CJIS) or other restricted records database.

Requirement for the following:  
LAW ENFORCEMENT BASIC TRAINING ACADEMY  
PUBLIC SAFETY DISPATCH ACADEMY  
CERTIFIED COURT SECURITY OFFICERS ACADEMY

The applicant is not prohibited by state or federal law from possessing firearms.

Requirement for the following:  
LAW ENFORCEMENT BASIC TRAINING ACADEMY  
CERTIFIED COURT SECURITY OFFICERS ACADEMY

Agency Head (or designee):	
	Signature
Date:	

ROUTING:

<i>For Law Enforcement Basic Training</i>	
Mail:  Department of Criminal Justice Training Attn. Basic Training Branch 521 Lancaster Ave.; Funderburk Bldg. Richmond KY 40475	Fax:  859-622-5913
<i>For Public Safety Dispatch Academy</i>	
Mail:  Department of Criminal Justice Training Attn. AIT Basic Telecommunications Section 521 Lancaster Ave.; Funderburk Bldg. Richmond KY 40475	Fax:  859-622-5024
<i>For Certified Court Security Officers Academy</i>	
Mail:  Department of Criminal Justice Training Attn. AIT Patrol-Traffic Section 521 Lancaster Ave.; Funderburk Bldg. Richmond KY 40475	Fax:  859-622-8131

**Form 68-1**

**Kentucky Law Enforcement Council**

*APPLICATION FOR TRAINING CREDIT*

Office Use Only

**Mail:** Kentucky Law Enforcement Council  
Funderburk Building  
521 Lancaster Ave.  
Richmond, KY 40475-3102

**Phone:** 859-622-6218    **Fax:** 859-622-5943

**INSTRUCTIONS:** This form must be completed and returned to the office for a student to receive training credit for KLEC approved course. A signature of the instructor or a copy of a certificate of completion is required.

\_\_\_\_\_  
Name of Agency conducting this course

KLEC APPROVED NO.      -

COURSE TITLE: \_\_\_\_\_

CLASS LOCATION: \_\_\_\_\_

CLASS DATE: \_\_\_\_\_

CLASS HOURS: \_\_\_\_\_

	<u>SOC. SEC. #</u>	<u>NAME OF TRAINEE</u>	<u>DEPARTMENT</u>	<u>GRADE</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____
11.	_____	_____	_____	_____
12.	_____	_____	_____	_____

I certify that the above named student(s) successfully completed the above named training course.

\_\_\_\_\_  
INSTRUCTOR

\_\_\_\_\_  
DATE

**KLEC EXECUTIVE DIRECTOR:**

The above named course is approved by the Kentucky Law Enforcement Council for training credit.

\_\_\_\_\_  
KLEC EXECUTIVE DIRECTOR

\_\_\_\_\_  
DATE



**Kentucky Law Enforcement Council  
Agency Update  
(Certification – KLEFPF – Records)**

Fax: 859-622-5943  
 Mail: Kentucky Law Enforcement Council  
 Funderburk Building  
 521 Lancaster Avenue  
 Richmond, KY 40475-3102

Telephone Contacts  
 POPS/TPS/CCSO: 859-622-6218  
 KLEFPF/Pay Incentive: 859-622-2224  
 DOCJT Records: 859-622-5055

**Agency Information:**

Name of Agency \_\_\_\_\_ Agency Telephone Number \_\_\_\_\_ Agency Fax Number \_\_\_\_\_

Mailing Address of Agency: \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Physical Address of Agency: \_\_\_\_\_  
 Street Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Are you a CJIS (LINK/NCIC) Agency?  Yes  No

Web Address: \_\_\_\_\_

Reason for Update:  Change in Agency Head  Change in Training Director  Change in Telecommunications Supervisor  
 Change of Address  Change in Phone or Fax Number  Other (please explain)

Name of Agency Head \_\_\_\_\_ Rank \_\_\_\_\_ Email Address \_\_\_\_\_  
 Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Name of Training Director \_\_\_\_\_ Rank \_\_\_\_\_ Email Address \_\_\_\_\_  
 Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Name of Telecommunication's Supervisor \_\_\_\_\_ Rank \_\_\_\_\_ Email Address \_\_\_\_\_  
 Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

**Agency Hiring Authority Statement:**

*I hereby verify that the above information is true and accurate. Signed this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_*

Signature of Agency Head or Designee \_\_\_\_\_ Title \_\_\_\_\_ Typed Name \_\_\_\_\_



## **ATTENDANCE REQUIREMENTS**

### **Basic Training**

Recruits enrolled in Basic Training are required to complete a minimum of 768 hours of training. Recruits may have excused absences from the course with the approval of the director of the certified school or his designee. Any excused absence will require training to be made up through additional assignment(s).

### **Professional Development**

Students enrolled in Professional Development courses from the following Branches are required to attend all scheduled training:

- Advanced Individual Training
- Leadership Institute
- Skills
- Telecommunications

All absences from training must be approved by the section supervisor of the Professional Development course. Written notice shall be given prior to the absence, or in the case of unexpected absences, within twenty-four hours. A student must repeat a subject area in which ten percent or more of the area is missed, whether the absence is excused or unexcused (503 KAR 3:020). All absences require completion of a special project. Disciplinary action can occur as a result of an unexcused absence.

### **Public Safety Dispatch Academy**

Students enrolled in a Public Safety Dispatch Academy are required to complete a minimum of 205 hours for agencies with a CJIS Terminal and 165.5 hours for agencies without a CJIS Terminal. Students may have excused absences from the course with the approval of the director of the certified school or his designee. Any excused absence will require training be made up through additional assignment(s).

# How To Register For A Residence Hall Room

## **I. Reservations NOT required – MUST reside in the residence hall**

1. There is no need to register for a room for the following classes. The rooms are block scheduled in advance since they are required to stay at Thompson Hall.
  - Academy of Police Supervision
  - Court Security Officer Basic Training
  - Criminal Justice Executive Development
  - Kentucky Criminalistics Academy
  - Law Enforcement Basic Training\*
  - Public Safety Dispatch Academy\*

\***MUST** provide your own linens (twin XL sheets, blanket, pillows & pillow cases)
2. Students staying for multi-week classes will keep the same room for the duration of their stay.
3. All information concerning housing pertaining to these classes is contained in the paperwork received from DOCJT regarding the student's acceptance into the class. No further action is required and no housing confirmations will be sent.

## **II. All other classes – Housing not automatically provided – Reservations needed**

1. Students on an approved DOCJT class roster may request housing using one of the following methods:
  - Register on-line at <http://docjt.ky.gov/dorm> **OR**
  - E-mail the request to: [docjt.dorm@ky.gov](mailto:docjt.dorm@ky.gov) **OR**
  - Call Thompson Hall at 859.622.1703 **OR**
  - Fax your reservation request to 859.622.8638
2. Housing reservations are confirmed on a first come first served basis. The earlier your reservation is received, the better chance of being approved for housing.
  - **Cancellation of Room Request** – DOCJT requires a 48-hour notice for cancellation of reservations to make space available for others to utilize. Cancellations can be made by phone at 859.622.1703, faxed to 859.622.8638 or emailed to [docjt.dorm@ky.gov](mailto:docjt.dorm@ky.gov).
  - **Check-In** – Rooms will be available beginning at 5 PM on the day prior to class start date. A picture ID is required for check-in.

You may also check-in	Sunday	5 PM to 10:30 PM
	Monday –Thursday	7 AM to 10:30 PM
	Friday	7 AM to 3:30 PM

**The front desk is closed for dinner break from 7 PM to 8 PM, Monday – Thursday.**

- **Double Occupancy** – All rooms are double occupancy. NOTE: Students are assigned a roommate of the same gender from the same class. Roommate requests are accepted.
- **Checkout** – Students are required to check out at the Front Desk between 7 AM and 8 AM the morning of the last day of class to allow preparation for the next occupant.
- **Room Features** – Each room has a ¾ bathroom (e.g., commode, shower [no tub], and double-vanity sinks) and furnished with a telephone and two of the following: twin-size extra-long bed, nightstand, dresser & desk.
- **Provided to all** – Room keys and security FOB.
- **Provided upon request** – Pillow, pillow case, fitted sheet, flat sheet, blanket, network cable for filtered internet access (own computer required) and a TV cable to access the EKU digital cable network (own TV required). If bringing a TV, it **MUST** have a digital tuner, analog channels no longer available.
- **Not Provided** – Alarm clock, television, refrigerator, towels, wash cloths, clothes hangers, long distance telephone service or other sundries. No housekeeping services are available.
- **Not allowed in Thompson Hall rooms** – Candles, incense, open burner appliances, or microwave ovens.
- **Amenities** – Soft drink vending machines, ice machine (no ice buckets, bring your own container), snack vending machines, coin-operated washers & dryers, irons & ironing boards (in laundry). Microwaves available for use in break rooms.
- **Video Security Monitoring on Premises** – Video monitoring is conducted within the hallways and common areas of Thompson Residence Hall for the safety and security of its residents.
- **Thompson Residence Hall is an Alcohol and Tobacco-Free Facility** – This policy includes smokeless tobacco products. A designated smoker's shelter is available in the back of the Residence Hall where the two building wings meet.

Wired Internet access is currently available for residents in the DOCJT Thompson Hall dormitory. Wireless Internet access is available only in the lobbies on each dormitory floor. Login names and passwords are required and can be obtained at the front desk of the Thompson Hall dormitory.

It is important to note that all Internet activity is monitored with content filtering software. Network connection cables are available at the front desk. If you have any questions regarding connectivity you may contact the DOCJT Computer Section at 859.622.5876 or email [docjt.helpdesk@ky.gov](mailto:docjt.helpdesk@ky.gov).

Updated August 2013



# TRAINING

## **Kentucky Justice and Public Safety Cabinet Criminal Justice Training College Credit Program**

In 1998, the “Education Pays” campaign was introduced in an effort to bring awareness to Kentucky’s low national ranking in education attainment and the importance of education at all levels. The prospect of receiving better paychecks increases with the level of education or technical expertise. Therefore, the Department of Criminal Justice Training created alliances with Kentucky’s institutions of higher education and removed barriers that traditionally impede college enrollment. It is DOCJT’S goal for Kentucky law enforcement officers to hold an associate’s degree as well as to understand the importance of higher education and quality training.

This document outlines educational opportunities for Kentucky law enforcement. Colleges and universities across the state and nation recognize the quality of accredited training provided at DOCJT. These opportunities open the door to those law enforcement officers who understand the importance of higher education and the knowledge and advancement it brings.

DOCJT strongly encourages law enforcement officers to take advantage of educational and training opportunities. In order to assist officers interested in starting or continuing in their academic endeavors, Patrick Miller has been assigned to advise interested officers on educational opportunities, create and maintain alliances with institutions of higher education, and integrate Education Pays into the Career Development Program. Please contact Patrick Miller at (859) 622-5930 or [patrick.miller@ky.gov](mailto:patrick.miller@ky.gov) for assistance and further program details.

### **Steps for Receiving College Credit**

1. Complete the DOCJT training program (e.g., Basic Training Academy) approved by the colleges listed in this document.
2. Enroll and be admitted at a college that has a current Memorandum of understanding (MOU) with DOCJT as listed in this document.
3. Get a copy of your official DOCJT training transcript from the DOCJT Records and Registration Section (859) 622-1703.
4. Meet with an advisor from the college. Bring a copy of this document as well as a copy of your official training transcript.
5. The college advisor will work with you to finish their administrative processes.
6. If you or your advisor have any questions please contact Patrick Miller.

## **Basic Training College Credit Opportunities**

### **Eastern Kentucky University (EKU):**

Eastern Kentucky University (EKU) and the Department of Criminal Justice Training gladly announce that students who successfully complete Basic Training are eligible for nine (9) hours of “Transfer Credit” from Eastern Kentucky University. Once students complete the Kentucky Law Enforcement Council approved Basic Training course and are admitted to EKU they will be eligible for the following credit:

- PLS 216 – Criminal Law (3 hours)
- PLS 220 – Criminal Investigations (3 hours)
- PLS 415 – Contemporary Police Strategies (3 hours)

Course credit may be applied to the online or on-campus degree program in Police Studies at EKU. To learn more, visit [www.plsonline.eku.edu](http://www.plsonline.eku.edu).

### **The Kentucky Community and Technical College System (KCTCS):**

Officers who successfully complete the 18-week Basic Training program are eligible to obtain 13 credit hours toward their Associate in Applied Science degree in Criminal Justice (AAS) at the nearest Kentucky Community College through the Kentucky Community and Technical College System (KCTCS). In order to receive this credit the officer will have to enroll and be accepted into the Kentucky Community College of their choosing. Once the officer is enrolled at a KCTCS Community College, he or she may apply for the 13 hours of “Transfer Credit”.

### **University of Louisville:**

Officers who have completed the 18-week basic training course are able to receive up to 12 lower level credit hours tuition free. In order to receive this credit the officer will have to enroll and be accepted into the University of Louisville. Once the officer is enrolled at U of L he or she may then apply for the 12 hours of “Transfer Credit”.

### **Brown Mackie College**

Qualified students who have successfully completed the 18 week Department of Criminal Justice Training Basic Training Academy and who are admitted to Brown Mackie College in Louisville are eligible to receive 24 hours of free transfer credit toward their Associates Degree.

### **Northern Kentucky University (NKU):**

Officers who have completed the 18-week basic training course are now able to receive up to 9 hours of lower level college credit for free. In order to receive this credit, the officer will have to enroll and be accepted into Northern Kentucky University. Once the officer is enrolled; he or she may then apply for 9 hours of "Transfer Credit" in law enforcement special topics from the College of Arts and Sciences.

### **The Union Institute and University**

Officers in Northern Kentucky may find it beneficial to take advantage of the college credit offered by the Union Institute and University in Cincinnati, Ohio. Recruits who submit official records of successful completion of the Department of Criminal Justice Training Basic Training program are eligible for 32 undergraduate transfer credit hours.

### **Beckfield College**

Qualified students who have completed the 18 week Department of Criminal Justice Training Basic Training Academy and who are admitted to Beckfield College in Florence are eligible to receive 20 undergraduate hours toward completion of an Associate of Applied Science (AAS) degree in criminal justice and 32 undergraduate hours toward completion of a Bachelor's of Science degree in criminal justice for free.

### **The University of the Cumberlands**

Officers in the South Central region of Kentucky have an opportunity to receive 15 hours of transfer credit toward completing a Criminal Justice Degree at the University of the Cumberlands. In order to receive this credit the officer must enroll and be accepted at the University and provide their official "training transcript" from the Department of Criminal Justice Training.

### **Herzing College:**

Qualified students who have met the Kentucky Peace Officer Professional Standards requirements and who meet the admission criteria of Herzing College in Alabama, and apply for admission to that institution are guaranteed transferability of 32 hours of agreed upon academic course work. Students who have completed the Department of Criminal Justice Training Basic Training Academy must provide official documentation that they completed the training.

## **Online Degree Opportunities**

In an effort to make education more feasible for law enforcement officers working variety of shifts and locations, colleges and universities are beginning to offer more online course work and degree programs. The following colleges offer online degree programs that correspond with the college credit offered traditionally for officers in Kentucky.

### **Eastern Kentucky University**

Eastern Kentucky University offers one of the few programs in the nation dedicated to Police Studies and boasts a 40-year record of success in preparing leaders in law enforcement and related fields. The ECU Online Police Studies degree programs allow you to meet your goals on your terms. Those who successfully complete the Kentucky Law Enforcement Council approved Basic Training course and are admitted to ECU they will be eligible for the following nine (9) hours of transfer credit:

- PLS 216 – Criminal Law (3 hours)
- PLS 220 – Criminal Investigations (3 hours)
- PLS 415 – Contemporary Police Strategies (3 hours)

To learn more, visit [www.plsonline.eku.edu](http://www.plsonline.eku.edu).

### **Rio Salado College:**

Rio Salado College, a Maricopa County Community College in Tempe, Arizona, is proud to announce its Credit by Examination program in Law Enforcement Technology. This program is for individuals who are interested in attempting to receive college credit for learning acquired, demonstrated, and assessed at the Kentucky Department of Criminal Justice Training Academy.

Officers who have completed the 18-week basic training course are eligible to obtain 39 semester hours and apply to receive their Law Enforcement Technology Certificate. To receive this credit, students must submit a Credit by Examination Application from Rio Salado along with \$1345.50 (\$34.50 per credit hour). Officers may then go on to obtain their Associate of Applied Science Degree by applying to Rio Salado online at <http://policetraining.rio.maricopa.edu>. The additional 25 credit hours needed for the associates degree will be at the out of state tuition rate.

### **Owensboro Community College**

The Owensboro Community College now offers an online Associates of Applied Science in Criminal Justice. Officers completing Basic Training and enrolling in this community college are eligible to receive the 13 credit hours offered under the agreement with the Kentucky Community and Technical College System previously listed.

### **American Public University**

Students completing basic training since January 01, 1990 may be eligible to receive between 13 and 18 transfer credit hours toward a Bachelor of Arts in Criminal Justice with a general concentration based on the internal recommendations for the American Public University. Information related to the transfer credit offered by this University may be found at <http://www.apus.edu/TransferCredit/accepted/Undergraduate/internal-policies/blet.htm> . If you wish to find out more about this opportunity you can request information at [www.AMU.APUS.edu](http://www.AMU.APUS.edu) or [www.APU.APUS.edu](http://www.APU.APUS.edu).

### **Online Schools in Kentucky**

For a complete list of Kentucky colleges that offer online courses and degree programs go to <http://www.onlineschools.org/guides/kentucky/> .

### **American College Testing (ACT)**

The Department of Criminal Justice Training will pay all fees associated with the ACT college admission exam for eligible recruit officers. The ACT is a standardized, multiple-choice, college admission exam. It is accepted for admission by virtually all U.S. colleges and universities

## **Advanced Individual Training (AIT) College Credit Opportunities**

### **Leadership Development Section**

The Leadership Development Branch currently has one course that offers college credit through Eastern Kentucky University (EKU). The course is: Criminal Justice Executive Development (CJED). Once students successfully complete the CJED course and are admitted to EKU, they will be eligible for the following credit for the course:

#### **Criminal Justice Executive Development:**

CRJ 313 – Criminal Justice Ethics

PLS 315 – Police Administration

PLS 330 – Special Topics

OR

\* CRJ 897 – Independent Studies in Criminal Justice (For students who currently have their undergraduate degree)

\*Students must meet the eligibility requirements for admission to graduate school to receive this credit.

### **College Substitute for In-Service Training:**

The Kentucky Law Enforcement Council (KLEC) may accept the completion of one, three-hour college course in lieu of in-service training once every three years. This will enable Kentucky Law Enforcement Foundation Program Fund (KLEFPF) participants to advance their education and continue to receive their annual training stipend. Participants are required to have their department head's approval, complete the course with a "C" grade or above, and attend a regionally accredited university or college. Once completed the officer's agency head must sign and submit the KLEC Form 68-2 "Application for In-service Training Credit for College Courses" to the Kentucky Law Enforcement Council Director to request approval. Questions related to this program may be directed to Mr. Joe Boldt (859) 622- 5945.

### **Future Endeavors:**

The Department of Criminal Justice Training continues to explore other advancements in education for Kentucky Law Enforcement personnel. We continue looking for avenues to obtain college credit for our students who have completed the Telecommunications Basic Academy. We are looking at the potential for more transfer credits to be offered through the Kentucky Community Technical College System. Finally, we continue to research the possibility of obtaining college credit for Professional Development courses that are required to receive Kentucky Law Enforcement Council's Career Development Certificates. If anyone has any information or contacts to assist us with these endeavors, please contact Mr. Patrick Miller at (859) 622-5930.

## **SPECIAL CRITERIA FOR TRAINING**

### **COURSE RISKS:**

#### **Low Risks:**

- Training occurs indoors. Involves classroom lecture, facilitation exercises and/or computer work.

#### **Intermediate Risks:**

- Scenarios: Training involves classroom lecture, facilitation exercises, and outdoor scenarios. The scenarios could include physical confrontations with simulated subjects. Training may occur in inclement weather.

#### **High Risks:**

- Firearms- handgun/shotgun/rifle: Training involves classroom lecture and facilitation exercises. Training involves handgun, shotgun, and/or rifle exercises fired on a static line and in tactical courses. Training may occur in inclement weather. Training may involve explosives (Explosive Investigations).
- Driving: Training involves classroom lecture and facilitation exercises. Training involves vehicle operations including emergency response and precision driving. Training may occur in inclement weather.
- Defensive Tactics: Training involves classroom lecture and facilitation exercises. Training involves hands-on encounters with simulated suspects necessitating physical control such as handcuffing. Training could include outdoor scenarios. Training may involve exposure to chemical agents.
- Challenge Course: Involves classroom lecture and facilitation exercises. Training involves moving about on high elements approximately 35 feet off the ground. Even though the participant is tethered **at all times**, the potential of a serious injury places this activity in the high-risk category. Training can be conducted outdoors as well as indoors and may be performed outdoors during inclement weather.

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### **COURSE FITNESS LEVELS:**

#### **Low Fitness level:**

This training could include lecture, facilitation, classroom scenarios and/or computer work.

#### **Intermediate Fitness level:**

This includes practical exercises in an outdoor location during all times and weather conditions. This training could involve hands-on simulated encounters with suspects necessitating physical control such as handcuffing.

#### **High Intensity Fitness level:**

In this training, students will need to have the ability to engage in confrontational situations in a high stress environment.

# **BASIC TRAINING**

## LAW ENFORCEMENT BASIC TRAINING

768 Hours/64 CEUs

**Course Number: 030B-12JR2**

The Law Enforcement Basic Training Course consists of a minimum of 768 hours of instruction over an 18-week period. The course, designed for the recruit level officer, includes instruction in topics such as Collision Investigation, Law, Patrol, Vehicle Operations, Firearms, Criminal Investigations, Defensive Tactics, Physical Fitness, First-Aid/CPR/AED, DUI Enforcement, Mobile Data Terminal, Practical Exercises, Homeland Security, Family Issues and Spanish.

Recruits must comply with all administrative regulations and successfully complete all training areas to be eligible for graduation. Meals, housing and all classroom materials are provided for sworn officers. Successful completion will satisfy training requirements for eligible officers for KLEFPF and certification in city, county, urban-county, sheriffs, state law enforcement agencies, airport police and university police agencies (KRS 15.404).

### **SPECIAL ADMISSION REQUIREMENTS:**

**A.** *The following is required for admission to Basic Training:*

1. POPS Form F and Form D
2. Agency Requests for Training form (DOCJT Form #29-1) submitted no less than 30 days prior to the initial day of the class.
3. Medical Exam form (DOCJT Form #45)
4. Applicant Confirmation Form (DOCJT Form #151)

**NOTE:** The medical examination (form 45) must be completed within 120 days preceding the initial day of the class. All medical examination forms must be signed by a **medical doctor** or **physicians assistant**. Incomplete medical forms, or those not signed properly, will prohibit a recruit from being admitted to Basic Training.

The Agency Confirmation Form must be completed less than 90 days from Basic Training Start Date.

