



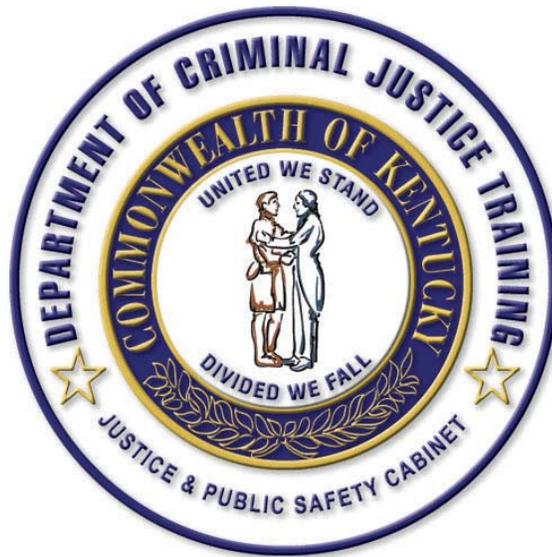
2012

TRAINING SCHEDULE

docjt.ky.gov



Kentucky
UNBRIDLED SPIRIT™



The Department of Criminal Justice Training does not discriminate on the basis of race, color, national origin, sex, age, religion, or disability. This agency will provide, on request, reasonable accommodations including auxiliary aids and services necessary to afford an individual with a disability an equal opportunity to participate in all services, programs and activities.

The Department of Criminal Justice Training is committed to full compliance with the spirit and intent of all provisions of the Americans with Disabilities Act and equal employment opportunity.

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DIRECTORY

General Information	(859) 622-1328	
Commissioner's Office	(859) 622-6165	
Deputy Commissioner	(859) 622-8081	
General Counsel	(859) 622-3073	
Communications Office	(859) 622-6863	
Advanced Individual Training Branch	(859) 622-2209	Fax: (859) 622-8131
Investigations Training Section	(859) 622-8993	
Patrol/Traffic Training Section	(859) 622-8182	
Telecommunications Training Section	(859) 622-3386	Fax: (859) 622-5024
Advanced Telecommunications Training Section	(859) 622-2756	Fax: (859) 622-6857
Basic Training Branch	(859) 622-5032	Fax: (859) 622-5913
DUI Enforcement Section	(859) 622-2309	Fax: (859) 622-5081
Evaluation Section	(859) 622-4797 or (859) 622-5883	Fax: (859) 622-5913
General Studies	(859) 622-4797 or (859) 622-5883	
Carrying Concealed Deadly Weapons	(859) 622-2299	Fax: (859) 622-8387
Compliance Section	(859) 622-6562	Fax: (859) 622-1843
Invoices for Pay Agencies	(859) 622-3454	
Director of Administration	(859) 622-8081	
Director of Training Operations	(859) 622-2221	
Instructional Design	(859) 622-5930	
Director of Training Support	(859) 622-8081	
Grant Funding	(859) 622-5002	Fax: (859) 622-8256
Kentucky Law Enforcement Council	(859) 622-6218	Fax: (859) 622-5943
KLEFPF Office (Pay Incentive)	(859) 622-2224	Fax: (859) 622-5943
Kentucky Leadership Institute Branch	(859) 622-2213	
Legal Training Section	(859) 622-3801	Fax (859) 622-6578
Leadership Development Section	(859) 622-2213	Fax: (859) 622-1670
Louisville Training Section	(502) 429-7480	Fax: (502) 429-7481
Records Section	(859) 622-5055	Fax: (859) 622-8387
Registration Section (Class Availability)		Fax: (859) 622-2740
DUI Enforcement	(859) 622-2225	
Advanced Individual Training	(859) 622-6253 or (859) 622-2914	
Law Enforcement Basic Training	(859) 622-6253	
Telecommunications/CJIS/MDT	(859) 622-2225	
Skills Training Branch	(859) 622-2216	Fax: (859) 622-8570
Physical Training & Def. Tactics Section	(859) 622-3546	Fax: (859) 622-6825
Vehicle Operations Section	(859) 622-8317	Fax: (859) 622-8621
Firearms Section	(859) 622-8300	
Staff Services	(859) 622-8093	Fax: (859) 622-5886

KENTUCKY LAW ENFORCEMENT COUNCIL

The Kentucky Law Enforcement Council is responsible for certification or approval of curricula, instructors, and schools conducting peace officer training for purposes of the Kentucky Law Enforcement Foundation Program Fund (KLEFPF) pay incentive, the Peace Officer Professional Standards Act, the Telecommunicator Professional Standards Act and the Certified Court Security Officer Standards Act. The Department of Criminal Justice Training has obtained certification for all law enforcement officer courses contained in this schedule of classes, unless otherwise noted. Other courses may also be approved. Please contact the KLEC office to inquire about getting an outside course pre-approved.

Peace Officer Professional Standards (POPS)

The Peace Officer Professional Standards Act establishes minimum qualifications for employment and certification as a peace officer in Kentucky. The Kentucky Law Enforcement Council has been authorized by statute to administer the certification process.

Telecommunicator Professional Standards (TPS)

The Telecommunicator Professional Standards Act establishes minimum qualifications for certification as a telecommunicator in Kentucky. The Kentucky Law Enforcement Council has been authorized by statute to administer the certification process.

Certified Court Security Officer Standards (CCSO's)

The Certified Court Security Officer Standards Act establishes minimum qualifications to maintain employment, for pre-employment and certification as a court security officer in Kentucky. The Kentucky Law Enforcement Council has been authorized by statute to administer the certification process.

Career Development Program

The Kentucky Law Enforcement Council is also responsible for the Career Development Program. The program is open to law enforcement officers/telecommunicators, and provides structure to the training process through career tracking. The program will acknowledge and reward officers and telecommunicators whose training and academic efforts are aligned with career objectives.

For additional information regarding the Kentucky Law Enforcement Council, please contact:

*Larry D. Ball, Executive Director
Kentucky Law Enforcement Council
Funderburk Building,
521 Lancaster Ave., EKV
Richmond, KY 40475-3102
Phone: (859) 622-6218 Fax: (859) 622-5943
E-Mail: Larry.Ball@ky.gov*

PEACE OFFICER TRAINING REQUIREMENTS

Basic Training: KRS 15.380 to KRS 15.404 requires the certification of State Police officers, city, county, and urban-county police officers, deputy sheriffs (except those identified in KRS 70-045 and 70.263(3)), state or public university safety and security officers, school security officers, airport safety and security officers, Alcoholic Beverage Control field representatives and investigators, and investigators of the Division of Insurance Fraud.

To be certified, KRS 15.404 requires peace officers to successfully complete, within one year of appointment or employment, 768 hours of basic training at a school certified or recognized by the Kentucky Law Enforcement Council. This includes all full-time, part-time, and auxiliary officers, whether paid or unpaid.

Exempted from the basic training requirements are sheriffs, coroners, constables, jailers, Racing Commission security officers, and the Commissioner of State Police. Federal peace officers cannot be certified.

In-Service Training: KRS 15.404 requires peace officers annually to successfully complete 40 hours of in-service training approved by the Kentucky Law Enforcement Council. Courses must be approved prior to attendance for KLEFPF/POPS credit. Exempt from the in-service training requirements are sheriffs, coroners, constables, jailers, Racing Commission security officers, and the Commissioner of the State Police.

Mandatory Training: All certified peace officers are required to complete two mandatory training courses online: **Mandatory Training – Online (132SDL-12J)** and **Mandatory Training – Online – Work Zone Safety (1543DL-12A)**. Detailed information regarding the requirements of these training courses can be found in the course descriptions on pages 66 and 67 of this training schedule.

COURT SECURITY OFFICER TRAINING REQUIREMENTS

To be certified, KRS 15.3971 requires court security officers, hired on or after June 26, 2007, to successfully complete, within one year of employment, 80 hours of approved basic training, recognized by the Kentucky Law Enforcement Council. This includes all full-time and part-time court security officers.

In-Service Training: KRS 15.3975 requires all court security officers must successfully complete 40 hours of biennial in-service training that has been approved by the Kentucky Law Enforcement Council and that is appropriate to the officer's responsibilities.

TELECOMMUNICATIONS TRAINING REQUIREMENTS

Telecommunications Training: KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications, on a full time basis at a CJIS agency, to successfully complete a minimum of 168 hours of training in a Telecommunications Academy within six months of their employment. Those same employees of agencies that do not have the CJIS terminal are required to successfully complete a minimum of 128 hours of basic training in a Telecommunications Academy for the Non-Terminal Agency within twelve months of their employment. Full-time law enforcement telecommunicators in the state of Kentucky are also required to successfully complete eight hours of Telecommunications in-service training each calendar year thereafter (KRS 15.560(2)).

Obtaining Credit for Out-of-State Basic Training

A law enforcement officer, who as of his date of employment has already successfully completed a law enforcement basic training course outside of Kentucky, may, for the purpose of obtaining credit for meeting the basic training requirement, apply to the Kentucky Law Enforcement Council for credit. Upon receipt of the request, the Executive Director shall verify that the officer has successfully completed a basic training course that was certified or approved by the peace officer standards and training council in the state where it was taken. The officer and his department shall be responsible for providing the proof needed for verification. Minimum requirements include:

- A copy of the topics and hours of the basic course taken including hours per class and total number of hours completed; and,
- A copy of the graduation certificate.
- Proof that the officer has worked in the state as a peace officer in which he graduated for a minimum of one year.

If the above conditions are met, in order to become certified the officer must successfully complete the following courses within a year of his hire date:

- Basic Officer Skills
- Legal Update: Constitutional Procedure
- Legal Update: Penal Code
- Kentucky Homeland Security

If the out-of-state basic training was completed after December 1, 1998, the applicant must meet all 17 Peace Officer Professional Standards.

Kentucky Law Enforcement Council
E.K.U., Funderburk Building
521 Lancaster Ave
Richmond, KY 40475
Phone: 859-622-6218
Fax: 859-622-5943
Larry.Ball@ky.gov

Obtaining Credit for In-Service Training

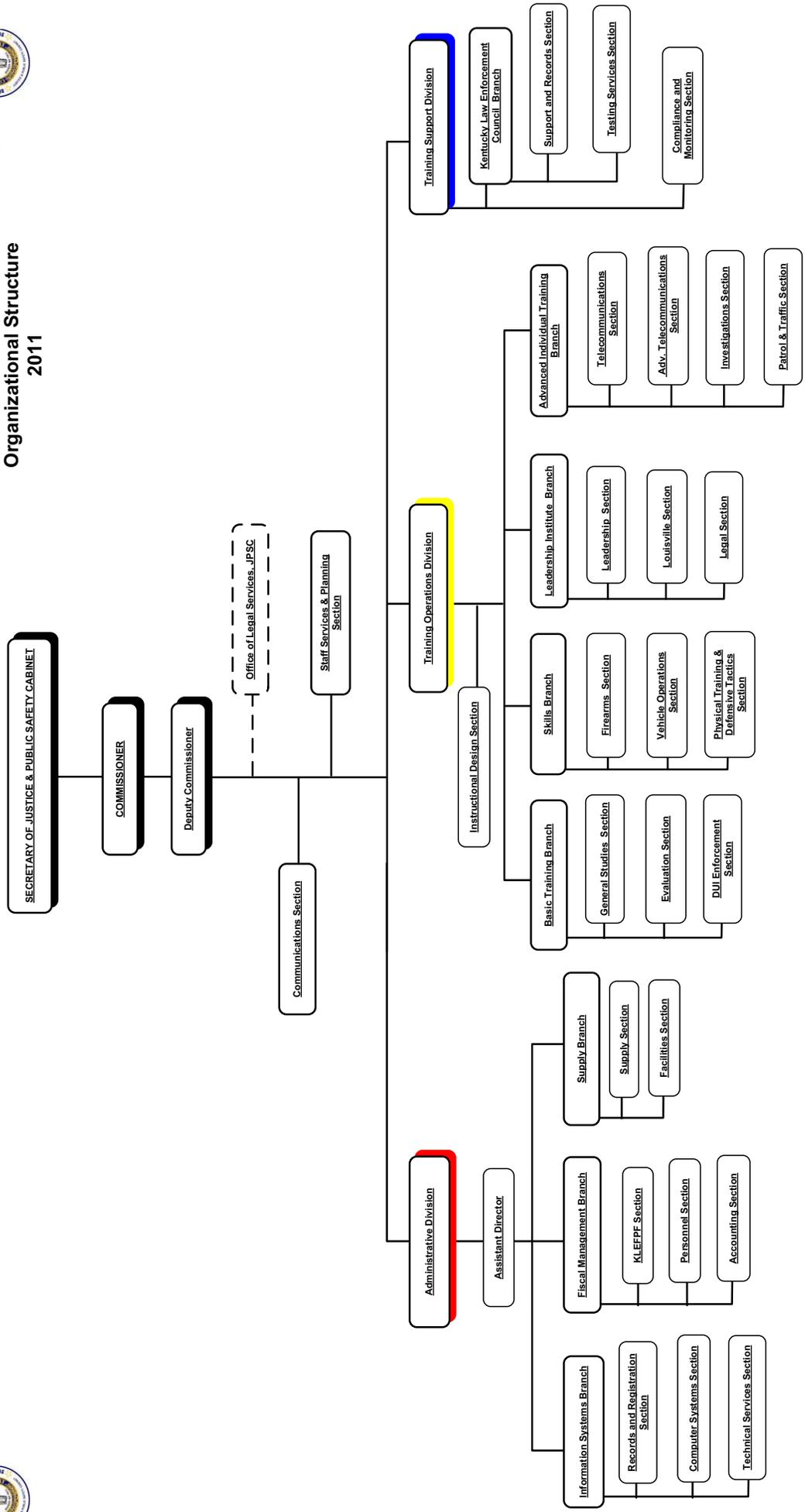
The Kentucky Law Enforcement Council must approve any course taken for certification or KLEFPF credit. All law enforcement courses listed in this schedule of classes have been approved, unless otherwise noted. For any outside training courses, please contact the Kentucky Law Enforcement Council prior to taking the course to verify if it is approved. To obtain approval for an outside course, proper paperwork must be submitted 30 days prior to a Council meeting.

Except in unusual circumstances, the Council does not approve for training credit:

- Conferences where attendance is not mandatory and recorded
- Courses that are not tested
- Courses that are submitted after the fact
- Courses less than 8 hours
- Seminars

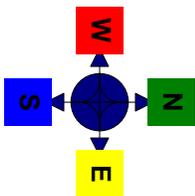
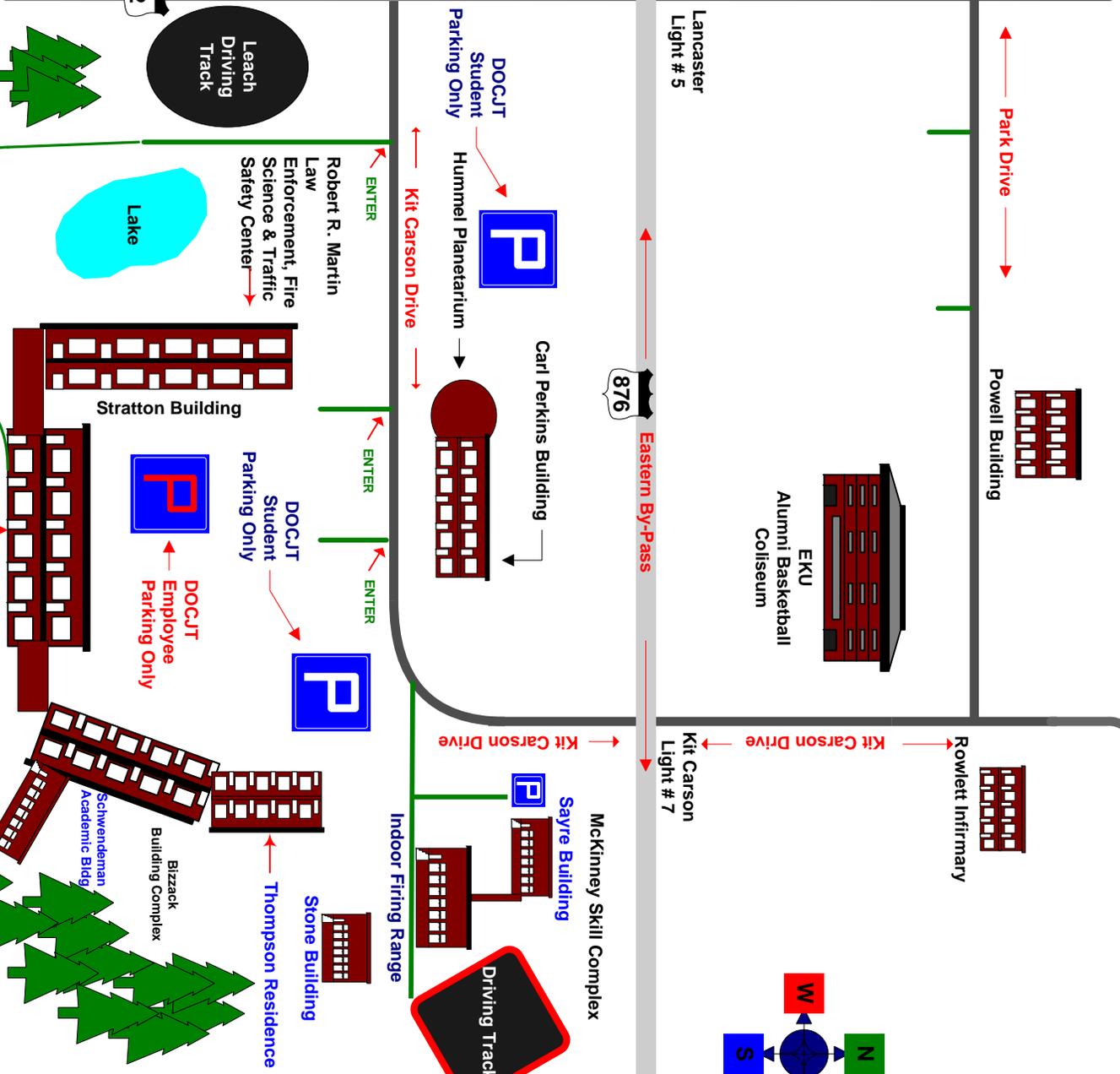


Department of Criminal Justice Training Organizational Structure 2011

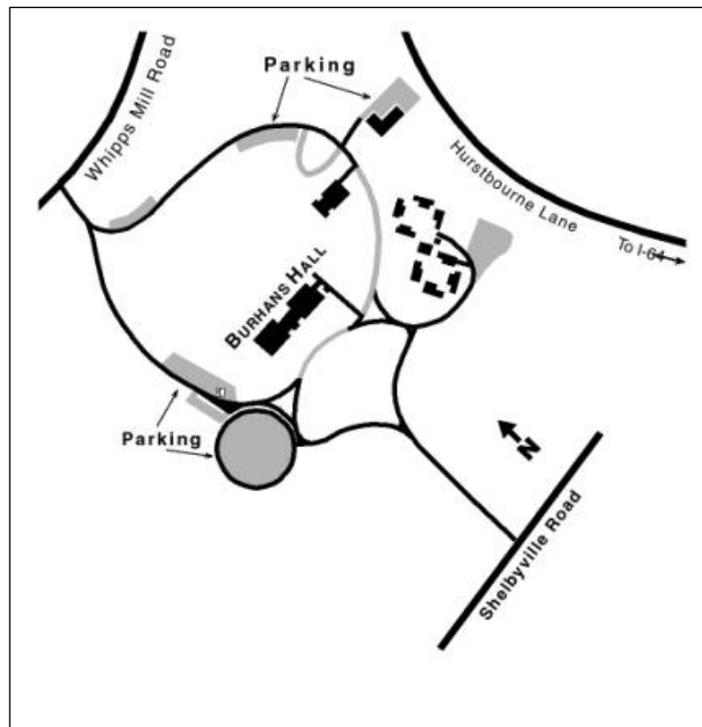




Exit 87



**Department of Criminal Justice Training
Louisville Field Office Training Site
University of Louisville, 9001 Shelbyville Road
Burhans Hall (Ground Floor) 502-429-7480**



REGISTRATION

Frequently Asked Questions

Q. How does a person apply for a course offered by the Department of Criminal Justice Training?

- A. The agency training officer (or designee) should fill out **DOCJT Form #29-1, Agency Requests for Training**, to register persons for **any** class. The training officer or agency head must sign the form.

Fax the form to (859) 622-2740, or e-mail to docjt.registration@ky.gov or mail to: Department of Criminal Justice Training, Attention Registration, Funderburk Building, EKU, 521 Lancaster Avenue, Richmond, KY 40475-3102.

Q. What is the Form 45? Why is it required and how is it different from the POPS Forms, Medical Examination Report (G-1) and Peace Officer's Professional Standards Medical Screening Guidelines (G-3)?

- A. The Form 45 is the Basic Training Medical Confirmation required to be completed within 120 days of the recruit's scheduled entry date into DOCJT's Law Enforcement Basic Training. The form states that a physician is confirming that a recruit has been examined and is in full compliance with the criteria listed in the Medical Screening Guidelines as stated in the G-3.

Q. Is there room in a particular class?

- A. Applications are date stamped and processed on a first-come, first-served basis. It is impossible to give an accurate answer until the bulk of the applications are processed, which takes approximately four months after the Training Schedule is distributed. During this period please do not call registration inquiring about the status of your request.

Did you know that DOCJT's website lists all currently available classes? Please check out <http://docjt.ky.gov/TrainingSchedule>.

Q. May I substitute a person for one already approved for a class?

- A. Yes, but only under extenuating circumstances.