The information concerning incoming recruits and their equipment needs can be found at [docjt.ky.gov/recruit\\_info.html](http://docjt.ky.gov/recruit_info.html)

**NOTE:** For information for requesting a slot for this class, see page 18.

**Attendees:** Any Rank

**Prerequisites:** Compliance with all certification requirements (for those officers requiring certification).

**Risk:** High

**Fitness Level:** High

<b>Start</b>	<b>End</b>	<b>Sleeve</b>	<b>DOCJT Form 29-1 for Entry Due Date</b>
January 13, 2014	May 23, 2014	Long	12/13/2013
February 10, 2014	June 27, 2014	Long	1/10/2014
March 17, 2014	August 1, 2014	Short	2/17/2014
April 14, 2014	August 29, 2014	Short	3/14/2014
May 12, 2014	October 3, 2014	Short	4/12/2014
June 16, 2014	October 31, 2014	Short	5/16/2014
July 21, 2014	December 5, 2014	Long	6/21/2014
August 18, 2014	January 16, 2015	Long	7/18/2014
September 22, 2014	February 13, 2015	Long	8/22/2014
October 20, 2014	March 20, 2015	Long	9/20/2014

<b>DOWN WEEKS</b>	<b>2014</b>
<i>Christmas and New Year's</i>	December 23, 2013 - January 3, 2014
<i>Spring Break</i>	March 10 - March 14, 2014
<i>Memorial Day</i>	May 26 - May 30, 2014
<i>4th of July</i>	June 30 - July 4, 2014
<i>Labor Day</i>	September 1 - September 5, 2014
<i>Thanksgiving</i>	November 24 - November 28, 2014
<i>Christmas and New Year's</i>	December 22, 2014 - January 2, 2015



# PROFESSIONAL STANDARDS TRAINING

## KLEFPF REGULATION ON SEPARATION FROM LAW ENFORCEMENT SERVICE (503 KAR 5:090R)

Officers returning after a separation from service must take the following classes before any others and within the first year of return to service. In addition, the officer must also complete the mandatory Kentucky Homeland Security Courses.

Officers who have been separated from law enforcement employment for more than 12 months but less than 36 months:

- Legal Update: Penal Code, and
- Legal Update: Constitutional Procedure

If out more than 36 months, must take:

- Legal Update: Penal Code
- Legal Update: Constitutional Procedure

And one of the following which is most appropriate for the officer's duties:

- Basic Officer Skills, or
- Orientation For New Police Chiefs-Sheriffs

0782-13J

**BASIC OFFICER SKILLS**

40 Hours/3 CEUs

This course will cover high liability and critical areas of law enforcement. It will include defensive driving, basic firearms, defensive tactics, and traffic stops. This course is intended as a refresher training course for previously trained and experienced officers. IT IS NOT BASIC TRAINING.

**Attendees:** Any Rank

**Prerequisites:** Student must have successfully completed a basic academy that meets the Peace Officers Professional Standards Act, except for those seeking to be certified as SLEO's under KRS 61.906.

**Career Development Category:** Technical

**Risk:** High

**Fitness Level:** Intermediate

**Note:** Must bring agency approved duty equipment to include: duty pistol, holster, magazine pouches, three pistol magazines, cleaning equipment, baseball cap or wide brimmed hat, handcuffs, handcuff pouch, handcuff keys, mouth guard, groin protection and police vehicle equipped with emergency lights, siren, and tire gauge. Vehicle must pass safety inspection. DOCJT WILL NOT PROVIDE VEHICLES.

**Note:** Monday - Friday, 8:00am - 5:00pm

**Note:** All written and practical exams must be demonstrated at an acceptable level.

RICHMOND	2/10/2014	2/14/2014
RICHMOND	4/14/2014	4/18/2014
RICHMOND	12/15/2014	12/19/2014

1349-12J

**KENTUCKY HOMELAND SECURITY**

16 Hours/1 CEUs

This course is designed to familiarize all law enforcement officers with information concerning Kentucky Homeland Security issues. This course will cover Agricultural Threats, Cyber Crimes, Biological and Public Health Concerns, Explosives and I.E.Ds, Kentucky Legal Issues, and Kentucky Homeland Security Concerns.

**Attendees:** Any Rank

**Prerequisites:** A certificate of completion for FEMA IS 100, 200, and 700A (or equivalent) for LE online courses must accompany the registration form or be provided on the first day of training. Failure to provide the required FEMA certificates will result in removal from the course on the first day.

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** This course is designed to compliment the LEN Prevention & Deterrence of Terrorist Acts course.

**Note:** This course is part of the mandatory homeland security training for Kentucky law enforcement officers.

**Note:** This course is less than the required 40 hours. Therefore, you will need to take additional course(s) in order to obtain the 40 hours training as required by KRS 15.404.

RICHMOND	2/18/2014	2/19/2014
RICHMOND	4/22/2014	4/23/2014
RICHMOND	7/29/2014	7/30/2014
RICHMOND	10/21/2014	10/22/2014

**1026-13J****LEGAL UPDATE: CONSTITUTIONAL PROCEDURE****16 Hours/1 CEUs**

This course is designed to meet statutory requirements for certification of officers who are coming into the Commonwealth from other states/territories; or for officers whose original certification was in the Commonwealth, but have been out of the law enforcement field for one year or more. This course is a "review" of the Basic Training Academy Constitutional Issues classes. Officers who need this course for certification purposes will be given priority in registration.

**Attendees:** Any Rank**Prerequisites:** None**Career Development Category:** Technical/Conceptual**Risk:** Low**Fitness Level:** Low

**Note:** For certification, officers are also required to take Legal Update: Penal Code. This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

**Note:** This is required training for officers seeking SLEO certification.

RICHMOND	1/30/2014	1/31/2014
RICHMOND	5/5/2014	5/6/2014
RICHMOND	8/11/2014	8/12/2014
RICHMOND	11/6/2014	11/7/2014

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**0890-12J****LEGAL UPDATE: PENAL CODE****24 Hours/2 CEUs**

This course is designed to meet statutory requirements for certification of officers who are coming into the Commonwealth from other states/territories; or for officers whose original certification was in the Commonwealth, but have been out of the law enforcement field for one year or more. This course is a "review" of the Basic Training Academy training on Penal Code offenses and other offenses outlined in the Kentucky Revised Statutes. Officers who need this course for certification purposes will be given priority in registration. This course meets the statutory requirements regarding Domestic Violence Response training.

**Attendees:** Any Rank**Prerequisites:** None**Career Development Category:** Technical/Conceptual**Risk:** Low**Fitness Level:** Low

**Note:** For certification, officers are also required to take Legal Update: Constitutional Procedure. This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training required by KRS 15.404.

**Note:** This is required training for officers seeking SLEO certification.

RICHMOND	1/27/2014	1/29/2014
RICHMOND	4/28/2014	4/30/2014
RICHMOND	8/4/2014	8/6/2014
RICHMOND	11/3/2014	11/5/2014

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1596-12A

**LEN PREVENTION & DETERRENCE OF TERRORIST ACTS**

16 Hours/1 CEUs

This course is designed to familiarize all law enforcement officers with the Prevention and Deterrence of Terrorist Acts. This course will cover topics such as recognizing WMD on the streets, Domestic and International Terrorism, Information Sharing and The Fusion Center, Facial Recognition and Identification Fraud, and Biological and Chemical Labs.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** Starting in 2012 this course has been included in the basic training curriculum.

**Note:** This course is part of the mandatory homeland security training for Kentucky law enforcement officers.

**Note:** This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

RICHMOND	2/20/2014	2/21/2014
RICHMOND	4/24/2014	4/25/2014
RICHMOND	7/31/2014	8/1/2014
RICHMOND	10/23/2014	10/24/2014

0721-12J

**ORIENTATION FOR NEW POLICE CHIEFS - SHERIFFS**

40 Hours/3 CEUs

This course will provide the police chief or sheriff with the information and tools needed to address 21st century law enforcement challenges. Leadership, administrative, and legal topics that will be addressed include: the role of the chief executive, ethics, integrity, policies and procedures, risk management, discipline, human resources, budgeting and media relations. This course meets the statutory requirements regarding Asset Forfeiture training.

**Attendees:** Newly appointed police chiefs or elected sheriffs, assistant chiefs and chief deputy sheriffs or those soon to be appointed chiefs/assistant chiefs/chief deputies or assume duties as the sheriff.

**Prerequisites:** See Attendees

**Career Development Category:** Human/Conceptual

**Risk:** Low

**Fitness Level:** Low

RICHMOND	6/2/2014	6/6/2014
RICHMOND	12/1/2014	12/5/2014

# PROFESSIONAL DEVELOPMENT

- Career Development Program
- Distance Learning
- Advanced Individual Training
- Leadership Institute
- Skills
- Telecommunications

## KENTUCKY LAW ENFORCEMENT COUNCIL CAREER DEVELOPMENT PROGRAM

On April 2, 2002, HB 154 was signed into law, which enabled the Kentucky Law Enforcement Council to administer a Career Development Program for Kentucky's law enforcement officers and public safety dispatchers. Kentucky was the eighth state in the nation to have a comprehensive, statewide career development program for law enforcement, and offers the most comprehensive program for dispatchers.

The Career Development Program provides structure to the training process through career tracking. Kentucky's program offers two career tracks for law enforcement officers, Law Enforcement Officer Track and Law Enforcement Management Track, and two career tracks for public safety dispatchers, Public Safety Dispatcher Track and Public Safety Dispatcher Management Track. Each track has steps of achievement that consist of required levels of training, education, and experience.

### Career Development Tracks and Steps

#### Law Enforcement Officer Track

Intermediate Officer  
Advanced Officer  
LE Training Officer  
LEO Investigator  
LEO Advanced Investigator  
Crime Scene Processing Officer  
Crime Scene Technician  
LE Traffic Officer  
Advanced Deputy Sheriff

#### Law Enforcement Management Track

LE Supervisor  
LE Manager  
LE Executive  
LE Chief Executive

#### Public Safety Dispatcher Track

Intermediate Public Safety Dispatcher  
Advanced Public Safety Dispatcher  
Communication Training Officer

#### Public Safety Dispatcher Management Track

Supervisor  
Manager/Director

**Conceptual Skills Course:** means a course that emphasizes planning, organization, goal setting abilities, strategic orientation, or abstract thinking abilities.

**Human Skills Course:** means a course relating to cultural diversity, problem solving, leadership, interpersonal communication, group communication, or training abilities.

**Technical Skills Course:** means a course relating to operational or tactical abilities.

### Program Management

The Career Development Program is offered and managed by the KLEC. Most KLEC approved courses are applicable to the program, depending upon the participant's career track and step requirement. For information on the program, call the KLEC office at (859) 622-6218 or send an e-mail to: [joe.boldt@ky.gov](mailto:joe.boldt@ky.gov). All CDP forms are online at [docjt.ky.gov](http://docjt.ky.gov) and click on KLEC and scroll down to CDP forms.

## **Career Development Program The Most Frequently Asked Questions**

**Q. What is the Career Development Program?**

**A.** The CDP is a professional certificate program that aids you in planning and organizing your annual training to correlate with your career goals as a peace officer or telecommunicator.

**Q. What are the benefits of the program?**

**A.** Benefits are:

- 1) Helps you to stay focused on your career goals.
- 2) Provides structure and purpose to your training process.
- 3) Encourages you to learn new skills by taking a variety of courses.
- 4) Results in the earning of KLEC endorsed certificates and lapel pins for your uniform.
- 5) May result in pay increases/promotions.
- 6) As a manager helps with recruitment/retention, in motivating employees, and in creating a comprehensive training plan for your agency.

**Q. What are the requirements for earning CDP certificates?**

**A.** Must be an **active full time** POPS certified peace officer or public safety dispatcher and meet requirements in training/skills, experience, and education (college degrees/hours or educational training points).

**Q. How do you enroll in the program?**

**A.** Your first step is to complete the **Participant Commitment Form (CDP-1)**. This is your registration form and must be completed for any certificate(s) that you wish to pursue. All forms (including applications) and requirements can be found on line at the KLEC website.

**Q. What is the next step in the enrollment process?**

**A.** Once the KLEC office receives your CDP-1 form you will receive a letter of confirmation along with your **CDP transcript** that will aid you in completing your certificate application. All certificate applications should be sent to the KLEC office for approval.

**Q. How do you determine which training courses to enroll in to earn a particular certificate?**

**A.** By reviewing the requirements for your particular certificate at the top of each application and by consulting the Schedule Book which has information on specific skill areas (technical, human, or conceptual) in each of the course summaries.

**Q. How can you find out more information on the Career Development Program?**

**A.** By calling the KLEC office at (859) 622-6218 or emailing Joseph Boldt at [Joe.Boldt@ky.gov](mailto:Joe.Boldt@ky.gov) or Elizabeth Kring at [Elizabeth.Kring@ky.gov](mailto:Elizabeth.Kring@ky.gov).



# DISTANCE LEARNING

The Distance Learning Program mission is to provide Kentucky's law enforcement personnel with quality, accessible training that utilizes technology to enhance presentation and delivery of law enforcement services in Kentucky.

For more information regarding the Distance Learning Program, please contact us at 859-622-7564 or by email [docit.elearning@ky.gov](mailto:docit.elearning@ky.gov)

Course instructor contact information will be provided in the orientation material for each individual class.

## **To register for a Distance Learning Course:**

- **Register online using TRIS or Send in a Form 29-1.**
- **Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials via e-mail.**

## ***ATTENTION CJIS INQUIRY ONLY AND MDT TERMINAL USERS:***

**The Kentucky State Police will assume responsibility for Inquiry Only and MDT Training for all users. You may contact the KSP Help Line at 1-800-858-5465 for registration or more information. The Department of Criminal Justice Training will continue to conduct CJIS Full Access training.**

## Frequently Asked Questions

KYVU 24/7 helpdesk number is 877-740-4357. This number is best used for technical questions related to the software or for computer requirements or settings. Information on the lesson material must be directed to a course instructor either by email or by telephone. Contact information for the course instructor is listed in the orientation section of the course. All other issues may be addressed to the distance learning staff at [DOCJT.Elearning@ky.gov](mailto:DOCJT.Elearning@ky.gov) which is monitored Monday – Friday 8:00 a.m. to 4:30 p.m.

Below are some of the most commonly asked questions and the answers to resolve the issues.

### LESSON FOLDER NAVIGATION & MATERIAL

**Question:** How do I go from one lesson to the next?

**Answer:** To navigate through your course, you will need to usually click the NEXT or PREVIOUS link in the upper right (and often bottom right) of each page. ***You must complete all lesson requirements before you can continue.*** Lessons are designed to take the learner through a logical progression of information. Therefore, if you have not reviewed lesson material or finished a quiz you will not be able to view the next course materials.

**Question:** I do not see anything in the lesson folder or the lesson material does not show up.

**Answer:** First make sure you have completed all lesson requirements such as reviewing material or taking quizzes. If you have done this look at the section on “Computer Problems” to see if it is a computer issue that may be resolved. If these answers do not fix your problem, please contact the distance learning course administrator or help desk listed at the top of this page.

**Question:** What if I have to leave the course and come back at a later time?

**Answer:** If you need to leave the course for any reason, you can log back in and resume at the point you left off by clicking the folders list and the lesson material within the folder. You can begin at the last lesson component that you were working on.

### COMPUTER PROBLEMS

**Question:** My computer is running slowly and it is taking long periods of time to download or display items from the course.

**Answer:** Internet connection and computer speed affect your ability to navigate through the course material. If you are using an older computer or a computer with a slow internet connection, it may be best if you could find another computer to use for the course. DOCJT has no restrictions on where or when the course must be completed, only for the timeframe of completion once the course opens. You may need to check with your immediate supervisor to see if your agency has any restrictions concerning where or when you must complete the course.

**Question:** I click on the link to begin a lesson quiz and nothing appears except a blank screen.

*Or*

I click on the link to begin a lesson quiz and receive a message box indicating I have a certain number of minutes to complete the quiz, but after clicking the OK button nothing appears except a blank screen.

**Answer:** Disable all pop up blockers. This can be done using the Windows Tool tab at the top of the internet browser. You may have to log off and restart your computer for changes to take effect. Sometimes services such as Google and Yahoo may have installed pop up blocking software on the computer and it is more difficult for a novice computer user to disable. In any case you may right click on the link to begin the quiz which will produce a small menu. You should then left

click on the “open in a new window” option. This process will bypass any and all pop up blockers on the computer

**Question:** I cannot view the lesson presentations and/or videos.

**Answer:** swf files (Flash Files)

This could be caused by several factors. The problem could be a pop up blocker on the computer that is keeping the presentation from appearing. You may have to disable the pop up blocker before starting, but the computer might have to be restarted before the change takes effect. Also, services such as Yahoo or Google may have secondary pop up blocking software installed on the computer. You can right click on the link to begin the presentation and select “open in a new window”. This will bypass the pop up blocker and open the presentation in a new viewing window. If this procedure does not work, you must download a new version of Macromedia Flashplayer. There is a link to this free download on the Welcome page of the course. Once downloaded you will have to log out of the class and restart the computer for it to work properly.

*Note: If you are using an APPLE™ product such as IMAC™, IPAD™ or IPOD™ you may also need to download an app for your device to view these and other flash files. ANGEL recommends for the best results, iPhone and iPod Touch users should use the normal ANGEL display mode.*

wmv files

The video presentations play in Windows Media Player. Some video presentations will take a few minutes to download completely. The download speed depends on the computer and the Internet connection. If after waiting patiently, the video still does not play, download a newer version of the windows media player software to the computer. This free download is available on the Welcome page of the course.

**Question:** I was interrupted and left the computer running for a period of time with no activity. Now the computer is either locked up or none of the lesson material will display.

**Answer:** If the program runs with no activity for even a short period of time (like ten minutes) you may lose authentication. Log out of the course, log back in and everything should run fine. You will still be able to pick up where you were before this occurred. If the computer is frozen or locked up, restart the computer and log back in to the course. Again, you will be able to pick up right where you left off.

## **QUIZZES AND TESTS**

**Question:** I failed a lesson quiz or I have taken it multiple times and not received a passing score.

**Answer:** Lesson quizzes are objective based reviews of the lesson material and you must receive a passing score to advance to the next lesson. If you are unsuccessful on the first attempt, you will be automatically directed to a review of the lesson material and then a second quiz that allows for 3 additional attempts to attain a passing score. **All quizzes are scrambled so the order of questions and answers will differ from one quiz to the next.** If you are still unsuccessful after four attempts, you are essentially stuck at this point and cannot move forward in the class. A course instructor with course editor privileges must review the lesson quizzes for this lesson, delete the submissions, and reset the quiz for you. You may contact a course instructor by telephone or by email using the information provided in the orientation section of the course.

**Question:** What if I fail the final exam of the course?

**Answer:** You will be contacted by the section in charge of the online course that you have taken about retest procedures. The retest will be administered in writing and in person.

## **COURSE COMPLETION AND NOTIFICATION**

**Question:** What is the time frame for completion of a distance learning course?

**Answer:** The time frame for completion of an online course is normally one week. The exception to this is for Mandatory Training and Work Zone Safety classes which run for two weeks. Holidays or system downtime may extend this for a short period of time. Classes are scheduled frequently and cannot be extended for longer periods of time.

**Question:** How will I know I have finished my distance learning course?

**Answer:** Upon the submission of the final assessment in any online learning course you will be asked to participate in a voluntary course survey. Whether or not you choose to take the survey you will be directed to the final screen that will advise you to close out your internet browser. At this point you will have completed all course content.

Once the course is closed the assessments and content will be verified by the distance learning coordinator and/or class instructor. Then your agency will receive an “official” mailer from the Department of Criminal Justice Training advising them of your final score. **This mailer is the ONLY official notification of successful completion of your distance learning course. NO email notifications from the learning management system are considered valid documentation for your final status.**

Breath test operators are required by 500 KAR 8:010 to maintain the certification by completing the recertification course every two years. The recertification will cover recent legal information and a refresher of operator techniques for the breath testing instrument used in the Commonwealth. Demonstration of operator proficiency and an examination will be required. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 4 hours in length and students are allotted 5 days to complete the online lessons. This course can be completed at the convenience of the officer and department in the allotted time frame.

**Attendees:** Any Rank

**Prerequisites:** Must be a certified breath test operator.

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** This course does not count toward the 40 hour annual training requirement for POPS and KLEFPF credit.

**Note:** This course will count for recertification purposes for the Intoxilyzer 5000EN Instrument only. Failure of this course will require the student to take an on-site retest.

**Note:** To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE	1/20/2014	1/24/2014
ONLINE	1/27/2014	1/31/2014
ONLINE	2/17/2014	2/21/2014
ONLINE	2/24/2014	2/28/2014
ONLINE	3/17/2014	3/21/2014
ONLINE	4/21/2014	4/25/2014
ONLINE	5/19/2014	5/23/2014
ONLINE	6/16/2014	6/20/2014
ONLINE	7/21/2014	7/25/2014
ONLINE	8/18/2014	8/22/2014
ONLINE	9/15/2014	9/19/2014
ONLINE	10/20/2014	10/24/2014
ONLINE	11/17/2014	11/21/2014



**176TDL-13J**

**DISPATCHING CRITICAL CALLS - ONLINE**

**8 Hours/0.6 CEUs**

This course will cover dispatching various critical calls for service as well as explore ways to deal with burnout in the communications center. Stress management and telephone habits will be covered as will professional courtesy between dispatchers and responders. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 8 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course, and it can be completed at the convenience of the student and agency in the allotted time frame.

**Attendees:** Certified Dispatchers

**Prerequisites:** Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

**Career Development Category:** Technical

**Risk:** Low

**Fitness Level:** Low

**Note:** Failure of this course will require the student to take an on-site retest.

**Note:** To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE

1/6/2014

1/10/2014

ONLINE

2/3/2014

2/7/2014

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**NEW**

This course was designed to educate dispatchers in handling domestic violence calls including those involving public safety families. We will discuss the mindset of the victim and perpetrator as well as that of the dispatcher. Other topics include: vital information on domestic violence resources including the role of the Court Designated Worker (CDW), Social Services, and Domestic Violence Advocates. We will also cover the importance and utilization of the Victim Information Notification Everyday (VINE) system. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 8 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course, and it can be completed at the convenience of the student and agency in the allotted time frame.

**Attendees:** Certified Dispatchers

**Prerequisites:** Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** This course is also offered in a traditional classroom setting. Please refer to the Advanced Telecommunications Section of this training schedule for details.

**Note:** Failure of this course will require the student to take an on-site retest.

**Note:** To register for a Distance Learning Course, send in a form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE	3/24/2014	3/28/2014
ONLINE	4/28/2014	5/2/2014
ONLINE	5/19/2014	5/23/2014
ONLINE	6/23/2014	6/27/2014
ONLINE	7/21/2014	7/25/2014
ONLINE	8/18/2014	8/22/2014
ONLINE	9/22/2014	9/26/2014
ONLINE	10/20/2014	10/24/2014
ONLINE	11/17/2014	11/21/2014

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1044DL-14J

DUI/SFST REFRESHER ONLINE

8 Hours/0.6 CEUs

**NEW**

This course provides the student an update on the standardized field sobriety tests (SFST). This course will help students understand the recent changes in the National Highway Traffic Safety Administration SFST training. This course will discuss current research, court decisions, and legislation relevant to DUI/SFST.

**Attendees:** Any Rank

**Prerequisites:** Must have completed DUI/SFST training in basic training or advanced individual training.

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** This course is designed for officers who have not taken a DUI/SFST course in several years or have not targeted DUIs in recent assignments and need a refresher.

**Note:** THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT FOR POPS AND KLEFPF CREDIT.

**Note:** To register for a Distance Learning Course, send in a form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail. Failure of this course will require the student to take an on-site retest.

ONLINE	3/17/2014	3/21/2014
ONLINE	9/15/2014	9/19/2014
ONLINE	11/3/2014	11/7/2014

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179TDL-14J

**ETHICS FOR THE DISPATCHER: CAREER SURVIVAL - ONLINE**

8 Hours/0.6 CEUs

**NEW**

This course will provide dispatchers with vital information they can use to make sound ethical decisions. Topics will include: the Six Pillars of Character, morals, and values. We will also explore the concept of the Continuum of Compromise. Dispatchers will be able to use this valuable information when faced with ethical dilemmas which will ensure their career survival in the communications center. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 8 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course, and it can be completed at the convenience of the student and agency in the allotted time frame.

**Attendees:** Certified Dispatchers

**Prerequisites:** Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

**Career Development Category:** Human/Conceptual

**Risk:** Low

**Fitness Level:** Low

**Note:** This course is also offered in a traditional classroom setting. Please refer to the Advanced Telecommunications Section of this training schedule for details.

**Note:** Failure of this course will require the student to take an on-site retest. Enrollment preference will be given to students needing this class to fulfill the requirements of the CTO Career Development Program.

**Note:** To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE	2/10/2014	2/14/2014
ONLINE	9/22/2014	9/26/2014

140TDL-14J

**KENTUCKY LAW ENFORCEMENT SUPPORT TEAM 2014 - ONLINE**

8 Hours/0.6 CEUs

**NEW**

The students will participate in a variety of problem solving exercises designed to enhance customer service and communication skills. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 8 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course, and it can be completed at the convenience of the student and agency in the allotted time frame.

**Attendees:** Administrative Assistants, Records Clerks, Evidence Clerks, and other non-sworn clerical support employees of a Law Enforcement agency

**Prerequisites:** Currently employed by a Law Enforcement agency

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** Failure of this course will require the student to take an on-site retest.

**Note:** This course does not count as credit for dispatchers needing 8 hours of in-service training.

**Note:** To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE	3/24/2014	3/28/2014
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1544DL-14J

LEGAL ISSUES: 2014 - ONLINE

8 Hours/0.6 CEUs

**NEW**

This online course provides instruction of legal topics by providing a review of recent court decisions and legislative changes to the laws that are applicable to the Kentucky Revised Statutes; and will discuss current developments on the Constitutional topics of laws of arrest, search and seizure, pretrial identification procedures, interviews and interrogations, and use of force. This course is 8 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course and it can be completed at the convenience of the officer and department in the allotted time frame. This course meets the statutory requirements regarding Asset Forfeiture training.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical

**Risk:** Low

**Fitness Level:** Low

**Note:** Failure of this course will require the student to take an on-site retest.

**Note:** This course does not count toward the 40 hour annual training requirement for POPS and KLEFPF credit.

**Note:** To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE	3/17/2014	3/21/2014
ONLINE	6/16/2014	6/20/2014
ONLINE	9/29/2014	10/3/2014
ONLINE	12/1/2014	12/5/2014

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**NEW**

KRS 15.334 stipulates that officers will take classes approved by the Kentucky Law Enforcement Council. The new or updated courses approved by the council for online mandatory training are: Domestic Violence, Stalking, Human Trafficking, Heroin and Clandestine Lab Safety. A certified Peace Officer is required to take the course no more than two (2) times in eight (8) years. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. Classes will open on the first of each month or the first Monday following the first if it falls on a weekend and will close on the 15th. This course is six (6) hours in length. The course can be completed at the convenience of the student and agency in the allotted time frame.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** THIS COURSE IS A MANDATORY TRAINING REQUIREMENT FOR ALL OFFICERS IN THE STATE. THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT FOR POPS AND KLEFPF CREDIT.

**Note:** The included Domestic Violence Update fulfills the requirement of KRS 15.334(3) that all officers complete Domestic Violence Training once every two years.

**Note:** To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE	1/1/2014	1/15/2014
ONLINE	2/1/2014	2/15/2014
ONLINE	3/1/2014	3/15/2014
ONLINE	4/1/2014	4/15/2014
ONLINE	5/1/2014	5/15/2014
ONLINE	6/1/2014	6/15/2014
ONLINE	7/1/2014	7/15/2014
ONLINE	8/1/2014	8/15/2014
ONLINE	9/1/2014	9/15/2014
ONLINE	10/1/2014	10/15/2014
ONLINE	11/1/2014	11/15/2014
ONLINE	12/1/2014	12/15/2014

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**1695DL-11J****MARIJUANA RECERTIFICATION - ONLINE****4 Hours/0 CEUs**

This course will recertify graduates of a certified marijuana identification course. The online portion of the course will consist of lessons, quizzes, and an online written test. This course is 4 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course and it can be completed at the convenience of the officer and department in the allotted time frame.

**Attendees:** Any Rank**Prerequisites:** Certified Marijuana Identification Course.**Career Development Category:** Technical**Risk:** Low**Fitness Level:** Low

**Note:** THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT FOR POPS AND KLEFPF CREDIT.

**Note:** To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

**Note:** Failure of this course will require the student to take an on-site retest.

ONLINE

7/21/2014

7/25/2014

**2020DL-14J****POLICE RADAR/LIDAR UPDATE - ONLINE****4 Hours/0 CEUs**

This is a refresher course for law enforcement officers who have previously been trained in the proper use of RADAR and/or LIDAR. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 4 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course and it can be completed at the convenience of the student and agency in the allotted time frame. No cards or certificates will be issued for this course.

**Attendees:** Previously trained RADAR/LIDAR Operators and Instructors**Prerequisites:** Police Radar Instructor or Police Radar Operator course or equivalent.**Career Development Category:** Technical**Risk:** Low**Fitness Level:** Low

**Note:** THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT FOR POPS AND KLEFPF CREDIT.

**Note:** To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

**Note:** Failure of this course will require the student to take an on-site retest.

ONLINE

2/24/2014

2/28/2014

ONLINE

4/21/2014

4/25/2014

ONLINE

10/13/2014

10/17/2014



# PATROL

**0472-12J                      BASIC BREATH TEST OPERATOR                      40 Hours/3 CEUs**

This course is designed to provide the law enforcement officer with the skills and knowledge to properly operate the Intoxilyzer 5000EN and 8000. Both lecture and practical skills are used in this course to enhance the proficiency of officers attending. Per 500 KAR 8:010, the successful completion of this course is required to become a certified breath test operator.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical/Human

**Risk:** Low                      **Fitness Level:** Low

**Note:** This course certifies officers on the Intoxilyzer 5000EN and 8000.

**Note:** This course has extended class hours on Wednesday.

RICHMOND	1/20/2014	1/24/2014
RICHMOND	4/14/2014	4/18/2014
RICHMOND	7/21/2014	7/25/2014
RICHMOND	9/22/2014	9/26/2014
RICHMOND	11/17/2014	11/21/2014

**1397-14J                      CHAPLAINCY - ADVANCED - 2014                      16 Hours/1 CEUs**

**NEW**

This course is designed for the Law Enforcement Chaplain. Victim Services will be the training theme for this year. Presentations will be made by representatives of Concerns of Police Survivors (COPS). Also included will be: The Chaplains Role in Mass Casualty Incidents, The Role of Victim Advocates and more.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Human/Conceptual

**Risk:** Low                      **Fitness Level:** Low

**Note:** This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

RICHMOND	5/8/2014	5/9/2014
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**1290-11J                      CHAPLAINCY - BASIC                      8 Hours/0.6 CEUs**

This course is designed for the beginning Chaplain. This one-day course will include the Role of the Chaplain, Chaplaincy Program Basics, Policy, Supervision and Records as well as an Introduction to the International Conference of Police Chaplains. Training opportunities and professional development will also be included.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Human/Conceptual

**Risk:** Low                      **Fitness Level:** Low

**Note:** This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

RICHMOND	5/7/2014	
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**1690-14J****COLLISION INVESTIGATION TECHNIQUES****40 Hours/3 CEUs**

This course will provide law enforcement officers with the skills to accurately investigate traffic collisions. The student will be able to evaluate on-scene and vehicular evidence to form an assessment of causation. The course uses a combination of evidence and mathematical calculations to assist the investigator in determining unknown information. The students will be further trained on how to measure on-scene collisions and transfer the data to scaled diagrams. The course will also assist students with courtroom preparation at both a criminal and civil level.

**Attendees:** Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low**Note:** This course involves outdoor projects which may be conducted during inclement weather conditions.**Note:** Any officer who has taken Vehicle Collision I, II, or III in the past three (3) years may not sign up for this class.

RICHMOND

10/13/2014

10/17/2014

**1452-13J****COURT SECURITY OFFICER BASIC TRAINING****80 Hours/6.6 CEUs**

This course is designed as basic training for new Court Security Officers. Students will be given classroom instruction as to their role in the trial process. This includes court room protocol, witness protection, prisoner control and transport. The legal areas of arrest and search and seizure will be addressed as well as the use of force. Hands-on training and testing in the area of defensive tactics and firearms are also included.

**Attendees:** Court Security Officers or Deputies whose duties include court security**Prerequisites:** None**Risk:** High**Fitness Level:** Intermediate**Note:** Students are required to reside in the Thompson Hall housing facility, Sunday through Thursday night. Meals will be provided.**Note:** Students are required to pass a firearms proficiency test and a defensive tactics proficiency test.

37	RICHMOND	1/13/2014	1/24/2014
38	RICHMOND	2/24/2014	3/7/2014
39	RICHMOND	3/17/2014	3/28/2014
40	RICHMOND	6/16/2014	6/27/2014
41	RICHMOND	10/27/2014	11/7/2014
42	RICHMOND	12/8/2014	12/19/2014

1533-13J

**COURT SECURITY OFFICER IN-SERVICE - 2013/2014**

40 Hours/3 CEUs

This course will cover topics such as emergency procedures in the courtroom, non-criminal proceedings, prisoner transport, excited delirium, recognizing signs of intoxication, courtroom testimony, use of force, jury management, courtroom disturbances, gang recognition, responding to suspicious packages and will include a facility survey practical exercise.

**Attendees:** Court Security Officers or Deputies whose duties include court security

**Prerequisites:** None

**Career Development Category:** Technical/Human

**Risk:** Intermediate

**Fitness Level:** Intermediate

RICHMOND	2/10/2014	2/14/2014
RICHMOND	4/7/2014	4/11/2014
BOWLING GREEN	4/28/2014	5/2/2014
OWENSBORO	5/19/2014	5/23/2014
LOUISVILLE	7/14/2014	7/18/2014
MOREHEAD	7/28/2014	8/1/2014
BOWLING GREEN	8/11/2014	8/15/2014
NORTHERN KENTUCKY	8/25/2014	8/29/2014
CALVERT CITY	9/8/2014	9/12/2014
LOUISVILLE	9/22/2014	9/26/2014
RICHMOND	10/6/2014	10/10/2014
OWENSBORO	11/17/2014	11/21/2014

1441-13A

**CRISIS INTERVENTION TEAM TRAINING FOR KY LEN**

40 Hours/3 CEUs

**HOSTED**

Crisis Intervention Team Training for Kentucky Law Enforcement (C.I.T.) is designed to train officers how to more safely and effectively interact with persons with psychiatric disabilities. The C.I.T. program utilizes "verbal de-escalation techniques" and "active listening skills" to help officers gain compliance. The goal of the C.I.T. program is to increase officer safety as well as the safety of others at the scene involving a mentally ill person.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Human/Conceptual

**Risk:** Low

**Fitness Level:** Low

**Note:** C.I.T. is designed to familiarize officers with social services and mental health facilities located in their area. Registration will be limited to officers located in the area where the training is being conducted.

OWENSBORO	1/13/2014	1/17/2014
PADUCAH	1/20/2014	1/24/2014
ASHLAND	3/10/2014	3/14/2014
NORTHERN KENTUCKY	3/24/2014	3/28/2014
HOPKINSVILLE	4/21/2014	4/25/2014
BOWLING GREEN	6/9/2014	6/13/2014
SOMERSET	8/25/2014	8/29/2014
ELIZABETHTOWN	9/22/2014	9/26/2014
NORTHERN KENTUCKY	10/6/2014	10/10/2014
HAZARD	10/20/2014	10/24/2014
RICHMOND	11/10/2014	11/14/2014

**1007-14J****DUI/STANDARDIZED FIELD SOBRIETY TEST****40 Hours/3 CEUs**

This course is designed to provide the law enforcement officer with the skills and knowledge to properly administer the National Highway Traffic Safety Administration Standardized Field Sobriety Tests. This course will use both lecture and practical skills to enhance the learning of the student.

**Attendees:** Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low**Note:** This course will meet the training requirements for officers who work various DUI enforcement grants.

RICHMOND	1/13/2014	1/17/2014
RICHMOND	8/18/2014	8/22/2014

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**1620-13J****LEADERSHIP IS A BEHAVIOR****32 Hours/2.6 CEUs**

This course is designed to be an introduction to basic leadership principles for the patrol officer. It will be extremely beneficial for those who are assigned leadership responsibility in their agency as Police Training or Field Training officers. Attendees can expect assignments that will require them to perform activities during hours outside the normal classroom times.

**Attendees:** Patrol Officer / Police Training Officer / Field Training Officer**Prerequisites:** Three years of experience after Basic Training Academy**Career Development Category:** Human/Conceptual**Risk:** Low**Fitness Level:** Low**Note:** APS Graduates and those with the rank of Supervisor and above will not be permitted to enroll in this class.**Note:** This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.**Note:** This course will utilize e-mail correspondence for important course information. Students registering for this course must supply an e-mail address on the Form 29-1 when registering for the course.

LOUISVILLE	1/21/2014	1/24/2014
RICHMOND	4/15/2014	4/18/2014
OWENSBORO	6/10/2014	6/13/2014
ELIZABETHTOWN	8/19/2014	8/22/2014
NORTHERN KENTUCKY	10/7/2014	10/10/2014
RICHMOND	12/16/2014	12/19/2014

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1544-14J

LEGAL ISSUES: 2014

8 Hours/0.6 CEUs

**NEW**

This course provides in-class instruction of legal topics by providing a review of recent court decisions and legislative changes to the laws that are applicable to the Kentucky Revised Statutes; and will discuss current developments on the Constitutional topics of laws of arrest, search and seizure, pretrial identification procedures, interviews and interrogations, and use of force. This course meets the statutory requirements regarding Asset Forfeiture training.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical

**Risk:** Low

**Fitness Level:** Low

**Note:** This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training required by KRS 15.404.

**Note:** This course is also offered in the Distance Learning format. Please refer to the Distance Learning Section of this training schedule for details.

**Note:** Each 8 hour course is combined with a 32 hour course to ensure officers the opportunity to complete their 40 hour training requirement during one specific week. Please check the training schedule by month listed at the back of the book to determine which class is combined with the date/location you are considering.

LOUISVILLE	1/20/2014
RICHMOND	2/17/2014
PADUCAH	3/24/2014
BOWLING GREEN	4/7/2014
RICHMOND	5/12/2014
NORTHERN KENTUCKY	6/9/2014
RICHMOND	6/23/2014
ASHLAND	8/4/2014
RICHMOND	9/22/2014
NORTHERN KENTUCKY	10/6/2014
OWENSBORO	10/20/2014
ELIZABETHTOWN	11/3/2014
RICHMOND	12/8/2014

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1596-12A

**LEN PREVENTION & DETERRENCE OF TERRORIST ACTS**

16 Hours/1 CEUs

This course is designed to familiarize all law enforcement officers with the Prevention and Deterrence of Terrorist Acts. This course will cover topics such as recognizing WMD on the streets, Domestic and International Terrorism, Information Sharing and The Fusion Center, Facial Recognition and Identification Fraud, and Biological and Chemical Labs.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** Starting in 2012 this course has been included in the basic training curriculum.

**Note:** This course is part of the mandatory homeland security training for Kentucky law enforcement officers.

**Note:** This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

RICHMOND	2/20/2014	2/21/2014
RICHMOND	4/24/2014	4/25/2014
RICHMOND	7/31/2014	8/1/2014
RICHMOND	10/23/2014	10/24/2014

1473-11JR

**LEN RESPONSE TO SPECIAL NEEDS PERSONS**

40 Hours/3 CEUs

This course will provide information on special needs populations in Kentucky, such as persons with mental and/or physical impairments; behaviors and responses to these citizens; autism; brain injuries; Alzheimer's; informed care; involuntary commitments and ADA issues.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** Instruction for this class is provided by staff members of the Kentucky Department for Behavioral Health, Developmental and Intellectual Disabilities. Ms. Rae Williams is the Training Coordinator.

RICHMOND	4/7/2014	4/11/2014
RICHMOND	10/6/2014	10/10/2014

**0805-14J****POLICE RADAR/LIDAR OPERATOR****52 Hours/4.3 CEUs**

This course is designed for the student to develop the correct procedure in the operation of Police RADAR and LIDAR equipment for vehicle speed enforcement.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical

**Risk:** High

**Fitness Level:** Intermediate

**Note:** Required Equipment: inclement weather gear for outdoor assignments, department issued RADAR and/or LIDAR unit and a vehicle for field work. DOCJT WILL NOT PROVIDE VEHICLES OR EQUIPMENT. Call 859-622-3546 with questions.

**Note:** 28 class hours and a 24 hour project due in 30 days.

**Note:** There will be one day (Wednesday) when the class is scheduled from 1:00pm - 10:00pm.

RICHMOND	3/10/2014	3/13/2014
RICHMOND	3/31/2014	4/3/2014

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**1411-13J****POLICE TRAINING OFFICER****40 Hours/3 CEUs**

The Police Training Officer (PTO) program is a model for post academy field training in law enforcement that replaces the former Field Training Officer (FTO) program in Kentucky. The PTO class teaches a learning matrix and problem solving principles to incorporate all regular duties of policing into a learning/training model for the PTO to better evaluate his or her new recruit. The course will also enhance the coaching and mentoring skills of the PTO.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** This course has a pre-course assignment that will be emailed to the student approximately 4 weeks prior to training. THE PRE-COURSE ASSIGNMENT WILL BE DUE DURING ORIENTATION ON MONDAY.

**Note:** This course will utilize e-mail correspondence for important course information. Students registering for this course must supply an e-mail address on the Form 29-1 when registering for the course.

**Note:** This course will require after hours research and study.

RICHMOND	2/3/2014	2/7/2014
RICHMOND	2/17/2014	2/21/2014
RICHMOND	9/29/2014	10/3/2014
RICHMOND	10/13/2014	10/17/2014

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0806-14A

**RAILROAD GRADE CROSSING COLLISION  
INVESTIGATION**

16 Hours/1 CEUs

**HOSTED**

This course is designed to acquaint the student with the various types of railroad grade crossing collisions, techniques of investigation, railroad personnel safety, equipment and elements involved in a collision.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

LOUISVILLE

9/17/2014

9/18/2014

1204-13J

**RAPID DEPLOYMENT**

40 Hours/3 CEUs

This course will provide officers a "rapid deployment" option for responding to active shooters. The course will include background information that will demonstrate the need for a patrol response to active shooting incidents. Officers will also be introduced to various tactics and considerations for an effective response. The course provides an opportunity for officers to experience "hands-on" realistic training with the use of SIMUNITIONS.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical

**Risk:** High

**Fitness Level:** Intermediate

**Note:** Students should be capable of performing moderate to strenuous physical activity for extended periods of time.

**Note:** Students are required to bring flashlights (small tactical handheld or rail mounted weapon lights preferred). Students should also bring tactical vests or bullet resistant vests, groin protection, holsters, magazine pouches, a small backpack or go-bag for storage of limited operational supplies and clothing appropriate for various weather conditions.

RICHMOND

2/10/2014

2/14/2014

RICHMOND

3/3/2014

3/7/2014

RICHMOND

3/17/2014

3/21/2014

RICHMOND

4/14/2014

4/18/2014

RICHMOND

7/14/2014

7/18/2014

RICHMOND

7/28/2014

8/1/2014

RICHMOND

8/11/2014

8/15/2014

RICHMOND

10/27/2014

10/31/2014

RICHMOND

12/1/2014

12/5/2014

1834-13J

**RAPID DEPLOYMENT COORDINATOR**

**80 Hours/6.6 CEUs**

This course expands the fundamentals and tactics learned in the Rapid Deployment class. It will include realistic scenarios such as: movement to contact principals, low-light and tubular environments, deployment tactics with fewer than four officers and the use of multiple teams. Students will also be taught manual breaching techniques and utilization of immediate action elements; advanced range skills including shooting on the move and effective utilization of issued weapon systems. This course will aid in preparing the student to design, conduct, and evaluate local agency training that is designed to enhance the skills of officers responding to active shooter incidents.

**Attendees:** Any Rank

**Prerequisites:** Rapid Deployment, five years of experience as a sworn Law Enforcement Officer and current CPR/First Aid cards.

**Career Development Category:** Technical/Conceptual

**Risk:** High

**Fitness Level:** High

**Note:** Registration for this course must be completed by December 31, 2013 to be considered for admission. Official applications will be mailed to those on the registration list (stand-by list) in January and the class will be selected from those who return a completed application by February 15, 2014. Applicants will be notified after March 1, 2014 of course acceptance.

**Note:** Students are required to pass a handgun and patrol rifle qualification on day one to remain in the class. Students are required to bring agency authorized primary handgun and patrol rifle.

**Note:** Students are required to bring flashlights (small tactical handheld or rail mounted weapons lights preferred). Students should also bring tactical vests or bullet resistant vests, groin protection, holsters, magazine pouches, a small backpack or go-bag for storage of limited operational supplies and clothing appropriate for various weather conditions.

RICHMOND	4/28/2014	5/9/2014
RICHMOND	6/2/2014	6/13/2014
RICHMOND	9/8/2014	9/19/2014
RICHMOND	10/6/2014	10/17/2014

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**0896-12JR**

**SCHOOL RESOURCE OFFICER**

**40 Hours/3 CEUs**

This course is designed to meet the needs of officers who are currently or will be assigned as School Resource Officers. The Role of the SRO, School Safety and Security Issues, Legal Authority of the SRO and other topics are included in this course. This training will require a pre-course assignment that will include: Community Policing in Schools, Program Evaluations and Classroom Presentation Skills which will account for 8 hours of the course.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Human

**Risk:** Low

**Fitness Level:** Low

**Note:** This training will include an 8 hour pre-course assignment prior to attendance. Classroom hours will total 32 hours for a combined total of 40 hours. Classroom attendance will be Tuesday-Friday for this course.

**Note:** Registration will close for this course on April 30, 2014 in order for officers to complete the pre-course assignment. Pre-course packets, instructions and grading criteria will be mailed to students on May 5, 2014. THE PRE-COURSE ASSIGNMENT WILL BE DUE DURING ORIENTATION ON TUESDAY.

**Note:** Each student is REQUIRED to turn in the pre-course assignment on Tuesday, the first day of class, in order to continue training.

RICHMOND	6/17/2014	6/20/2014
RICHMOND	6/24/2014	6/27/2014

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**1757-12J**

**SCHOOL RESOURCE OFFICER - ADVANCED**

**40 Hours/3 CEUs**

The course will focus on Comprehensive School Safety Audits. Topics will include Students with Special Needs, Social Networking Sites, Working with School Administrators and a legal block presented by the KY School Board Association. This training will require a pre-course school assessment which will account for 8 hours of the course.

**Attendees:** Any Rank

**Prerequisites:** School Resource Officer, School Resource Officer Basic or other comparable training.

**Career Development Category:** Human/Conceptual

**Risk:** Low

**Fitness Level:** Low

**Note:** This training will include an 8 hour pre-course assignment prior to attendance. Classroom hours will total 32 hours for a combined total of 40 hours. Classroom attendance will be Tuesday-Friday for this course.

**Note:** Registration will close for this course on April 30, 2014 in order for officers to complete the pre-course assignment. Pre-course packets, instructions and grading criteria will be mailed to students on May 5, 2014. THE PRE-COURSE ASSIGNMENT WILL BE DUE DURING ORIENTATION ON TUESDAY.