Q. If I am currently approved for training and I transfer to another agency, how does this affect my enrollment?

- A. If an individual terminates employment, or transfers from their current agency to another agency, that individual will be cancelled from all classes and must reapply through their new agency.

Q. What if I fail a course?

- A. All training courses taken at the DOCJT are provided to eligible participants without cost, including free room and board, where applicable. However, in the event an individual is unsuccessful in completing a course, he or she is responsible, under 503 KAR 3:030, for paying any applicable fees for repeating or taking a course in substitution for the failed course.

Q. When will I be billed for a course failure?

- A. Immediately after a course re-test failure.

Q. What are the training priorities for admission to DOCJT peace officer classes?

A. Based on the need for training and the date the request is received, the training priorities are:

1. Full time certified Police Officers and Deputy Sheriffs taking the course for KLEFPF and POPS certification purposes.
2. Police Officers, Sheriffs, Deputy Sheriffs, Constables and Auxiliary law enforcement officers taking the course for POPS certification purposes.
3. Full-time sworn Police Officers or Deputy Sheriffs taking the course for purposes of participating in the Career Development Program.
4. Other criminal justice system personnel.
5. Deputy Sheriffs classified as Special Deputies.

Q. What are the training priorities for admission to telecommunicator courses?

A. Based on the need for training and date the request is received, the training priorities are:

1. Full-time and part-time law enforcement telecommunication employees taking the course for telecommunications certification
2. Other telecommunications employees

Q. I completed basic training and am POST certified in another state. Does my training transfer?

A. Kentucky requires peace officers to complete basic training within one year of their date of employment. If you completed basic training in another state, your training may transfer under certain conditions. Please see Page 6 for further information.

Q. What is the difference between a “Hosted” course and a regular DOCJT course?

A. “Hosted” means the course is KLEC approved and students will follow the usual procedure to register for the course with DOCJT.

Q. Will a class that is not taught by DOCJT satisfy my 40 hour training requirements for KLEFPF and POPS credit?

A. Classes taught at the other three (3) training academies are approved for KLEFPF and POPS credit. If you are interested in other classes please contact the KLEC Office to check if the course is approved or what must be done to have it approved.

Q. How often may I take a particular course?

A. To receive training credit, you may only retake the same course once every three years.

Q. If I am on “Standby” for a class, how will I know if my status changes to “Accepted?”

A. If your status changes, you will receive another notice. If you have not received an “Accepted” notice by two weeks prior to the date of the class, you should reapply for another class

Q. How do I cancel or reschedule a class I am registered for?

A. Your training director or agency head must call, e-mail or send a fax message to inform the Registration Section (as soon as possible, in case we have someone on standby for the same class). You will be allowed to reschedule if there is room in another class.

Q. What happens if I am approved for a class and I fail to attend?

- A.** If you are registered for a class and your agency fails to notify Registration (prior to the first day of class) that you will not attend, you lose your training priority. When you request another class you will be placed on the “standby” list. Failure to notify us means that we cannot replace you and may keep another person from being able to attend. Any person, who has registered for two courses in one year and who has, without valid reason, failed to appear for either class, shall be required to pay full tuition charges in advance, before being permitted to enroll in another course.
Cancellation of a class is not confirmed until you receive a “Cancellation” notice.

Q. What do I need to do to change my name or rank in DOCJT records?

- A.** A name or rank change may be accomplished by contacting the Records Section by phone, or e-mailing to: Susan.Higgins@ky.gov.

Q. What if our agency head or address has changed?

- A.** This can be accomplished by filling out the KLEC Agency Update form and returning it via fax or mail to the contact information on the form.

Q. If I am employed by an agency that must pay for training, what is the cost and procedure for enrollment?

- A.** Submit DOCJT Form 29-1 (and POPS Form F, page one, if applicable). If you are approved for training, an invoice will be mailed to you. The “return” portion of the invoice and total payment must be returned to the DOCJT no later than two weeks after the completion of the course.

Tuition cost is:

\$600 for a full week

\$120 for each full day

\$60 for instruction that is 4 hours or less.

Housing costs \$15 per day (and is only available at the Richmond location).

Meals cost \$17 per day.

PLEASE NOTE THAT FORM F AND FORM 29-1 HAVE BEEN REVISED. DESTROY ALL PREVIOUS VERSIONS OF THESE FORMS.

YOU MAY REPRODUCE THE FORMS ON THE FOLLOWING PAGES FOR YOUR USE OR GO TO OUR WEBSITE AT www.docjt.ky.gov TO PRINT FORMS.

Most forms are available in electronic format. If you want a form that can be filled out using your computer, contact Susan.Higgins@ky.gov.

Law Enforcement Basic Academy Reservations

DOCJT recognizes the need of its client agencies to plan for the efficient and effective screening, hiring and training of its peace officers. To assist with that process the Department makes allowances for the fair and equitable reservation of training slots for the basic training academy.

- After publication of the Training Schedule, agencies may reserve slots without a recruit named. When the employee is not yet hired and/or completed POPS, simply complete the form 29-1, insert the word “reserved” in the blank for the name of the recruit, leave the social security number blank and submit to the Registration Section via fax at (859) 622-2740, U.S. Postal mail or e mail at DOCJT.Registration@ky.gov.
 - Once the recruit is identified, their name and social security number is to be forwarded to Registration.
 - Each agency may reserve slots for any two future classes at any given time during the training calendar year.
 - Slots reserved without a recruit name are only guaranteed to 8 a.m., 21 calendar days out from the beginning date for training. **Failure to supply a name by that time will move that reservation to a cancelled status and move up any standby registrant, that has submitted all required DOCJT and KLEC forms, into that slot.**
 - Should all slots be filled, the Registration Section will notify agencies remaining on standby that the class is full.
 - Vacancies may occur. The Basic Training Branch will coordinate closely with Registration to fill these vacancies with the next senior standby applicant for that class. Vacancies will be filled up to ten working days prior to the start date of a Basic Training class.
- Any questions regarding this reservation system are to be directed to the Basic Training Branch at (859) 622-5032.
- Peace Officer Professional Standards (P.O.P.S) testing schedule coordination remains the responsibility of the hiring agency. The agency should include ample time within their plan for the completion of all phases for these screenings. All testing and paperwork must be completed ten working days prior to the start date of a Basic Training Class.
- **THE BASIC TRAINING ROSTER IS CLOSED TEN WORKING DAYS PRIOR TO THE LISTED START DATE OF A CLASS. WHILE APPLICANTS MAY BE REMOVED FROM THE ROSTER, NO APPLICANTS WILL BE ADDED TO THE ROSTER. FOR YOUR CONVENIENCE, THE DUE DATES FOR PAPERWORK ARE LISTED IN THE BASIC TRAINING SECTION OF THIS SCHEDULE BOOK.**

Registering Applicants for Public Safety Dispatch Academy

- Seats will be filled on a first come first serve basis with pre-selected (TPS testing completed) applicants given first priority.
 - If applicant is pre-selected, name is entered and approved for the class.
 - If applicant is not pre-selected, name is entered as reserved and put on standby.
 - If agency requests seat with no name, seat is entered as reserved and put on standby.
- An agency that has sent an applicant (name) that is not pre-selected will be approved for class once TPS testing is completed and a Form D and F have been entered. (Reserve seat will be removed from standby). If there is not an available seat, the applicant will be approved for the next academy.
- An agency that has sent an application (no name) for a reserved seat will be approved for class once TPS testing is completed and a Form D and F have been entered, and a new 29-1 has been received. (Reserve seat will be removed from standby.) If there is not an available seat, the applicant will be approved for the next academy.
- 21 days prior to the beginning of class and seats are available:
 - Agencies that have standby reserved seats and have begun TPS testing will remain on standby until testing is completed.
 - Agencies that have standby reserved seats and have not begun TPS testing will be cancelled from class.
- 10 days prior to the beginning of class:
 - Class is closed to new applicants; only the Branch Manager or Division Director will be able to give an exception.
 - Agencies that have standby reserved slots and have not completed TPS testing will be cancelled from class.
- Each academy will have a maximum of 25 seats, 22 for CJIS agencies, 3 for non-CJIS agencies, if either side doesn't fill their allotment, seats will be made available to individuals that have been pre-selected and are approved for a future academy.

Form F – Page 2

**Kentucky Law Enforcement Foundation
Program Fund**

KLEFPF Participants Only

Instructions: This form must be completed for full time officers of KLEFPF participating agencies whenever the following personnel action occur: Employment, transfer from full-time to part-time or part-time to full-time, separation, leave without pay or suspension without pay.

OFFICER INFORMATION

SSN: _____ - _____ - _____ Name: _____
Last First MI Suffix Maiden

**RETIREMENT SYSTEM
(required for all new hires)**

Is this officer eligible to participate in a retirement system? Yes No

If yes, what date is he/she eligible to participate? _____

Officer will be participating in the retirement system listed below:

- CERS Hazardous CERS Non - Hazardous KERS Hazardous KERS Non - Hazardous
- Other _____

DEPARTURE

Resignation Retirement Termination _____
Effective Date

_____ Number of regular, vacation, sick and holiday paid hours.

*These hours will be used to accurately calculate final month KLEFPF payment.
Include only hours from first day of departure month through effective date of departure.
(DO NOT INCLUDE OVERTIME HOURS)*

OTHER ACTION

- Suspension without Pay _____ Hours Sick Leave without Pay _____ Hours
- Leave without Pay _____ Hours Military Leave _____ Hours
- Worker's Comp Other _____

_____ IF END DATE IS UNDETERMINED RESUBMIT FORM F UPON RETURN Return from Leave
Start Date – End Date

AGENCY CERTIFICATION

I hereby verify that the above information is true and accurate. Signed this _____ day of _____ Year _____

Signature of Agency Executive or Designee

Title

Name of Agency

Printed Name

Agency Phone Number



**KENTUCKY JUSTICE & PUBLIC SAFETY CABINET
DEPARTMENT OF CRIMINAL JUSTICE TRAINING
AGENCY REQUESTS FOR TRAINING**
PHONE: (859) 622-1328 FAX: (859) 622-2740
E-MAIL: DOCJT.Registration@ky.gov



NAME OF AGENCY _____

Date: _____ Page _____ of _____ Pages Agency Phone # _____

**INFORMATION BELOW MUST BE TYPED OR PRINTED
INCOMPLETE FORMS WILL BE RETURNED**

1	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				OR <input type="checkbox"/> First Available Date

2	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				OR <input type="checkbox"/> First Available Date

3	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				OR <input type="checkbox"/> First Available Date

4	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				OR <input type="checkbox"/> First Available Date

5	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				OR <input type="checkbox"/> First Available Date

6	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				OR <input type="checkbox"/> First Available Date

This signature authorizes the training requested for the individuals indicated above:

AUTHORIZED SIGNATURE: _____ TYPED NAME: _____

Check One: Agency Head Training Officer

COMMONWEALTH OF KENTUCKY
JUSTICE AND PUBLIC SAFETY CABINET

TRAINING APPLICATION SUPPLEMENT
TELECOMMUNICATIONS TRAINING

For first time application, this form must be completed and attached to POPS Form F (Status Update), and DOCJT Form #29-1 (*Agency Requests For Training*), for possible enrollment into the Telecommunications Training Program.

According to KRS 15.540, the Justice Cabinet shall determine that all applicants for admission to the Telecommunicator Training Program satisfy specified qualifications. Completion of this form will satisfy this requirement.

THE INFORMATION REQUESTED BELOW MUST BE TYPED

_____		_____		_____	_____	
LAST NAME		FIRST		MI	SOCIAL SECURITY NO.	
_____		_____		_____	_____	
DATE OF BIRTH		SEX		RACE	DATE OF EMPLOYMENT	JOB TITLE
_____		_____		_____		
EMPLOYING AGENCY		MAILING ADDRESS				
_____		_____				
CITY		STATE		ZIP CODE	PHONE NUMBER	

ATTESTATION

I attest by my signature below that the above named person is currently employed by this agency and is:

1. A citizen of the United States and has reached the age of majority.
2. Holds a high school diploma or equivalent.
3. Has not been convicted of a felony or other crimes involving moral turpitude as determined by submission of his/her fingerprints to the Kentucky State Police and the Federal Bureau of Investigation and by any other investigation conducted by this agency.
4. Is free of any physical, emotional or mental condition which might adversely affect employment performance.

AGENCY HEAD SIGNATURE: _____
NAME (Print) DATE

NOTARY PUBLIC

Subscribed and sworn before me this _____ day of _____, 20 _____.

NOTARY PUBLIC COMMISSION EXPIRES

Submit completed forms #66, POPS Form F (page 1) and #29-1 to:

Peace Officer Professional Standards
Department of Criminal Justice Training
Eastern Kentucky University
Funderburk Bldg., 521 Lancaster Ave.
Richmond, KY 40475-3102
Fax No. (859) 622-5943

KENTUCKY JUSTICE & PUBLIC SAFETY CABINET
DEPARTMENT OF CRIMINAL JUSTICE TRAINING
BASIC TRAINING BRANCH

BASIC TRAINING - MEDICAL CONFIRMATION

RECRUIT :	_____	_____	_____
	Last name	First Name	MI
DATE OF FULL EXAMINATION:	_____		
DATE OF REVIEW & ADDITIONAL TESTING <i>(if initial exam occurred over 120 days before date for entry into basic training):</i>	_____		

I have examined the above named recruit in full compliance with the criteria listed in the Peace Officer's Professional Standards Medical Screening Guidelines (Form G-3). I have completed the Medical Examination Report (Form G-1) and have forwarded it to the recruit's agency where it will be retained for future reference.

Please indicate which of the following statements applies to your medical evaluation of the recruit:

The full examination was completed within 120 days of the recruit's scheduled entry date into the Department of Criminal Justice Training's Law Enforcement Basic Training.

OR

The full examination was performed more than 120 days prior to the recruit's scheduled entry date into the Department of Criminal Justice Training's Law Enforcement Basic Training. I have reviewed the recruit's present medical condition and performed additional testing as indicated, and have found no change which would preclude entry into Basic Training.

I **have found the recruit able** to physically perform all essential job functions as described in the Medical Screening Guidelines, and therefore **able to safely participate** in all aspects of the Law Enforcement Basic Training Course. There are no restrictions or limitations on the recruit's ability to enroll in the Law Enforcement Basic Training Course.

PHYSICIAN'S SIGNATURE:

DATE:

ADDRESS:
(Please Print)

TELEPHONE

KENTUCKY JUSTICE & PUBLIC SAFETY CABINET
DEPARTMENT OF CRIMINAL JUSTICE TRAINING
TRAINING OPERATIONS DIVISION

APPLICANT CONFIRMATION

Applicant Name: <i>PLEASE PRINT</i>			
	<i>Last Name</i>	<i>First Name</i>	<i>MI</i>
Requested Course: <i>CHECK ONE</i>	<input type="checkbox"/> Law Enforcement Basic Training Academy <input type="checkbox"/> Public Safety Dispatch Academy <input type="checkbox"/> Certified Court Security Officers Academy		
Requested Course Start Date:			
Employing Agency: <i>PLEASE PRINT</i>			

As required by 503 KAR 3:010 (Law Enforcement Basic Training Academy), 503 KAR 3:040 (Public Safety Dispatch Academy) or 503 KAR 3:110 (Certified Court Security Officers Academy), I verify the following for the above named applicant:

A Criminal history check, in accordance with 503 KAR 1:140, Section 4 (1)(f) and (2) has been conducted within ninety (90) days before attending training.

Requirement for the following:
LAW ENFORCEMENT BASIC TRAINING ACADEMY
PUBLIC SAFETY DISPATCH ACADEMY
CERTIFIED COURT SECURITY OFFICERS ACADEMY

The applicant is not prohibited by state or federal law from accessing the Criminal Justice Information System (CJIS) or other restricted records database.

Requirement for the following:
LAW ENFORCEMENT BASIC TRAINING ACADEMY
PUBLIC SAFETY DISPATCH ACADEMY
CERTIFIED COURT SECURITY OFFICERS ACADEMY

The applicant is not prohibited by state or federal law from possessing firearms.

Requirement for the following:
LAW ENFORCEMENT BASIC TRAINING ACADEMY
CERTIFIED COURT SECURITY OFFICERS ACADEMY

Agency Head (or designee):	
	Signature
Date:	

ROUTING:

<i>For Law Enforcement Basic Training</i>	
Mail: Department of Criminal Justice Training Attn. Basic Training Branch 521 Lancaster Ave.; Funderburk Bldg. Richmond KY 40475	Fax: 859-622-5913
<i>For Public Safety Dispatch Academy</i>	
Mail: Department of Criminal Justice Training Attn. AIT Basic Telecommunications Section 521 Lancaster Ave.; Funderburk Bldg. Richmond KY 40475	Fax: 859-622-5024
<i>For Certified Court Security Officers Academy</i>	
Mail: Department of Criminal Justice Training Attn. AIT Patrol-Traffic Section 521 Lancaster Ave.; Funderburk Bldg. Richmond KY 40475	Fax: 859-622-8131

Form 68-1

Kentucky Law Enforcement Council

Office Use Only

APPLICATION FOR TRAINING CREDIT

Mail: Kentucky Law Enforcement Council
Funderburk Building
521 Lancaster Ave.
Richmond, KY 40475-3102

Phone: 859-622-6218 **Fax:** 859-622-5943

INSTRUCTIONS: This form must be completed and returned to the office for a student to receive training credit for KLEC approved course. A signature of the instructor or a copy of a certificate of completion is required.

Name of Agency conducting this course

KLEC APPROVED NO. -

COURSE TITLE: _____

CLASS LOCATION: _____

CLASS DATE: _____

CLASS HOURS: _____

	<u>SOC. SEC. #</u>	<u>NAME OF TRAINEE</u>	<u>DEPARTMENT</u>	<u>GRADE</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____
11.	_____	_____	_____	_____
12.	_____	_____	_____	_____

I certify that the above named student(s) successfully completed the above named training course.

INSTRUCTOR

DATE

KLEC EXECUTIVE DIRECTOR:

The above named course is approved by the Kentucky Law Enforcement Council for training credit.

KLEC EXECUTIVE DIRECTOR

DATE

**Kentucky Law Enforcement Council
Agency Update
(Certification – KLEFPF – Records)**

Fax: 859-622-5943
 Mail: Kentucky Law Enforcement Council
 Funderburk Building
 521 Lancaster Avenue
 Richmond, KY 40475-3102

Telephone Contacts
 POPS/TPS/CCSO: 859-622-6218
 KLEFPF/Pay Incentive: 859-622-2224
 DOCJT Records: 859-622-5055

Agency Information:

Name of Agency _____ Agency Telephone Number _____ Agency Fax Number _____

Mailing Address of Agency: _____
 Address _____ City _____ Zip Code _____

Physical Address of Agency: _____
 Street Address _____ City _____ Zip Code _____

Are you a CJIS (LINK/NCIC) Agency? Yes No

Web Address: _____

Reason for Update: Change in Agency Head Change in Training Director Change in Telecommunications Supervisor
 Change of Address Change in Phone or Fax Number Other (please explain)

Name of Agency Head _____ Rank _____ Email Address _____
 Phone Number _____ Fax Number _____

Name of Training Director _____ Rank _____ Email Address _____
 Phone Number _____ Fax Number _____

Name of Telecommunication's Supervisor _____ Rank _____ Email Address _____
 Phone Number _____ Fax Number _____

Agency Hiring Authority Statement:

I hereby verify that the above information is true and accurate. Signed this _____ day of _____ 20 _____

Signature of Agency Head or Designee _____ Title _____ Typed Name _____

ATTENDANCE REQUIREMENTS

Basic Training

Recruits enrolled in Basic Training are required to complete a minimum of 768 hours of training. Recruits may have excused absences from the course with the approval of the director of the certified school or his designee. Any excused absence will require training to be made up through additional assignment(s).

Professional Development

Students enrolled in Professional Development courses from the following Branches are required to attend all scheduled training:

- Advanced Individual Training
- Leadership Institute
- Skills
- Telecommunications

All absences from training must be approved by the section supervisor of the Professional Development course. Written notice shall be given prior to the absence, or in the case of unexpected absences, within twenty-four hours. A student must repeat a subject area in which ten percent or more of the area is missed, whether the absence is excused or unexcused (503 KAR 3:020). All absences require completion of a special project. Disciplinary action can occur as a result of an unexcused absence.

Public Safety Dispatch Academy

Trainees enrolled in a Public Safety Dispatch Academy are required to complete a minimum of 205 hours for agencies with a CJIS Terminal and 165.5 hours for agencies without a CJIS Terminal. Trainees may have excused absences from the course with the approval of their Director of the certified school or his designee. Any excused absence will require training be made up through additional assignment(s).

How To Register for a Residence Hall Room

I. Reservations NOT required – MUST reside in the residence hall

1. There is no need to register for a room for the following classes as their rooms are block scheduled in advance since they are required to stay at Thompson Hall.
 - Academy of Police Supervision
 - Court Security Officer Basic Training
 - Criminal Justice Executive Development
 - Kentucky Criminalistics Academy
 - Law Enforcement Basic Training
 - Public Safety Dispatch Academy
2. Students staying for multi-week classes will keep the same room for the duration of their stay.
3. All information concerning housing pertaining to these classes is contained in the paperwork received from DOCJT regarding the student's acceptance into the class. No further action is required.

II. All other classes – Housing not automatically provided – Reservations needed

1. Students on an approved DOCJT class roster may request housing using one of the following methods:
 - Register on-line at <http://docjt.ky.gov/dorm> OR
 - E-mail the request to: docjt.dorm@ky.gov OR
 - Call Thompson Hall at 859.622.1703
 - Fax your reservation request to 859.622.8638
2. Housing reservations are confirmed on a first come first served basis. The earlier your reservation is received, the better chance of being approved for housing.
 - **Cancellation of Room Request** – DOCJT requires a 48-hour notice for cancellation of reservations. Cancellation notification can be made by phone at 859.622.1703, faxed to 859.622.8638 or e-mailed to docjt.dorm@ky.gov. I will provide a 48-hour notice of cancellation to make space available for others to utilize.
 - **Check-In** – Student rooms will be available beginning at 5 PM on the day prior to class start date. Students are required to show a picture ID for check-in.