**Note:** Each student is REQUIRED to turn in the pre-course assignment on Tuesday, the first day of class, in order to continue training.

RICHMOND	7/8/2014	7/11/2014
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# SKILLS

**0801-14J****DEFENSIVE DRIVING****40 Hours/3 CEUs**

This course is designed to improve basic vehicle operation skills and increase the student's knowledge of the patrol vehicle's capabilities. Emphasis is placed on refinement of the fundamentals.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical

**Risk:** High

**Fitness Level:** Intermediate

**Note:** Required Equipment: Department issued vehicle equipped with emergency lights and siren. Vehicles must pass a safety inspection. DOCJT WILL NOT PROVIDE VEHICLES. Call 859-622-3546 for questions.

**Note:** This class will utilize Distance Learning Technology. STUDENT'S email address must be on Form 29-1. Student must complete 8 hours of computer based training prior to attending the course. Attendance at DOCJT: 32 hours, Tuesday-Thursday. All classes begin at 0800 hours. Tuesday and Wednesday will be night driving and are scheduled for 12 hour days. Ending times will be adjusted for night driving.

**Note:** All written and practical exams must be demonstrated at an acceptable level.

RICHMOND	8/19/2014	8/21/2014
RICHMOND	9/23/2014	9/25/2014
RICHMOND	10/21/2014	10/23/2014

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**0802-14J****PATROL HANDGUN LEVEL I****40 Hours/3 CEUs**

This course is designed to review and emphasize basic handgun skills, to include basic marksmanship and basic weapon handling skills.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical

**Risk:** High

**Fitness Level:** Intermediate

**Note:** Must bring agency approved duty equipment to include: duty pistol, holster, magazine pouches, three pistol magazines, cleaning equipment, baseball cap or wide brimmed hat, flashlight and knee pads (optional but recommended). Semi-automatic weapons ONLY.

**Note:** Monday - Friday, 8:00am - 5:00pm.

**Note:** All written and practical exams must be demonstrated at an acceptable level.

RICHMOND	5/19/2014	5/23/2014
RICHMOND	6/16/2014	6/20/2014

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**0898-12J**

**PATROL RIFLE**

**40 Hours/3 CEUs**

This course is designed to provide training in the use of the .223 (5.56) caliber patrol rifle. Course content includes instruction in the role of the patrol rifle, basic rifle handling skills, marksmanship fundamentals and ballistics.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical

**Risk:** High

**Fitness Level:** Intermediate

**Note:** Must bring agency approved duty equipment to include: duty pistol, holster, magazine pouches, three pistol magazines, patrol rifle (.223 or 5.56 caliber with IRON sights only), rifle sling, three rifle magazines, cleaning equipment, baseball cap or wide brimmed hat, flashlight and two bath sized towels.

**Note:** Monday - Friday, 8:00am - 5:00pm. Variable times may be necessary during the week to accommodate low light conditions or reschedule due to inclement weather.

**Note:** All written and practical exams must be demonstrated at an acceptable level.

RICHMOND	3/17/2014	3/21/2014
RICHMOND	7/21/2014	7/25/2014
RICHMOND	10/20/2014	10/24/2014
RICHMOND	11/17/2014	11/21/2014

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1627-13J

**PERISHABLE SKILLS PRACTICUM**

**40 Hours/3 CEUs**

This intense course is designed for the veteran officer 5+ years out of basic training. This course will refresh basic competencies while updating the seasoned officer with current best practices. Topic areas include: handgun qualification, emergency vehicle operation with IADLEST/NHTSA pursuit considerations, and defensive tactics including an introduction to GAGE (Ground Avoidance/Ground Escape). Also included is a legal update specific to use of force and pursuit.

**Attendees:** Any Rank

**Prerequisites:** Graduation from an approved police basic training academy as defined by POPS.

**Career Development Category:** Technical

**Risk:** High

**Fitness Level:** Intermediate

**Note:** Must bring agency approved duty equipment to include: duty pistol, holster, magazine pouches, three pistol magazines, cleaning equipment, baseball hat or wide brimmed hat, flashlight, handcuffs, handcuff pouch, handcuff keys, mouth guard, groin protection, and police vehicle equipped with emergency lights, siren and tire gauge. Vehicle must pass safety inspection. DOCJT WILL NOT PROVIDE VEHICLES.

**Note:** This course will use Blended Learning Technology. STUDENT'S email address must be on Form 29-1. It will require completion of 8 hours of computer based training prior to attending the course. Attendance at DOCJT will consist of 32 hours, Monday - Thursday. Classes will begin at 8:00 am on Monday and will be completed by 12:00 noon on Thursday. Tuesday will be an extended day to include night driving.

**Note:** All written and practical exams must be demonstrated at an acceptable level.

RICHMOND	5/12/2014	5/15/2014
RICHMOND	6/9/2014	6/12/2014

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# INVESTIGATIONS

1399-13J

**ADVANCED LATENT PRINT DEVELOPMENT**

**40 Hours/3 CEUs**

This course will cover latent print detection, development, documentation and collection techniques. Topics will include: cyanoacrylate fuming, silver nitrate, iodine, ninhydrin, microsil, alternate light sources, gel lifters and accu-trans lifting applications. Developed prints will be documented using Nikon digital SLR cameras and macro lens. Camera equipment will be provided for this course.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical

**Risk:** Low

**Fitness Level:** Low

RICHMOND	3/24/2014	3/28/2014
RICHMOND	8/4/2014	8/8/2014
RICHMOND	8/18/2014	8/22/2014

1758-12J

**CAD ZONE COMPUTER AIDED DIAGRAMMING**

**40 Hours/3 CEUs**

The CAD Zone Computer Aided Diagramming course is designed for patrol officers, investigators, crime scene technicians, and collision investigators that need to create scene diagrams for court presentations. This course will instruct the student in the proper techniques for creating scale diagrams utilizing the CAD Zone computer software. Each student will be required to complete assigned diagrams for successful completion of the course.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical

**Risk:** Low

**Fitness Level:** Low

**Note:** Students WILL NOT receive a copy of the CAD Zone software, but will complete assigned diagrams using the software in the computer lab at DOCJT.

**Note:** Students will need to bring a calculator to class.

RICHMOND	4/7/2014	4/11/2014
RICHMOND	10/27/2014	10/31/2014

**1402-14J****CHILD ABUSE INVESTIGATION****40 Hours/3 CEUs**

This course is designed to enhance the skills of law enforcement officers who are responsible for investigating child abuse. Topics will include the four types of abuse of a child: neglect, physical, psychological, and sexual abuse. Additional topics will be: types of offenders, interviewing the victim, witness and subject, and missing children. The course will also address the need for a multidisciplinary response to child abuse and the child fatality review process as well as pediatric abusive head trauma. Four (4) hours of this course is required to be completed ONLINE prior to the beginning date of the training.

**Attendees:** Any Rank**Prerequisites:** This course is specifically designed for personnel assigned to patrol or investigations who work these types of cases.**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

**Note:** This course will use Blended Learning Technology. It will require completion of 4 hours of computer based training prior to attending the course. Classroom hours will total 36 hours for a combined total of 40 hours. Classes will begin on Monday at 0800 and will end on Friday at 1200.

**Note:** STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

RUSSELL SPRINGS	4/7/2014	4/11/2014
BOWLING GREEN	7/21/2014	7/25/2014
HOPKINSVILLE	9/22/2014	9/26/2014
NORTHERN KENTUCKY	12/8/2014	12/12/2014

**1197-12J****COMPUTER CRIMES INVESTIGATIONS****40 Hours/3 CEUs**

This course provides a basic foundation for the investigator and/or patrol officer investigating computer related complaints. Blocks of instruction include: Introduction to Computer Crime, Digital Evidence and the Computer Crime Scene, Hardware, Digital Storage of Evidence, Internet Tools for Investigators, and more. This course includes daily hands-on exercises in the computer lab. Officers attending this course are not required to have a strong background in computer use; however a familiarity with the Windows Operating System would be helpful.

**Attendees:** Any Rank**Prerequisites:** None**Career Development Category:** Technical**Risk:** Low**Fitness Level:** Low

BOWLING GREEN	3/3/2014	3/7/2014
NORTHERN KENTUCKY	3/31/2014	4/4/2014
CALVERT CITY	4/28/2014	5/2/2014
NORTHERN KENTUCKY	10/13/2014	10/17/2014

1622-13JR

**CONTROLLED SUBSTANCE & DIVERSION  
INVESTIGATION**

40 Hours/3 CEUs

This course is designed to address the abuse, manufacturing, and distribution of controlled substances, as well as, the investigative techniques and safety issues involved with each. In addition to controlled substances, the problem of prescription drug diversion will be addressed by ways to investigate the fraud of obtaining prescription drugs from patients, physicians and pharmacists. This course meets the statutory requirements regarding Asset Forfeiture training. Eight (8) hours of this course is required to be completed ONLINE prior to the beginning date of the training.

**Attendees:** Any Rank

**Prerequisites:** This course is specifically designed for personnel assigned to patrol or investigative duties.

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** This course will use Blended Learning Technology. It will require completion of 8 hours of computer based training prior to attending the course. Classroom hours will total 32 hours for a combined total of 40 hours. Classes will begin on Tuesday at 0800 and will end on Friday at 1700.

**Note:** STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

RICHMOND	2/4/2014	2/7/2014
RICHMOND	2/18/2014	2/21/2014
HOPKINSVILLE	3/4/2014	3/7/2014
LOUISVILLE	3/25/2014	3/28/2014
CALVERT CITY	4/8/2014	4/11/2014
PRESTONSBURG	4/22/2014	4/25/2014
NORTHERN KENTUCKY	5/6/2014	5/9/2014
ELIZABETHTOWN	5/13/2014	5/16/2014
BOWLING GREEN	6/17/2014	6/20/2014
PADUCAH	8/19/2014	8/22/2014
RUSSELL SPRINGS	8/26/2014	8/29/2014
OWENSBORO	9/16/2014	9/19/2014

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**1405-13JR****COVERT INVESTIGATIONS****40 Hours/3 CEUs**

This course will provide training regarding investigative techniques in a covert setting. The attendee will learn the skills utilized in covert operations. Included are the complexities of the selection process for covert investigators, the various roles and responsibilities, planning, basic surveillance techniques, the use and management of confidential sources, flash roll management, dangers of covert operations, asset forfeiture, court preparation and presentation, psychological concerns, and covert operation risk management. This course meets the statutory requirements regarding Asset Forfeiture training. Four (4) hours of this course is required to be completed ONLINE prior to the beginning date of the training.

**Attendees:** Any Rank**Prerequisites:** This course is specifically designed for personnel assigned to patrol or investigative duties.**Career Development Category:** Technical/Human**Risk:** Intermediate**Fitness Level:** Intermediate

**Note:** This course will use Blended Learning Technology. It will require completion of 4 hours of computer based training prior to attending the course. Classroom hours will total 36 hours for a combined total of 40 hours. Classes will begin on Monday at 0800 and will end on Friday at 1200.

**Note:** STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

**Note:** An 8 hour block of close contact defensive tactics will be conducted during training. Please bring appropriate athletic type clothing and tennis shoes to dress for this block of instruction. Both male and female officers should also bring mouth and groin protection. This course will also require students to participate in an evening surveillance/operational exercise which will occur on the fourth evening of training.

NORTHERN KENTUCKY	5/19/2014	5/23/2014
RICHMOND	6/2/2014	6/6/2014
NORTHERN KENTUCKY	7/7/2014	7/11/2014

**0800-13J****CRIME SCENE INVESTIGATION****40 Hours/3 CEUs**

This course is designed to meet the needs of the patrol officer and investigator who respond to a crime scene. Emphasis is given to practical skills that are necessary in order to properly process crime scenes. Included in this course are: police photography, crime scene sketching, fingerprinting techniques, blood stain recognition and shooting reconstruction.

**Attendees:** Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

RICHMOND	2/3/2014	2/7/2014
RICHMOND	2/17/2014	2/21/2014
RICHMOND	5/19/2014	5/23/2014
RICHMOND	7/7/2014	7/11/2014
RICHMOND	12/8/2014	12/12/2014

1914-14J

**CRIMINAL INVESTIGATION FOR FIRST RESPONDERS**

40 Hours/3 CEUs

**NEW**

This course is designed to provide patrol personnel with the training necessary to conduct basic criminal investigations. Course topics include: investigating domestic violence dispatches, crime scene photography, interviewing the victim and witness, preliminary child abuse investigations and documentation of findings.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

LOUISVILLE	2/17/2014	2/21/2014
RICHMOND	3/3/2014	3/7/2014
NORTHERN KENTUCKY	4/7/2014	4/11/2014
BOWLING GREEN	4/21/2014	4/25/2014
NORTHERN KENTUCKY	6/2/2014	6/6/2014
RICHMOND	7/7/2014	7/11/2014
LOUISVILLE	8/18/2014	8/22/2014
PADUCAH	9/8/2014	9/12/2014
CALVERT CITY	10/6/2014	10/10/2014
LOUISVILLE	10/6/2014	10/10/2014
LOUISVILLE	11/17/2014	11/21/2014
RICHMOND	12/1/2014	12/5/2014

1400-13J

**CRIMINAL INVESTIGATION I**

80 Hours/6.6 CEUs

This course is designed to teach fundamental investigative techniques to officers. Topics will include: Introduction to Criminal Investigation, Documentation of Investigative Work, Pre-Trial Identification, Interviewing Techniques, Burglary and Vehicle Theft Investigation, Search Warrant Preparation, DNA, Crime Analysis and M.O. Files, Fact Finder and Locating Fugitives, Case File and Courtroom Testimony Preparation, Detective Safety, and Electronic Crimes.

**Attendees:** Any Rank

**Prerequisites:** Minimum of three years experience as a sworn Law Enforcement Officer.

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

RICHMOND	3/17/2014	3/28/2014
RICHMOND	5/5/2014	5/16/2014
RICHMOND	8/11/2014	8/22/2014

1477-14A

**CYBER INVESTIGATION 101 - SECURE  
TECHNIQUES FOR ONSITE PREVIEW**

16 Hours/1 CEUs

This 2-day course is intended for detectives and officers conducting "knock and talk" interviews. This class utilizes a Linux-based bootable CD to preview a suspect computer system for potential evidence in a forensically sound manner. The CD has the advantage of being able to "read" other computer system's files without writing to or altering the data on those systems. This is a National White Collar Crime Center Course that is being taught by a DOCJT Instructor.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical

**Risk:** Low

**Fitness Level:** Low

**Note:** This course does NOT require online registration with the National White Collar Crime Center (NW3C).

**Note:** This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

RICHMOND

10/30/2014

10/31/2014

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1764-12A

**CYBER INVESTIGATION 105 - BASIC CELL  
PHONE INVESTIGATIONS**

16 Hours/1 CEUs

**HOSTED**

This course will train officers on how to request, read and analyze Call Data Records provided by cellular providers. The course will also cover issues related to the location of a suspect during a given time frame based on the information from the cell tower and how to seize and preserve evidence on a cell phone until that phone can be fully analyzed.

**Attendees:** Any Rank

**Prerequisites:** All applicants must register online with the National White Collar Crime Center and the Department of Criminal Justice Training for this course.

**Career Development Category:** Technical

**Risk:** Low

**Fitness Level:** Low

**Note:** This is a National White Collar Crime Center course that is being hosted by DOCJT. NW3C makes this course available to personnel from out of state agencies. Officers are required to register with the National White Collar Crime Center and with DOCJT. NW3C GIVES PRIORITY TO STUDENTS WHO HAVE REGISTERED WITH THEM. Failure to complete both registration processes may prevent the student from being able to attend this course.

**Note:** National White Collar Crime Center online registration is available at: <http://www.nw3c.org/>

**Note:** This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

RICHMOND

8/25/2014

8/26/2014

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1765-12A

**CYBER INVESTIGATION 205 - CELL PHONE  
INTERROGATION**

16 Hours/1 CEUs

**HOSTED**

This course will train officers in the acquisition and analysis of information internal to cell phones. This class provides an abundance of hands-on time using many of the most popular cell phone investigation tools on the market today. This course is a companion course to Cyber Investigation 105 - Basic Cell Phone Investigations.

**Attendees:** Any Rank

**Prerequisites:** Cyber Investigations 105 - Basic Cell Phone Investigations and all applicants must register online with the National White Collar Crime Center and the Department of Criminal Justice Training for this course.

**Career Development Category:** Technical

**Risk:** Low

**Fitness Level:** Low

**Note:** This is a National White Collar Crime Center course that is being hosted by DOCJT. NW3C makes this course available to personnel from out of state agencies. Officers are required to register with the National White Collar Crime Center and with DOCJT. NW3C GIVES PRIORITY TO STUDENTS WHO HAVE REGISTERED WITH THEM. Failure to complete both registration processes may prevent the student from being able to attend this course.

**Note:** National White Collar Crime Center online registration is available at: <http://www.nw3c.org/>

**Note:** This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

RICHMOND

8/28/2014

8/29/2014

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**HOSTED**

This course begins by establishing a basic understanding of the concepts and components behind the Global Positioning System (GPS). Students will then be introduced to a wide array of GPS devices, ranging from portable and marine navigation units to tracking devices. Focus will then shift to best practices for seizing and preserving the vast amount of location information that could potentially be stored on GPS-enabled hardware. From there, instructors will guide attendees through the use of forensically-sound tools and techniques designed to extract and analyze GPS data in the most effective manner possible. Proper methods for documenting and presenting location-based data will also be discussed.

**Attendees:** Any Rank

**Prerequisites:** All applicants must register online with the National White Collar Crime Center and the Department of Criminal Justice Training for this course.

**Career Development Category:** Technical

**Risk:** Low

**Fitness Level:** Low

**Note:** This is a National White Collar Crime Center course that is being hosted by DOCJT. NW3C makes this course available to personnel from out of state agencies. Officers are required to register with the National White Collar Crime Center and with DOCJT. NW3C GIVES PRIORITY TO STUDENTS WHO HAVE REGISTERED WITH THEM. Failure to complete both registration processes may prevent the student from being able to attend this course.

**Note:** National White Collar Crime Center online registration is available at: <http://www.nw3c.org/>

**Note:** This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

RICHMOND

8/27/2014

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1918-14A

**CYBER INVESTIGATION 335 -ADVANCED  
WIRELESS NETWORK INVESTIGATIONS**

16 Hours/1 CEUs

**NEW**

**HOSTED**

This course focuses on techniques and methodologies used in locating wireless devices connected to wireless networks. Course material covers the standards and best practices for using free and low-cost hardware and software solutions to locate wireless devices, whether the devices of interest are desktops, laptops, tablets, wireless storage devices, Wi-Fi-enabled cellular phones, or other types of devices. Students will also learn the differences among wireless networking standards and how these differences can affect physically locating devices, how to conduct a detailed wireless site survey, and relevant legal concerns and considerations. At the conclusion of training, students will be well-versed in gathering device and network configuration information wirelessly and will gain practical experience using specialized hardware and software to locate wireless devices.

**Attendees:** Any Rank

**Prerequisites:** All applicants must register online with the National White Collar Crime Center and the Department of Criminal Justice Training for this course.

**Career Development Category:** Technical

**Risk:** Low

**Fitness Level:** Low

**Note:** This is a National White Collar Crime Center course that is being hosted by DOCJT. NW3C makes this course available to personnel from out of state agencies. Officers are required to register with the National White Collar Crime Center and with DOCJT. NW3C GIVES PRIORITY TO STUDENTS WHO HAVE REGISTERED WITH THEM. Failure to complete both registration processes may prevent the student from being able to attend this course.

**Note:** National White Collar Crime Center online registration is available at: <http://www.nw3c.org/>

**Note:** This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

NORTHERN KENTUCKY

8/5/2014

8/6/2014

1403-13J

**DIGITAL PHOTOGRAPHY**

40 Hours/3 CEUs

Digital Photography is a course designed for patrol officers and investigators who need advanced training in police photography. Topics will include: Exposure and Metering, Low-light and Flash Photography, and Digital Images. All cameras and equipment will be provided by DOCJT for this course.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical

**Risk:** Low

**Fitness Level:** Low

OWENSBORO

3/3/2014

3/7/2014

PADUCAH

5/5/2014

5/9/2014

ASHLAND

7/21/2014

7/25/2014

NORTHERN KENTUCKY

11/17/2014

11/21/2014

1804-12J

**DOMESTIC ABUSE AND SEXUAL ASSAULT  
SYMPOSIUM**

40 Hours/3 CEUs

This course will offer practical information that can be used during the investigation of a domestic violence or sexual assault crime. Domestic violence investigation subjects will include: stalking/cyber stalking, orders of protection and evidence based prosecution. The sexual assault portion of the training will include: case studies, how to conduct a rape investigation, prosecuting rape crimes and how to investigate a drug facilitated sexual assault. This course meets the requirement for biennial Domestic Violence Training.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** Classes will begin on Monday at 0800 and end on Friday at 1200. This course includes three assignments outside of class that are required for successful completion of the training.

**Note:** Students will need access to a computer with a disc drive and software that will open Adobe Acrobat and Microsoft Word Document files to complete these assignments.

RICHMOND	2/17/2014	2/21/2014
JENNY WILEY	3/10/2014	3/14/2014
NORTHERN KENTUCKY	3/17/2014	3/21/2014
KENTUCKY DAM VILLAGE	3/31/2014	4/4/2014
PINE MOUNTAIN	4/7/2014	4/11/2014
LOUISVILLE	5/12/2014	5/16/2014

1027-14J

**DOMESTIC ABUSE INVESTIGATION**

40 Hours/3 CEUs

**NEW**

This course is designed to enhance the skills of law enforcement officers who are responsible for investigating sexual assaults. Topics will include the dynamics of domestic violence, probable cause determination techniques in domestic violence cases, evidence gathering, and federal and state laws that pertain to domestic violence. This course meets the requirement for biennial Domestic Violence Training.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** Class will begin on Monday at 0800 and end on Friday at 1200. This course includes two assignments outside of class that are required for successful completion of the training.

**Note:** Students will need access to a computer with a disc drive and software that will open Adobe Acrobat and Microsoft Word Document files to complete these assignments.

MAYSVILLE	4/28/2014	5/2/2014
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1404-12J

**ELDER ABUSE INVESTIGATION**

**40 Hours/3 CEUs**

This course will offer practical information that can be applied to daily encounters law enforcement officers have with elder abuse victims, suspects, and witnesses. This course contains information about the aging process and crimes associated with the aging population. The course will also address the need for a multi-disciplinary response to elder abuse.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical/Human

**Risk:** Low **Fitness Level:** Low

**Note:** Classes will begin on Monday at 0800 and end on Friday at 1200. This course includes two assignments outside of class that are required for successful completion of the training.

**Note:** Students will need access to a computer with a disc drive and software that will open Adobe Acrobat and Microsoft Word Document files to complete these assignments.

OWENSBORO	7/21/2014	7/25/2014
LOUISVILLE	8/11/2014	8/15/2014
RICHMOND	8/25/2014	8/29/2014
NORTHERN KENTUCKY	9/8/2014	9/12/2014

1450-12A

**FINANCIAL INVESTIGATIONS PRACTICAL SKILLS**

**36 Hours/3 CEUs**

**HOSTED**

Participants develop the practical skills, insights and knowledge necessary to manage a successful financial investigation from start to finish including: identifying and addressing complex criminal activities, organizing and documenting critical evidence and presenting a case for prosecution.

**Attendees:** Any Rank

**Prerequisites:** All applicants must register online with the National White Collar Crime Center and the Department of Criminal Justice Training for this course.

**Career Development Category:** Technical/Human

**Risk:** Low **Fitness Level:** Low

**Note:** This is a National White Collar Crime Center course that is being hosted by DOCJT. NW3C makes this course available to personnel from out of state agencies. Officers are required to register with the National White Collar Crime Center and with DOCJT. NW3C GIVES PRIORITY TO STUDENTS WHO HAVE REGISTERED WITH THEM. Failure to complete both registration processes may prevent the student from being able to attend this course.

**Note:** National White Collar Crime Center online registration is available at: <http://www.nw3c.org/>

**Note:** This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

RICHMOND	9/8/2014	9/12/2014
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**1760-12J**

**FORENSIC MAPPING**

**40 Hours/3 CEUs**

The Forensic Mapping course is designed for the crime scene and collision investigator. The use of Forensic Mapping has allowed for a reduction of time and improved accuracy in the documentation of crime scene and collision scene investigations. Students will have the opportunity to use a total station and associated computer aided design software to map a scene and create a diagram of that scene. Students will become familiar with the equipment, software, set-up protocol, scene assessment, and evidence documentation for use in any criminal or civil proceeding. Each student will be given a mock crime scene and must prepare a crime scene diagram utilizing a total station and the appropriate computer aided design software to successfully complete the course.

**Attendees:** Any rank

**Prerequisites:** Crime Scene Investigation, Collision Investigation, or Kentucky Criminalistics Academy

**Career Development Category:** Technical

**Risk:** Low

**Fitness Level:** Low

RICHMOND

4/21/2014

4/25/2014

RICHMOND

11/3/2014

11/7/2014

**0996-13J**

**HOMICIDE INVESTIGATIVE TECHNIQUES**

**40 Hours/3 CEUs**

This course is an intermediate level class designed to provide learners with a working background and knowledge related to the proper procedures to use in responding to a homicide. Further, this course provides step-by-step processes and procedures that should be followed by investigators at a murder scene in order to successfully investigate and solve the crime. Some of the topics that will be covered include: Victimology, Suspect Development, Case File and Trial Preparation.

**Attendees:** Any Rank

**Prerequisites:** Basic Investigator Course, Criminal Investigation I or have been in an investigative assignment for 3 or more years.

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

RICHMOND

3/31/2014

4/4/2014

LOUISVILLE

11/10/2014

11/14/2014

1466-14J

**HUMAN TRAFFICKING & HATE CRIMES  
INVESTIGATION**

40 Hours/3 CEUs

This course is designed to enhance the skills of law enforcement officers in recognizing, reporting, and investigating human trafficking and hate crimes. Students will receive information about how to identify human trafficking victims, the scope of human trafficking and ways to combat it, rescue issues, and investigation considerations that relate to human trafficking. Other topics include information about domestic terrorist groups, bias crime indicators and the investigation of hate crimes.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** Classes will begin on Monday at 0800 and end on Friday at 1200. This course includes two assignments outside of class that are required for successful completion of the training.

**Note:** Students will need access to a computer with a disc drive and software that will open Adobe Acrobat and Microsoft Word Document files to complete these assignments.

RICHMOND	1/13/2014	1/17/2014
LOUISVILLE	2/24/2014	2/28/2014
ASHLAND	9/22/2014	9/26/2014
ELIZABETHTOWN	11/17/2014	11/21/2014
RICHMOND	12/8/2014	12/12/2014

1480-14A

**IMAGE SCAN**

8 Hours/0.6 CEUs

ImageScan is a software tool that enables investigators to identify and isolate images on a suspect's computer and then store them on a thumb drive. ImageScan was developed by the FBI's Computer Analysis and Response Team (CART) for use in consent searches of a computer. Officers receive a copy of the latest version of ImageScan during the class for use in the field. THIS COURSE IS USER FRIENDLY FOR ALL LEVELS OF COMPUTER FAMILIARITY.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical

**Risk:** Low

**Fitness Level:** Low

**Note:** This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

RICHMOND	10/27/2014
RICHMOND	10/28/2014

**0803-11J**

**INTERVIEWS & INTERROGATIONS**

**40 Hours/3 CEUs**

This course has been specially developed to enhance law enforcement officers' skills in interviewing and interrogation. The course includes traditional methods of interviewing and interrogation, which are supplemented by kinesics, proximal, and persuasive techniques. Practical exercises are emphasized and student teams will conduct a variety of interviews and interrogations.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

RICHMOND	1/20/2014	1/24/2014
LOUISVILLE	2/10/2014	2/14/2014
LOUISVILLE	4/14/2014	4/18/2014
NORTHERN KENTUCKY	4/21/2014	4/25/2014
PADUCAH	6/23/2014	6/27/2014
PRESTONSBURG	7/14/2014	7/18/2014
NORTHERN KENTUCKY	7/21/2014	7/25/2014
RICHMOND	8/4/2014	8/8/2014
BOWLING GREEN	9/8/2014	9/12/2014
OWENSBORO	9/22/2014	9/26/2014
NORTHERN KENTUCKY	10/20/2014	10/24/2014
RICHMOND	11/3/2014	11/7/2014
ASHLAND	11/3/2014	11/7/2014

**1761-12J**

**KENTUCKY CRIMINALISTICS ACADEMY: CRIME SCENE TECHNICIAN COURSE**

**200 Hours/16.6 CEUs**

The Crime Scene Technician course is a 5 week training program designed to meet the needs of Kentucky Law Enforcement Agencies in the areas of evidence identification, collection, and preservation. The course was designed to provide a well rounded curriculum, which will be the foundation for further education and training. The Crime Scene Technician course is a prerequisite for acceptance into the next level of training, the 5 week Kentucky Criminalistics Academy.

**Attendees:** Full time Investigators or Crime Scene Technicians

**Prerequisites:** Students will need to submit an application for training to the Investigations Section Supervisor by April 15, 2014 to be considered for admission. Applications can be located at: <http://doct.ky.gov/KCA.html>

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** This course is five weeks in duration. Students can expect assignments that will require them to perform activities during hours outside the normal classroom times.

**Note:** Students will be required to stay in the Thompson Hall housing facility.

**Note:** Students should bring insect repellent, sunscreen, a complete tyvek suit and rain gear.

RICHMOND	9/15/2014	10/17/2014
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1915-14J

**KENTUCKY DRUG INVESTIGATIONS - 2014**

40 Hours/3 CEUs

**NEW**

This course is designed for officers and supervisors who investigate drug related crimes. The curriculum which is updated annually, will address the most current investigative techniques, legal issues and trends related to drugs confronting Kentucky officers. This course meets the statutory requirements regarding Asset Forfeiture training.

**Attendees:** Any Rank

**Prerequisites:** Students who are assigned to a Narcotic Unit or a Drug Task Force will be given preference.

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** All students will be placed on stand-by for this training. Students will need to provide a letter of confirmation from their agency head that they are assigned to a Narcotic Unit or Drug Task Force to the AIT Investigations Section Supervisor by April 1, 2014 to be given preference. All students will be notified of their status (approved, denied) for class by May 1, 2014.

**Note:** Once approved for the class students may make a reservation at Barren River State Resort Park (BRSRP). Please contact BRSRP for the special room rate.

**Note:** Class will begin on Monday at 0800 and end on Friday at 1200. This course includes two evening assignments outside of class that are required for successful completion of the training.

BARREN RIVER

11/17/2014

11/21/2014

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1625-14J

**KENTUCKY INVESTIGATIONS - 2014**

40 Hours/3 CEUs

**NEW**

This course is designed for investigators and investigative supervisors. The curriculum which is updated annually, will address the most current investigative techniques and legal issues confronting Kentucky investigators. This course meets the statutory requirements regarding Asset Forfeiture training.

**Attendees:** Investigators and Investigative Supervisors

**Prerequisites:** Applicants must possess an Investigator, Advanced Investigator or Crime Scene Processing Officer CDP Certificate-OR-have completed Criminal Investigation I plus 80 additional investigative course hours-OR- have completed the Kentucky Criminalistics Academy or National Forensic Academy. Minimum five years experience as an investigator.

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** All students will be placed on stand-by on a first come first served basis until the prerequisites are verified.

**Note:** Once approved for the class students may make a reservation at Barren River State Resort Park (BRSRP). Please contact BRSRP for the special room rate.

**Note:** Class will begin on Monday at 0800 and end on Friday at 1200. This course includes two evening assignments outside of class that are required for successful completion of the training.

BARREN RIVER

10/27/2014

10/31/2014

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**1762-12JR POLICE, JUVENILES & THE CRIMINAL JUSTICE SYSTEM 40 Hours/3 CEUs**

This course is designed to address the interaction between the police officer and juveniles, the investigation of juvenile status and public offenses as well as juvenile gang activity, interview and interrogation of juvenile offenders, the Unified Juvenile Code and other legal issues, theoretical concepts of juvenile delinquency, effective communication between the police and juveniles, juvenile detention facilities and placement issues.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical/Human

**Risk:** Low **Fitness Level:** Low

**Note:** This course is specifically designed for personnel assigned to patrol or investigative duties.

MURRAY	6/16/2014	6/20/2014
ASHLAND	10/13/2014	10/17/2014

**1837-14A RESPONDING TO CRIMES AGAINST CHILDREN - 2014 8 Hours/0.6 CEUs**

**NEW**

**HOSTED**

This course is designed to increase the skills of law enforcement officers who respond to crimes against children. This course is conducted in collaboration with the Elizabethtown Advocacy & Support Center. The curriculum, which is UPDATED ANNUALLY, will focus on topics that will help improve the skills of the law enforcement officer who must investigate crimes against children.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical/Human

**Risk:** Low **Fitness Level:** Low

**Note:** This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

ELIZABETHTOWN	5/19/2014
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**1916-14A RESPONDING TO HUMAN TRAFFICKING CRIMES - 2014 8 Hours/0.6 CEUs**

**NEW**

**HOSTED**

This course is designed to increase the skills of law enforcement officers who respond to human trafficking crimes. This course is conducted in collaboration with the Kentucky Association of Sexual Assault Programs and Kentucky Rescue & Restore. The curriculum, which is updated annually, will focus on topics that will help improve the skills of the law enforcement officer who must investigate human trafficking crimes.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical/Human

**Risk:** Low **Fitness Level:** Low

**Note:** This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

LOUISVILLE	6/19/2014
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1464-14J

**ROBBERY-SEXUAL ASSAULT**

**40 Hours/3 CEUs**

This course will focus on the investigations of commercial robberies and sexual assaults. Emphasis will be placed on typologies of robbers, first responder duties and preliminary investigation, follow-up investigation, pre-trial identification of the robbery suspect and robbery prevention procedures. Other topics include responding to sexual assaults, interviewing methods, behavior profiling, method of operation, case file preparation and preparing for trial.

**Attendees:** Any Rank

**Prerequisites:** Must have two years of experience as a sworn Law Enforcement Officer.

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

LOUISVILLE	5/5/2014	5/9/2014
LOUISVILLE	6/2/2014	6/6/2014
OWENSBORO	7/7/2014	7/11/2014
BOWLING GREEN	8/4/2014	8/8/2014
NORTHERN KENTUCKY	8/25/2014	8/29/2014
LOUISVILLE	12/1/2014	12/5/2014

1469-14J

**SEXUAL ASSAULT RESPONSE TEAM TRAINING**

**40 Hours/3 CEUs**

**HOSTED**

This course is designed to enhance the skills of law enforcement officers who are responsible for investigating sexual assaults. The training will be conducted in collaboration with the Kentucky Association of Sexual Assault Programs. Class participants will include nurses and advocates who are also preparing to become a member of a sexual assault response team. Topics will include an explanation of the Sexual Assault Nurse Examination role, the process of evidence collection and the documentation of injuries. This course will also provide information about Kentucky sexual assault laws, types of offenders, drug facilitated sexual assaults and interviewing the victim.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** Classes will begin on Monday at 0800 and end on Friday at 1500. This course includes two assignments outside of class that are required for successful completion of the training.

**Note:** Students will need access to a computer with a disc drive and software that will open Adobe Acrobat and Microsoft Word Document files to complete these assignments.

OWENSBORO	4/21/2014	4/25/2014
PIKEVILLE	8/4/2014	8/8/2014
HOPKINSVILLE	9/29/2014	10/3/2014

1917-14J

**SOCIAL MEDIA & INTERNET INVESTIGATIONS**

40 Hours/3 CEUs

**NEW**

This course offers a comprehensive overview of social networking and criminal offenses associated with social media. Topics will include: writing preservation of evidence letters, subpoenas, court orders and warrants; we will examine undercover social networking, social media and reporting guidelines for the Center for Missing and Exploited Children. Use of social media on mobile devices, child exploitation, identity theft and fraud will also be addressed.

**Attendees:** Any Rank

**Prerequisites:** None

**Career Development Category:** Technical/Conceptual

**Risk:** Low

**Fitness Level:** Low

RICHMOND

10/20/2014

10/24/2014

RICHMOND

11/10/2014

11/14/2014

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# **INSTRUCTOR DEVELOPMENT**

**1201-13J****FIELD INSTRUCTOR****40 Hours/3 CEUs**

This course is designed for personnel assigned as agency trainers who desire to learn how to instruct more efficiently by using the basic concepts of student centered adult based learning. The course includes instruction in principles of adult learning theory, determining training needs and preparing course objectives, instructional strategies, research methods, developing lesson plans, classroom management skills, methods of evaluation, legal liability and copyright issues.

**Attendees:** Any Rank

**Prerequisites:** Assigned to a training role within the student's agency and be competent with WORD processing skills.

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1

**Note:** Students accepted in this course will receive their class information (i.e., letter, pre course assignments etc.) electronically through e-mail notification instead of a hardcopy letter as with other courses.

**Note:** There will be required homework assigned during the week to successfully complete the course.

RICHMOND	6/16/2014	6/20/2014
RICHMOND	7/21/2014	7/25/2014

**1662-13JR****FIREARMS INSTRUCTOR****80 Hours/6.6 CEUs**

The Firearms Instructor Course provides instruction in various phases of firearms training, from developing shooting courses to establishing a comprehensive firearms program for your agency. It includes courses for many weapons issued or authorized by an agency including off duty weapons, handgun, revolver, shotgun, and .223/5.56 patrol rifle. **STUDENTS ARE REQUIRED TO PASS DAY ONE HANDGUN AND RIFLE QUALIFICATIONS TO REMAIN IN THE CLASS.**

**Attendees:** Any Rank

**Prerequisites:** It is strongly recommended that students receive training in patrol rifle prior to attending the firearms instructor course. Students should also be highly competent in their weapon handling skills.

**Career Development Category:** Technical/Human

**Risk:** High

**Fitness Level:** Intermediate

**Note:** Must bring agency approved duty equipment to include: duty pistol, patrol rifle, patrol shotgun, revolver, holster, magazine pouches, three pistol magazines or two speed loaders, three rifle magazines, cleaning equipment, baseball cap or wide brimmed hat, and flashlight.

**Note:** Two week course, Monday - Friday, 8:00am - 5:00pm. Variable times may be necessary during the week to accommodate low light conditions or reschedule due to inclement weather. Each week will have two nights scheduled for low light training.

**Note:** All written and practical exams must be demonstrated at an acceptable level.

RICHMOND	4/7/2014	4/18/2014
RICHMOND	8/18/2014	8/29/2014
RICHMOND	9/22/2014	10/3/2014

0727-13J

**LAW ENFORCEMENT DRIVING RANGE  
COORDINATOR**

40 Hours/3 CEUs

This course is designed for the officer designated by their agency as the Driving Instructor. Emphasis is placed on course design, practical application, and safety.

**Attendees:** Any Rank

**Prerequisites:** Defensive Driving Course is required. Field Instructor Course is recommended.

**Career Development Category:** Technical/Human

**Risk:** High **Fitness Level:** Intermediate

**Note:** Required Equipment: Inclement weather gear for outdoor assignments. Department issued vehicle equipped with emergency lights and siren. Vehicles must pass a safety inspection. DOCJT WILL NOT PROVIDE VEHICLES. Call 859-622-3546 with questions.

**Note:** All written and practical exams must be demonstrated at an acceptable level.

**Note:** Evening/Night training scheduled for Wednesday and Thursday.

RICHMOND 6/16/2014 6/20/2014

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1476-14J

**LEADING THE TRAINING UNIT**

40 Hours/3 CEUs

This 40 hour course is designed to prepare law enforcement personnel who have been promoted, appointed, or assigned to oversee trainers within their agency. The focus will be to provide leadership, administrative knowledge, and skills necessary to lead the agency's internal training to top performance.

**Attendees:** Supervisors/Managers

**Prerequisites:** Must be a manager, supervisor or have delegated authority to oversee trainers or the training function within their agency.

**Career Development Category:** Human/Conceptual

**Risk:** Low **Fitness Level:** Low

**Note:** This course will include a pre-course typed assignment. STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1.

**Note:** Students attending will have homework assignments during the week which require completion to pass the course.

**Note:** Students accepted in this course will receive their class information (i.e., letter, pre course assignments etc.) electronically through e-mail notification instead of a hardcopy letter as with other courses.

RICHMOND 10/20/2014 10/24/2014

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**0906-12JR                      PPCT DEFENSIVE TACTICS INSTRUCTOR COURSE                      40 Hours/3 CEUs**

This course is the first subject control system developed through tactical, legal, and medical research. Tactically, the system addresses the most common types of resistance officers encounter allowing the instructor to maximize training on job related techniques. Legally, the PPCT System teaches a simple use of force continuum, which clarifies the appropriate force level for every level of resistance. Medical research was conducted on every PPCT technique to refine technique efficiency and to ensure the medical implications were proportional to the level of resistance. This course will use the updated PPCT manual for 2014 classes.

**Attendees:**                      Any Rank

**Prerequisites:**                PPCT Basic Certification

**Career Development Category:**                Technical/Human

**Risk:** High

**Fitness Level:** Intermediate

**Note:**                      Equipment needed: Officers should bring a duty belt to include handcuffs, handcuff keys, and a baton. Officers must also bring mouth protection and groin protection.

**Note:**                      80% written test and all practical components demonstrated at an acceptable level.

RICHMOND

3/3/2014

3/7/2014

**1100-12JR                      PPCT DEFENSIVE TACTICS INSTRUCTOR                      24 Hours/2 CEUs**  
**RECERTIFICATION**

This instructional period will satisfy the 36 month retraining and update requirements. This course is the first subject control system developed through tactical, legal and medical research. Tactically, the system addresses the most common types of resistance officers encounter allowing the instructor to maximize training on job related techniques. Legally, the PPCT System teaches a simple use of force continuum, which clarifies the appropriate force level for every level of resistance. Medical research was conducted on every PPCT technique to refine technique efficiency and to ensure the medical implications were proportional to the level of resistance.

**Attendees:**                      Any Rank

**Prerequisites:**                Current PPCT Instructor Certification

**Career Development Category:**                Technical/Human

**Risk:** High

**Fitness Level:** Intermediate

**Note:**                      Equipment needed: Officers should bring a duty belt to include handcuffs, handcuff keys, and a baton. Officers must also bring mouth protection and groin protection.

**Note:**                      80% written test and all practical components demonstrated at an acceptable level.

**Note:**                      This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

RICHMOND

8/26/2014

8/28/2014

1208-13J

**PPCT GROUND AVOIDANCE / GROUND ESCAPE  
(GAGE) INSTRUCTOR COURSE**

24 Hours/2 CEUs

The PPCT GAGE program will teach an officer how to fall in order to minimize injury, how to defend him/herself while on the ground, conserving and maximizing energy, and how to regain a standing position to ultimately control and survive the altercation.

**Attendees:** Any Rank

**Prerequisites:** PPCT Basic Certification

**Career Development Category:** Technical/Human

**Risk:** High

**Fitness Level:** High

**Note:** Equipment needed: Officers should bring a duty belt to include handcuffs, handcuff keys, and a baton. Officers must also bring mouth protection and groin protection.

**Note:** 80% written test and all practical components demonstrated at an acceptable level.

**Note:** This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

RICHMOND

6/24/2014

6/26/2014

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# LEADERSHIP

1115-12J

**ACADEMY OF POLICE SUPERVISION**

**122 Hours/10 CEUs**

APS is designed to be the first course in leadership development for Sergeants or First Line Supervisors. Students are expected to complete all reading and writing assignments and to actively participate in practical based exercises designed to develop or enhance their supervisory abilities. Students can expect assignments that will require them to perform activities during hours outside the normal classroom times. Topics include: Situational Leadership, Emotional and Social Intelligence, Generational and Diversity Issues, Public Speaking, Leading Change, Problem Solving and Decision Making using the Challenge Course, Ethics and the Six Pillars of Character, Application of Critical Thinking Concepts, Team Building, Emotional Survival, Administrative Law including Sexual Harassment, FMLA, ADA and USAERRA; Legal Issues including the Disciplinary Process and Liability.

**Attendees:** Sergeants and First Line Supervisors

**Prerequisites:** Students must be a Sergeant or First Line Supervisor at time of attendance.

**Career Development Category:** Human/Conceptual

**Risk:** Intermediate

**Fitness Level:** Intermediate

**Note:** Students will be required to stay in the Thompson Hall housing facility. Meal cards will be provided for students at agency request.

**Note:** Students should be capable of moderate physical activity.

**Note:** Agency uniform will be required dress on certain dates (suit and tie if not assigned to uniform duty).

RICHMOND	3/17/2014	4/4/2014
RICHMOND	5/5/2014	5/23/2014
RICHMOND	6/9/2014	6/27/2014
RICHMOND	7/14/2014	8/1/2014

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**CRIMINAL JUSTICE EXECUTIVE  
DEVELOPMENT PROGRAM Class XVII**

**205 Hours/17 CEUs**

This program is structured for small to medium size law enforcement agency administrators and managers. The purpose is to provide the students with contemporary theories, management techniques, and leadership skills enabling them to perform more effectively and efficiently in their positions as community leaders. ***“The course prepares the leaders of today for the challenges they will face in the future.”*** The law enforcement functional areas that will be addressed are: problem identification, analysis and solving; personnel administration; operations and fiscal management; policies and procedures; legal concerns; and organizational behavior/culture. Topics emphasized throughout the course include: leadership, ethics, executive writing, and public speaking. The program requires a high level of motivation, completion of projects/assignments, and the commitment to complete the entire course. The CJED course is a challenging and rewarding educational experience. The CJED Leadership Association Officers review all applications and recommend the selection of attendees to the Commissioner of the Department of Criminal Justice Training.

**Attendees:** Supervisors and Managers

**Prerequisites:** A sincere commitment to fully participate and complete the program from the individual as well as the employing agency. Each attendee must have completed Situational Leadership for Supervisors & Managers (32 hour course) prior to attendance of the first CJED Session. Note: All graduates of the Academy of Police Supervision (APS) will have met this prerequisite.

**Recommended:** Completion of supervisor, manager, or other leadership courses are highly recommended and preferred, but not required.

**Career Development Category:** Human / Conceptual

**Risk:** Low

**Fitness Level:** Low

**Note:** The course is five weeks in duration and will be taught in one week sessions over a five month period. Course commences in November of 2014 and concludes in March of 2015. The schedule is designed to reduce the problems often created for a small agency when personnel attend long-term training programs. Instructors for the CJED program include professors from Eastern Kentucky University. All presenters have extensive backgrounds in the criminal justice and/or educational profession.

**Note:** Registration for CJED XVII must be completed by **April 30, 2014** to be considered for admission. Official applications will be mailed to those on the registration list (stand-by list) and the class will be selected from those who return a completed application.

**Note:** This course will require interaction through online student discussion boards, and use of the online learning management system.