You may also check-in	Sunday	5 PM to 10:30 PM
	Monday –Thursday	7 AM to 10:30 PM
	Friday	7 AM to 3:30 PM

The front desk is closed for dinner break from 7 PM to 8 PM, Monday – Thursday

- **Double Occupancy** – All rooms are double occupancy. NOTE: Students are assigned a roommate of the same gender from the same class. Roommate requests are accepted.
- **Checkout** – Students are required to check out at the Front Desk between 7 AM and 8 AM the morning of the last day of class to allow preparation for the next occupant.
- **Room Features** – Each room has a ¾ bathroom (e.g., commode, shower [no tub], and double- vanity sinks) and furnished with a telephone and two of the following: twin-size extra-long bed, nightstand, dresser & desk.
- **Provided to all** – Room keys and security FOB.
- **Provided upon request** – Pillow, pillow case, fitted sheet, flat sheet, blanket, network cable for filtered internet access (own computer required) and a TV cable to access the EKU “free” cable network.
- **Not Provided** – Alarm clock, television, refrigerator, towels, wash cloths, clothes hangers, long distance telephone service or other sundries. No housekeeping services are available.
- **Not allowed in Thompson Hall rooms** – Candles, incense, open burner appliances, microwave ovens
- **Amenities** – Soft drink vending machines, ice machine (no ice buckets, bring your own container), snack vending machines, coin-operated washers & dryers, irons & ironing boards (in laundry). Microwaves available for use in break rooms.
- **Video Security Monitoring on Premises** – Video monitoring is conducted within the hallways and common areas of Thompson Residence Hall for the safety and security of its residents.
- **Thompson Residence Hall is an Alcohol and Tobacco-Free Facility** – This policy includes smokeless tobacco products. A designated smoker’s shelter is available in the back of the Residence Hall where the two building wings meet.

Wired Internet access is currently available for recruits and student residents in the DOCJT Thompson Hall dormitory. Wireless Internet access is available only in the lobbies on each dormitory floor. Login names and passwords are required and can be obtained at the front desk of the Thompson Hall dormitory.

To meet security standards, a login client is temporarily installed on each computer. It is important to note that all Internet activity is monitored with content filtering software. Network connection cables are available at the front desk. If you have any questions regarding connectivity you may contact the DOCJT Computer Section at 859.622.5876 or email docjt.helpdesk@ky.gov.

Updated September 2011

TRAINING

Kentucky Justice and Public Safety Cabinet Criminal Justice Training College Credit Program

In 1998, the “Education Pays” campaign was introduced in an effort to bring awareness to Kentucky’s low national ranking in education attainment and the importance of education at all levels. The prospect of receiving better paychecks increases with the level of education or technical expertise. Therefore, the Department of Criminal Justice Training created alliances with Kentucky’s institutions of higher education and removed barriers that traditionally impede college enrollment. It is DOCJT’S goal for Kentucky law enforcement officers to hold an associate’s degree as well as to understand the importance of higher education and quality training.

This document outlines educational opportunities for Kentucky law enforcement. Colleges and universities across the state and nation recognize the quality of accredited training provided at DOCJT. These opportunities open the door to those law enforcement officers who understand the importance of higher education and the knowledge and advancement it brings.

DOCJT strongly encourages law enforcement officers to take advantage of educational and training opportunities. In order to assist officers interested in starting or continuing in their academic endeavors, Patrick Miller has been assigned to advise interested officers on educational opportunities, create and maintain alliances with institutions of higher education, and integrate Education Pays into the Career Development Program. Please contact Patrick Miller at (859) 622-5930 or patrick.miller@ky.gov for assistance and further program details.

Basic Training College Credit Opportunities

Eastern Kentucky University (EKU):

Eastern Kentucky University (EKU) and the Department of Criminal Justice Training are glad to announce that students who successfully complete Basic Training are again eligible for nine (9) hours of “Transfer Credit” from Eastern Kentucky University. Once students who successfully complete the Kentucky Law Enforcement Council approved Basic Training course and are admitted to EKU as a student they will be eligible for the following credit:

- PLS 216 – Criminal Law (3 hours)
- PLS 220 – Criminal Investigations (3 hours)
- PLS 415 – Contemporary Police Strategies (3 hours)

The Kentucky Community and Technical College System (KCTCS):

Officers who successfully complete the 18-week Basic Training program are eligible to obtain 13 credit hours toward their Associate of Arts degree at the nearest Kentucky

Community College through the Kentucky Community and Technical College System (KCTCS). In order to receive this credit the officer will have to enroll and be accepted into the Kentucky Community College of their choosing. Once the officer is enrolled at a KCTCS Community College, he or she may apply for the 13 hours of “Transfer Credit”.

University of Louisville:

Officers who have completed the 18-week basic training course are able to receive up to 12 lower level credit hours tuition free. In order to receive this credit the officer will have to enroll and be accepted into the University of Louisville. Once the officer is enrolled at U of L he or she may then apply for the 12 hours of “Transfer Credit”.

Brown Mackie College

Qualified students who have successfully completed the 18 week Department of Criminal Justice Training Basic Training Academy and who are admitted to Brown Mackie College in Louisville are eligible to receive 24 hours of free transfer credit toward their Associates Degree.

Northern Kentucky University (NKU):

Officers who have completed the 18-week basic training course are now able to receive up to 9 hours of lower level college credit for free. In order to receive this credit, the officer will have to enroll and be accepted into Northern Kentucky University. Once the officer is enrolled; he or she may then apply for 9 hours of “Transfer Credit” in law enforcement special topics from the College of Arts and Sciences.

The Union Institute and University

Officers in Northern Kentucky may find it beneficial to take advantage of the college credit offered by the Union Institute and University in Cincinnati, Ohio. Recruits who submit official records of successful completion of the Department of Criminal Justice Training Basic Training program are eligible for 32 undergraduate transfer credit hours.

Beckfield College

Qualified students who have completed the 18 week Department of Criminal Justice Training Basic Training Academy and who are admitted to Beckfield College in Florence are eligible to receive 20 undergraduate hours toward completion of an Associate of Applied Science (AAS) degree in criminal justice and 32 undergraduate hours toward completion of a Bachelor’s of Science degree in criminal justice for free.

The University of the Cumberlands

Officers in the South Central region of Kentucky have an opportunity to receive 15 hours of transfer credit toward completing a Criminal Justice Degree at the University of the Cumberlands. In order to receive this credit the officer must enroll and be accepted at the University and provide their official “training transcript” from the Department of Criminal Justice Training.

Herzing College:

Qualified students who have met the Kentucky Peace Officer Professional Standards requirements and who meet the admission criteria of Herzing College in Alabama, and apply for admission to that institution are guaranteed transferability of 32 hours of agreed upon academic course work. Students who have completed the Department of Criminal Justice Training Basic Training Academy must provide official documentation that they completed the training.

Rio Salado College:

Rio Salado College, a Maricopa County Community College in Tempe, Arizona, is proud to announce its Credit by Examination program in Law Enforcement Technology. This program is for individuals who are interested in attempting to receive college credit for learning acquired, demonstrated, and assessed at the Kentucky Department of Criminal Justice Training Academy.

Officers who have completed the 18-week basic training course are eligible to obtain 39 semester hours and apply to receive their Law Enforcement Technology Certificate. To receive this credit, students must submit a Credit by Examination Application from Rio Salado along with \$1345.50 (\$34.50 per credit hour). Officers may then go on to obtain their Associate of Applied Science Degree by applying to Rio Salado online at <http://policetraining.rio.maricopa.edu>. The additional 25 credit hours needed for the associates degree will be at the out of state tuition rate.

American College Testing (ACT):

The Department of Criminal Justice Training will pay all fees associated with the ACT college admission exam for eligible recruit officers. The ACT is a standardized, multiple-choice, college admission exam. It is accepted for admission by virtually all U.S. colleges and universities

Advanced Individual Training (AIT) College Credit Opportunities

Leadership Development Section

The Leadership Development Branch currently has **one** course that offers college credit through Eastern Kentucky University (EKU). The course is: Criminal Justice Executive Development (CJED). Once students **successfully complete the CJED course and** are admitted to EKU, they will be eligible for the following credit for the course:

Criminal Justice Executive Development:

CRJ 313 – Criminal Justice Ethics

PLS 315 – Police Administration

PLS 330 – Special Topics

OR

* CRJ 897 – Independent Studies in Criminal Justice (For students who currently have their undergraduate degree)

*Students must meet the eligibility requirements for admission to graduate school to receive this credit.

College Substitute for In-Service Training:

The Kentucky Law Enforcement Council (KLEC) may accept the completion of one, three-hour college course in lieu of in-service training once every three years. This will enable Kentucky Law Enforcement Foundation Program Fund (KLEFPF) participants to advance their education and continue to receive their annual training stipend. Participants are required to have their department head's approval, complete the course with a "C" grade or above, and attend a regionally accredited university or college. Once completed the officer's agency head must sign and submit the KLEC Form 68-2 "Application for In-service Training Credit for College Courses" to the Kentucky Law Enforcement Council Director to request approval. Questions related to this program may be directed to Mr. Joe Boldt (859) 622- 5945.

Future Endeavors:

The Department of Criminal Justice Training continues to explore other advancements in education for Kentucky Law Enforcement personnel. We continue looking for avenues to obtain college credit for our students who have completed the Telecommunications Basic Academy. We are still planning on expanding the number of hours offered to our Basic students from Eastern Kentucky University from 9 hours to 18 hours. Finally, we continue to research the possibility of obtaining college credit for Professional Development courses that are required to receive Kentucky Law Enforcement Council's Career Development Certificates. If anyone has any information or contacts to assist us with these endeavors, please contact Mr. Patrick Miller at (859) 622-5930.

SPECIAL CRITERIA FOR TRAINING

COURSE RISKS:

Low Risks:

- Training occurs indoors. Involves classroom lecture, facilitation exercises and/or computer work.

Intermediate Risks:

- Scenarios: Training involves classroom lecture, facilitation exercises, and outdoor scenarios. The scenarios could include physical confrontations with simulated subjects. Training may occur in inclement weather.

High Risks:

- Firearms- handgun/shotgun/rifle: Training involves classroom lecture and facilitation exercises. Training involves handgun, shotgun, and/or rifle exercises fired on a static line and in tactical courses. Training may occur in inclement weather. Training may involve explosives (Explosive Investigations).
- Driving: Training involves classroom lecture and facilitation exercises. Training involves vehicle operations including emergency response and precision driving. Training may occur in inclement weather.
- Defensive Tactics: Training involves classroom lecture and facilitation exercises. Training involves hands-on encounters with simulated suspects necessitating physical control such as handcuffing. Training could include outdoor scenarios. Training may involve exposure to chemical agents.
- Challenge Course: Involves classroom lecture and facilitation exercises. Training involves moving about on high elements approximately 35 feet off the ground. Even though the participant is tethered **at all times**, the potential of a serious injury places this activity in the high-risk category. Training can be conducted outdoors as well as indoors and may be performed outdoors during inclement weather.

COURSE FITNESS LEVELS:

Low Fitness level:

This training could include lecture, facilitation, classroom scenarios and/or computer work.

Intermediate Fitness level:

This includes practical exercises in an outdoor location during all times and weather conditions. This training could involve hands-on simulated encounters with suspects necessitating physical control such as handcuffing.

High Intensity Fitness level:

Ability to engage in confrontational situations in high stress environment.

BASIC TRAINING

LAW ENFORCEMENT BASIC TRAINING

768Hours/76.8 CTUs

Course Number: 030-12J

The Law Enforcement Basic Training Course consists of a minimum of 768 hours of instruction over an 18-week period. The course, designed for the recruit level officer, includes instruction in topics such as Collision Investigation, Law, Patrol, Vehicle Operations, Firearms, Criminal Investigations, Defensive Tactics, Physical Fitness, First-Aid/CPR/AED, DUI Enforcement, Mobile Data Terminal, Practical Exercises, Homeland Security, Family Issues and Spanish.

Recruits must comply with all administrative regulations and successfully complete all training areas to be eligible for graduation. Meals, housing and all classroom materials are provided for full-time, sworn officers. Part-time and auxiliary officers must pay the cost of housing and meals. Successful completion will satisfy training requirements for eligible officers for KLEFPF and certification in city, county, urban-county, sheriffs, state law enforcement agencies, airport police and university police agencies (KRS 15.404).

SPECIAL ADMISSION REQUIREMENTS:

A. *The following is required for admission to Basic Training:*

1. POPS Form F and Form D
2. Agency Requests for Training form (DOCJT Form #29-1) submitted no less than 30 days prior to the initial day of the class.
3. Medical Exam form (DOCJT Form #45)
4. Agency Confirmation Form

NOTE: The medical examination (form 45) must be completed within 120 days preceding the initial day of the class. All medical examination forms must be signed by a **medical doctor** or **physicians assistant**. Incomplete medical forms, or those not signed properly, will prohibit a recruit from being admitted to Basic Training.

The information concerning incoming recruits and their equipment needs can be found at http://www.docjt.ky.gov/recruit_info.html

NOTE: For information for requesting or reserving a slot for this class, see page 17.

Attendees: Any Rank

Prerequisites: Compliance with all certification requirements (for those officers requiring certification).

Risk: High

Fitness Level: High

LE BASIC TRAINING 2012

START	END	SLEEVE	DOCJT FORM 29-1 FOR ENTRY DUE DATE	SLOTS WITH INCOMPLETE PAPERWORK REMOVED (including POPS forms)	BASIC TRAINING CLASS CLOSED
January 30, 2012	June 15, 2012	Long	12/30/2011	1/10/2012	1/13/2012
February 27, 2012	July 20, 2012	Short	1/27/2012	2/7/2012	2/10/2012
April 2, 2012	August 17, 2012	Short	3/2/2012	3/12/2012	3/16/2012
June 4, 2012	October 19, 2012	Short	5/4/2012	5/14/2012	5/18/2012
July 9, 2012	November 16, 2012	Short	6/9/2012	6/19/2012	6/22/2012
August 6, 2012	December 21, 2012	Long	7/6/2011	7/16/2012	7/21/2012
September 10, 2012	February 1, 2013	Long	8/10/2012	8/20/2012	8/24/2012
October 8, 2012	March 1, 2013	Long	9/8/2012	9/18/2012	9/21/2012
November 5, 2012	April 5, 2013	Long	10/5/2012	10/15/2012	10/19/2012
December 10, 2012	May 3, 2013	Long	11/10/2012	11/20/2012	11/23/2012
January 21, 2013	June 7, 2013	Long	12/21/2012	12/28/2012	1/4/2013

IMPORTANT DATES 2012

<i>Christmas and New Year's</i>	December 26, 2011 - January 6, 2012
<i>Spring Break</i>	March 5 - March 9, 2012
<i>Memorial Day</i>	May 28 - June 1, 2012
<i>4th of July</i>	July 2 - July 6, 2012
<i>Labor Day</i>	September 3 - September 7, 2012
<i>Thanksgiving</i>	November 19 - November 23, 2012
<i>Christmas and New Year's</i>	December 24, 2012 - January 4, 2013

PROFESSIONAL STANDARDS TRAINING

KLEFPF REGULATION ON SEPARATION FROM LAW ENFORCEMENT SERVICE (503 KAR 5:090R)

Officers returning after a separation from service must take the following classes before any others and within the first year of return to service. In addition, the officer must also complete the mandatory Kentucky Homeland Security Courses.

Officers who have been separated from law enforcement employment for more than 12 months but less than 36 months:

- Legal Update: Penal Code, and
- Legal Update: Constitutional Procedure

If out more than 36 months, must take:

- Legal Update: Penal Code
- Legal Update: Constitutional Procedure

And one of the following which is most appropriate for the officer's duties:

- Basic Officer Skills, or
- Orientation For New Police Chiefs-Sheriffs

0782-11J

BASIC OFFICER SKILLS

40 Hours/4 CTUs

This course will cover high liability and critical areas of law enforcement. It will include defensive driving, basic firearms, defensive tactics, and traffic stops. This course is intended as a refresher training course for previously trained and experienced officers. IT IS NOT BASIC TRAINING.

Attendees: Any Rank

Prerequisites: Student must have successfully completed a basic academy that meets the Peace Officers Professional Standards Act, except for those seeking to be certified as SLEO's under KRS 61.906.

Career Development Category: Technical

Risk: High

Fitness Level: Intermediate

Note: Required Equipment: Agency approved handgun, complete duty leather gear, three(3) magazines or two (2) speed loaders, cleaning equipment, baseball cap or wide brimmed hat, handcuffs and handcuff keys. Department issued vehicle equipped with emergency lights and siren and tire gauge. Vehicle must pass safety inspection. DOCJT WILL NOT PROVIDE VEHICLES. Call 859-622-8317 for questions.

Note: Monday - Friday 8:00 am - 5:00 pm

Note: All written and practical exams must be performed at an acceptable level.

RICHMOND	2/27/2012	3/2/2012
RICHMOND	5/21/2012	5/25/2012
RICHMOND	12/10/2012	12/14/2012

1349-12J

KENTUCKY HOMELAND SECURITY

16 Hours/1.6 CTUs

NEW

This course is designed to familiarize all law enforcement officers with information concerning Kentucky Homeland Security issues. This course will cover Agricultural threats, Cyber Crimes, Biological and Public Health Concerns, Explosives and I.E.Ds, Kentucky Legal Issues, and Kentucky Homeland Security Concerns.

Attendees: Any Rank

Prerequisites: A certificate of completion for FEMA IS 11, 200, and 700A (or equivalent) for LE online courses must accompany the registration form or be provided on the first day of training. Failure to provide the required FEMA certificates will result in removal from the course on the first day.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is designed to compliment the LEN Prevention & Deterrence of Terrorist Acts course.

Note: This course is part of the mandatory homeland security training for Kentucky law enforcement officers.

Note: This course is less than the required 40 hours. Therefore, you will need to take additional course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND	4/3/2012	4/4/2012
RICHMOND	11/13/2012	11/14/2012

1353-10J**KLEC HIRING PROCESS****16 Hours/1.6 CTUs**

This course is designed to assist staff assigned to register and administer the training process for sworn and non-sworn law enforcement personnel to comply with statewide Kentucky Law Enforcement Council (KLEC) required pre-employment and professional standards as well as Department of Criminal Justice Training (DOCJT) standards and requirements. Topics will include: an overview of KLEC, Peace Officer Professional Standards (POPS), Telecommunicator Professional Standards (TPS) and Certified Court Security Officer (CCSO) Standards, pre-employment testing, file compliance and the Career Development Program.

Attendees: Any rank who is assigned to the agency training function.

Prerequisites: None

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

Note: STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1.

Note: Students accepted in this course will receive their class letter through email notification instead of a hardcopy as with other courses.

RICHMOND

2/28/2012

2/29/2012

1026-11J**LEGAL UPDATE: CONSTITUTIONAL PROCEDURE****16 Hours/1.6 CTUs**

This course is designed to meet statutory requirements for certification of officers who are coming into the Commonwealth from other states/territories; or for officers whose original certification was in the Commonwealth, but have been out of the law enforcement field for one year or more. This course is a "review" of the Basic Training Academy Constitutional Issues classes. Officers who need this course for certification purposes will be given priority in registration.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Conceptual

Risk: Low

Fitness Level: Low

Note: For certification, officers are also required to take Legal Update: Penal Code. This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training required by KRS 15.404.

Note: This is required training for officers seeking SLEO certification.

RICHMOND

1/19/2012

1/20/2012

RICHMOND

4/23/2012

4/24/2012

RICHMOND

7/30/2012

7/31/2012

RICHMOND

10/29/2012

10/30/2012

0890-12J

LEGAL UPDATE: PENAL CODE

24 Hours/2.4 CTUs

This course is designed to meet statutory requirements for certification of officers who are coming into the Commonwealth from other states/territories; or for officers whose original certification was in the Commonwealth, but have been out of the law enforcement field for one year or more. This course is a "review" of the Basic Training Academy training on Penal Code offenses and other offenses outlined in the Kentucky Revised Statutes. Officers who need this course for certification purposes will be given priority in registration.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Conceptual

Risk: Low

Fitness Level: Low

Note: For certification, officers are also required to take Legal Update: Constitutional Procedure. This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours required by KRS 15.404.

Note: This is required training for officers seeking SLEO certification.

RICHMOND	1/16/2012	1/18/2012
RICHMOND	4/16/2012	4/18/2012
RICHMOND	7/23/2012	7/25/2012
RICHMOND	10/22/2012	10/24/2012

1596-12A

LEN PREVENTION & DETERRENCE OF TERRORIST ACTS

16 Hours/1.6 CTUs

NEW

This course is designed to familiarize all law enforcement officers with the Prevention and Deterrence of Terrorist Acts. This course will cover topics such as the recognizing WMD on the streets, Domestic and International Terrorism, Information Sharing and The Fusion Center, Facial Recognition and Identification Fraud and Biological and Chemical Labs.

Attendees: Any Rank

Prerequisites: Must have completed the Kentucky Homeland Security course prior to 2012.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: Starting in 2012 this course has been included in the basic training curriculum.