Class XVII Session I 0965A-12J RICHMOND 11/10/2014 11/14/2014

Session II 0965B-12J RICHMOND 12/08/2014 12/12/2014

Sessions III – V will be scheduled in January, February, and March 2015

1351-14J

**CURRENT LEADERSHIP ISSUES FOR MID-LEVEL EXECUTIVES - 2014**

40 Hours/3 CEUs

**NEW**

This course is designed for mid-level executives (lieutenants, captains, majors) with an emphasis on current leadership issues. It will include a Kentucky Law Enforcement Update, Legal Update and specialized guest speakers from around the state and nation. It is geared for the mid-level executive who has completed the basic leadership courses offered and needs annual updates to maintain proficiency. This course meets the statutory requirements regarding Asset Forfeiture training.

**Attendees:** Lieutenants, Captains and Majors (usually those assigned below the level of Deputy Chief, Chief Deputy, Assistant Director). First line supervisors who are graduates of CJED, SSL, SPI/AOC, FBI/NA, NW/SPSC, or ILEA/Management College will be eligible for this course.

**Prerequisites:** See Attendees

**Career Development Category:** Human/Conceptual

**Risk:** Low

**Fitness Level:** Low

**Note:** Deputy/Assistant Chiefs, Chief Deputy Sheriffs, Assistant Directors and above are not eligible for this course. They should enroll in the Police Executive Command Course (PECC).

**Note:** Classes will begin on Monday at 0800 and end on Friday at 1200. Assignments outside of class will be scheduled on Monday & Tuesday from 1800-2000.

**Note:** A written assignment will be required and graded Pass/Fail based on a rubric grading system/chart.

BARREN RIVER	4/7/2014	4/11/2014
RICHMOND	4/28/2014	5/2/2014

1919-14J

**GRANT WRITING FOR THE PRACTITIONER**

24 Hours/2 CEUs

**NEW**

This course is intended for personnel whose duties include writing, submitting and managing grant funded projects. Students will conduct an online grant funding opportunity search and complete a grant proposal within a group setting. The students will also complete a small "one time money" grant application as well as related grant funding and networking forms and supporting documents. The student's final grade is based on the final grant application and a supporting group presentation. In addition to the course requirements listed above, the students will identify current grant funding trends and best practices regarding the administration and management of grant funded projects.

**Attendees:** Personnel assigned to grant writing duties.

**Prerequisites:** 1) See Attendees. 2) The course requires knowledge of word processing and research methods.

**Career Development Category:** Technical/Conceptual

**Risk:** Low

**Fitness Level:** Low

**Note:** This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

RICHMOND	3/18/2014	3/20/2014
RICHMOND	12/2/2014	12/4/2014

**1275-14J                      INTERNAL AFFAIRS INVESTIGATIONS                      40 Hours/3 CEUs**

This course is intended for those police personnel who will be charged with investigating complaints against employees and for those who will oversee or manage the internal affairs process. Included in the course will be: how to establish an internal affairs unit, selection of personnel who will conduct internal affairs investigations, taking a statement from an accused employee and summarizing the investigation. This course will include two practical exercises during which the student will interview a complainant and later interview the accused officer.

**Attendees:** Supervisors and special investigators who are assigned to conduct internal affairs investigations for their agencies.

**Prerequisites:** Must have completed either APS; Basic Supervision; Criminal Investigation I; Basic Investigator or Interviews & Interrogations.

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

LOUISVILLE

2/3/2014

2/7/2014

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**1476-14J                      LEADING THE TRAINING UNIT                      40 Hours/3 CEUs**

This 40 hour course is designed to prepare law enforcement personnel who have been promoted, appointed, or assigned to oversee trainers within their agency. The focus will be to provide leadership, administrative knowledge, and skills necessary to lead the agency's internal training to top performance.

**Attendees:** Supervisors/Managers

**Prerequisites:** Must be a manager, supervisor or have delegated authority to oversee trainers or the training function within their agency.

**Career Development Category:** Human/Conceptual

**Risk:** Low

**Fitness Level:** Low

**Note:** This course will include a pre-course typed assignment.  
STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS  
ON THE FORM 29-1.

**Note:** Students attending will have homework assignments during the week which require completion to pass the course.

**Note:** Students accepted in this course will receive their class information (i.e., letter, pre course assignments etc.) electronically through e-mail notification instead of a hardcopy letter as with other courses.

RICHMOND

10/20/2014

10/24/2014

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**0721-12J                      ORIENTATION FOR NEW POLICE CHIEFS - SHERIFFS                      40 Hours/3 CEUs**

This course will provide the police chief or sheriff with the information and tools needed to address 21st century law enforcement challenges. Leadership, administrative, and legal topics that will be addressed include: the role of the chief executive, ethics, integrity, policies and procedures, risk management, discipline, human resources, budgeting and media relations. This course meets the statutory requirements regarding Asset Forfeiture training.

**Attendees:** Newly appointed police chiefs or elected sheriffs, assistant chiefs and chief deputy sheriffs or those soon to be appointed chiefs/assistant chiefs/chief deputies or assume duties as the sheriff.

**Prerequisites:** See Attendees

**Career Development Category:** Human/Conceptual

**Risk:** Low

**Fitness Level:** Low

RICHMOND	6/2/2014	6/6/2014
RICHMOND	12/1/2014	12/5/2014

**1273-14J                      POLICE EXECUTIVE COMMAND COURSE - 2014                      40 Hours/3 CEUs**  
**NEW**

This course is designed for Kentucky Police Chiefs, Sheriffs, Directors and their executive staff. The curriculum, which is updated annually, addresses the most current leadership, administrative and legal issues confronting law enforcement executives. This course meets the statutory requirements regarding Asset Forfeiture training.

**Attendees:** Police Chiefs, Sheriffs, Directors and their next immediate highest rank, who serve in the capacity of assistant chief/deputy chief; chief deputy or assistant director.

**Prerequisites:** See Attendees

**Career Development Category:** Human/Conceptual

**Risk:** Low

**Fitness Level:** Low

**Note:** Chiefs, Sheriffs, State Agency Directors will be given priority status for the class; all other applicants will be placed on a stand-by list until April 1, 2014. At that time, the remaining applicants will be assigned class dates based upon availability.

**Note:** Classes will begin on Monday at 0800 and end on Friday at 1200. Assignments outside of class will be scheduled on Monday & Tuesday from 1800-2000.

**Note:** A written assignment will be required and graded Pass/Fail based on a rubric grading system/chart.

BARREN RIVER	9/29/2014	10/3/2014
BARREN RIVER	10/20/2014	10/24/2014
RICHMOND	11/17/2014	11/21/2014



1692-11J

VALUES BASED LEADERSHIP

32 Hours/2.6 CEUs

This is an advanced leadership course designed for graduates of the Academy of Police Supervision. The course explores individual and organizational values and how value-conflict affects attitudes and morale. The course will emphasize the significance of aligning organizational and personal virtues, innovative communications, effective listening skills, and ethical decision making. Students are required to participate in reading and writing assignments, and complete leadership practical exercises.

**Attendees:** This course is designed for graduates of the Academy of Police Supervision (APS); however, other ranks may be permitted to attend based on approval from the Leadership Development Section Supervisor.

**Prerequisites:** All attendees must be graduates of the Academy of Police Supervision (APS) or a comparable leadership development course.

**Career Development Category:** Human/Conceptual

**Risk:** Low

**Fitness Level:** Low

**Note:** This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

**Note:** Due to the uniqueness of this course attendees will be required to complete assignments after normal classroom hours.

RICHMOND	2/18/2014	2/21/2014
RICHMOND	5/13/2014	5/16/2014
RICHMOND	6/24/2014	6/27/2014
RICHMOND	9/23/2014	9/26/2014
ELIZABETHTOWN	11/4/2014	11/7/2014

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# **TELECOMMUNICATIONS**

All classes in the Telecommunication area do not count toward the 40 hour annual training requirement for POPS and/or KLEFPF credit.

## The Most Frequently Asked TPS Questions

### What does TPS stand for?

Telecommunications Professional Standards

### When did the Telecommunications Professional Standards (TPS) become effective?

July 15, 2006

### What are the standards that a telecommunicator must meet prior to attending the academy?

- Is a citizen of the United States;
- Is at least eighteen (18) years of age;
- Is a high school graduate or has received a G.E.D.;
- Has not been convicted of a felony or other crimes involving moral turpitude;
- Has submitted fingerprints to the KSP and the FBI for a criminal history check;
- Has passed a drug screening test;
- Has taken a suitability screener;
- Has taken a polygraph examination.

### Do part-time telecommunicators have to meet the TPS standards?

No, unless they plan to attend the Public Safety Dispatch Academy.

### Can a part-time telecommunicator change their status to full time?

Yes. However, if the telecommunicator has **not** attended and completed the Public Safety Dispatch Academy, 40 hour basic or the equivalency, they must meet the TPS standards and complete the academy in the required time.

### How can a person get *grandfathered* into TPS?

- Has had continuous employment as a full-time telecommunicator prior to 07/15/06; or
- Has completed the Public Safety Dispatch Academy;
- Has completed the 40 hour Telecommunications Basic Course or
- Has received the Telecommunications Equivalency.

### What happens to your TPS certification when there is a break in service?

Your certification will become **inactive**; however, if you have not completed the Public Safety Dispatch Academy, 40 hour Telecommunications Basic Course or the Equivalency, your certification will become **invalid**.

### What if a part-time telecommunicator was hired after July 15, 2006 and *is already academy trained or has an equivalency*, can they become full-time without meeting the TPS standards?

Yes

**Who needs to complete TPS?**

Any person planning to attend the Public Safety Dispatch Academy.

**Can testing be done on an applicant, even if they are exempt from the TPS process?**

Yes. Any or all the tests can be completed. It is a good and inexpensive way to do a background on your applicant.

**What are the necessary tests and their cost needed to complete the TPS testing process?**

- Suitability Screener \$65
- Polygraph \$100
- Drug Screen \$16

**Where are the testing sites located?**

- Ashland
- Bowling Green
- Elizabethtown
- Hazard
- Louisville
- Madisonville
- Murray
- Northern KY
- Richmond

**How do I schedule for the TPS testing?**

Contact the Kentucky Law Enforcement Council at 859-622-6218.

**What are the required forms?**

- Form A – Testing Registration
- Form D – All Standards Met
- Form F – Status Update
- Form I – Polygraph Questionnaire

**Where can I find the forms?**

Go to the website [www.docjt.ky.gov](http://www.docjt.ky.gov) and click on the KLEC tab and go to the very bottom of the page. These forms can be typed on directly.

**If I have any questions regarding the Telecommunications Professional Standards, who do I call?**

The Kentucky Law Enforcement Council at 859-622-6218



# **BASIC TELECOMMUNICATIONS**

**172T-12JR2 PUBLIC SAFETY DISPATCH ACADEMY – CJIS****205 Hours/17 CEU's**

This course is designed for new public safety dispatchers working at agencies with a Criminal Justice Information Systems (CJIS) terminal and includes various modules of instruction relating to the duties and responsibilities of a dispatcher: telephone procedures, radio procedures, calls for service, emergency medical dispatch, and CJIS as required by KRS 15.565. Students must comply with all administrative regulations and successfully complete all training areas to be eligible for graduation. Meals, housing, and all classroom materials are provided. Successful completion will satisfy mandatory training requirements.

**Attendees:** Newly hired/employed Public Safety Dispatchers

**Prerequisites:** None

**Risk:** Low

**Fitness Level:** Low

**Note:** KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications on a full-time basis at a CJIS agency to successfully complete basic training within six months of employment.

**Note:** This course is designed for agency personnel having full access to CJIS databases. Successful completion certifies the operator in CJIS for a two-year period. According to Kentucky State Police LINK Provisions & Guidelines, the employing agency is required to schedule the operator for appropriate training within ten days of initial employment.

**Note:** Students will not be placed on a roster until all required paperwork is received and approved by DOCJT.

**Note:** Academy Students report on SUNDAY for dorm check-in and orientation.

**FORMS REQUIRED:** KY Law Enforcement Council Form D, Form F, DOCJT 29-1 and DOCJT 151

<b>CLASS</b>	<b>BEGINNING DATE</b>	<b>ENDING DATE</b>	<b>LAST DATE TO BE ADMITTED TO CLASS</b>
<b>92</b>	<b>01/13/2014</b>	<b>02/14/2014</b>	<b>12/30/2013</b>
<b>93</b>	<b>03/17/2014</b>	<b>04/18/2014</b>	<b>03/03/2014</b>
<b>94</b>	<b>04/21/2014</b>	<b>05/23/2014</b>	<b>04/07/2014</b>
<b>95</b>	<b>07/28/2014</b>	<b>08/29/2014</b>	<b>07/14/2014</b>
<b>96</b>	<b>09/08/2014</b>	<b>10/10/2014</b>	<b>08/25/2014</b>
<b>97</b>	<b>10/20/2014</b>	<b>11/21/2014</b>	<b>10/06/2014</b>

173T-12JR2

**PUBLIC SAFETY DISPATCH ACADEMY 165.5 Hours/13.7 CEU's  
FOR NON-CJIS AGENCY**

This course is designed for new public safety dispatchers working at Non-CJIS agencies and includes various modules of instruction relating to the duties and responsibilities of a dispatcher: telephone procedures, radio procedures, calls for service, and emergency medical dispatch as required by KRS 15.560. Students must comply with all administrative regulations and successfully complete all training areas to be eligible for graduation. Meals, housing, and all classroom materials are provided. Successful completion will satisfy mandatory training requirements.

**Attendees:** Newly hired/employed Public Safety Dispatchers

**Prerequisites:** None

**Risk:** Low

**Fitness Level:** Low

**Note:** KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications on a full-time basis at a non-CJIS agency to successfully complete basic training within twelve months of employment.

**Note:** Students will not be placed on a roster until all required paperwork is received and approved by DOCJT.

**Note:** Academy Students report on SUNDAY for dorm check-in and orientation.

**FORMS REQUIRED:** KY Law Enforcement Council Form D, Form F, DOCJT 29-1 and DOCJT 151

<b>CLASS</b>	<b>BEGINNING DATE</b>	<b>ENDING DATE</b>	<b>***NO TRAINING*** (CJIS WEEK)</b>	<b>LAST DATE TO BE ADMITTED TO CLASS</b>
92B	01/13/2014	02/14/2014	02/03/2014-02/07/2014	12/30/2013
93B	03/17/2014	04/18/2014	04/07/2014-04/11/2014	03/03/2014
94B	04/21/2014	05/23/2014	05/12/2014-05/16/2014	04/07/2014
95B	07/28/2014	08/29/2014	08/18/2014-08/22/2014	07/14/2014
96B	09/08/2014	10/10/2014	09/29/2014-10/03/2014	08/25/2014
97B	10/20/2014	11/21/2014	11/10/2014-11/14/2014	10/06/2014

\*\*\* Public Safety Dispatch Academies 172T-12JR2 and 173T-12JR2 run concurrently in 2014. Supervisors of non-CJIS trainees are encouraged to have the student take the CJIS portion of the Academy if desired, but attendance is not mandatory. Trainees who are currently CJIS certified may register for a 4-week Academy. All trainees who register for a 5-week Academy MUST stay for the entire 5 weeks, even if already CJIS certified. 4-week Academy trainees will NOT be here for the CJIS week. The dates that they will be away from the Academy are listed above. \*\*\*



# **ADVANCED TELECOMMUNICATIONS**



178T-14J

**DOMESTIC VIOLENCE ROLES AND RESOURCES**

8 Hours/0.6 CEUs

**NEW**

This course was designed to educate dispatchers in handling domestic violence calls including those involving public safety families. We will discuss the mindset of the victim and perpetrator as well as that of the dispatcher. Other topics include: vital information on domestic violence resources including the role of the Court Designated Worker (CDW), Social Services, and Domestic Violence Advocates. We will also cover the importance and utilization of the Victim Information Notification Everyday (VINE) system.

**Attendees:** Certified Dispatchers

**Prerequisites:** Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

**Career Development Category:** Technical/Human

**Risk:** Low

**Fitness Level:** Low

**Note:** This course is also offered in an online format. Please refer to the Distance Learning Section of this training schedule for details.

**Note:** Classes offered at Central City on July 24, 2014 and at Bowling Green on August 21, 2014 will begin at 2:00 pm and end at 11:00 pm.

RICHMOND	2/20/2014
PRESTONSBURG	4/3/2014
HENDERSON	5/8/2014
RICHMOND	6/11/2014
CENTRAL CITY	7/24/2014
NORTHERN KENTUCKY	8/6/2014
BOWLING GREEN	8/21/2014
RICHMOND	12/9/2014

179T-14J

**ETHICS FOR THE DISPATCHER: CAREER SURVIVAL**

8 Hours/0.6 CEUs

**NEW**

This course will provide dispatchers with vital information they can use to make sound ethical decisions. Topics will include: the Six Pillars of Character, morals, and values. We will also explore the concept of the Continuum of Compromise. Dispatchers will be able to use this valuable information when faced with ethical dilemmas which will ensure their career survival in the communications center.

**Attendees:** Certified Dispatchers

**Prerequisites:** Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

**Career Development Category:** Human/Conceptual

**Risk:** Low

**Fitness Level:** Low

**Note:** This course is also offered in an online format. Please refer to the Distance Learning Section of this training schedule for details.

RICHMOND	12/11/2014
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**100T-13J**

**TEAMBUILDING**

**8 Hours/0.6 CEUs**

This course focuses on the development of an effective team. It examines the challenges faced by dispatchers as they perform their duties within the communications center and as they interact with emergency responders.

**Attendees:** Certified Dispatchers

**Prerequisites:** Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

**Career Development Category:** Human

**Risk:** Low

**Fitness Level:** Low

RICHMOND

2/19/2014

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**175T-13J**

**THE DISPATCHER'S ROLE IN SPECIALIZED RESPONSE EVENTS**

**16 Hours/1 CEUs**

This course will define the role, duties and responsibilities of the dispatcher involved in specialized response events. This course will cover high profile planned events, suspect initiated events, and active shooter incidents.

**Attendees:** Certified Dispatchers

**Prerequisites:** Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

**Career Development Category:** Technical

**Risk:** Low

**Fitness Level:** Low

PRESTONSBURG

4/1/2014

4/2/2014

CALVERT CITY

10/22/2014

10/23/2014

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# **TELECOMMUNICATIONS LEADERSHIP DEVELOPMENT**

**167T-13J****COMMUNICATIONS TRAINING OFFICER****40 Hours/3 CEUs**

This course addresses the role of the communications training officer. The course includes: adult learning, multiple intelligence, communication skills, emotional intelligence and teaching methods. This course requires a high level of motivation and commitment.

**Attendees:** Certified Dispatchers who are currently or who will be assigned agency training duties.

**Prerequisites:** Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

**Career Development Category:** Human/Conceptual

**Risk:** Low

**Fitness Level:** Low

RICHMOND

3/3/2014

3/7/2014

RICHMOND

10/13/2014

10/17/2014

**171T-12J****LEADERSHIP 911****80 Hours/6.6 CEUs**

Leadership 911 is the first course in leadership development for personnel who have been recently promoted or who may have promotional opportunity in the near future. Students are expected to complete all assignments and to actively participate in practical based exercises designed to develop or enhance their supervisory abilities. Topics include: Situational Leadership, Emotional Intelligence, Generational and Workplace Diversity, Ethics, Problem Solving, Executive Writing, Public Speaking, and Administrative Law.

**Attendees:** Shift Supervisors and Communications Training Officers

**Prerequisites:** Newly promoted or those recommended by agency head.

**Career Development Category:** Technical/Conceptual

**Risk:** Low

**Fitness Level:** Low

**Note:** All others may be permitted to attend by approval of the Advanced Telecommunications Section Supervisor.

**Note:** Business casual will be required dress throughout the course. Business professional will be required dress for special events and graduation.

RICHMOND

4/21/2014

5/2/2014

RICHMOND

9/8/2014

9/19/2014

166T-14J

**TELECOMMUNICATIONS ADVANCED LEADERSHIP  
KENTUCKY - 2014**

20 Hours/1.6 CEUs

**NEW**

This supervisory level course is designed specifically for telecommunications directors, managers, and supervisors. This course will include current perspectives on leadership, diversity, and accountability issues, in addition to legal and technological updates presented by specialized speakers from around the state. It is also geared for those who have completed prior leadership training and would like an annual update to enhance their leadership abilities.

**Attendees:** Telecommunications Supervisors, Managers, Directors, TED and Leadership 911 Graduates

**Prerequisites:** KLEC approved leadership training.

**Career Development Category:** Human/Conceptual

**Risk:** Low

**Fitness Level:** Low

**Note:** Supervisors, Managers, Directors, TED and Leadership 911 Graduates will be given priority status for the course; all other applicants will be placed on a stand-by list until July 1, 2014. At that time, the remaining applicants will be approved by the Advanced Telecommunications Section Supervisor based upon availability.

**Note:** Class will begin Wednesday at 0800 and end on Friday at 1200.

BARREN RIVER

10/8/2014

10/10/2014

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**TELECOMMUNICATIONS EXECUTIVE  
DEVELOPMENT PROGRAM - Class 2**

**120 Hours/9 CEUs**

This program is designed for Telecommunications Supervisors, Managers, and Directors. The purpose is to provide the students with contemporary theories, management techniques, and leadership skills enabling them to perform more effectively and efficiently in their leadership position. The topics emphasized throughout the course include: leadership, ethics, emotional and social intelligence, executive writing, public speaking, and administrative law. The TED program is both challenging and rewarding. A sincere commitment to fully participate and complete the program is needed from the individual as well as the employing agency.

**Attendees:** Telecommunications Supervisors, Managers, and Directors

**Prerequisites:** Each applicant must have completed at least **one** of the following:  
1) Telecommunications Executive Development I; 2) Telecommunications Executive Development II; 3) Leadership 911; 4) Attended 5 sessions of Telecommunications Advanced Leadership Kentucky (formerly the Supervisor's Conference); 5) 80 hours of KLEC approved leadership courses.

**Career Development Category:** Human / Conceptual

**Risk:** Low

**Fitness Level:** Low

**Note:** All students will be placed on stand-by pending review and verification of required prerequisites by Section Supervisor.

**Note:** The course is three weeks in duration and will be taught in one week sessions over a three month period. Course begins on September 29, 2014 and ends on December 5, 2014. The schedule is designed to reduce the problems often created for a small agency when personnel attend long-term training programs.

**Note:** Business professional will be required dress for class presentations and graduation.

**Class 2**

Session I	177TA-13J	RICHMOND	9/29/2014	10/3/2014
Session II	177TB-13J	RICHMOND	11/3/2014	11/7/2014
Session III	177TC-13J	RICHMOND	12/1/2014	12/5/2014

# **TELECOMMUNICATIONS**

# **CJIS**



**070T-12JR**

**ADVANCED CJIS/TAC**

**24 Hours/2 CEUs**

This course is designed to provide the experienced CJIS operator with advanced techniques related to all CJIS files, as well as a basic understanding of the duties and responsibilities of the Terminal Agency Coordinator (TAC). Enrollment is restricted to certified CJIS operators and is recommended for TAC, Assistant TAC, and those operators who may be assigned TAC duties in the future.

**Attendees:** Terminal Agency Coordinators and other supervisory personnel.

**Prerequisites:** Successful completion of CJIS Full Access or Inquiry Only Basic Course.

**Career Development Category:** Technical

**Risk:** Low

**Fitness Level:** Low

RICHMOND

2/25/2014

2/27/2014

RICHMOND

6/24/2014

6/26/2014

**071T-13J**

**CJIS - FULL ACCESS**

**42 Hours/3.5 CEUs**

This course is designed to provide the basic knowledge and skills necessary to perform and complete transactions through the Criminal Justice Information Systems (CJIS). Students will use computers at workstations in our training center. The training includes complete system access into all database files with extensive practical exercises.