Note: This course is part of the mandatory homeland security training for Kentucky law enforcement officers.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND	4/5/2012	4/6/2012
RICHMOND	6/4/2012	6/5/2012
RICHMOND	6/6/2012	6/7/2012
RICHMOND	11/15/2012	11/16/2012

0721-12J

ORIENTATION FOR NEW POLICE CHIEFS - SHERIFFS

40 Hours/4 CTUs

This course will provide the police chief or sheriff with the information and tools needed to address 21st century law enforcement challenges. Leadership, administrative, and legal topics that will be addressed include: the role of the chief executive, ethics, integrity, policies and procedures, risk management, discipline, human resources, budgeting and media relations.

Attendees: Newly appointed police chiefs or elected sheriffs, assistant chiefs and chief deputy sheriffs or those soon to be appointed chiefs/assistant chiefs/chief deputies or assume duties as the sheriff.

Prerequisites: See above

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

RICHMOND

6/4/2012

6/8/2012

RICHMOND

11/26/2012

11/30/2012

PROFESSIONAL DEVELOPMENT

- Career Development Program
- Distance Learning
- Advanced Individual Training
- Leadership Institute
- Skills
- Telecommunications

KENTUCKY LAW ENFORCEMENT COUNCIL CAREER DEVELOPMENT PROGRAM

On April 2, 2002, HB 154 was signed into law, which enabled the Kentucky Law Enforcement Council to administer a Career Development Program for Kentucky's law enforcement officers and telecommunicators. Kentucky was the eighth state in the nation to have a comprehensive, statewide career development program for law enforcement, and offers the most comprehensive program for telecommunicators.

The Career Development Program provides structure to the training process through career tracking. Kentucky's program offers two career tracks for law enforcement officers, Law Enforcement Officer Track and Law Enforcement Management Track, and two career tracks for telecommunicators, Telecommunicator Track and Telecommunicator Management Track. Each track has steps of achievement that consist of required levels of training, education, and experience.

Career Development Tracks and Steps

Law Enforcement Officer Track

Intermediate Officer
Advanced Officer
LE Training Officer
LEO Investigator
LEO Advanced Investigator
Crime Scene Processing Officer
LE Traffic Officer
Advanced Deputy Sheriff

Law Enforcement Management Track

LE Supervisor
LE Manager
LE Executive
LE Chief Executive

Telecommunicator Track

Basic Telecommunicator
Intermediate Telecommunicator
Advanced Telecommunicator
Communication Training Officer

Telecommunicator Management Track

Supervisor
Manager/Director

Conceptual Skills Course: means a course that emphasizes planning, organization, goal setting abilities, strategic orientation, or abstract thinking abilities.

Human Skills Course: means a course relating to cultural diversity, problem solving, leadership, interpersonal communication, group communication, or training abilities.

Technical Skills Course: means a course relating to operational or tactical abilities.

Program Management

The Career Development Program is offered and managed by the KLEC. Most KLEC approved courses are applicable to the program, depending upon the participant's career track and step requirement. For information on the program, call the KLEC office at (859) 622-6218 or send an e-mail to: joe.boldt@ky.gov. All CDP forms are on line at docjt.ky.gov and click on KLEC and scroll down to CDP forms.

Career Development Program The Most Frequently Asked Questions

Q. What is the Career Development Program?

A. The CDP is a professional certificate program that aids you in planning and organizing your annual training to correlate with your career goals as a peace officer or telecommunicator.

Q. What are the benefits of the program?

A. Benefits are:

- 1) Helps you to stay focused on your career goals.
- 2) Provides structure and purpose to your training process.
- 3) Encourages you to learn new skills by taking a variety of courses.
- 4) Results in the earning of KLEC endorsed certificates and lapel pins for your uniform.
- 5) May result in pay increases/promotions.
- 6) As a manager helps with recruitment/retention, in motivating employees, and in creating a comprehensive training plan for your agency.

Q. What are the requirements for earning CDP certificates?

A. Must be an **active full time** POPS certified peace officer or telecommunicator and meet requirements in training/skills, experience, and education (college degrees/hours or educational training points).

Q. How do you enroll in the program?

A. Your first step is to complete the **Participant Commitment Form (CDP-1)**. This is your registration form and must be completed for any certificate(s) that you wish to pursue. All forms (including applications) and requirements can be found on line at the KLEC website.

Q. What is the next step in the enrollment process?

A. Once the KLEC office receives your CDP-1 form you will receive a letter of confirmation along with your **CDP transcript** that will aid you in completing your certificate application. All certificate applications should be sent to the KLEC office for approval.

Q. How do you determine which training courses to enroll in to earn a particular certificate?

A. By reviewing the requirements for your particular certificate at the top of each application and by consulting the Schedule Book which has information on specific skill areas (technical, human, or conceptual) in each of the course summaries.

Q. How can you find out more information on the Career Development Program?

A. By calling the KLEC office at (859) 622-6218 or emailing Joseph Boldt at Joe.Boldt@ky.gov or Elizabeth McIntosh at Elizabeth.McIntosh@ky.gov.

DISTANCE LEARNING

The Distance Learning Program mission is to provide Kentucky's law enforcement personnel with quality, accessible training that utilizes technology to enhance presentation and delivery of law enforcement services in Kentucky.

For more information regarding the Distance Learning Program, please contact us at 859-622-7564 or by email docit.elearning@ky.gov

Course instructor contact information will be provided in the orientation material for each individual class.

To register for a Distance Learning Course:

- **Send in a Form 29-1.**
- **Add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials via e-mail.**

Frequently Asked Questions

KYVU 24/7 helpdesk number is 877-740-4357. This number is best used for technical questions related to the software or for computer requirements or settings. Information on the lesson material must be directed to a course instructor either by email or by telephone. Contact information for the course instructor is listed in the orientation section of the course.

Below are some of the most commonly asked questions and the answer to resolve the issue.

Question: I cannot view the lesson presentations (swf files).

Answer: This is due to one of two things. First it could be a pop up blocker on the computer that is keeping the presentation from appearing. You may have disabled the pop up blocker before starting but the computer might have to be restarted before the change takes effect. Also, services such as Yahoo or Google may have secondary pop up blocking software installed on the computer. You can right click on the link to begin the presentation and select “open in a new window”. This will bypass the pop up blocker and open the presentation in a new viewing window. If this procedure does not work, you must download a new version of Macromedia Flashplayer. There is a link to this free download on the Welcome page of the course. Once downloaded you will have to log out of the class and restart the computer for it to work properly.

Question: The videos in the course will not play (wmv files).

Answer: The video presentations play in Windows Media Player. Some video presentations will take a few minutes to download completely. The download speed depends on the computer and the Internet connection. If after waiting patiently, the video still does not play then try the following. Download a newer version of the windows media player software to the computer. This free download is available from the Welcome page of the course.

Question: I was interrupted and left the computer running for a period of time with no activity. Now the computer is either locked up or none of the lesson material will display.

Answer: If the program runs with no activity for even a short period of time like ten minutes you may lose authentication. Log out of the course, log back in and everything should run fine. You will still be able to pick up where you were before this occurred. If the computer is frozen or locked up, shut the computer down, restart the computer, and log back in to the course. Again, you will be able to pick up right where he or she left off.

Question: I click on the link to begin a lesson quiz and nothing appears except a blank screen.

Or

I click on the link to begin a lesson quiz and receive a message box indicating I have a certain number of minutes to complete the quiz but after clicking the OK button nothing appears except a blank screen.

Answer: Disable all pop up blockers. This can be done using the Windows Tool tab at the top of the internet browser. You may have to log off and restart your computer for changes to take effect. Sometimes services such as Google and Yahoo may have installed pop up blocking software on the computer and it is more difficult for a novice computer user to disable. In any case you may right click on the link to begin the quiz which will produce a small menu. You should then left click on the “open in a new window” option. This process will bypass any and all pop up blockers on the computer.

Question: I failed a lesson quiz or I have taken it multiple times and not received a passing score.

Answer: Lesson quizzes are objective based reviews of the lesson material and you must receive a passing score to advance to the next lesson. If you are unsuccessful on the first attempt, you will be automatically directed to a review of the lesson material and then a second quiz that allows for 3 additional attempts to attain a passing score. If you are still unsuccessful after this total of four attempts, you are essentially stuck at this point and cannot move forward in the class. A course instructor with course editor privileges must review the lesson quizzes for this lesson, delete the submissions, and reset the quiz for you. You may contact a course instructor by telephone or by email using the information provided in the orientation section of the course.

Question: I have failed the final exam of the course.

Answer: You must contact the Distance Learning Coordinator for retest procedures. Retest procedures include taking the second test in writing and in person.

Question: My computer is running slow and it is taking long periods of time to download or display items from the course.

Answer: Internet connection and computer speed do affect your ability to navigate through the course material without frustration. If you are using an older computer or a computer with a slow Internet connection, it may be best if you could find another computer to use for the course. DOCJT has no restrictions on where or when the course must be completed except for the timeframe of completion once the course opens. You may need to check with your immediate supervisor to see if your agency has any restrictions concerning where or when you must complete the course.

Question: What is the timeframe for completion of a distance learning course?

Answer: The timeframe for completion of an online course is normally one week. Holidays or system downtime may extend this for a short period of time. Classes are scheduled frequently and cannot be extended for longer periods of time. The exception to this is for mandatory training classes which run for two weeks.

Question: What are the computer requirements necessary to complete a distance learning course through DOCJT?

Answer: The computer requirements are listed on the Welcome page of all courses and on the website www.letky.org

Question: What if my computer does not have the required software, such as flash player, necessary to complete the course?

Answer: All of the software required for the course is available to download for free from the Welcome page of all courses. The DOCJT Distance Learning Portal website (www.letky.org) has a feature that will run a diagnostic test on your computer and evaluate it for suitability for an online course.

170TDL-12J

BACK TO BASICS - INTO THE FUTURE - ONLINE

8 Hours/0.8 CTUs

NEW

As technology has evolved within communications centers, this course will explore upgraded phone and radio systems, Computer Aided Dispatch (CAD) systems, the various functions of the mapping system, and cell phone calls. In addition to the technology, this course will discuss the ethical and confidentiality standards dispatchers must adhere to, as well as the best practices that contribute to efficient performance.

Attendees: Certified Telecommunicators

Prerequisites: Basic Telecommunications or Telecommunications Academy

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: This course is also offered in a traditional classroom setting. Please refer to the Advanced Telecommunications Section of this training schedule for details.

Note: Failure of this course will require the student to take an on-site retest.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via email.

ONLINE	1/16/2012	1/20/2012
ONLINE	2/13/2012	2/17/2012
ONLINE	3/12/2012	3/16/2012
ONLINE	4/16/2012	4/20/2012
ONLINE	5/14/2012	5/18/2012
ONLINE	6/11/2012	6/15/2012
ONLINE	7/23/2012	7/27/2012
ONLINE	8/27/2012	8/31/2012
ONLINE	9/24/2012	9/28/2012
ONLINE	10/22/2012	10/26/2012
ONLINE	11/26/2012	11/30/2012
ONLINE	12/10/2012	12/14/2012

0293DL-11J

**BREATH TEST OPERATOR RECERTIFICATION -
ONLINE - 500EN**

4 Hours/0.4 CTUs

Breath test operators are required by 500 KAR 8:010 to maintain the certification by completing the recertification course every two years. The recertification will cover recent legal information and a refresher of operator techniques for the breath testing instrument used in the Commonwealth. Demonstration of operator proficiency and an examination will be required. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 4 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course and it can be completed at the convenience of the officer and department in the allotted timeframe.

Attendees: Any Rank

Prerequisites: Must be a certified breath test operator.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course does not count toward the 40 hour annual training requirement for POPS and KLEFPF credit.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via email.

ONLINE	1/2/2012	1/6/2012
ONLINE	1/9/2012	1/13/2012
ONLINE	1/16/2012	1/20/2012
ONLINE	2/13/2012	2/17/2012
ONLINE	2/20/2012	2/24/2012
ONLINE	3/5/2012	3/9/2012
ONLINE	3/12/2012	3/16/2012
ONLINE	4/9/2012	4/13/2012
ONLINE	4/16/2012	4/20/2012
ONLINE	6/11/2012	6/15/2012
ONLINE	6/18/2012	6/22/2012
ONLINE	7/23/2012	7/27/2012
ONLINE	9/10/2012	9/14/2012
ONLINE	10/29/2012	11/2/2012

NEW

This training course is designed for previously certified CJIS personnel who are allowed FULL ACCESS into LINK/NCIC database files. This course will provide the CJIS operator updated information from both the LINK audit staff and FBI CJIS Division. The areas of focus include: entry and identification of stolen trailers, cloned stolen vehicles, and an overview of recent changes made to the NCIC system and security policy. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 4 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course, and it can be completed at the convenience of the student and agency in the allotted timeframe.

Attendees: Certified Full Access Operators

Prerequisites: Successful completion of basic CJIS Full Access

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: Successful completion of the training course will re-certify the operator for a one year period. This course satisfies the CJIS recertification required for a certified telecommunicator. Failure of this course will require the student to take an on-site retest.

Note: This course is also offered in a traditional classroom setting. Please refer to the Telecommunications CJIS Section of this training schedule for details.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE	1/23/2012	1/27/2012
ONLINE	2/20/2012	2/24/2012
ONLINE	3/19/2012	3/23/2012
ONLINE	4/23/2012	4/27/2012
ONLINE	5/21/2012	5/25/2012
ONLINE	6/18/2012	6/22/2012
ONLINE	7/16/2012	7/20/2012
ONLINE	8/20/2012	8/24/2012
ONLINE	9/17/2012	9/21/2012
ONLINE	10/15/2012	10/19/2012
ONLINE	11/12/2012	11/16/2012

113TDL-12J

CJIS - INQUIRY ONLY - IN-SERVICE - ONLINE - 2012

2 Hours/0.2 CTUs

NEW

This training course is designed for previously certified CJIS personnel who are allowed INQUIRY ONLY ACCESS into LINK/NCIC database files. Information will be presented relating to the effective utilization of the Criminal Justice Information System (CJIS). This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 2 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course, and it can be completed at the convenience of the student and agency in the allotted timeframe.

Attendees: Certified Inquiry Only Access Operators

Prerequisites: CJIS Inquiry Only or AOC Access

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: Successful completion of the training course will re-certify the operator for a one year period. Failure of this course will require the student to take an on-site retest.

Note: This course will NOT satisfy the CJIS Full Access recertification requirement for a certified telecommunicator.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE	2/6/2012	2/10/2012
ONLINE	5/7/2012	5/11/2012
ONLINE	8/6/2012	8/10/2012
ONLINE	11/5/2012	11/9/2012

072TDL-10JR

CJIS INQUIRY ONLY - ONLINE

8 Hours/0.8 CTUs

This course is designed to provide basic knowledge and skills necessary to perform and complete inquiry transactions through the CJIS system. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 8 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course, and it can be completed at the convenience of the student and agency in the allotted timeframe.

Attendees: Personnel needing Inquiry Only access to LINK/NCIC database files. (This includes AOC personnel needing Inquiry Only access.)

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: According to Kentucky State Police LINK Provisions & Guidelines, the employing agency is required to schedule the operator for appropriate training within 10 days of initial employment, and the training must be completed within six months of employment.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via email.

Note: Successful completion of the training course will certify the operator for a one year period.

ONLINE	3/5/2012	3/9/2012
ONLINE	6/4/2012	6/8/2012
ONLINE	9/24/2012	9/28/2012
ONLINE	12/3/2012	12/7/2012

099TDL-12J

ETHICS - ONLINE

8 Hours/0.8 CTUs

NEW

This course will provide the telecommunicator with a framework for understanding ethical dilemmas, conduct and behavior. It will explore various perspectives on diversity and tolerance. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 8 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course, and it can be completed at the convenience of the student and agency in the allotted timeframe.

Attendees: Certified Telecommunicators

Prerequisites: Basic Telecommunications or Telecommunications Academy

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is also offered in a traditional classroom setting. Please refer to the Advanced Telecommunications Section of this training schedule for details.

Note: This course will require a higher level of interaction than other distance learning classes. Students will not be able to complete this class in one day, as it will require multiple logins to the online learning management system. Failure of this course will require the student to take an on-site retest. Enrollment preference will be given to students needing this class to fulfill the requirements of the Career Development Program.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE

9/10/2012

9/14/2012

1544DL-12J

LEGAL ISSUES: 2012 - ONLINE

8 Hours/0.8 CTUs

NEW

This online course provides instruction of legal topics by providing a review of recent court decisions and legislative changes to the laws that are applicable to the Kentucky Revised Statutes, and will discuss current developments on the Constitutional topics of laws of arrest, search and seizure, pretrial identification procedures, interviews and interrogations, and use of force. This course is 8 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course and it can be completed at the convenience of the officer and department in the allotted timeframe. The student will receive an e-mail confirmation upon successful completion of the course.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: Failure of this course will require the student to take an on-site retest.

Note: This course does not count toward the 40 hour annual training requirement for POPS and KLEFPF credit.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail. If students have a question regarding this online course during business hours they may contact the Department of Criminal Justice Training at (859) 622-2309 or (859) 622-8162. After business hours they may contact the service desk at 1-877-740-4357.

ONLINE	3/19/2012	3/23/2012
ONLINE	6/25/2012	6/29/2012
ONLINE	9/24/2012	9/28/2012
ONLINE	12/3/2012	12/7/2012

NEW

This training course is designed for previously certified CJIS personnel who are allowed INQUIRY ONLY ACCESS into LINK/NCIC database files via a MOBILE DATA TERMINAL. Information will be presented relating to the effective utilization of the Criminal Justice Information System (CJIS). This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. There is no specific schedule for this course, and it can be completed at the convenience of the student and agency in the allotted timeframe.

Attendees: Any Rank

Prerequisites: Successful completion of Basic CJIS MDT

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT FOR POPS AND KLEFPF CREDIT. Successful completion of the training course will re-certify the operator for a one year period. Failure of this course will require the student to take an on-site retest.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE	1/9/2012	1/13/2012
ONLINE	1/30/2012	2/3/2012
ONLINE	2/13/2012	2/17/2012
ONLINE	3/12/2012	3/16/2012
ONLINE	3/26/2012	3/30/2012
ONLINE	4/9/2012	4/13/2012
ONLINE	5/7/2012	5/11/2012
ONLINE	6/4/2012	6/8/2012
ONLINE	7/9/2012	7/13/2012
ONLINE	7/30/2012	8/3/2012
ONLINE	8/13/2012	8/17/2012
ONLINE	9/10/2012	9/14/2012
ONLINE	10/8/2012	10/12/2012
ONLINE	10/29/2012	11/2/2012
ONLINE	11/5/2012	11/9/2012
ONLINE	11/26/2012	11/30/2012

094TDL-10J

LEN MOBILE DATA TERMINAL ACCESS - ONLINE

8 Hours/0.8 CTUs

This course is designed for agency personnel having mobile data terminals in order to access Criminal Justice Information Systems. This course will provide instruction on how to perform and complete transactions through the Criminal Justice Information Systems. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 8 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course, and it can be completed at the convenience of the student and agency in the allotted timeframe.

Attendees: Police Officers having access through MDT's

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: This training is required prior to accessing the NCIC through the use of a Mobile Data Terminal. Successful completion of the training course will certify the operator for a one year period. Failure of this course will require the student to take an on-site retest.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

Note: This course is also offered in a traditional classroom setting. Please refer to the Patrol Section of this training schedule for details.

ONLINE	2/27/2012	3/2/2012
ONLINE	6/11/2012	6/15/2012
ONLINE	8/27/2012	8/31/2012
ONLINE	11/12/2012	11/16/2012

NEW

KRS 15.334 stipulates that officers will take classes approved by the Kentucky Law Enforcement Council. The new or updated courses approved by the council for on-line mandatory training are: Pediatric Abusive Head Trauma, Domestic Violence, Clandestine Lab Safety, and Hate Crimes/Biased Based Policing. A certified Peace Officer is required to take the course no more than two (2) times in eight (8) years. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. Classes will open on the first of each month or the first Monday following the first if it falls on a weekend and will close on the 15th. This course is seven and a half (7.5) hours in length. The course can be completed at the convenience of the student and agency in the allotted timeframe.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: THIS COURSE IS A MANDATORY TRAINING REQUIREMENT FOR ALL OFFICERS IN THE STATE. THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT FOR POPS AND KLEFPF CREDIT.

Note: 1) The Pediatric Abusive Head Trauma portion of this training is required by statute to be completed by all officers no later than December 2013. 2) The included Domestic Violence Update fulfills the requirement of KRS15.334(3) that all officers complete Domestic Violence Training once every two years.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE	1/1/2012	1/15/2012
ONLINE	2/1/2012	2/15/2012
ONLINE	3/1/2012	3/15/2012
ONLINE	4/1/2012	4/15/2012
ONLINE	5/1/2012	5/15/2012
ONLINE	6/1/2012	6/15/2012
ONLINE	7/1/2012	7/15/2012
ONLINE	8/1/2012	8/15/2012
ONLINE	9/1/2012	9/15/2012
ONLINE	10/1/2012	10/15/2012
ONLINE	11/1/2012	11/15/2012
ONLINE	12/1/2012	12/15/2012

1543DL-12A

MANDATORY TRAINING - ONLINE - WORK ZONE SAFETY

4 Hours/0.4 CTUs

In accordance with SAFETEA-LU, the Work Zone Safety and Mobility Rule, and the Final Rule published by the Federal Highway Administration, all uniformed law enforcement officers that perform duties within these work zones must be trained using training specific to job requirements. This course is intended to train officers that may be assigned to, or performing duties in, a federally funded highway work zone project. This course addresses agency compliance issues, agency partnerships, specific duties required in work zones, case studies, and safety training. This course is 4 hours in length. There is no specific schedule for this course and it can be completed at the convenience of the officer and department in the allotted timeframe.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

Note: THIS COURSE IS A MANDATORY TRAINING REQUIREMENT FOR ALL OFFICERS IN THE STATE. ANY OFFICER WHO COMPLETED THE COURSE IN 2009, 2010 OR 2011 DOES NOT HAVE TO TAKE IT IN 2012.