**Attendees:** Personnel of agencies having Full Access CJIS Terminals

**Prerequisites:** None

**Career Development Category:** Technical

**Risk:** Low

**Fitness Level:** Low

**Note:** According to Kentucky State Police LINK Provisions & Guidelines, the employing agency is required to schedule the operator for appropriate training within 10 days of initial employment, and the training must be completed within six months of employment.

**Note:** Successful completion of the training course will certify the operator for a two year period.

**Note:** This course will include a pre-course assignment that will be administered through the distance learning program. STUDENTS ARE REQUIRED TO LIST THEIR EMAIL ADDRESS ON THE FORM 29-1.

RICHMOND

3/3/2014

3/7/2014

RICHMOND

6/9/2014

6/13/2014

RICHMOND

12/8/2014

12/12/2014



January 2014

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE	1/1/2014	1/15/2014
ONLINE	176TDL-13J	DISPATCHING CRITICAL CALLS - ONLINE	1/6/2014	1/10/2014
OWENSBORO	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	1/13/2014	1/17/2014
RICHMOND	030B-12JR2	LAW ENFORCEMENT BASIC TRAINING	1/13/2014	5/23/2014
RICHMOND	0965C-12J	CJED - SESSION III	1/13/2014	1/17/2014
RICHMOND	1007-14J	DUI/STANDARDIZED FIELD SOBRIETY TEST	1/13/2014	1/17/2014
RICHMOND	1452-13J	COURT SECURITY OFFICER BASIC TRAINING	1/13/2014	1/24/2014
RICHMOND	1466-11J	HUMAN TRAFFICKING & HATE CRIMES INVESTIGATION	1/13/2014	1/17/2014
RICHMOND	172T-12JR2	PUBLIC SAFETY DISPATCH ACADEMY - CJIS	1/13/2014	2/14/2014
RICHMOND	173T-12JR2	PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY	1/13/2014	2/14/2014
RICHMOND	1424-13J	STRESS & WELLNESS	1/14/2014	1/17/2014
LOUISVILLE	1544-14J	LEGAL ISSUES: 2014	1/20/2014	1/20/2014
ONLINE	0293DL-13J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	1/20/2014	1/24/2014
PADUCAH	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	1/20/2014	1/24/2014
RICHMOND	0472-12J	BASIC BREATH TEST OPERATOR	1/20/2014	1/24/2014
RICHMOND	0803-11J	INTERVIEWS & INTERROGATIONS	1/20/2014	1/24/2014
LOUISVILLE	1620-13J	LEADERSHIP IS A BEHAVIOR	1/21/2014	1/24/2014
RICHMOND	1424-13J	STRESS & WELLNESS	1/21/2014	1/24/2014
ONLINE	0293DL-13J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	1/27/2014	1/31/2014
RICHMOND	0890-12J	LEGAL UPDATE: PENAL CODE	1/27/2014	1/29/2014
RICHMOND	1026-13J	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	1/30/2014	1/31/2014

February 2014

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE	2/1/2014	2/15/2014
LOUISVILLE	1275-14J	INTERNAL AFFAIRS INVESTIGATIONS	2/3/2014	2/7/2014
ONLINE	176TDL-13J	DISPATCHING CRITICAL CALLS - ONLINE	2/3/2014	2/7/2014
RICHMOND	0800-13J	CRIME SCENE INVESTIGATION	2/3/2014	2/7/2014
RICHMOND	1411-13J	POLICE TRAINING OFFICER	2/3/2014	2/7/2014
RICHMOND	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	2/4/2014	2/7/2014
LOUISVILLE	0803-11J	INTERVIEWS & INTERROGATIONS	2/10/2014	2/14/2014
ONLINE	179TDL-14J	ETHICS FOR THE DISPATCHER: CAREER SURVIVAL - ONLINE	2/10/2014	2/14/2014
RICHMOND	030B-12JR2	LAW ENFORCEMENT BASIC TRAINING	2/10/2014	6/27/2014
RICHMOND	0782-13J	BASIC OFFICER SKILLS	2/10/2014	2/14/2014
RICHMOND	0965D-12J	CJED - SESSION IV	2/10/2014	2/14/2014
RICHMOND	1204-13J	RAPID DEPLOYMENT	2/10/2014	2/14/2014
RICHMOND	1533-13J	COURT SECURITY OFFICER IN-SERVICE - 2013/2014	2/10/2014	2/14/2014
LOUISVILLE	1914-14J	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	2/17/2014	2/21/2014
ONLINE	0293DL-13J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	2/17/2014	2/21/2014
RICHMOND	0800-13J	CRIME SCENE INVESTIGATION	2/17/2014	2/21/2014
RICHMOND	1411-13J	POLICE TRAINING OFFICER	2/17/2014	2/21/2014
RICHMOND	1544-14J	LEGAL ISSUES: 2014	2/17/2014	2/17/2014
RICHMOND	1804-12J	DOMESTIC ABUSE AND SEXUAL ASSAULT SYMPOSIUM	2/17/2014	2/21/2014
RICHMOND	1349-12J	KENTUCKY HOMELAND SECURITY	2/18/2014	2/19/2014
RICHMOND	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	2/18/2014	2/21/2014
RICHMOND	1692-11J	VALUES BASED LEADERSHIP	2/18/2014	2/21/2014
RICHMOND	100T-13J	TEAMBUILDING	2/19/2014	2/19/2014
RICHMOND	1596-12A	LEN PREVENTION & DETERRENCE OF TERRORIST ACTS	2/20/2014	2/21/2014
RICHMOND	178T-14J	DOMESTIC VIOLENCE ROLES AND RESOURCES	2/20/2014	2/20/2014
LOUISVILLE	1466-11J	HUMAN TRAFFICKING & HATE CRIMES INVESTIGATION	2/24/2014	2/28/2014
ONLINE	0293DL-13J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	2/24/2014	2/28/2014
ONLINE	2020DL-14J	POLICE RADAR/LIDAR UPDATE - ONLINE	2/24/2014	2/28/2014
RICHMOND	1452-13J	COURT SECURITY OFFICER BASIC TRAINING	2/24/2014	3/7/2014
RICHMOND	070T-12JR	ADVANCED CJI5/TAC	2/25/2014	2/27/2014

March 2014

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE	3/1/2014	3/15/2014
BOWLING GREEN	1197-12J	COMPUTER CRIMES INVESTIGATIONS	3/3/2014	3/7/2014
ONLINE	168TDL-14J	CTO - DEVELOPING A TRAINING PROGRAM - ONLINE	3/3/2014	3/7/2014
OWENSBORO	1403-13J	DIGITAL PHOTOGRAPHY	3/3/2014	3/7/2014
RICHMOND	071T-13J	CJIS - FULL ACCESS	3/3/2014	3/7/2014
RICHMOND	0906-12JR	PPCT DEFENSIVE TACTICS INSTRUCTOR COURSE	3/3/2014	3/7/2014
RICHMOND	1204-13J	RAPID DEPLOYMENT	3/3/2014	3/7/2014
RICHMOND	167T-13J	COMMUNICATIONS TRAINING OFFICER	3/3/2014	3/7/2014
RICHMOND	1914-14J	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	3/3/2014	3/7/2014
HOPKINSVILLE	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	3/4/2014	3/7/2014
LOUISVILLE	1424-13J	STRESS & WELLNESS	3/4/2014	3/7/2014
ASHLAND	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	3/10/2014	3/14/2014
JENNY WILEY	1804-12J	DOMESTIC ABUSE AND SEXUAL ASSAULT SYMPOSIUM	3/10/2014	3/14/2014
RICHMOND	0805-14J	POLICE RADAR/LIDAR OPERATOR	3/10/2014	3/13/2014
RICHMOND	0965E-12J	CJED - SESSION V	3/10/2014	3/14/2014
NORTHERN KENTUCKY	1804-12J	DOMESTIC ABUSE AND SEXUAL ASSAULT SYMPOSIUM	3/17/2014	3/21/2014
ONLINE	0293DL-13J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	3/17/2014	3/21/2014
ONLINE	1044DL-14J	DUI/SFST REFRESHER ONLINE	3/17/2014	3/21/2014
ONLINE	1544DL-14J	LEGAL ISSUES: 2014 - ONLINE	3/17/2014	3/21/2014
RICHMOND	030B-12JR2	LAW ENFORCEMENT BASIC TRAINING	3/17/2014	8/1/2014
RICHMOND	0898-12J	PATROL RIFLE	3/17/2014	3/21/2014
RICHMOND	1115-12J	ACADEMY OF POLICE SUPERVISION	3/17/2014	4/4/2014
RICHMOND	1204-13J	RAPID DEPLOYMENT	3/17/2014	3/21/2014
RICHMOND	1400-13J	CRIMINAL INVESTIGATION I	3/17/2014	3/28/2014
RICHMOND	1452-13J	COURT SECURITY OFFICER BASIC TRAINING	3/17/2014	3/28/2014
RICHMOND	172T-12JR2	PUBLIC SAFETY DISPATCH ACADEMY - CJIS	3/17/2014	4/18/2014
RICHMOND	173T-12JR2	PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY	3/17/2014	4/18/2014
RICHMOND	1919-14J	GRANT WRITING FOR THE PRACTITIONER	3/18/2014	3/20/2014
NORTHERN KENTUCKY	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	3/24/2014	3/28/2014
ONLINE	140TDL-14J	KENTUCKY LAW ENFORCEMENT SUPPORT TEAM 2014 - ONLINE	3/24/2014	3/28/2014
ONLINE	178TDL-14J	DOMESTIC VIOLENCE ROLES AND RESOURCES - ONLINE	3/24/2014	3/28/2014
PADUCAH	1544-14J	LEGAL ISSUES: 2014	3/24/2014	3/24/2014
RICHMOND	1399-13J	ADVANCED LATENT PRINT DEVELOPMENT	3/24/2014	3/28/2014
LOUISVILLE	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	3/25/2014	3/28/2014
PADUCAH	1424-13J	STRESS & WELLNESS	3/25/2014	3/28/2014
KENTUCKY DAM VILLAGE	1804-12J	DOMESTIC ABUSE AND SEXUAL ASSAULT SYMPOSIUM	3/31/2014	4/4/2014
NORTHERN KENTUCKY	1197-12J	COMPUTER CRIMES INVESTIGATIONS	3/31/2014	4/4/2014
RICHMOND	0805-14J	POLICE RADAR/LIDAR OPERATOR	3/31/2014	4/3/2014
RICHMOND	0996-13J	HOMICIDE INVESTIGATIVE TECHNIQUES	3/31/2014	4/4/2014

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE	4/1/2014	4/15/2014
PRESTONSBURG	175T-13J	THE DISPATCHER'S ROLE IN SPECIALIZED RESPONSE EVENTS	4/1/2014	4/2/2014
PRESTONSBURG	178T-14J	DOMESTIC VIOLENCE ROLES AND RESOURCES	4/3/2014	4/3/2014
BARREN RIVER	135I-14J	CURRENT LEADERSHIP ISSUES FOR MID-LEVEL EXECUTIVES - 2014	4/7/2014	4/11/2014
BOWLING GREEN	1544-14J	LEGAL ISSUES: 2014	4/7/2014	4/7/2014
NORTHERN KENTUCKY	1914-14J	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	4/7/2014	4/11/2014
PINE MOUNTAIN	1804-12J	DOMESTIC ABUSE AND SEXUAL ASSAULT SYMPOSIUM	4/7/2014	4/11/2014
RICHMOND	1473-11JR	LEN RESPONSE TO SPECIAL NEEDS PERSONS	4/7/2014	4/11/2014
RICHMOND	1533-13J	COURT SECURITY OFFICER IN-SERVICE - 2013/2014	4/7/2014	4/11/2014
RICHMOND	1662-13JR	FIREARMS INSTRUCTOR	4/7/2014	4/18/2014
RICHMOND	1758-12J	CAD ZONE COMPUTER AIDED DIAGRAMMING	4/7/2014	4/11/2014
RICHMOND	181T-13J	SHARPENING YOUR DISPATCH SKILLS	4/7/2014	4/8/2014
RUSSELL SPRINGS	1402-14J	CHILD ABUSE INVESTIGATION	4/7/2014	4/11/2014
BOWLING GREEN	1424-13J	STRESS & WELLNESS	4/8/2014	4/11/2014
CALVERT CITY	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	4/8/2014	4/11/2014
RICHMOND	104T-11J	FIRE/HAZMAT INCIDENT	4/9/2014	4/11/2014
LOUISVILLE	0803-11J	INTERVIEWS & INTERROGATIONS	4/14/2014	4/18/2014
RICHMOND	030B-12JR2	LAW ENFORCEMENT BASIC TRAINING	4/14/2014	8/29/2014
RICHMOND	0472-12J	BASIC BREATH TEST OPERATOR	4/14/2014	4/18/2014
RICHMOND	0782-13J	BASIC OFFICER SKILLS	4/14/2014	4/18/2014
RICHMOND	0901-14J	SPANISH: INTRODUCTION	4/14/2014	4/15/2014
RICHMOND	1204-13J	RAPID DEPLOYMENT	4/14/2014	4/18/2014
RICHMOND	1620-13J	LEADERSHIP IS A BEHAVIOR	4/15/2014	4/18/2014
BOWLING GREEN	1914-14J	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	4/21/2014	4/25/2014
HOPKINSVILLE	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	4/21/2014	4/25/2014
NORTHERN KENTUCKY	0803-11J	INTERVIEWS & INTERROGATIONS	4/21/2014	4/25/2014
ONLINE	0293DL-13J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	4/21/2014	4/25/2014
ONLINE	2020DL-14J	POLICE RADAR/LIDAR UPDATE - ONLINE	4/21/2014	4/25/2014
OWENSBORO	1469-14J	SEXUAL ASSAULT RESPONSE TEAM TRAINING	4/21/2014	4/25/2014
RICHMOND	171T-12J	LEADERSHIP 911	4/21/2014	5/2/2014
RICHMOND	172T-12JR2	PUBLIC SAFETY DISPATCH ACADEMY - CJS	4/21/2014	5/23/2014
RICHMOND	173T-12JR2	PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY	4/21/2014	5/23/2014
RICHMOND	1760-12J	FORENSIC MAPPING	4/21/2014	4/25/2014
PRESTONSBURG	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	4/22/2014	4/25/2014
RICHMOND	1349-12J	KENTUCKY HOMELAND SECURITY	4/22/2014	4/23/2014
RICHMOND	1596-12A	LEN PREVENTION & DETERRENCE OF TERRORIST ACTS	4/24/2014	4/25/2014
BOWLING GREEN	1533-13J	COURT SECURITY OFFICER IN-SERVICE - 2013/2014	4/28/2014	5/2/2014
CALVERT CITY	1197-12J	COMPUTER CRIMES INVESTIGATIONS	4/28/2014	5/2/2014
MAYSVILLE	1027-14J	DOMESTIC ABUSE INVESTIGATION	4/28/2014	5/2/2014
ONLINE	178TDL-14J	DOMESTIC VIOLENCE ROLES AND RESOURCES - ONLINE	4/28/2014	5/2/2014
RICHMOND	0890-12J	LEGAL UPDATE: PENAL CODE	4/28/2014	4/30/2014
RICHMOND	135I-14J	CURRENT LEADERSHIP ISSUES FOR MID-LEVEL EXECUTIVES - 2014	4/28/2014	5/2/2014
RICHMOND	1834-13J	RAPID DEPLOYMENT COORDINATOR	4/28/2014	5/9/2014

May 2014

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE	5/1/2014	5/15/2014
LOUISVILLE	1464-14J	ROBBERY-SEXUAL ASSAULT	5/5/2014	5/9/2014
PADUCAH	1403-13J	DIGITAL PHOTOGRAPHY	5/5/2014	5/9/2014
RICHMOND	1026-13J	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	5/5/2014	5/6/2014
RICHMOND	1115-12J	ACADEMY OF POLICE SUPERVISION	5/5/2014	5/23/2014
RICHMOND	1400-13J	CRIMINAL INVESTIGATION I	5/5/2014	5/16/2014
HENDERSON	180T-13J	MAINTAINING A PROFESSIONAL IMAGE	5/6/2014	5/6/2014
NORTHERN KENTUCKY	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	5/6/2014	5/9/2014
RICHMOND	1290-11J	CHAPLAINCY - BASIC	5/7/2014	5/7/2014
HENDERSON	178T-14J	DOMESTIC VIOLENCE ROLES AND RESOURCES	5/8/2014	5/8/2014
RICHMOND	1397-14J	CHAPLAINCY - ADVANCED - 2014	5/8/2014	5/9/2014
LOUISVILLE	1804-12J	DOMESTIC ABUSE AND SEXUAL ASSAULT SYMPOSIUM	5/12/2014	5/16/2014
RICHMOND	030B-12JR2	LAW ENFORCEMENT BASIC TRAINING	5/12/2014	10/3/2014
RICHMOND	0962-14J	SPANISH FOR REPORTS & DUI INVESTIGATIONS	5/12/2014	5/13/2014
RICHMOND	1544-14J	LEGAL ISSUES: 2014	5/12/2014	5/12/2014
RICHMOND	1627-13J	PERISHABLE SKILLS PRACTICUM	5/12/2014	5/15/2014
ELIZABETHTOWN	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	5/13/2014	5/16/2014
RICHMOND	1692-11J	VALUES BASED LEADERSHIP	5/13/2014	5/16/2014
ELIZABETHTOWN	1837-14A	RESPONDING TO CRIMES AGAINST CHILDREN - 2014	5/19/2014	5/19/2014
NORTHERN KENTUCKY	1405-13JR	COVERT INVESTIGATIONS	5/19/2014	5/23/2014
ONLINE	0293DL-13J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	5/19/2014	5/23/2014
ONLINE	178TDL-14J	DOMESTIC VIOLENCE ROLES AND RESOURCES - ONLINE	5/19/2014	5/23/2014
OWENSBORO	1533-13J	COURT SECURITY OFFICER IN-SERVICE - 2013/2014	5/19/2014	5/23/2014
RICHMOND	0800-13J	CRIME SCENE INVESTIGATION	5/19/2014	5/23/2014
RICHMOND	0802-14J	PATROL HANDGUN LEVEL I	5/19/2014	5/23/2014

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE	6/1/2014	6/15/2014
LOUISVILLE	1464-14J	ROBBERY-SEXUAL ASSAULT	6/2/2014	6/6/2014
NORTHERN KENTUCKY	1914-14J	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	6/2/2014	6/6/2014
RICHMOND	0721-12J	ORIENTATION FOR NEW POLICE CHIEFS - SHERIFFS	6/2/2014	6/6/2014
RICHMOND	1405-13JR	COVERT INVESTIGATIONS	6/2/2014	6/6/2014
RICHMOND	1834-13J	RAPID DEPLOYMENT COORDINATOR	6/2/2014	6/13/2014
BOWLING GREEN	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	6/9/2014	6/13/2014
NORTHERN KENTUCKY	1544-14J	LEGAL ISSUES: 2014	6/9/2014	6/9/2014
RICHMOND	071T-13J	CJIS - FULL ACCESS	6/9/2014	6/13/2014
RICHMOND	1115-12J	ACADEMY OF POLICE SUPERVISION	6/9/2014	6/27/2014
RICHMOND	1627-13J	PERISHABLE SKILLS PRACTICUM	6/9/2014	6/12/2014
NORTHERN KENTUCKY	1424-13J	STRESS & WELLNESS	6/10/2014	6/13/2014
OWENSBORO	1620-13J	LEADERSHIP IS A BEHAVIOR	6/10/2014	6/13/2014
RICHMOND	178T-14J	DOMESTIC VIOLENCE ROLES AND RESOURCES	6/11/2014	6/11/2014
MURRAY	1762-12JR	POLICE, JUVENILES & THE CRIMINAL JUSTICE SYSTEM	6/16/2014	6/20/2014
ONLINE	0293DL-13J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	6/16/2014	6/20/2014
ONLINE	1544DL-14J	LEGAL ISSUES: 2014 - ONLINE	6/16/2014	6/20/2014
RICHMOND	030B-12JR2	LAW ENFORCEMENT BASIC TRAINING	6/16/2014	10/31/2014
RICHMOND	0727-13J	LAW ENFORCEMENT DRIVING RANGE COORDINATOR	6/16/2014	6/20/2014
RICHMOND	0802-14J	PATROL HANDGUN LEVEL I	6/16/2014	6/20/2014
RICHMOND	1201-13J	FIELD INSTRUCTOR	6/16/2014	6/20/2014
RICHMOND	1452-13J	COURT SECURITY OFFICER BASIC TRAINING	6/16/2014	6/27/2014
BOWLING GREEN	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	6/17/2014	6/20/2014
ELIZABETHTOWN	1424-13J	STRESS & WELLNESS	6/17/2014	6/20/2014
RICHMOND	0896-12JR	SCHOOL RESOURCE OFFICER	6/17/2014	6/20/2014
RICHMOND	095T-14J	EMERGENCY MEDICAL DISPATCH - ADVANCED	6/18/2014	6/19/2014
LOUISVILLE	1916-14A	RESPONDING TO HUMAN TRAFFICKING CRIMES - 2014	6/19/2014	6/19/2014
ONLINE	178TDL-14J	DOMESTIC VIOLENCE ROLES AND RESOURCES - ONLINE	6/23/2014	6/27/2014
PADUCAH	0803-11J	INTERVIEWS & INTERROGATIONS	6/23/2014	6/27/2014
RICHMOND	1544-14J	LEGAL ISSUES: 2014	6/23/2014	6/23/2014
RICHMOND	070T-12JR	ADVANCED CJIS/TAC	6/24/2014	6/26/2014
RICHMOND	0896-12JR	SCHOOL RESOURCE OFFICER	6/24/2014	6/27/2014
RICHMOND	1208-13J	PPCT GROUND AVOIDANCE / GROUND ESCAPE (GAGE) INSTRUCTOR COURSE	6/24/2014	6/26/2014
RICHMOND	1692-11J	VALUES BASED LEADERSHIP	6/24/2014	6/27/2014