ONLINE	5/15/2012	5/31/2012
ONLINE	10/15/2012	10/31/2012

2020DL-11J

POLICE RADAR/LIDAR UPDATE – ONLINE

4 Hours/0.4 CTUs

This instructional period satisfies the 36 month retraining requirements. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 4 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course and it can be completed at the convenience of the student and agency in the allotted timeframe. No cards or certificates will be issued. Confirmation of successful completion will be sent via mail.

Attendees: Certified Radar Operators and Instructors

Prerequisites: Police Radar Instructor or Police Radar Operator course.

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT FOR POPS AND KLEFPF CREDIT. Failure of this course will require the student to take an on-site test.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

ONLINE	2/27/2012	3/2/2012
ONLINE	5/14/2012	5/18/2012
ONLINE	10/22/2012	10/26/2012

PATROL

0472-12J

BASIC BREATH TEST OPERATOR

40 Hours/4 CTUs

The operator's ability to operate a fair and proper breath test and develop articulation skills for courtroom testimony is the goal of the training course. The course consists of 40 hours of concentrated instruction in the operation of the Intoxilyzer. The information is disseminated through the use of both lecture/forum and practical or "hands on" training devices. Per 500 KAR 8:010, the successful completion of this course is required to become a certified breath test operator.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course certifies the attendee for the Intoxilyzer 5000EN and 8000.

Note: This course has extended class hours on Wednesday.

RICHMOND	2/27/2012	3/2/2012
RICHMOND	5/7/2012	5/11/2012
RICHMOND	7/9/2012	7/13/2012
RICHMOND	9/10/2012	9/14/2012
RICHMOND	11/5/2012	11/9/2012

BREATH TEST OPERATOR RECERTIFICATION - 8000**4 Hours/0.4 CTUs****Course Number: 0293M-11J** (The letter "M" in the course number designates the *morning session* 8:00 a.m to 12:00 noon)**Course Number: 0293A-11J** (The letter "A" in the course number designates the *afternoon session* 1:00 p.m. to 5:00 p.m.)

Breath test operators are required by 500 KAR 8:010 to maintain their certification by completing the recertification course every two years. The recertification will cover recent legal information and operator techniques for the breath testing instrument, Intoxilyzer 8000 that will be used in the Commonwealth. Demonstration of operator proficiency and an examination will be required.

Attendees: Any Rank**Prerequisites:** Must be a certified breath test operator**Career Development Program:** Technical / Human**Risk:** Low **Fitness Level:** Low**Note:** This course does not count toward the 40 hour annual training requirement for POPS and KLEFPF credit.**Note:** Please refer to the Distance Learning section for online recertification for the Intoxilyzer 5000EN.**Note:** Only students enrolled on the approved roster for each session may attend. No exceptions or last minute student substitutions will be allowed.

Location (City)	M	A	Date
N. Kentucky	0800-1200	1300-1700	1/9/2012
N. Kentucky	0800-1200	1300-1700	1/10/2012
N. Kentucky	0800-1200	1300-1700	1/11/2012
N. Kentucky	0800-1200	1300-1700	1/12/2012
N. Kentucky	0800-1200	1300-1700	1/13/2012
N. Kentucky	0800-1200	1300-1700	1/30/2012
N. Kentucky	0800-1200	1300-1700	1/31/2012
N. Kentucky	0800-1200	1300-1700	2/1/2012
N. Kentucky	0800-1200	1300-1700	2/2/2012
N. Kentucky	0800-1200	1300-1700	2/3/2012
Hazard	0800-1200	1300-1700	3/12/2012
Hazard	0800-1200	1300-1700	3/13/2012
Hazard	0800-1200	1300-1700	3/14/2012
Hazard	0800-1200	1300-1700	3/15/2012
Hazard	0800-1200	NONE	3/16/2012
Louisville	0800-1200	1300-1700	4/9/2012
Louisville	0800-1200	1300-1700	4/10/2012
Louisville	0800-1200	1300-1700	4/11/2012
Louisville	0800-1200	1300-1700	4/12/2012
Louisville	0800-1200	NONE	4/13/2012
Bowling Green	0800-1200	1300-1700	4/30/2012
Bowling Green	0800-1200	1300-1700	5/1/2012
Bowling Green	0800-1200	1300-1700	5/2/2012
Bowling Green	0800-1200	1300-1700	5/3/2012
Bowling Green	0800-1200	NONE	5/4/2012
Paducah	0800-1200	1300-1700	7/16/2012
Paducah	0800-1200	1300-1700	7/17/2012
Paducah	0800-1200	1300-1700	7/18/2012
Paducah	0800-1200	1300-1700	7/19/2012
Paducah	0800-1200	NONE	7/20/2012

1397-12J CHAPLAINCY - ADVANCED - 2012 16 Hours/1.6 CTUs
NEW

The theme for the 2012 Advanced Chaplains training is "The Law Enforcement Family." This course will include blocks of instruction on Substance Abuse, The Law Enforcement Family, Ethics, and more.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

LOUISVILLE

10/9/2012

10/10/2012

1290-11J CHAPLAINCY - BASIC 8 Hours/0.8 CTUs

This course is designed for the beginning Chaplain. This one-day course will include the Role of the Chaplain, Chaplaincy Program Basics, Policy, Supervision and Records as well as an Introduction to the International Conference of Police Chaplains. Training opportunities and professional development will also be included.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

LOUISVILLE

10/8/2012

1690-11J COLLISION INVESTIGATION TECHNIQUES 40 Hours/4 CTUs

This course will provide law enforcement officers with the skills to accurately investigate traffic collisions. The student will be able to evaluate on-scene and vehicular evidence to form an assessment of causation. The course uses a combination of evidence and mathematical calculations to assist the investigator in determining unknown information. The students will be further trained on how to measure on-scene collisions and transfer the data to scaled diagrams. The course will also assist students with courtroom preparation at both a criminal and civil level.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course involves outdoor projects.

Note: Any officer who has taken Vehicle Collision I, II, or III in the past three (3) years may not sign up for this class.

RICHMOND

4/23/2012

4/27/2012

RICHMOND

10/1/2012

10/5/2012

1472-11AR

COMMERCIAL MOTOR VEHICLE CRIMINAL INTERDICTION & EPIC

32 Hours/3.2 CTUs

HOSTED

This course is intended to familiarize and update uniformed law enforcement officers in areas of joint interest in commercial vehicle counter-crime activities, tactics and criminal interdiction techniques. It will also cover terrorism risk assessment and the use of the El Paso Intelligence Center (EPIC).

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is less than the required hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

ELIZABETHTOWN

2/7/2012

2/10/2012

1517-11A

COMMERCIAL VEHICLE AWARENESS & CMV CRASH REPORTING

24 Hours/2.4 CTUs

HOSTED

This training is a commercial vehicle awareness course designed to provide an advanced knowledge of commercial vehicles to the police officers of Kentucky. The course will also address foreign based vehicle contacts and discuss updates in the KyOps software.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND

3/19/2012

3/21/2012

RICHMOND

5/14/2012

5/16/2012

RICHMOND

8/13/2012

8/15/2012

RICHMOND

10/15/2012

10/17/2012

1452-10J COURT SECURITY OFFICER BASIC TRAINING 80 Hours/8 CTUs

This course is designed as basic training for new Court Security Officers. Students will be given classroom instruction as to their role in the trial process. This includes court room protocol, witness protection, prisoner control and transport. The legal areas of arrest and search and seizure will be addressed as well as the use of force. Hands-on training and testing in the area of defensive tactics and firearms are also included.

Attendees: Court Security Officers or Deputies whose duties include court security

Prerequisites: None

Risk: High

Fitness Level: Intermediate

Note: Students are required to reside in the Thompson Hall housing facility, Sunday thru Thursday night. Meals will be provided.

Note: Students are required to pass a firearms proficiency test and a defensive tactics proficiency test.

RICHMOND	1/30/2012	2/10/2012
RICHMOND	4/23/2012	5/4/2012
RICHMOND	7/9/2012	7/20/2012
RICHMOND	10/1/2012	10/12/2012

1533-11J COURT SECURITY OFFICER IN-SERVICE - 2011/2012 40 Hours/4 CTUs

KRS 15.380 to 15.404 mandates 40 hours of in-service training, biennially, that is job specific to the Court Security Officer. This in-service fulfills that requirement. This session of training will include the Duties of the CSO, Officer Safety Tactics, Tactical Handcuffing Techniques, Trial Planning, Surviving in a Combat Situation, Service Process, Weapon Retention/Disarming Techniques and Hospitalization by Court Orders. There will be practical exercises to reinforce instructional points and techniques.

Attendees: Court Security Officers or Deputies whose duties include court security

Prerequisites: None

Career Development Category: Technical/Human

Risk: Intermediate

Fitness Level: Intermediate

Note: Equipment needs will be addressed in student letters.

RICHMOND	2/20/2012	2/24/2012
NORTHERN KENTUCKY	3/12/2012	3/16/2012
LOUISVILLE	5/14/2012	5/18/2012
CALVERT CITY	6/4/2012	6/8/2012
RICHMOND	6/18/2012	6/22/2012
ASHLAND	7/30/2012	8/3/2012
RICHMOND	8/13/2012	8/17/2012
BOWLING GREEN	8/27/2012	8/31/2012
OWENSBORO	9/10/2012	9/14/2012
HAZARD	10/22/2012	10/26/2012
LOUISVILLE	11/12/2012	11/16/2012
RICHMOND	12/3/2012	12/7/2012

1441-10A

CRISIS INTERVENTION TEAM TRAINING FOR KY LEN

40 Hours/4 CTUs

HOSTED

Crisis Intervention Team Training for Kentucky Law Enforcement (C.I.T.) is a 40-hour course designed to train officers how to more safely and effectively interact with persons with psychiatric disabilities. The C.I.T. program utilizes "verbal de-escalation techniques" and "active listening skills" to help officers gain compliance. The goal of the C.I.T. program is to increase officer safety as well as the safety of others at the scene involving a mentally ill person.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: C.I.T. is designed to familiarize officers with social services and mental health facilities located in their area. Registration will be limited to officers located in the area where the training is being conducted.

PADUCAH	1/9/2012	1/13/2012
OWENSBORO	2/13/2012	2/17/2012
ASHLAND	2/27/2012	3/2/2012
SOMERSET	3/19/2012	3/23/2012
OWENSBORO	3/26/2012	3/30/2012
LEXINGTON	4/9/2012	4/13/2012
HOPKINSVILLE	8/20/2012	8/24/2012
ELIZABETHTOWN	10/15/2012	10/19/2012
BOWLING GREEN	11/26/2012	11/30/2012

1044-11J

DUI/SFST UPDATE

8 Hours/0.8 CTUs

This course provides the student an update of recent changes in the National Highway Traffic Safety Administration approved training and research, as well as updates concerning recent court decisions and legislation relevant to DUI/SFST's. Additionally, students will be given an opportunity to refresh their skills in the administration of the SFST's.

Attendees: Any Rank

Prerequisites: Must have completed the DUI/SFST training, either the 28-hour Basic Training course or the 40-hour AIT course.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS15.404

RICHMOND	5/1/2012
RICHMOND	7/17/2012

1470-11J**INVESTIGATIVE SKILLS FOR PATROL****40 Hours/4 CTUs**

This course will provide patrol personnel with skills to better investigate crimes for which they have some or all responsibility to work. Among the topics that will be covered are: equipment needs, terminology, note taking, crime scene photography, basic evidence collection, interviewing skills and interacting with the media.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

LOUISVILLE	2/6/2012	2/10/2012
LOUISVILLE	3/12/2012	3/16/2012
NORTHERN KENTUCKY	4/2/2012	4/6/2012
LOUISVILLE	4/9/2012	4/13/2012
MURRAY	4/16/2012	4/20/2012
HOPKINSVILLE	6/18/2012	6/22/2012
PADUCAH	7/9/2012	7/13/2012
ELIZABETHTOWN	11/5/2012	11/9/2012
LOUISVILLE	11/26/2012	11/30/2012
LOUISVILLE	12/10/2012	12/14/2012

1620-10J**LEADERSHIP IS A BEHAVIOR****32 Hours/3.2 CTUs**

This course is designed to be an introduction to basic leadership principles for the patrol officer. It will be extremely beneficial to those who are assigned leadership responsibility in their agency as Police Training or Field Training officers. Attendees can expect assignments that will require them to perform activities during hours outside the normal classroom times.

Attendees: Patrol Officer / Police Training Officer / Field Training Officer**Prerequisites:** Three years of experience after Basic Training Academy**Career Development Category:** Human/Conceptual**Risk:** Low**Fitness Level:** Low

Note: APS Graduates and those with the rank of Supervisor and above will not be permitted to enroll in this class.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

Note: This course will utilize email correspondence for important course information. Students registering for this course must supply an email address on the Form 29-1 when registering for the course.

RICHMOND	1/24/2012	1/27/2012
ELIZABETHTOWN	2/14/2012	2/17/2012
NORTHERN KENTUCKY	2/28/2012	3/2/2012
CALVERT CITY	4/10/2012	4/13/2012
ASHLAND	4/24/2012	4/27/2012

1544-12J

LEGAL ISSUES: 2012

8 Hours/0.8 CTUs

NEW

This course provides in-class instruction of legal topics by providing a review of recent court decisions and legislative changes to the laws that are applicable to the Kentucky Revised Statutes, and will discuss current developments on the Constitutional topics of laws of arrest, search and seizure, pretrial identification procedures, interviews and interrogations, and use of force.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours required by KRS 15.404.

Note: This course is also offered in the Distance Learning format. Please refer to the Distance Learning section of this training schedule for details.

Note: Each 8 hour course is combined with a 32 hour course to ensure officers the opportunity to complete their 40 hour training requirement during one specific week. Please check the training schedule by month listed at the back of the book to determine which class is combined with the date/location you are considering.

RICHMOND	1/30/2012
ELIZABETHTOWN	2/13/2012
NORTHERN KENTUCKY	2/27/2012
CALVERT CITY	4/9/2012
ASHLAND	4/23/2012
LOUISVILLE	5/14/2012
NORTHERN KENTUCKY	6/18/2012
LOUISVILLE	8/6/2012
RICHMOND	9/10/2012
CALVERT CITY	10/15/2012
NORTHERN KENTUCKY	10/29/2012
MOREHEAD	11/12/2012
ELIZABETHTOWN	12/10/2012

1617-10JR2**PATROL: FIRST RESPONDER****40 Hours/4 CTUs**

A patrol refresher for the veteran officer. This class will address and discuss issues the patrol officer may encounter during day to day activities. Topics to be explored include: Officer Safety, Less Than Lethal Weapons for Patrol, Prescription Fraud, Survival Stress, Excited Delirium, Gangs and Responding to a Family Abuse Call. The course will also offer an Introduction to Active Shooter with a four-hour practical exercise.

Attendees: Any Rank**Prerequisites:** This class is designed for the veteran officer; recommended for those four or more years removed from Basic Training.**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low**Note:** Students should bring their duty belt/web gear with holster, handcuff case and handcuffs.

RICHMOND	3/12/2012	3/16/2012
HAZARD	3/26/2012	3/30/2012
LOUISVILLE	4/16/2012	4/20/2012
NORTHERN KENTUCKY	5/7/2012	5/11/2012
RICHMOND	5/21/2012	5/25/2012
RICHMOND	6/11/2012	6/15/2012
RICHMOND	7/16/2012	7/20/2012
LOUISVILLE	8/6/2012	8/10/2012
RICHMOND	8/27/2012	8/31/2012
NORTHERN KENTUCKY	10/1/2012	10/5/2012
RICHMOND	10/29/2012	11/2/2012
RICHMOND	12/10/2012	12/14/2012

0805-11JR**POLICE RADAR/LIDAR OPERATOR****52 Hours/5.2 CTUs**

This course is designed for the student to develop the correct procedure in the operation of Police RADAR and LIDAR Equipment for vehicle speed enforcement.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical**Risk:** High**Fitness Level:** Intermediate**Note:** Required Equipment: Inclement weather gear for outdoor assignments. Department issued RADAR and/or LIDAR unit and a vehicle for field work. DOCJT WILL NOT PROVIDE VEHICLES OR EQUIPMENT. Call 859-622-8317 for questions.**Note:** 28 class hours and 24 hour project due in 30 days.**Note:** There will be one day (Wednesday) when the class is scheduled from 1:00 pm - 10:00 pm.

RICHMOND	3/19/2012	3/22/2012
RICHMOND	4/2/2012	4/5/2012

1411-10J

POLICE TRAINING OFFICER

40 Hours/4 CTUs

The Police Training Officer (PTO) program is a model for post academy field training in law enforcement that replaces the former Field Training Officer (FTO) program in Kentucky. The PTO class teaches a learning matrix and problem solving principles to incorporate all regular duties of policing into a learning/training model for the PTO to better evaluate his or her new recruit. The course will also enhance the coaching and mentoring skills of the PTO.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course does have a pre-course online assignment.

Note: This course will utilize email correspondence for important course information. Students registering for this course must supply an email address on the Form 29-1 when registering for the course.

Note: This course will require after-hours research and study.

RICHMOND	3/19/2012	3/23/2012
RICHMOND	6/25/2012	6/29/2012
RICHMOND	7/30/2012	8/3/2012
RICHMOND	9/24/2012	9/28/2012

0806-11A

**RAILROAD GRADE CROSSING COLLISION
INVESTIGATION**

16 Hours/1.6 CTUs

HOSTED

This course is designed to acquaint the student with the various types of railroad grade crossing collisions, techniques of investigation, railroad personnel safety, equipment and elements involved in a collision.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

LOUISVILLE	9/18/2012	9/19/2012
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1204-10JR**RAPID DEPLOYMENT****40 Hours/4 CTUs**

This course will provide officers a "rapid deployment" option for responding to active shooters. The course will include background information that will demonstrate the need for a patrol response to active shooting incidents. Officers will also be introduced to various tactics and considerations for an effective response. The course provides an opportunity for officers to experience "hands on" realistic training with the use of SIMUNITIONS.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical**Risk:** High**Fitness Level:** Intermediate

Note: Students are required to bring their duty belts/web gear with holster, magazine pouches, handcuffs and duty lights. Highly recommended: ballistic and/or tactical vests, groin protection and clothing appropriate for various weather conditions.

RICHMOND	2/27/2012	3/2/2012
RICHMOND	3/19/2012	3/23/2012
LONDON	4/9/2012	4/13/2012
RICHMOND	4/23/2012	4/27/2012
RICHMOND	5/7/2012	5/11/2012
PADUCAH	5/21/2012	5/25/2012
OWENSBORO	6/11/2012	6/15/2012
BOWLING GREEN	7/23/2012	7/27/2012
NORTHERN KENTUCKY	8/6/2012	8/10/2012
RICHMOND	8/20/2012	8/24/2012
RICHMOND	9/10/2012	9/14/2012
RICHMOND	11/5/2012	11/9/2012
RICHMOND	11/26/2012	11/30/2012

1691-12J**RAPID DEPLOYMENT - ADVANCED****40 Hours/4 CTUs****NEW**

This course expands the fundamentals and tactics learned in the Rapid Deployment class. Realistic scenarios include: movement to contact principals; low-light and tubular environments; deployment tactics with fewer than four officers; breaching; use of immediate action elements and firing the weapon while on the move.

Attendees: Any Rank**Prerequisites:** Students must have completed the DOCJT Rapid Deployment course or NTOA Active Shooter course.**Career Development Category:** Technical**Risk:** High**Fitness Level:** Intermediate

Note: Students should be able to participate in strenuous physical activity including running, rapidly ascending and descending stairs, lifting and engaging in civilian and officer rescues.

Note: There will be no live fire exercises; SIMUNITION rounds only.

Note: Students are required to bring their duty belts/web gear with holster, magazine pouches, handcuffs and duty lights. Highly recommended: ballistic and/or tactical vests, groin protection and clothing appropriate for various weather conditions.

RICHMOND	9/24/2012	9/28/2012
RICHMOND	10/15/2012	10/19/2012

0896-12J SCHOOL RESOURCE OFFICER 40 Hours/4 CTUs

This course is designed to meet the needs of officers who are currently or will be assigned as School Resource Officers. The Role of the SRO, School Safety and Security Issues, Legal Authority of the SRO and other topics are included in this course.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Human

Risk: Low

Fitness Level: Low

RICHMOND

6/11/2012

6/15/2012

1757-12J SCHOOL RESOURCE OFFICER - ADVANCED 40 Hours/4 CTUs

NEW

The course will focus on Comprehensive School Safety Audits. Topics will include Students with Special Needs, Social Networking Sites, Working with School Administrators and a legal block presented by the KY School Board Association. This training will require a pre-course school assessment which will account for 8 hours of the course.

Attendees: Any Rank

Prerequisites: School Resource Officer, School Resource Officer Basic or other comparable training.

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This training will include an 8-hour pre-course assignment prior to attendance. Classroom hours will total 32 hours for a combined total of 40 hours. Classroom attendance will be Tuesday-Friday for this course.

Note: Registration will close for this course on April 30, 2012 in order for officers to complete the pre-course assignment. Pre-course packets, instructions and grading criteria will be mailed to students on May 4, 2012. The pre-course assignment will be due during Orientation on Tuesday at each training location.

Note: Each student is required to turn in the pre-course assignment on the first day of class in order to continue training.

RICHMOND

6/25/2012

6/29/2012

BOWLING GREEN

7/16/2012

7/20/2012

1270-11J SPANISH FOR COLLISION INVESTIGATIONS 16 Hours/1.6 CTUs

This training is designed to enhance the ability of a patrol officer to translate from Spanish to English, the information needed to complete a KY Traffic Collision Report (KSP 74 revised 1/2000) involving Hispanic vehicular occupant(s) and/or pedestrian(s). The officer will learn and develop Spanish phrases needed to communicate during the following stages of the investigation: Upon arrival at the scene, inquiry of the series of events, and conclusion and completion of the KY Traffic Collision Report.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: Any officer who has taken Spanish for Law Enforcement III during the past three (3) years may not sign up for this class.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND

8/20/2012

8/21/2012

1271-11J SPANISH FOR DOMESTIC VIOLENCE INVESTIGATIONS 16 Hours/1.6 CTUs

This training is designed to enhance the ability of a patrol officer to effectively resolve a domestic violence situation and complete a JC-3 form, while in contact with the Hispanic community.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: Any officer who has taken Spanish for Law Enforcement IV during the past three (3) years may not sign up for this class.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND

9/24/2012

9/25/2012

0962-11J SPANISH FOR REPORTS & DUI INVESTIGATIONS 16 Hours/1.6 CTUs

Officers will be taught basic phrases and questions necessary to carry out specific law enforcement protocols as related to report writing and DUI investigations involving Spanish speaking individuals.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: Any officer who has taken Spanish for Law Enforcement II during the past three (3) years may not sign up for this class.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND

5/14/2012

5/15/2012

0901-11J

SPANISH: INTRODUCTION

16 Hours/1.6 CTUs

Designed to acquaint law enforcement personnel with the rules of Spanish pronunciation, street slang expressions, traffic stop commands, and cultural information. The Spanish alphabet, numbers, months, and days of the week will be introduced.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: Any officer who has taken Spanish for Law Enforcement during the past three (3) years may not sign up for this class.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND

4/16/2012

4/17/2012

1424-10J

STRESS & WELLNESS

32 Hours/3.2 CTUs

This course will define stress and what creates stress for law enforcement officers. Suggestions and recommendations will be made so that law enforcement officers can develop plans or strategies that will enable them to better handle stress.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

LOUISVILLE

1/17/2012

1/20/2012

RICHMOND

1/31/2012

2/3/2012

LOUISVILLE

5/15/2012

5/18/2012

NORTHERN KENTUCKY

6/19/2012

6/22/2012

LOUISVILLE

7/17/2012

7/20/2012

LOUISVILLE

8/7/2012

8/10/2012

PADUCAH

9/18/2012

9/21/2012

PRESTONSBURG

11/6/2012

11/9/2012

MOREHEAD

11/13/2012

11/16/2012

SKILLS

0801-11J**DEFENSIVE DRIVING****40 Hours/4 CTUs**

This course is designed to improve basic vehicle operation skills and increase the student's knowledge of the patrol vehicle's capabilities. Emphasis is placed on refinement of the fundamentals.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: High

Fitness Level: Intermediate

Note: Required Equipment: Department issued vehicle equipped with emergency lights and siren. Vehicles must pass a safety inspection. DOCJT WILL NOT PROVIDE VEHICLES. Call 859-622-8317 for questions.

Note: Written Test (70%), Practical Test (Pass/Fail)

Note: The schedule will be adjusted for low light driving sessions.

RICHMOND	3/5/2012	3/9/2012
RICHMOND	9/10/2012	9/14/2012
RICHMOND	10/8/2012	10/12/2012

0802-11J**PATROL HANDGUN LEVEL I****40 Hours/4 CTUs**

This course is designed to review and emphasize basic handgun skills, to include basic marksmanship and basic weapon handling skills.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: High

Fitness Level: Intermediate

Note: Equipment Needed: Agency approved duty handgun, complete leather gear used on duty, three handgun magazines or two speed loaders, cleaning equipment, baseball hat or wide brimmed hat, Optional: Knee pads (recommended)

Note: Monday - Friday 8:00 am - 5:00 pm

Note: All written and practical exams must be demonstrated at an acceptable level

RICHMOND	4/9/2012	4/13/2012
RICHMOND	6/4/2012	6/8/2012

1216-10JR

PATROL HANDGUN LEVEL II

40 Hours/4 CTUs

This course is designed for an advanced firearms student; it is not a fundamentals development course. Students will learn how to react and deploy their handgun quickly and accurately. This class uses timed live fire drills. Topics include extensive strong hand only, and support hand only operations, use of cover and some low light operations.

Attendees: Any Rank

Prerequisites: Completion of Basic Training or Patrol Handgun Level I or Firearms Instructor. STUDENT MUST PASS DAY 1 PRE-QUALIFICATION TO REMAIN ENROLLED.

Career Development Category: Technical

Risk: High

Fitness Level: Intermediate

Note: Equipment Needed: Agency approved duty handgun, complete leather gear used on duty, three handgun magazines, cleaning equipment, baseball or wide brimmed hat, duty flashlight.

Note: Mon. 8-5 pm; Variable times may be necessary during the week to accommodate low light conditions (1-2 evenings) or reschedule for weather conditions.

Note: All written and practical exams must be demonstrated at an acceptable level.

RICHMOND

6/11/2012

6/15/2012

0898-12J

PATROL RIFLE

40 Hours/4 CTUs

This course is designed to provide training in the use of the .223 (5.56) caliber patrol rifle. Course content includes instruction in the role of the patrol rifle, basic rifle handling skills, marksmanship fundamentals and ballistics.

Attendees: Any Rank

Prerequisites: This course is restricted to the .223 (5.56) caliber patrol rifle. The officer must provide an agency approved rifle. A letter for agency head signature will be included with notification of admittance to the course.

Career Development Category: Technical

Risk: High

Fitness Level: Intermediate

Note: Equipment Needed: Agency approved duty handgun, complete leather gear used on duty, three handgun magazines or two speed loaders, agency approved .223 (5.56) caliber rifle with factory iron sights, rifle sling, three rifle magazines (minimum ten round capacity), duty flashlight, cleaning equipment, baseball cap or wide brimmed hat, two bath sized towels.

Note: Mon. 8-5pm; Variable times may be necessary during the week to accommodate low light conditions (1-2 evenings) or reschedule for weather conditions.

Note: All written and practical exams must be demonstrated at an acceptable level.

RICHMOND

10/8/2012

10/12/2012

RICHMOND

11/5/2012

11/9/2012

0248-11J

PATROL SHOTGUN

40 Hours/4 CTUs

This course provides for the achievement of shotgun proficiency through practical exercises for officers who have patrol responsibilities and are authorized by their agencies to carry, or have access to shotguns in performance of their duties.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: High

Fitness Level: Intermediate

Note: Equipment Needed: Agency approved shotgun, approved handgun, complete duty leather gear, three magazines or two speed loaders, duty flashlight, cleaning equipment, baseball cap or wide brimmed hat.

Note: Mon. 8-5pm; Variable times may be necessary during the week to accommodate low light conditions (1-2 evenings) or reschedule for weather conditions.

Note: All written and practical exams must be demonstrated at an acceptable level.

RICHMOND

10/15/2012

10/19/2012

1627-10JR2

PERISHABLE SKILLS PRACTICUM

40 Hours/4 CTUs

This intense five day course is designed for the veteran officer 5+ years out of basic training. This course will refresh basic competencies while updating the seasoned officer with some current best practices. Topic areas include: Handgun qualification, emergency vehicle operation with IADLEST/NHTSA pursuit considerations, and defensive tactics including an introduction to GAGE. Also included is a legal update specific to use of force and pursuit.

Attendees: Any Rank

Prerequisites: Graduation from an approved police basic training academy as defined by POPS

Career Development Category: Technical

Risk: High

Fitness Level: Intermediate

Note: Required Equipment: Agency approved duty pistol and accessories to include complete duty leather gear, three magazines, duty flashlight, cleaning equipment, baseball cap or wide brimmed hat. Mouth Guard and groin protection. Department issued vehicle equipped with emergency lights and siren and tire gauge. Vehicle must pass safety inspection. DOCJT WILL NOT PROVIDE VEHICLES. Call 859-622-8317 for questions.

Note: M-F 8-5pm

Note: All written and practical exams must be demonstrated at an acceptable level, including a daylight handgun qualification.

RICHMOND

3/26/2012

3/30/2012

RICHMOND

6/4/2012

6/8/2012

INVESTIGATIONS

1402-11J CHILD ABUSE INVESTIGATION 40 Hours/4 CTUs

This course is designed to enhance the skills of law enforcement officers who are responsible for investigating child abuse. Topics will include: documenting the neglect and abuse of the child, types of offenders, and interviewing the victim, witness and subject. The course will also address the need for a multi-disciplinary response to child abuse.

Attendees: Any Rank

Prerequisites: This course is specifically designed for personnel assigned to patrol or investigations who investigate these types of cases.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

PRESTONSBURG	4/2/2012	4/6/2012
RICHMOND	4/9/2012	4/13/2012
BOWLING GREEN	6/11/2012	6/15/2012
NORTHERN KENTUCKY	7/9/2012	7/13/2012
SOMERSET	7/16/2012	7/20/2012
CALVERT CITY	7/23/2012	7/27/2012

1197-12J COMPUTER CRIMES INVESTIGATIONS 40 Hours/4 CTUs

This course provides a basic foundation for the investigator where digital evidence is present. Blocks of instruction include: Hardware, Digital Storage of Evidence, Internet Tools, E-mail Headers and the Computer Crime Scene. This course includes daily hands-on exercises in the Advanced Individual Training Computer Lab.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

RICHMOND	1/30/2012	2/3/2012
RICHMOND	2/27/2012	3/2/2012
RICHMOND	3/26/2012	3/30/2012
LOUISVILLE	9/24/2012	9/28/2012
ASHLAND	10/22/2012	10/26/2012
CALVERT CITY	10/29/2012	11/2/2012

1622-10J CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION 40 Hours/4 CTUs

This course is designed to address the abuse, manufacturing, and distribution of controlled substances, as well as, the investigative techniques and safety issues involved with each. In addition to controlled substances, the problem of prescription drug diversion will be addressed by ways to investigate the fraud of obtaining prescription drugs from patients, physicians and pharmacists.

Attendees: Any Rank

Prerequisites: This course is specifically designed for personnel assigned to patrol or investigative duties.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

SOMERSET	2/6/2012	2/10/2012
PADUCAH	2/27/2012	3/2/2012
ASHLAND	6/18/2012	6/22/2012
HOPKINSVILLE	10/22/2012	10/26/2012

1405-10J COVERT INVESTIGATIONS 40 Hours/4 CTUs

This course will provide curriculum regarding investigative techniques in a covert setting. The attendee will learn the skills utilized in covert operations. Included are the complexities of the selection process for covert investigators, the various roles and responsibilities, planning, basic surveillance techniques, the use and management of confidential sources, flash roll management, dangers of covert operations, psychological concerns, and covert operation risk management.

Attendees: Any Rank

Prerequisites: This course is specifically designed for personnel assigned to patrol or investigative duties.

Career Development Category: Technical/Human

Risk: Intermediate

Fitness Level: Intermediate

Note: An 8-hour block of close contact defensive tactics will be conducted during training.

Note: Please bring appropriate athletic-type clothing and tennis shoes to dress for this block of instruction. Both male and female officers should bring mouth and groin protection for this block of instruction.

RICHMOND	5/14/2012	5/18/2012
RICHMOND	8/13/2012	8/17/2012
OWENSBORO	8/27/2012	8/31/2012

0800-10J CRIME SCENE INVESTIGATION 40 Hours/4 CTUs

This course is designed to meet the needs of the patrol officer and investigator who respond to a crime scene. Emphasis is given to practical skills that are necessary in order to properly process crime scenes. Included in this course are: police photography, crime scene sketching, fingerprinting techniques, blood stain recognition, and shooting reconstruction.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

RICHMOND	2/20/2012	2/24/2012
RICHMOND	3/19/2012	3/23/2012
RICHMOND	7/9/2012	7/13/2012
RICHMOND	11/5/2012	11/9/2012

1400-10J CRIMINAL INVESTIGATION I 80 Hours/8 CTUs

This is an 80-hour course designed to teach fundamental investigative techniques to officers. Topics will include: Introduction to Criminal Investigation, Documentation of Investigative Work, Pre-Trial Identification, Interviewing Techniques, Burglary and Vehicle Theft Investigation, Search Warrant Preparation, DNA, Crime Analysis and M.O. Files, Fact Finder and Locating Fugitives, Case File and Courtroom Testimony Preparation, Detective Safety, Arrest Planning and ABC and Vice Enforcement.

Attendees: Any Rank

Prerequisites: Minimum of three years experience as a sworn Law Enforcement Officer.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

LOUISVILLE	6/4/2012	6/15/2012
RICHMOND	7/23/2012	8/3/2012

1477-11A

**CYBER INVESTIGATION 101 - SECURE TECHNIQUES
FOR ONSITE PREVIEW**

16 Hours/1.6 CTUs

This 2-day course is intended for detectives and officers conducting "knock and talk" interviews. This class utilizes a Linux-based bootable CD to preview a suspect computer system for potential evidence in a forensically sound manner. The CD has the advantage of being able to "read" other computer system's files without writing to or altering the data on those systems.

Attendees: Any Rank

Prerequisites: Registration on the National White Collar Crime Center (NW3C) website.

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: This is a National White Collar Crime Center course that is being taught by DOCJT. NW3C makes this course available to personnel from out of state agencies. Officers are required to register with the National White Collar Crime Center and with DOCJT. NW3C GIVES PRIORITY TO STUDENTS WHO HAVE REGISTERED WITH THEM. Failure to complete both registration processes may prevent the student from being able to attend this course. National White Collar Crime Center online registration is available at: <http://www.nw3c.org/>

Note: This course along with Cell Phone Investigations and Image Scan are offered during the same week at both locations.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND

2/21/2012

2/22/2012

CALVERT CITY

11/27/2012

11/28/2012

1764-12A

CYBER INVESTIGATION 105 - BASIC CELL PHONE INVESTIGATIONS

16 Hours/1.6 CTUs

NEW

HOSTED

This course will train officers on how to request, read and analyze Call Data Records provided by cellular providers. The course will also cover issues related to the location of a suspect during a given time frame based on the information from the cell tower and how to seize and preserve evidence on a cell phone until that phone can be fully analyzed.

Attendees: Any Rank

Prerequisites: Registration on the National White Collar Crime Center (NW3C) website.

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: This is a National White Collar Crime Center course that is being hosted by DOCJT. NW3C makes this course available to personnel from out of state agencies. Officers are required to register with the National White Collar Crime Center and with DOCJT. NW3C GIVES PRIORITY TO STUDENTS WHO HAVE REGISTERED WITH THEM. Failure to complete both registration processes may prevent the student from being able to attend this course.

Note: National White Collar Crime Center online registration is available at: <http://www.nw3c.org/>

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

BOWLING GREEN	5/21/2012	5/22/2012
NORTHERN KENTUCKY	7/23/2012	7/24/2012
RICHMOND	8/6/2012	8/7/2012

1765-12A

CYBER INVESTIGATION 205 - CELL PHONE - INTERROGATION

16 Hours/1.6 CTUs

NEW

HOSTED

This course will train officers in the acquisition and analysis of information internal to cell phones. This class provides an abundance of hands-on time using many of the most popular cell phone investigation tools on the market today. This course is a companion course to Cyber Investigation 105 - Basic Cell Phone Investigations.

Attendees: Any Rank

Prerequisites: Cyber Investigation 105 - Basic Cell Phone Investigations and Registration on the National White Collar Crime Center (NW3C) website.

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: This is a National White Collar Crime Center course that is being hosted by DOCJT. NW3C makes this course available to personnel from out of state agencies. Officers are required to register with the National White Collar Crime Center and with DOCJT. NW3C GIVES PRIORITY TO STUDENTS WHO HAVE REGISTERED WITH THEM. Failure to complete both registration processes may prevent the student from being able to attend this course.

Note: National White Collar Crime Center online registration is available at: <http://www.nw3c.org/>

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

BOWLING GREEN	5/23/2012	5/24/2012
NORTHERN KENTUCKY	7/25/2012	7/26/2012
RICHMOND	8/8/2012	8/9/2012

1777-12A

**CYBER INVESTIGATION 210 - GPS INTERROGATION
(GPS-1)**

8 Hours/0.8 CTUs

NEW

HOSTED

This course begins by establishing a basic understanding of the concepts and components behind the Global Positioning System (GPS). Students will then be introduced to a wide array of GPS devices, ranging from portable and marine navigation units to tracking devices. Focus will then shift to best practices for seizing and preserving the vast amount of location information that could potentially be stored on GPS-enabled hardware. From there, instructors will guide attendees through the use of forensically-sound tools and techniques designed to extract and analyze GPS data in the most effective manner possible. Proper methods for documenting and presenting location-based data will also be discussed.

Attendees: Any Rank

Prerequisites: Registration on the National White Collar Crime Center (NW3C) website

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: This is a National White Collar Crime Center course that is being hosted by DOCJT. NW3C makes this course available to personnel from out of state agencies. Officers are required to register with the National White Collar Crime Center and with DOCJT. NW3C GIVES PRIORITY TO STUDENTS WHO HAVE REGISTERED WITH THEM. Failure to complete both registration processes may prevent the student from being able to attend this course.

Note: National White Collar Crime Center online registration is available at: <http://www.nw3c.org/>

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

BOWLING GREEN

5/25/2012

NORTHERN KENTUCKY

7/27/2012

RICHMOND

8/10/2012

1478-11A

CYBERCOP 101 - BASIC DATA RECOVERY & ACQUISITION

32 Hours/3.2 CTUs

HOSTED

Through a series of classroom presentations and hands-on reinforcement, participants will learn the basics of how computers work and store data. Attendees will use this information as a foundation to further understand and successfully demonstrate the critical concepts necessary to seize, protect, preserve, and collect potential electronic evidence found at the computer crime scene. Participants will use this class as a prerequisite to continue their professional development and training to assist in the investigation and prosecution of cyber crime cases.

Attendees: Any Rank

Prerequisites: Registration on the National White Collar Crime Center (NW3C) website.

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: This is a National White Collar Crime Center course that is being hosted by DOCJT. NW3C makes this course available to personnel from out of state agencies. Officers are required to register with the National White Collar Crime Center and with DOCJT. NW3C GIVES PRIORITY TO STUDENTS WHO HAVE REGISTERED WITH THEM. Failure to complete both registration processes may prevent the student from being able to attend this course.

Note: National White Collar Crime Center online registration is available at: <http://www.nw3c.org/>

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND

8/20/2012

8/23/2012

1535-12A CYBERCOP 201 - INTERMEDIATE DATA RECOVERY & ANALYSIS 36 Hours/3.6 CTUs

HOSTED

This 4 1/2 day course is designed to be the "sequel" to the Cybercop 101 (BDRA) course. The course covers the forensic examination of Windows based operating systems on a FAT File System. The course covers processing the Recycle Bin, the swap file, the registry, long file names and date and time information.

Attendees: Any Rank

Prerequisites: Cybercop 101 - Basic Data Recovery & Acquisition and Registration on the National White Collar Crime Center (NW3C) website.

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: This a National White Collar Crime Center course that is being hosted by DOCJT. NW3C makes this course available to personnel from out of state agencies. Officers are required to register with the National White Collar Crime Center and with DOCJT. NW3C GIVES PRIORITY TO STUDENTS WHO HAVE REGISTERED WITH THEM. Failure to complete both registration processes may prevent the student from being able to attend this course.

Note: National White Collar Crime Center online registration is available at: <http://www.nw3c.org/>

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND

9/10/2012

9/14/2012

1403-10J DIGITAL PHOTOGRAPHY 40 Hours/4 CTUs

Digital Photography is a course designed for patrol officers and investigators who need advanced training in police photography. Topics will include: Exposure and Metering, Low-light and Flash Photography, Digital Images and PowerPoint. All cameras and equipment will be provided by DOCJT for this course.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: Except for the Richmond location, students attending training MUST bring a laptop computer that has PowerPoint loaded on it.

Note: This course will utilize email correspondence for important course information. Students registering for this course must supply an email address on the Form 29-1 when registering for the course.

RICHMOND

1/23/2012

1/27/2012

NORTHERN KENTUCKY

2/6/2012

2/10/2012

BOWLING GREEN

4/2/2012

4/6/2012

PRESTONSBURG

7/23/2012

7/27/2012

OWENSBORO

8/20/2012

8/24/2012

1404-12J

ELDER ABUSE INVESTIGATION

40 Hours/4 CTUs

This course will offer practical information that can be applied to daily encounters law enforcement officers have with elder abuse victims, suspects, and witnesses. This course contains information about the aging process and crimes associated with the aging population. The course will also address the need for a multi-disciplinary response to elder abuse.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: Classes will begin on Monday at 0800 and end on Friday at 1200. This course includes two assignments outside of class that are required for successful completion of the training.

ASHLAND	8/27/2012	8/31/2012
LOUISVILLE	9/10/2012	9/14/2012
BOWLING GREEN	9/17/2012	9/21/2012
HAZARD	9/24/2012	9/28/2012
MURRAY	10/8/2012	10/12/2012
RICHMOND	10/15/2012	10/19/2012

1450-12A

FINANCIAL INVESTIGATIONS PRACTICAL SKILLS

36 Hours/3.6 CTUs

NEW

HOSTED

Participants develop the practical skills, insights and knowledge necessary to manage a successful financial investigation from start to finish including: identifying and addressing complex criminal activities, organizing and documenting critical evidence and presenting a case for prosecution.