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE	7/1/2014	7/15/2014
NORTHERN KENTUCKY	1405-13JR	COVERT INVESTIGATIONS	7/7/2014	7/11/2014
OWENSBORO	1464-14J	ROBBERY-SEXUAL ASSAULT	7/7/2014	7/11/2014
RICHMOND	0800-13J	CRIME SCENE INVESTIGATION	7/7/2014	7/11/2014
RICHMOND	1914-14J	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	7/7/2014	7/11/2014
RICHMOND	1757-12J	SCHOOL RESOURCE OFFICER - ADVANCED	7/8/2014	7/11/2014
LOUISVILLE	1533-13J	COURT SECURITY OFFICER IN-SERVICE - 2013/2014	7/14/2014	7/18/2014
PRESTONSBURG	0803-11J	INTERVIEWS & INTERROGATIONS	7/14/2014	7/18/2014
RICHMOND	1115-12J	ACADEMY OF POLICE SUPERVISION	7/14/2014	8/1/2014
RICHMOND	1204-13J	RAPID DEPLOYMENT	7/14/2014	7/18/2014
RICHMOND	043T-14J	EMERGENCY MEDICAL DISPATCH/CPR	7/15/2014	7/18/2014
ASHLAND	1403-13J	DIGITAL PHOTOGRAPHY	7/21/2014	7/25/2014
BOWLING GREEN	1402-14J	CHILD ABUSE INVESTIGATION	7/21/2014	7/25/2014
NORTHERN KENTUCKY	0803-11J	INTERVIEWS & INTERROGATIONS	7/21/2014	7/25/2014
ONLINE	0293DL-13J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	7/21/2014	7/25/2014
ONLINE	1695DL-11J	MARIJUANA RECERTIFICATION - ONLINE	7/21/2014	7/25/2014
ONLINE	178TDL-14J	DOMESTIC VIOLENCE ROLES AND RESOURCES - ONLINE	7/21/2014	7/25/2014
OWENSBORO	1404-12J	ELDER ABUSE INVESTIGATION	7/21/2014	7/25/2014
RICHMOND	030B-12JR2	LAW ENFORCEMENT BASIC TRAINING	7/21/2014	12/5/2014
RICHMOND	0472-12J	BASIC BREATH TEST OPERATOR	7/21/2014	7/25/2014
RICHMOND	0898-12J	PATROL RIFLE	7/21/2014	7/25/2014
RICHMOND	1201-13J	FIELD INSTRUCTOR	7/21/2014	7/25/2014
CENTRAL CITY	182T-14J	CRITICAL INCIDENT TRAINING FOR DISPATCHERS	7/22/2014	7/22/2014
CENTRAL CITY	180T-13J	MAINTAINING A PROFESSIONAL IMAGE	7/23/2014	7/23/2014
CENTRAL CITY	178T-14J	DOMESTIC VIOLENCE ROLES AND RESOURCES	7/24/2014	7/24/2014
MOREHEAD	1533-13J	COURT SECURITY OFFICER IN-SERVICE - 2013/2014	7/28/2014	8/1/2014
ONLINE	097TDL-14J	CUSTOMER SERVICE - ONLINE	7/28/2014	8/1/2014
RICHMOND	1204-13J	RAPID DEPLOYMENT	7/28/2014	8/1/2014
RICHMOND	172T-12JR2	PUBLIC SAFETY DISPATCH ACADEMY - CJIS	7/28/2014	8/29/2014
RICHMOND	173T-12JR2	PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY	7/28/2014	8/29/2014
RICHMOND	1349-12J	KENTUCKY HOMELAND SECURITY	7/29/2014	7/30/2014
RICHMOND	1596-12A	LEN PREVENTION & DETERRENCE OF TERRORIST ACTS	7/31/2014	8/1/2014

August 2014

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE	8/1/2014	8/15/2014
ASHLAND	1544-14J	LEGAL ISSUES: 2014	8/4/2014	8/4/2014
BOWLING GREEN	1464-14J	ROBBERY-SEXUAL ASSAULT	8/4/2014	8/8/2014
PIKEVILLE	1469-14J	SEXUAL ASSAULT RESPONSE TEAM TRAINING	8/4/2014	8/8/2014
RICHMOND	0803-11J	INTERVIEWS & INTERROGATIONS	8/4/2014	8/8/2014
RICHMOND	0890-12J	LEGAL UPDATE: PENAL CODE	8/4/2014	8/6/2014
RICHMOND	1399-13J	ADVANCED LATENT PRINT DEVELOPMENT	8/4/2014	8/8/2014
ASHLAND	1424-13J	STRESS & WELLNESS	8/5/2014	8/8/2014
NORTHERN KENTUCKY	182T-14J	CRITICAL INCIDENT TRAINING FOR DISPATCHERS	8/5/2014	8/5/2014
NORTHERN KENTUCKY	1918-14A	CYBER INVESTIGATION 335-ADVANCED WIRELESS NETWORK INVESTIGATIONS	8/5/2014	8/6/2014
NORTHERN KENTUCKY	178T-14J	DOMESTIC VIOLENCE ROLES AND RESOURCES	8/6/2014	8/6/2014
BOWLING GREEN	1533-13J	COURT SECURITY OFFICER IN-SERVICE - 2013/2014	8/11/2014	8/15/2014
LOUISVILLE	1404-12J	ELDER ABUSE INVESTIGATION	8/11/2014	8/15/2014
RICHMOND	1026-13J	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	8/11/2014	8/12/2014
RICHMOND	1204-13J	RAPID DEPLOYMENT	8/11/2014	8/15/2014
RICHMOND	1400-13J	CRIMINAL INVESTIGATION I	8/11/2014	8/22/2014
LOUISVILLE	1914-14J	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	8/18/2014	8/22/2014
ONLINE	0293DL-13J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	8/18/2014	8/22/2014
ONLINE	178TDL-14J	DOMESTIC VIOLENCE ROLES AND RESOURCES - ONLINE	8/18/2014	8/22/2014
RICHMOND	030B-12JR2	LAW ENFORCEMENT BASIC TRAINING	8/18/2014	1/16/2015
RICHMOND	1007-14J	DUI/STANDARDIZED FIELD SOBRIETY TEST	8/18/2014	8/22/2014
RICHMOND	1270-14J	SPANISH FOR COLLISION INVESTIGATIONS	8/18/2014	8/19/2014
RICHMOND	1399-13J	ADVANCED LATENT PRINT DEVELOPMENT	8/18/2014	8/22/2014
RICHMOND	1662-13JR	FIREARMS INSTRUCTOR	8/18/2014	8/29/2014
BOWLING GREEN	182T-14J	CRITICAL INCIDENT TRAINING FOR DISPATCHERS	8/19/2014	8/19/2014
ELIZABETHTOWN	1620-13J	LEADERSHIP IS A BEHAVIOR	8/19/2014	8/22/2014
PADUCAH	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	8/19/2014	8/22/2014
RICHMOND	0801-14J	DEFENSIVE DRIVING	8/19/2014	8/21/2014
BOWLING GREEN	180T-13J	MAINTAINING A PROFESSIONAL IMAGE	8/20/2014	8/20/2014
BOWLING GREEN	178T-14J	DOMESTIC VIOLENCE ROLES AND RESOURCES	8/21/2014	8/21/2014
NORTHERN KENTUCKY	1464-14J	ROBBERY-SEXUAL ASSAULT	8/25/2014	8/29/2014
NORTHERN KENTUCKY	1533-13J	COURT SECURITY OFFICER IN-SERVICE - 2013/2014	8/25/2014	8/29/2014
RICHMOND	1404-12J	ELDER ABUSE INVESTIGATION	8/25/2014	8/29/2014
RICHMOND	1764-12A	CYBER INVESTIGATION 105 - BASIC CELL PHONE INVESTIGATIONS	8/25/2014	8/26/2014
SOMERSET	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	8/25/2014	8/29/2014
RICHMOND	1100-12JR	PPCT DEFENSIVE TACTICS INSTRUCTOR RECERTIFICATION	8/26/2014	8/28/2014
RUSSELL SPRINGS	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	8/26/2014	8/29/2014
RICHMOND	1777-12A	CYBER INVESTIGATION 210 - GPS INTERROGATION (GPSI)	8/27/2014	8/27/2014
RICHMOND	1765-12A	CYBER INVESTIGATION 205 - CELL PHONE INTERROGATION	8/28/2014	8/29/2014

## September 2014

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE	9/1/2014	9/15/2014
BOWLING GREEN	0803-11J	INTERVIEWS & INTERROGATIONS	9/8/2014	9/12/2014
CALVERT CITY	1533-13J	COURT SECURITY OFFICER IN-SERVICE - 2013/2014	9/8/2014	9/12/2014
NORTHERN KENTUCKY	1404-12J	ELDER ABUSE INVESTIGATION	9/8/2014	9/12/2014
PADUCAH	1914-14J	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	9/8/2014	9/12/2014
RICHMOND	1274-14J	SITUATIONAL LEADERSHIP FOR SUPERVISORS & MANAGERS	9/8/2014	9/11/2014
RICHMOND	1450-12A	FINANCIAL INVESTIGATIONS PRACTICAL SKILLS	9/8/2014	9/12/2014
RICHMOND	171T-12J	LEADERSHIP 911	9/8/2014	9/19/2014
RICHMOND	172T-12JR2	PUBLIC SAFETY DISPATCH ACADEMY - CJS	9/8/2014	10/10/2014
RICHMOND	173T-12JR2	PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY	9/8/2014	10/10/2014
RICHMOND	1834-13J	RAPID DEPLOYMENT COORDINATOR	9/8/2014	9/19/2014
ONLINE	0293DL-13J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	9/15/2014	9/19/2014
ONLINE	1044DL-14J	DUI/SFST REFRESHER ONLINE	9/15/2014	9/19/2014
RICHMOND	1271-14J	SPANISH FOR DOMESTIC VIOLENCE INVESTIGATIONS	9/15/2014	9/16/2014
RICHMOND	1761-12J	KENTUCKY CRIMINALISTICS ACADEMY: CRIME SCENE TECHNICIAN COURSE	9/15/2014	10/17/2014
OWENSBORO	1622-13JR	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	9/16/2014	9/19/2014
LOUISVILLE	0806-14A	RAILROAD GRADE CROSSING COLLISION INVESTIGATION	9/17/2014	9/18/2014
ASHLAND	1466-11J	HUMAN TRAFFICKING & HATE CRIMES INVESTIGATION	9/22/2014	9/26/2014
ELIZABETHTOWN	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	9/22/2014	9/26/2014
HOPKINSVILLE	1402-14J	CHILD ABUSE INVESTIGATION	9/22/2014	9/26/2014
LOUISVILLE	1533-13J	COURT SECURITY OFFICER IN-SERVICE - 2013/2014	9/22/2014	9/26/2014
ONLINE	178TDL-14J	DOMESTIC VIOLENCE ROLES AND RESOURCES - ONLINE	9/22/2014	9/26/2014
ONLINE	179TDL-14J	ETHICS FOR THE DISPATCHER: CAREER SURVIVAL - ONLINE	9/22/2014	9/26/2014
OWENSBORO	0803-11J	INTERVIEWS & INTERROGATIONS	9/22/2014	9/26/2014
RICHMOND	030B-12JR2	LAW ENFORCEMENT BASIC TRAINING	9/22/2014	2/13/2015
RICHMOND	0472-12J	BASIC BREATH TEST OPERATOR	9/22/2014	9/26/2014
RICHMOND	1544-14J	LEGAL ISSUES: 2014	9/22/2014	9/22/2014
RICHMOND	1662-13JR	FIREARMS INSTRUCTOR	9/22/2014	10/3/2014
RICHMOND	0801-14J	DEFENSIVE DRIVING	9/23/2014	9/25/2014
RICHMOND	1692-11J	VALUES BASED LEADERSHIP	9/23/2014	9/26/2014
RICHMOND	096T-14J	CULTURAL AWARENESS	9/25/2014	9/25/2014
BARREN RIVER	1273-14J	POLICE EXECUTIVE COMMAND COURSE - 2014	9/29/2014	10/3/2014
HOPKINSVILLE	1469-14J	SEXUAL ASSAULT RESPONSE TEAM TRAINING	9/29/2014	10/3/2014
ONLINE	1544DL-14J	LEGAL ISSUES: 2014 - ONLINE	9/29/2014	10/3/2014
RICHMOND	1411-13J	POLICE TRAINING OFFICER	9/29/2014	10/3/2014
RICHMOND	177TA-13J	TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT PROGRAM - SESSION I	9/29/2014	10/3/2014

October 2014

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE	10/1/2014	10/15/2014
CALVERT CITY	1914-14J	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	10/6/2014	10/10/2014
LOUISVILLE	1914-14J	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	10/6/2014	10/10/2014
NORTHERN KENTUCKY	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	10/6/2014	10/10/2014
NORTHERN KENTUCKY	1544-14J	LEGAL ISSUES: 2014	10/6/2014	10/6/2014
RICHMOND	1473-11JR	LEN RESPONSE TO SPECIAL NEEDS PERSONS	10/6/2014	10/10/2014
RICHMOND	1533-13J	COURT SECURITY OFFICER IN-SERVICE - 2013/2014	10/6/2014	10/10/2014
RICHMOND	1834-13J	RAPID DEPLOYMENT COORDINATOR	10/6/2014	10/17/2014
NORTHERN KENTUCKY	1620-13J	LEADERSHIP IS A BEHAVIOR	10/7/2014	10/10/2014
BARREN RIVER	166T-14J	TELECOMMUNICATIONS ADVANCED LEADERSHIP KENTUCKY - 2014	10/8/2014	10/10/2014
ASHLAND	1762-12JR	POLICE, JUVENILES & THE CRIMINAL JUSTICE SYSTEM	10/13/2014	10/17/2014
NORTHERN KENTUCKY	1197-12J	COMPUTER CRIMES INVESTIGATIONS	10/13/2014	10/17/2014
ONLINE	2020DL-14J	POLICE RADAR/LIDAR UPDATE - ONLINE	10/13/2014	10/17/2014
RICHMOND	1411-13J	POLICE TRAINING OFFICER	10/13/2014	10/17/2014
RICHMOND	167T-13J	COMMUNICATIONS TRAINING OFFICER	10/13/2014	10/17/2014
RICHMOND	1690-14J	COLLISION INVESTIGATION TECHNIQUES	10/13/2014	10/17/2014
BARREN RIVER	1273-14J	POLICE EXECUTIVE COMMAND COURSE - 2014	10/20/2014	10/24/2014
HAZARD	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	10/20/2014	10/24/2014
NORTHERN KENTUCKY	0803-11J	INTERVIEWS & INTERROGATIONS	10/20/2014	10/24/2014
ONLINE	0293DL-13J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	10/20/2014	10/24/2014
ONLINE	178TDL-14J	DOMESTIC VIOLENCE ROLES AND RESOURCES - ONLINE	10/20/2014	10/24/2014
OWENSBORO	1544-14J	LEGAL ISSUES: 2014	10/20/2014	10/20/2014
RICHMOND	030B-12JR2	LAW ENFORCEMENT BASIC TRAINING	10/20/2014	3/20/2015
RICHMOND	0898-12J	PATROL RIFLE	10/20/2014	10/24/2014
RICHMOND	1476-14J	LEADING THE TRAINING UNIT	10/20/2014	10/24/2014
RICHMOND	172T-12JR2	PUBLIC SAFETY DISPATCH ACADEMY - CJIS	10/20/2014	11/21/2014
RICHMOND	173T-12JR2	PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY	10/20/2014	11/21/2014
RICHMOND	1917-14J	SOCIAL MEDIA & INTERNET INVESTIGATIONS	10/20/2014	10/24/2014
CALVERT CITY	182T-14J	CRITICAL INCIDENT TRAINING FOR DISPATCHERS	10/21/2014	10/21/2014
OWENSBORO	1424-13J	STRESS & WELLNESS	10/21/2014	10/24/2014
RICHMOND	0801-14J	DEFENSIVE DRIVING	10/21/2014	10/23/2014
RICHMOND	1349-12J	KENTUCKY HOMELAND SECURITY	10/21/2014	10/22/2014
CALVERT CITY	175T-13J	THE DISPATCHER'S ROLE IN SPECIALIZED RESPONSE EVENTS	10/22/2014	10/23/2014
RICHMOND	1596-12A	LEN PREVENTION & DETERRENCE OF TERRORIST ACTS	10/23/2014	10/24/2014
BARREN RIVER	1625-14J	KENTUCKY INVESTIGATIONS - 2014	10/27/2014	10/31/2014
RICHMOND	1204-13J	RAPID DEPLOYMENT	10/27/2014	10/31/2014
RICHMOND	1452-13J	COURT SECURITY OFFICER BASIC TRAINING	10/27/2014	11/7/2014
RICHMOND	1480-14A	IMAGE SCAN	10/27/2014	10/27/2014
RICHMOND	1758-12J	CAD ZONE COMPUTER AIDED DIAGRAMMING	10/27/2014	10/31/2014
RICHMOND	1480-14A	IMAGE SCAN	10/28/2014	10/28/2014
RICHMOND	1477-14A	CYBER INVESTIGATION 101 - SECURE TECHNIQUES FOR ONSITE PREVIEW	10/30/2014	10/31/2014

## November 2014

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE	11/1/2014	11/15/2014
ASHLAND	0803-11J	INTERVIEWS & INTERROGATIONS	11/3/2014	11/7/2014
ELIZABETHTOWN	1544-14J	LEGAL ISSUES: 2014	11/3/2014	11/3/2014
ONLINE	1044DL-14J	DUI/SFST REFRESHER ONLINE	11/3/2014	11/7/2014
RICHMOND	0803-11J	INTERVIEWS & INTERROGATIONS	11/3/2014	11/7/2014
RICHMOND	0890-12J	LEGAL UPDATE: PENAL CODE	11/3/2014	11/5/2014
RICHMOND	1760-12J	FORENSIC MAPPING	11/3/2014	11/7/2014
RICHMOND	177TB-13J	TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT PROGRAM - SESSION II	11/3/2014	11/7/2014
ELIZABETHTOWN	1692-11J	VALUES BASED LEADERSHIP	11/4/2014	11/7/2014
RICHMOND	1026-13J	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	11/6/2014	11/7/2014
LOUISVILLE	0996-13J	HOMICIDE INVESTIGATIVE TECHNIQUES	11/10/2014	11/14/2014
RICHMOND	0965A-12J	CJED - SESSION I	11/10/2014	11/14/2014
RICHMOND	1441-13A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	11/10/2014	11/14/2014
RICHMOND	1917-14J	SOCIAL MEDIA & INTERNET INVESTIGATIONS	11/10/2014	11/14/2014
BARREN RIVER	1915-14J	KENTUCKY DRUG INVESTIGATIONS - 2014	11/17/2014	11/21/2014
ELIZABETHTOWN	1466-11J	HUMAN TRAFFICKING & HATE CRIMES INVESTIGATION	11/17/2014	11/21/2014
LOUISVILLE	1914-14J	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	11/17/2014	11/21/2014
NORTHERN KENTUCKY	1403-13J	DIGITAL PHOTOGRAPHY	11/17/2014	11/21/2014
ONLINE	0293DL-13J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	11/17/2014	11/21/2014
ONLINE	178TDL-14J	DOMESTIC VIOLENCE ROLES AND RESOURCES - ONLINE	11/17/2014	11/21/2014
OWENSBORO	1533-13J	COURT SECURITY OFFICER IN-SERVICE - 2013/2014	11/17/2014	11/21/2014
RICHMOND	0472-12J	BASIC BREATH TEST OPERATOR	11/17/2014	11/21/2014
RICHMOND	0898-12J	PATROL RIFLE	11/17/2014	11/21/2014
RICHMOND	1273-14J	POLICE EXECUTIVE COMMAND COURSE - 2014	11/17/2014	11/21/2014

December 2014

LOCATION	COURSE	TITLE	BEGIN	END
LOUISVILLE	1464-14J	ROBBERY-SEXUAL ASSAULT	12/1/2014	12/5/2014
ONLINE	032SDL-14J	MANDATORY TRAINING - ONLINE	12/1/2014	12/15/2014
ONLINE	1544DL-14J	LEGAL ISSUES: 2014 - ONLINE	12/1/2014	12/5/2014
RICHMOND	0721-12J	ORIENTATION FOR NEW POLICE CHIEFS - SHERIFFS	12/1/2014	12/5/2014
RICHMOND	1204-13J	RAPID DEPLOYMENT	12/1/2014	12/5/2014
RICHMOND	177TC-13J	TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT PROGRAM - SESSION III	12/1/2014	12/5/2014
RICHMOND	1914-14J	CRIMINAL INVESTIGATION FOR FIRST RESPONDERS	12/1/2014	12/5/2014
RICHMOND	1424-13J	STRESS & WELLNESS	12/2/2014	12/5/2014
RICHMOND	1919-14J	GRANT WRITING FOR THE PRACTITIONER	12/2/2014	12/4/2014
BOWLING GREEN	1453-14J	SHERIFF'S CONFERENCE - 2014	12/8/2014	12/12/2014
NORTHERN KENTUCKY	1402-14J	CHILD ABUSE INVESTIGATION	12/8/2014	12/12/2014
RICHMOND	071T-13J	CJIS - FULL ACCESS	12/8/2014	12/12/2014
RICHMOND	0800-13J	CRIME SCENE INVESTIGATION	12/8/2014	12/12/2014
RICHMOND	0965B-12J	CIED - SESSION II	12/8/2014	12/12/2014
RICHMOND	1452-13J	COURT SECURITY OFFICER BASIC TRAINING	12/8/2014	12/19/2014
RICHMOND	1466-11J	HUMAN TRAFFICKING & HATE CRIMES INVESTIGATION	12/8/2014	12/12/2014
RICHMOND	1544-14J	LEGAL ISSUES: 2014	12/8/2014	12/8/2014
LOUISVILLE	1424-13J	STRESS & WELLNESS	12/9/2014	12/12/2014
RICHMOND	1424-13J	STRESS & WELLNESS	12/9/2014	12/12/2014
RICHMOND	178T-14J	DOMESTIC VIOLENCE ROLES AND RESOURCES	12/9/2014	12/9/2014
RICHMOND	180T-13J	MAINTAINING A PROFESSIONAL IMAGE	12/10/2014	12/10/2014
RICHMOND	179T-14J	ETHICS FOR THE DISPATCHER: CAREER SURVIVAL	12/11/2014	12/11/2014
RICHMOND	0782-13J	BASIC OFFICER SKILLS	12/15/2014	12/19/2014
RICHMOND	1620-13J	LEADERSHIP IS A BEHAVIOR	12/16/2014	12/19/2014

# 2014

## January

Su	Mo	Tu	We	Th	Fr	Sa
			<b>1</b>	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	<b>20</b>	21	22	23	24	25
26	27	28	29	30	31	

1 New Year's Day  
20 Martin Luther King Jr. Day

## February

Su	Mo	Tu	We	Th	Fr	Sa
						1
<b>2</b>	3	4	5	6	7	8
9	10	11	<b>12</b>	13	<b>14</b>	15
16	<b>17</b>	18	19	20	21	<b>22</b>
23	24	25	26	27	28	

2 Groundhog Day  
12 Lincoln's Birthday  
14 St. Valentine's Day  
17 President's Day  
22 Washington's Birthday

## March

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	<b>5</b>	6	7	8
<b>9</b>	10	11	12	13	14	15
16	<b>17</b>	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

5 Ash Wednesday  
9 Daylight Saving Time Begins  
17 St. Patrick's Day

## April

Su	Mo	Tu	We	Th	Fr	Sa
		<b>1</b>	2	3	4	5
6	7	8	9	10	11	12
<b>13</b>	14	15	16	17	<b>18</b>	19
<b>20</b>	21	22	23	24	25	26
27	28	29	30			

1 April Fool's Day  
13 Palm Sunday  
18 Good Friday  
20 Easter

## May

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
<b>11</b>	12	13	14	15	16	17
18	19	20	21	22	23	24
25	<b>26</b>	27	28	29	30	31

11 Mother's Day  
26 Memorial Day

## June

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	<b>14</b>
<b>15</b>	16	17	18	19	20	<b>21</b>
22	23	24	25	26	27	28
29	30					

14 Flag Day  
15 Father's Day  
21 Summer Solstice

## July

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	<b>4</b>	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

4 Independence Day

## August

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## September

Su	Mo	Tu	We	Th	Fr	Sa
	<b>1</b>	2	3	4	5	6
<b>7</b>	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1 Labor Day  
7 Grandparent's Day

## October

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	<b>31</b>	

31 Halloween

## November

Su	Mo	Tu	We	Th	Fr	Sa
						1
<b>2</b>	3	<b>4</b>	5	6	7	8
9	10	<b>11</b>	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	<b>27</b>	28	29
30						

2 Daylight Saving Time Ends  
4 Election Day  
11 Veteran's Day  
27 Thanksgiving

## December

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
<b>21</b>	22	23	24	<b>25</b>	26	27
28	29	30	<b>31</b>			

21 Winter Solstice  
25 Christmas  
31 New Year's Eve