Attendees: Any Rank

Prerequisites: Registration on the National White Collar Crime Center (NW3C) website.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This is a National White Collar Crime Center course that is being hosted by DOCJT. NW3C makes this course available to personnel from out of state agencies. Officers are required to register with the National White Collar Crime Center and with DOCJT. NW3C GIVES PRIORITY TO STUDENTS WHO HAVE REGISTERED WITH THEM. Failure to complete both registration processes may prevent the student from being able to attend this course.

Note: National White Collar Crime Center online registration is available at: <http://www.nw3c.org/>

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND	2/13/2012	2/17/2012
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1083-12A FINANCIAL RECORDS EXAMINATION & ANALYSIS 36 Hours/3.6 CTUs
NEW HOSTED

This course is designed to develop the participants' skills utilizing computers to examine and analyze financial records, and present evidence in written reports, graphical depictions and testimony in court. This course includes: Introduction to Analysis, Overview of Financial Crimes, Analysis of Financial Records and Presentation Techniques.

Attendees: Any Rank

Prerequisites: Registration on the National White Collar Crime Center (NW3C) website.

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: This is a National White Collar Crime Center course being hosted by DOCJT. NW3C makes this course available to personnel from out of state agencies. Officers are required to register with the National White Collar Crime Center and with DOCJT. NW3C GIVES PRIORITY TO STUDENTS WHO HAVE REGISTERED WITH THEM. Failure to complete both registration processes may prevent the student from being able to attend this course.

Note: National White Collar Crime Center online registration is available at: <http://www.nw3c.org/>

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND

4/16/2012

4/20/2012

1760-12J FORENSIC MAPPING 40 Hours/4 CTUs
NEW

The Forensic Mapping course is designed for the crime scene and collision investigator. The use of Forensic Mapping has allowed for a reduction of time and improved accuracy in the documentation of crime scene and collision scene investigations. Students will have the opportunity to use a total station and associated computer aided design software to map a scene and create a diagram of that scene. Students will become familiar with the equipment, software, set-up protocol, scene assessment, and evidence documentation for use in any criminal or civil proceeding. Each student will be given a mock crime scene and must prepare a crime scene diagram utilizing a total station and the appropriate computer aided design software to successfully complete the course.

Attendees: Any rank

Prerequisites: Crime Scene Investigation, Collision Investigation, or Kentucky Criminalistics Academy

Career Development Category: Technical

Risk: Low

Fitness Level: Low

RICHMOND

10/22/2012

10/26/2012

0996-10J

HOMICIDE INVESTIGATIVE TECHNIQUES

40 Hours/4 CTUs

This course is an intermediate level class designed to provide learners with a working background and knowledge related to the proper procedures to use in responding to a homicide. Further, this course provides step-by-step processes and procedures that should be followed by investigators at a murder scene in order to successfully investigate and solve the crime. Some of the topics that will be covered include: Victimology, Suspect Development, Case File and Trial Preparation.

Attendees: Any Rank

Prerequisites: Basic Investigator Course, Criminal Investigation I or have been in an investigative assignment for 3 or more years.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

PADUCAH

4/16/2012

4/20/2012

LOUISVILLE

8/13/2012

8/17/2012

1466-11J

HUMAN TRAFFICKING & HATE CRIMES INVESTIGATION

40 Hours/4 CTUs

This course is designed to enhance the skills of law enforcement officers in recognizing, reporting, and investigating human trafficking and hate crimes. Students will receive information about how to identify human trafficking victims, the scope of human trafficking and ways to combat it, rescue issues, and investigation considerations that relate to human trafficking. Other topics include information about domestic terrorist groups, bias crime indicators and the investigation of hate crimes.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

LOUISVILLE

1/9/2012

1/13/2012

NORTHERN KENTUCKY

1/23/2012

1/27/2012

ASHLAND

2/6/2012

2/10/2012

ELIZABETHTOWN

2/20/2012

2/24/2012

RICHMOND

2/27/2012

3/2/2012

0803-11J

INTERVIEWS & INTERROGATIONS

40 Hours/4 CTUs

This course has been specially developed to enhance law enforcement officers' skills in interviewing and interrogation. The course includes traditional methods of interviewing and interrogation, which are supplemented by kinesics, proximal, and persuasive techniques. Practical exercises are emphasized and student teams will conduct a variety of interviews and interrogations.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

LOUISVILLE	1/23/2012	1/27/2012
OWENSBORO	2/27/2012	3/2/2012
RICHMOND	3/12/2012	3/16/2012
RUSSELL SPRINGS	5/7/2012	5/11/2012
NORTHERN KENTUCKY	8/20/2012	8/24/2012
NORTHERN KENTUCKY	9/10/2012	9/14/2012
HAZARD	9/17/2012	9/21/2012
RICHMOND	9/24/2012	9/28/2012
LOUISVILLE	10/15/2012	10/19/2012

1761-12J

KENTUCKY CRIMINALISTICS ACADEMY: CRIME SCENE TECHNICIAN COURSE

200 Hours/20 CTUs

NEW

The Crime Scene Technician course is a 5 week training program designed to meet the needs of Kentucky Law Enforcement Agencies in the areas of evidence identification, collection, and preservation. The course was designed to provide a well rounded curriculum, which will be the foundation for further education and training. The Crime Scene Technician course is a prerequisite for acceptance into the next level of training, the 5 week Kentucky Criminalistics Academy.

Attendees: Full time Investigators or Crime Scene Technicians

Prerequisites: Students will need to submit an application for training to the Investigations Section Supervisor by February 29, 2012 to be considered for admission. Applications can be located at: <http://docjt.ky.gov/KCA.html>

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is five weeks in duration. Students can expect assignments that will require them to perform activities during hours outside the normal classroom times.

Note: Students will be required to stay in the Thompson Hall housing facility.

Note: Students should bring insect repellent, sunscreen, a complete tyvek suit and rain gear.

RICHMOND	4/23/2012	5/25/2012
RICHMOND	9/10/2012	10/12/2012

1625-12J

KENTUCKY INVESTIGATIONS - 2012

40 Hours/4 CTUs

NEW

This course is designed for senior investigators and investigative supervisors. The curriculum which is updated annually, will address the most current investigative techniques and legal issues confronting Kentucky investigators.

Attendees: Investigators and Investigative Supervisors

Prerequisites: Applicants must possess an Investigator, Advanced Investigator or Crime Scene Processing Officer CDP Certificate-OR-have completed Criminal Investigation I plus 80 additional investigative course hours-OR- have completed the Kentucky Criminalistics Academy or National Forensic Academy. Minimum five years experience as an investigator.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: All students will be placed on stand-by on a first come first served basis until the prerequisites are verified.

Note: Once approved for the class students may make a reservation at Barren River State Resort Park (BRSRP). Please contact BRSRP for the special room rate.

Note: Class will begin on Monday at 0800 and end on Friday at 1200. This course includes two evening assignments outside of class that are required for successful completion of the training.

BARREN RIVER

10/29/2012

11/2/2012

1419-10A

KINESIC ROADSIDE & FIELD INTERVIEW TECHNIQUES

16 Hours/1.6 CTUs

HOSTED

The goal of this course is to acquaint the participating students with the concepts of kinesic interviewing theory, thereby performing more effective interviews during routine roadside stops, field interviews and critical response interviews and then be able to articulate the behaviors they have observed during the interview process.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This class is instructed by Stan Walters.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND

2/23/2012

2/24/2012

0765-12J

MARIJUANA IDENTIFICATION

24 Hours/2.4 CTUs

The participant will learn to conduct chemical and microscopic examinations of marijuana and other samples. Classroom lecture, as well as, laboratory exercises will be conducted. The successful completion of the course will certify the participant as a marijuana identification analyst. This course is taught in conjunction with the Eastern Kentucky University Forensic Science Department, the Kentucky State Police Central Crime Laboratory and DOCJT.

Attendees: Any Rank

Prerequisites: Open to sworn law enforcement officers as well as civilian personnel employed by a Kentucky law enforcement agency and who meet the criteria of KRS 218A.220.

Career Development Category: Technical

Risk: Intermediate

Fitness Level: Low

Note: Successful completion certifies the marijuana identification analyst for a three-year period. Recertification courses will be offered on an every other year basis using an online format. It is up to the student to maintain his/her certification. Agencies must have a Stereomicroscope and a balance for the recertification.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND

8/1/2012

8/3/2012

1762-12J

POLICE, JUVENILES & THE CRIMINAL JUSTICE SYSTEM

40 Hours/4 CTUs

NEW

This course is designed to address the interaction between the police officer and juveniles, the investigation of juvenile status and public offenses as well as juvenile gang activity, interview and interrogation of juvenile offenders, the Unified Juvenile Code and other legal issues, theoretical concepts of juvenile delinquency, effective communication between the police and juveniles, juvenile detention facilities and placement issues.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is specifically designed for personnel assigned to patrol or investigative duties.

RICHMOND

8/6/2012

8/10/2012

RICHMOND

10/1/2012

10/5/2012

LOUISVILLE

11/12/2012

11/16/2012

NORTHERN KENTUCKY

11/26/2012

11/30/2012

RICHMOND

12/3/2012

12/7/2012

1464-11J**ROBBERY-SEXUAL ASSAULT****40 Hours/4 CTUs**

This course will focus on the investigations of commercial robberies (16 hours) and sexual assaults (24 hours). Emphasis will be placed on typologies of robbers, first responder duties and preliminary investigation, follow-up investigation, pre-trial identification of the robbery suspect and robbery prevention procedures. Other topics include responding to sexual assaults, interviewing methods, behavior profiling, method of operation, case file preparation and preparing for trial.

Attendees: Any Rank**Prerequisites:** Must have two years of experience before attending this class.**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

NORTHERN KENTUCKY	3/19/2012	3/23/2012
ELIZABETHTOWN	3/26/2012	3/30/2012
LOUISVILLE	6/4/2012	6/8/2012
LOUISVILLE	6/11/2012	6/15/2012
RICHMOND	10/1/2012	10/5/2012
LOUISVILLE	12/3/2012	12/7/2012

1469-11J**SEXUAL ASSAULT RESPONSE TEAM TRAINING****40 Hours/4 CTUs****HOSTED**

This course is designed to enhance the skills of law enforcement officers who are responsible for investigating sexual assaults. The training will be conducted in collaboration with the Kentucky Association of Sexual Assault Programs. Class participants will include nurses and advocates who are also preparing to become a member of a sexual assault response team. Topics will include an explanation of the Sexual Assault Nurse Examination role, the process of evidence collection and the documentation of injuries. This course will also provide information about Kentucky sexual assault laws, types of offenders, drug facilitated sexual assaults and interviewing the victim.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

LOUISVILLE	1/30/2012	2/3/2012
OWENSBORO	3/12/2012	3/16/2012
NORTHERN KENTUCKY	3/26/2012	3/30/2012
ELIZABETHTOWN	4/30/2012	5/4/2012
NORTHERN KENTUCKY	8/6/2012	8/10/2012

1779-12A

U VISA TRAINING

8 Hours/0.8 CTUs

NEW

HOSTED

The U Visa facilitates the reporting of crimes to law enforcement officials by immigrant victims of crime, including domestic violence, sexual assault, human trafficking and other crimes listed in the U Visa statute. This course is designed to enhance law enforcement officers understanding of the purpose of the U Visa, how it increases their ability to detect, investigate, and prosecute crimes against immigrants. The course will explain who is eligible for a U Visa and how a person can apply for a U Visa.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

LOUISVILLE

4/20/2012

INSTRUCTOR DEVELOPMENT

1693-11J DISTANCE LEARNING TECHNOLOGIES FOR LEN 40 Hours/4 CTUs
INSTRUCTORS

This course is designed to train experienced Kentucky Law Enforcement Council (KLEC) certified instructors on instructional issues and techniques associated with distance learning technologies.

Attendees: KLEC Certified Instructors

Prerequisites: Must be certified KLEC instructor and complete a pre-course typed assignment.

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: This course will include a pre-course typed assignment that will be administered through the distance learning program. STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1

Note: Students who attend this class will have homework assignments during the week which require completion to pass the course.

RICHMOND

10/1/2012

10/5/2012

1418-10A DOMESTIC VIOLENCE INSTRUCTOR 40 Hours/4 CTUs
HOSTED

This instructor development program is designed to increase the effectiveness of those law enforcement professionals tasked with delivering domestic violence related training. Participants attending this program will learn new and creative ways to present various domestic violence related topics such as Dynamics of Domestic Violence, Officer Safety, Law Enforcement Liability and Determining the Predominant Aggressor.

Attendees: Any Rank

Prerequisites: The participants must have prior training responding to domestic violence crimes and have some experience training these issues. Registration with the Federal Law Enforcement Training Center (FLETC).

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This is a Federal Law Enforcement Training Center course that is being hosted by DOCJT. FLETC makes this course available to personnel from out of state agencies. Officers are required to register with the Federal Law Enforcement Training Center and with DOCJT. FLETC GIVES PRIORITY TO STUDENTS WHO HAVE REGISTERED WITH THEM. Failure to complete both registration processes may prevent the student from being able to attend this course.

Note: FLETC registration forms are available at:
<http://www.fletc.gov/osl/tuition-free-training-programs/domestic-violence-instructor-training-program-dvitp/>

LOUISVILLE

5/21/2012

5/25/2012

1662-10JR**FIREARMS INSTRUCTOR****80 Hours/8 CTUs**

The Firearms Instructor Course provides instruction in various phases of firearms training, from developing shooting courses to establishing a comprehensive firearms program for your agency. It includes courses for many weapons issued or authorized by an agency including off duty weapons, handgun, revolver, shotgun, and .223/5.56 patrol rifle. STUDENTS ARE REQUIRED TO PASS DAY 1 HANDGUN AND RIFLE QUALIFICATIONS TO REMAIN IN THE CLASS.

Attendees: Any Rank

Prerequisites: It is highly recommended that students receive training in patrol rifle prior to attending the firearms instructor course. Students should also be highly competent in their weapon handling skills.

Career Development Category: Technical/Human

Risk: High

Fitness Level: Intermediate

Note: Equipment Needed: Agency approved duty pistol, patrol rifle, patrol shotgun, and revolver. Accessories to include complete duty leather gear, three magazines (pistol and rifle) or two speed loaders, duty flashlight, cleaning equipment, baseball cap or wide brimmed hat.

Note: Weeks 1 & 2 Mon. 8-5pm; Variable times may be necessary during the week to accommodate low light conditions (1-2 evenings per week) or reschedule for weather conditions.

Note: All written and practical exams must be demonstrated at an acceptable level.

RICHMOND	4/30/2012	5/11/2012
RICHMOND	7/9/2012	7/20/2012
RICHMOND	8/6/2012	8/17/2012
RICHMOND	9/10/2012	9/21/2012

1756-12J**INSTRUCTOR UPDATE - 2012****8 Hours/0.8 CTUs****NEW**

This course is designed to provide updated information to officers who provide training to other law enforcement officers. This update will focus on ways trainers can creatively utilize technology resources within their classes.

Attendees: Any Rank Meeting Prerequisites

Prerequisites: Must have completed a KLEC approved instructor or train the trainer course (i.e., LEN Instructor Development, Field Instructor, Firearms Instructor, Driving Instructor/Range Officer etc.)

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND	4/23/2012
RICHMOND	5/21/2012
RICHMOND	7/9/2012
RICHMOND	10/15/2012

0727-10JR

**LAW ENFORCEMENT DRIVING RANGE
COORDINATOR**

40 Hours/4 CTUs

This course is designed for the officer designated by their agency as the Driving Instructor. Emphasis is placed on course design, practical application, and safety.

Attendees: Any Rank

Prerequisites: Defensive Driving Course is required. Field Instructor Course is recommended.

Career Development Category: Technical/Human

Risk: High

Fitness Level: Intermediate

Note: Required Equipment: Inclement weather gear for outdoor assignments. Department issued vehicle equipped with emergency lights and siren. Vehicles must pass a safety inspection. DOCJT WILL NOT PROVIDE VEHICLES. Call 859-622-8317 for questions.

Note: Written Test = 70% Practical Test = Pass/Fail

Note: Evening/Night training scheduled for Wednesday and Thursday.

RICHMOND

4/30/2012

5/4/2012

1476-11J

LEADING THE TRAINING UNIT

40 Hours/4 CTUs

This 40 hour course is designed to prepare law enforcement personnel who have been promoted, appointed, or assigned to oversee trainers within their agency. The focus will be to provide leadership, administrative knowledge, and skills necessary to lead the agency's internal training to top performance.

Attendees: Supervisors/Managers

Prerequisites: Must be a manager, supervisor or have delegated authority to oversee trainers or the training function within their agency.

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course will include a pre-course typed assignment that will be administered through the distance learning program. STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1.

Note: Students attending will have homework assignments during the week which require completion to pass the course.

RICHMOND

10/22/2012

10/26/2012

1207-10J

PATROL RIFLE INSTRUCTOR

40 Hours/4 CTUs

This course is designed to provide instructor level training in the use of the .223/5.56 caliber patrol rifle. Course content includes instruction in the role of the patrol rifle, basic rifle handling skills, marksmanship fundamentals, and ballistics.

Attendees: Any Rank

Prerequisites: The officer must have successfully completed an approved firearms instructor course providing the dates/locations of the courses before admittance to the course. A letter with the signature of the agency head stating that the officer will be a rifle instructor for the agency, will be included with notification of admittance of the course. STUDENTS WILL BE REQUIRED TO PASS A DAY QUALIFICATION ON THE FIRST DAY OF CLASS (MINIMUM 80%). THIS COURSE IS RESTRICTED TO .223/5.56 RIFLES APPROVED BY THE ATTENDEE'S AGENCY.

Career Development Category: Technical/Human

Risk: High

Fitness Level: Intermediate

Note: Equipment Needed: Agency approved duty handgun, complete leather gear used on duty, three handgun magazines or two speed loaders, agency approved .223/5.56 caliber rifle with factory iron sights, rifle sling, three rifle magazines (minimum ten round capacity), duty flashlight, cleaning equipment, baseball cap or wide brimmed hat, two bath size towels

Note: Mon. 8-5pm; Variable times may be necessary during the week to accommodate low light conditions (1-2 evenings) or reschedule for weather conditions.

Note: All written and practical exams must be demonstrated at an acceptable level.

RICHMOND

4/2/2012

4/6/2012

0906-12J

PPCT DEFENSIVE TACTICS INSTRUCTOR COURSE

40 Hours/4 CTUs

This course is the first subject control system developed through tactical, legal, and medical research. Tactically, the system addresses the most common types of resistance officers encounter, allowing the instructor to maximize training on job related techniques. Legally, the PPCT System teaches a simple use of force continuum, which clarifies the appropriate force level for every level of resistance. Medical research was conducted on every PPCT technique to refine technique efficiency and to ensure the medical implications were proportional to the level of resistance.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: High

Fitness Level: Intermediate

Note: Equipment needed: Officers should bring a duty belt to include handcuffs, handcuff keys, and a baton. Officers must also bring mouth protection and groin protection.

Note: 80% written test and all practical components demonstrated at an acceptable level.

RICHMOND

1/30/2012

2/3/2012

1100-12J

**PPCT DEFENSIVE TACTICS INSTRUCTOR
RECERTIFICATION**

24 Hours/2.4 CTUs

This instructional period will satisfy the 36 month retraining and update requirements. This course is the first subject control system developed through tactical, legal and medical research. Tactically, the system addresses the most common types of resistance officers encounter allowing the instructor to maximize training on job related techniques. Legally, the PPCT System teaches a simple use of force continuum, which clarifies the appropriate force level for every level of resistance. Medical research was conducted on every PPCT technique to refine technique efficiency and to ensure the medical implications were proportional to the level of resistance.

Attendees: Any Rank

Prerequisites: Current PPCT Instructor Certification

Career Development Category: Technical/Human

Risk: High

Fitness Level: Intermediate

Note: Equipment needed: Officers should bring a duty belt to include handcuffs, handcuff keys, and a baton. Officers must also bring mouth protection and groin protection.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

Note: 80% written test and all practical components demonstrated at an acceptable level.

RICHMOND

10/10/2012

10/12/2012

1208-10J

**PPCT GROUND AVOIDANCE / GROUND ESCAPE
(GAGE) INSTRUCTOR COURSE**

24 Hours/2.4 CTUs

The PPCT GAGE program will teach an officer how to fall in order to minimize injury, how to defend him/herself while on the ground, conserving and maximizing energy, and how to regain a standing position to ultimately control and survive the altercation.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: High

Fitness Level: High

Note: Equipment needed: Officers should bring a duty belt to include handcuffs, handcuff keys, and a baton. Officers must also bring mouth protection and groin protection.

Note: 80% written test and all practical components demonstrated at an acceptable level.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND

6/5/2012

6/7/2012

LEADERSHIP

1115-12J

ACADEMY OF POLICE SUPERVISION

122 Hours/12.2 CTUs

APS is designed to be the first course in leadership development for Sergeants or First Line Supervisors. Students are expected to complete all reading and writing assignments and to actively participate in practical based exercises designed to develop or enhance their supervisory abilities. Students can expect assignments that will require them to perform activities during hours outside the normal classroom times. Topics include: Situational Leadership, Emotional and Social Intelligence, Generational and Diversity Issues, Public Speaking, Leading Change, Problem Solving and Decision Making using the Challenge Course, Ethics and the Six Pillars of Character, Application of Critical Thinking Concepts, Team Building, Emotional Survival, Administrative Law including Sexual Harassment, FMLA, ADA and USAERRA; Legal Issues including the Disciplinary Process and Liability.

Attendees: Sergeants and First Line Supervisors

Prerequisites: Students must be a Sergeant or First Line Supervisor at time of attendance.

Career Development Category: Human/Conceptual

Risk: Intermediate

Fitness Level: Intermediate

Note: Students will be required to stay in the Thompson Hall housing facility. Meal cards will be provided for students at agency request.

Note: Students should be capable of moderate physical activity.

Note: Agency uniform will be required dress on certain dates (suit and tie if not assigned to uniform duty).

RICHMOND	3/12/2012	3/30/2012
RICHMOND	5/7/2012	5/25/2012
RICHMOND	6/11/2012	6/29/2012
RICHMOND	7/9/2012	7/27/2012
RICHMOND	8/13/2012	8/31/2012

**CRIMINAL JUSTICE EXECUTIVE
DEVELOPMENT PROGRAM Class XV**

204 Hours/20.4 CTUs

This program is structured for small to medium size law enforcement agency administrators and managers. The purpose is to provide the students with contemporary theories, management techniques, and leadership skills enabling them to perform more effectively and efficiently in their positions as community leaders. ***“The course prepares the leaders of today for the challenges they will face in the future.”*** The law enforcement functional areas that will be addressed are: problem identification, analysis and solving; personnel administration; operations and fiscal management; policies and procedures; legal concerns; and organizational behavior/culture. Topics emphasized throughout the course include: leadership, ethics, executive writing, and public speaking. The program requires a high level of motivation, completion of projects/assignments, and the commitment to complete the entire course. The CJED course is a challenging and rewarding educational experience. The CJED Leadership Association Officers review all applications and recommend the selection of attendees to the Commissioner of the Department of Criminal Justice Training.

Attendees: Supervisors and Managers

Prerequisites: A sincere commitment to fully participate and complete the program from the individual as well as the employing agency. Each attendee must have completed Situational Leadership for Supervisors & Managers (32 hour course) prior to attendance of the first CJED Session. Note: All graduates of the Academy of Police Supervision (APS) will have met this prerequisite.

Recommended: Completion of supervisor, manager, or other leadership courses are highly recommended and preferred, but not required.

Career Development Program: LEN Manager
Career Development Category: Human / Conceptual

Risk: Low

Fitness Level: Low

Notes: The course is five weeks in duration and will be taught in one-week sessions over a five month period. Course commences in November of 2012 and concludes in March of 2013. The schedule is designed to reduce the problems often created for a small agency when personnel attend long-term training programs. Instructors for the CJED program include professors from Eastern Kentucky University. All presenters have extensive backgrounds in the criminal justice and/or educational profession.

Notes: Registration for CJED XV must be completed by **April 30, 2012** to be considered for admission. Official applications will be mailed to those on the registration list (stand-by list) and the class will be selected from those who return a completed application.

Class XV Session I 0965A-09J RICHMOND 11/05/2012 11/09/2012

Session II 0965B-09J RICHMOND 12/03/2012 12/07/2012

Sessions III – V will be scheduled in January, February, and March 2013

1351-12J

CURRENT LEADERSHIP ISSUES FOR MID-LEVEL EXECUTIVES - 2012

40 Hours/4 CTUs

NEW

This course is designed for mid-level executives (lieutenants, captains, majors) with an emphasis on current leadership issues. It will include a Kentucky Law Enforcement Update, Legal Update and specialized guest speakers from around the state and nation. It is geared for the mid-level executive who has completed the basic leadership courses offered and needs annual updates to maintain proficiency.

Attendees: Lieutenants, Captains and Majors (usually those assigned below the level of Deputy Chief, Chief Deputy, Assistant Director). First line supervisors who are graduates of CJED, SSL, SPI/AOC, FBI/NA, NW/SPSC, or ILEA/Management College will be eligible for this course.

Prerequisites: See Above

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Deputy/Assistant Chiefs, Chief Deputy Sheriffs, Assistant Directors and above are not eligible for this course. They should enroll in the Police Executive Command Course (PECC).

Note: Classes will begin on Monday at 0800 and end on Friday at 1200. Assignments outside of class will be scheduled on Monday & Tuesday from 1800-2000.

Note: A written assignment will be required and graded Pass/Fail based on a rubric grading system/chart.

BARREN RIVER	4/16/2012	4/20/2012
RICHMOND	4/30/2012	5/4/2012

1000-11J

GRANT WRITING FOR THE PRACTITIONER

16 Hours/1.6 CTUs

This course is intended for personnel whose duties include writing and submitting grant proposals. Students will conduct a needs assessment and conduct research of available grant funding sources to meet this need. Students will work both individually and in a group setting during the research phase of the course. Students will present their grant application to the class and this will be included as a part of the final grade for the course. In addition to researching grant opportunities, the students will learn how to successfully administer grants after they are funded.

Attendees: Personnel assigned to grant writing duties.

Prerequisites: 1) See above. 2) The course requires knowledge of word processing and research methods.

Career Development Category: Technical/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND	2/16/2012	2/17/2012
RICHMOND	10/11/2012	10/12/2012

1275-11J**INTERNAL AFFAIRS INVESTIGATIONS****40 Hours/4 CTUs**

This course is intended for those police personnel who will be charged with investigating complaints against employees and for those who will oversee or manage the internal affairs process. Included in the course will be: how to establish an internal affairs unit, selection of personnel who will conduct internal affairs investigations, taking a statement from an accused employee and summarizing the investigation. This course will include two practical exercises during which the student will interview a complainant and later interview the accused officer.

Attendees: Supervisors and special investigators who are assigned to conduct internal affairs investigations for their agencies.

Prerequisites: Must have completed either APS; Basic Supervision; Criminal Investigation I; Basic Investigator or Interviews & Interrogations.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

LOUISVILLE

1/16/2012

1/20/2012

RICHMOND

10/8/2012

10/12/2012

1353-10J**KLEC HIRING PROCESS****16 Hours/1.6 CTUs**

This course is designed to assist staff assigned to register and administer the training process for sworn and non-sworn law enforcement personnel to comply with statewide Kentucky Law Enforcement Council (KLEC) required pre-employment and professional standards as well as Department of Criminal Justice Training (DOCJT) standards and requirements. Topics will include: an overview of KLEC, Peace Officer Professional Standards (POPS), Telecommunicator Professional Standards (TPS) and Certified Court Security Officer (CCSO) Standards, pre-employment testing, file compliance and the Career Development Program.

Attendees: Any rank who is assigned to the agency training function.

Prerequisites: None

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

Note: STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1.

Note: Students accepted in this course will receive their class letter through email notification instead of a hardcopy as with other courses.

RICHMOND

2/28/2012

2/29/2012

1476-11J

LEADING THE TRAINING UNIT

40 Hours/4 CTUs

This 40 hour course is designed to prepare law enforcement personnel who have been promoted, appointed, or assigned to oversee trainers within their agency. The focus will be to provide leadership, administrative knowledge, and skills necessary to lead the agency's internal training to top performance.

Attendees: Supervisors/Managers

Prerequisites: Must be a manager, supervisor or have delegated authority to oversee trainers or the training function within their agency.

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course will include a pre-course typed assignment that will be administered through the distance learning program. STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1.

Note: Students attending will have homework assignments during the week which require completion to pass the course.

RICHMOND

10/22/2012

10/26/2012

0721-12J

ORIENTATION FOR NEW POLICE CHIEFS - SHERIFFS

40 Hours/4 CTUs

This course will provide the police chief or sheriff with the information and tools needed to address 21st century law enforcement challenges. Leadership, administrative, and legal topics that will be addressed include: the role of the chief executive, ethics, integrity, policies and procedures, risk management, discipline, human resources, budgeting and media relations.

Attendees: Newly appointed police chiefs or elected sheriffs, assistant chiefs and chief deputy sheriffs or those soon to be appointed chiefs/assistant chiefs/chief deputies or assume duties as the sheriff.

Prerequisites: See above

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

RICHMOND

6/4/2012

6/8/2012

RICHMOND

11/26/2012

11/30/2012

1273-12J

POLICE EXECUTIVE COMMAND COURSE - 2012

40 Hours/4 CTUs

NEW

This course is designed for Kentucky Police Chiefs, Sheriffs, Directors and their executive staff. The curriculum, which is updated annually, addresses the most current leadership, administrative and legal issues confronting law enforcement executives.

Attendees: Police Chiefs, Sheriffs, Directors and their next immediate highest rank, who serve in the capacity of assistant chief/deputy chief; chief deputy or assistant director.

Prerequisites: See above

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Chiefs, Sheriffs, State Agency Directors will be given priority status for the class; all other applicants will be placed on a stand-by list until April 2, 2012. At that time, the remaining applicants will be assigned class dates based upon availability.

Note: Classes will begin on Monday at 0800 and end on Friday at 1200. Assignments outside of class will be scheduled on Monday & Tuesday from 1800-2000.

Note: A written assignment will be required and graded Pass/Fail based on a rubric grading system/chart.

BARREN RIVER	10/1/2012	10/5/2012
BARREN RIVER	10/22/2012	10/26/2012
RICHMOND	11/12/2012	11/16/2012

1453-12J

SHERIFF'S CONFERENCE - 2012

40 Hours/4 CTUs

NEW

This course will be designed specifically for Sheriffs, Chief Deputy Sheriffs and their Command Staff personnel.

Attendees: Sheriffs, Chief Deputy Sheriffs, Command Staff personnel.

Prerequisites: See above

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Sheriffs and Chief Deputy Sheriffs will be given priority for this course. Command Staff personnel will be placed on a stand-by list until July 1, 2012. At that time, the remaining applicants will be reviewed and approved based upon agency need and availability of room in the course.

LOUISVILLE	9/17/2012	9/21/2012
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1274-11J

SITUATIONAL LEADERSHIP FOR SUPERVISORS & MANAGERS

32 Hours/3.2 CTUs

This course is designed specifically to address the leadership needs of contemporary law enforcement leaders in dealing with their personnel and organization. This leadership effectiveness course requires concentrated time and effort to achieve three primary objectives: (1) To increase your understanding of how people are led effectively. (2) To develop specific skills that will assist you in matching your leadership style to the needs of your personnel. (3) To increase understanding of the leadership strategies you can use to increase productivity.

Attendees: Supervisor level and above. APS & CJED graduates who have had Situational Leadership are not eligible for this course.

Prerequisites: First Line Supervisors (Sergeants) who have completed the KLEC CDP Law Enforcement Supervisor's certificate will be eligible for this course. First Line Supervisors who have NOT completed the KLEC CDP Law Enforcement Supervisor's certificate are NOT eligible for this course, they should enroll in the Academy of Police Supervision.

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Course is certified by the Center for Leadership Studies, Inc., Escondido, California.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND

9/11/2012

9/14/2012

1692-11J

VALUES BASED LEADERSHIP

32 Hours/3.2 CTUs

This course is designed to be an advanced leadership course specifically for Academy of Police Supervision graduates. The course will explore values and how agencies of all sizes can achieve greater success through improving the quality of life of officers as well as the quality of service provided to the community. The course will emphasize: importance of interpersonal communications; the significance of effective leadership; the relevance of core values; and the necessity of ethical behavior. The course will further explain the imperative alignment of organizational and personal virtues. Course content will include: a review of situational leadership; emotional and social intelligence; ethical principles and decision making by utilization of ethical dilemmas and scenarios; and a review of leadership values to include: decisiveness; fairness and consistency; empowerment; dignity, decency, respect, patience, perseverance, and adaptability. Students will be required to participate in reading, writing, and practical exercises designed to enhance their leadership.

Attendees: Course is primarily designed for Sergeants and/or First Line Supervisors who are graduates of the Academy of Police Supervision (APS), other ranks may be permitted to attend by approval of the Leadership Development Section Supervisor.

Prerequisites: Attendees must be graduates of the Academy of Police Supervision (APS) or an equivalent program.

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

Note: Attendees will be required to complete assignments that will require them to perform activities during hours outside the normal classroom times.

RICHMOND	9/18/2012	9/21/2012
CALVERT CITY	10/16/2012	10/19/2012
NORTHERN KENTUCKY	10/30/2012	11/2/2012
ELIZABETHTOWN	12/11/2012	12/14/2012

TELECOMMUNICATIONS

All classes in the Telecommunication area do not count toward the 40 hour annual training requirement for POPS and/or KLEFPF credit.

The Most Frequently Asked TPS Questions

What does TPS stand for?

Telecommunications Professional Standards

When did the Telecommunications Professional Standards (TPS) become effective?

July 15, 2006

What are the standards that a telecommunicator must meet prior to attending the academy?

- Is a citizen of the United States;
- Is at least eighteen (18) years of age;
- Is a high school graduate or has received a G.E.D.;
- Has not been convicted of a felony or other crimes involving moral turpitude;
- Has submitted fingerprints to the KSP and the FBI for a criminal history check;
- Has passed a drug screening test;
- Has taken a suitability screener;
- Has taken a polygraph examination.

Do part-time telecommunicators have to meet the TPS standards?

No, unless they plan to attend the Public Safety Dispatch Academy.

Can a part-time telecommunicator change their status to full time?

Yes. However, if the telecommunicator has **not** attended and completed the Public Safety Dispatch Academy, 40 hour basic or the equivalency, they must meet the TPS standards and complete the academy in the required time.

How can a person get *grandfathered* into TPS?

- Has had continuous employment as a full-time telecommunicator prior to 07/15/06; or
- Has completed the Public Safety Dispatch Academy;
- Has completed the 40 hour Telecommunications Basic Course or
- Has received the Telecommunications Equivalency.

What happens to your TPS certification when there is a break in service?

Your certification will become **inactive**; however, if you have not completed the Public Safety Dispatch Academy, 40 hour Telecommunications Basic Course or the Equivalency, your certification will become **invalid**.

What if a part-time telecommunicator was hired after July 15, 2006 and *is already academy trained or has an equivalency*, can they become full-time without meeting the TPS standards?

Yes

Who needs to complete TPS:

Any person planning to attend the Public Safety Dispatch Academy.

Can testing be done on an applicant, even if they are exempt from the TPS process?

Yes. Any or all the tests can be completed. It is a good and inexpensive way to do a background on your applicant.

What are the necessary tests and their cost needed to complete the TPS testing process?

- Suitability Screener \$65
- Polygraph \$100
- Drug Screen \$16

Where are the testing sites located?

- Ashland
- Bowling Green
- Elizabethtown
- Hazard
- Louisville
- Madisonville
- Murray
- Northern KY
- Richmond

How do I schedule for the TPS testing?

Contact the Kentucky Law Enforcement Council at 859-622-6218.

What are the required forms?

- Form A – Testing Registration
- Form D – All Standards Met
- Form F – Status Update
- Form I – Polygraph Questionnaire

Where can I find the forms?

Go to the website www.docjt.ky.gov and click on the KLEC tab and go to the very bottom of the page. These forms can be typed on directly.

If I have any questions regarding the Telecommunications Professional Standards, who do I call?

The Kentucky Law Enforcement Council at 859-622-6218

BASIC TELECOMMUNICATIONS

This course is designed for new public safety dispatchers working at agencies with a Criminal Justice Information Systems (CJIS) terminal and includes various modules of instruction relating to the duties and responsibilities of a dispatcher, telephone procedures, radio procedures, calls for service, emergency medical dispatch, and CJIS as required by KRS 15.565. Trainees must comply with all administrative regulations and successfully complete all training areas to be eligible for graduation. Meals, housing, and all classroom materials are provided. Successful completion will satisfy mandatory training requirements.

Attendees: Designed for Public Safety Dispatch Trainees

Prerequisites: None

Risk: Low

Fitness Level: Low

Note: Course was previously titled: Telecommunications Academy

Note: KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications on a full-time basis at a CJIS agency to successfully complete basic training within six months of employment.

Note: This course is designed for agency personnel having full access to CJIS databases. Successful completion certifies the operator in CJIS for a one-year period. According to Kentucky State Police LINK Provisions & Guidelines, the employing agency is required to schedule the operator for appropriate training within ten days of initial employment.

Note: Slots “reserved” will be placed on a stand-by roster ONLY. Trainees will not be placed on a roster until all required paperwork is received and approved by DOCJT.

Note: Academy Trainees report on SUNDAY for dorm check-in and orientation.

FORMS REQUIRED: KY Law Enforcement Council Form D, Form F, DOCJT 29-1 and DOCJT 151

CLASS	BEGINNING DATE	ENDING DATE	LAST DATE TO BE ADMITTED TO CLASS
80	01/16/2012	02/17/2012	01/02/2012
81	03/12/2012	04/13/2012	02/27/2012
82	04/23/2012	05/25/2012	04/09/2012
83	07/30/2012	08/31/2012	07/16/2012
84	09/10/2012	10/12/2012	08/27/2012
85	10/15/2012	11/16/2012	10/01/2012

173T-12J

**PUBLIC SAFETY DISPATCH ACADEMY 165.5 Hours/16.5 CTU's
FOR NON-CJIS AGENCY**

NEW

This course is designed for new public safety dispatchers working at Non-CJIS agencies and includes various modules of instruction relating to the duties and responsibilities of a dispatcher, telephone procedures, radio procedures, calls for service, and emergency medical dispatch as required by KRS 15.560. Trainees must comply with all administrative regulations and successfully complete all training areas to be eligible for graduation. Meals, housing, and all classroom materials are provided. Successful completion will satisfy mandatory training requirements.

Attendees: Designed for Public Safety Dispatch Trainees

Prerequisites: None

Risk: Low

Fitness Level: Low

Note: Course was previously titled: Telecommunications Academy for Non-Terminal Agency

Note: KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications on a full-time basis to successfully complete basic training within twelve months of employment at a non-CJIS agency.

Note: Slots "reserved" will be placed on a stand-by roster ONLY. Trainees will not be placed on a roster until all required paperwork is received and approved by DOCJT.

Note: Academy Trainees report on SUNDAY for dorm check-in and orientation.

FORMS REQUIRED: KY Law Enforcement Council Form D, Form F, DOCJT 29-1 and DOCJT 151

CLASS	BEGINNING DATE	ENDING DATE	***NO TRAINING*** (CJIS WEEK)	LAST DATE TO BE ADMITTED TO CLASS
80B	01/16/2012	02/17/2012	02/06/2012- 02/10/2012	01/02/2012
81B	03/12/2012	04/13/2012	04/02/2012- 04/06/2012	02/27/2012
82B	04/23/2012	05/25/2012	05/14/2012- 05/18/2012	04/09/2012
83B	07/30/2012	08/31/2012	08/20/2012- 08/24/2012	07/16/2012
84B	09/10/2012	10/12/2012	10/01/2012- 10/05/2012	08/27/2012
85B	10/15/2012	11/16/2012	11/05/2012- 11/09/2012	10/01/2012

*** Public Safety Dispatch Academies 172T-12J and 173T-12J run concurrently in 2012. Supervisors of non-CJIS trainees are encouraged to have the student take the CJIS portion of the Academy if desired, but attendance is not mandatory. Trainees who are currently CJIS certified may register for a 4-week Academy. All trainees who register for a 5-week Academy MUST stay for the entire 5 weeks, even if already CJIS certified. 4-week Academy trainees will NOT be here for the CJIS week. The dates that they will be away from the Academy are listed above. ***

ADVANCED TELECOMMUNICATIONS

TELECOMMUNICATIONS LEADERSHIP DEVELOPMENT

166T-12J

**TELECOMMUNICATIONS ADVANCED LEADERSHIP
KENTUCKY - 2012**

20 Hours/2 CTUs

NEW

This supervisory level course is designed specifically for telecommunications directors, managers, and supervisors. This course will include current perspectives on leadership, diversity, and accountability issues, in addition to legal and technological updates presented by specialized speakers from around the state. It is geared for the telecommunications director, manager, and supervisor who has completed prior leadership training and would like an annual update to enhance their leadership abilities.

Attendees: TED Graduates, Telecommunications Supervisors, Managers, and Directors

Prerequisites: Effective Supervision, Telecommunications Executive Development Program and/or Telecommunications Executive Development In-Service

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: TED Graduates, Supervisors, Managers, and Directors will be given priority status for the course; all other applicants will be placed on a standby list until July 1, 2012. At that time, the remaining applicants will be approved by the Advanced Telecommunications Section Supervisor based upon availability.

Note: Class will begin Wednesday at 0800 and end on Friday at 1200.

Note: Business casual will be the required dress throughout the course.

BARREN RIVER 10/17/2012 10/19/2012

119T-10J

**TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT
II**

40 Hours/4 CTUs

This course is designed for supervisors, managers, and directors to enhance their knowledge and leadership skills. It is the second course in the Telecommunications Executive Development program. Our goal is to provide the student with the techniques and skills necessary to perform effectively in their leadership role. Topics emphasized throughout the program include: leadership, public speaking, written communications and making ethical decisions. Students can expect assignments that will require them to perform activities outside normal classroom hours. The focus for this session includes: Situational Leadership, Diversity in the Workforce, Dealing with Conflict, Human Resource Management, and Performance Evaluations. This course requires a high level of motivation and commitment.

Attendees: Telecommunications Supervisors, Managers, and Directors

Prerequisites: Successful completion of Telecommunications Executive Development I

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: The TED Program will be reformatted in 2013. This is the LAST YEAR to complete the current TED Program.

Note: Business casual will be the required dress throughout the course.

RICHMOND 4/16/2012 4/20/2012

143T-10J

**TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT
III**

40 Hours/4 CTUs

This course is designed for supervisors, managers, and directors to enhance their knowledge and leadership skills. It is the third course in the Telecommunications Executive Development program. Our goal is to provide the student with the techniques and skills necessary to perform effectively in their leadership role. Topics emphasized throughout the program include: leadership, public speaking, written communications and making ethical decisions. Students can expect assignments that will require them to perform activities outside normal classroom hours. The focus for this session is personal development and includes: Situational Leadership, Emotional Intelligence, Making Ethical Decisions, and the Leadership Challenge Course. This course requires a high level of motivation and commitment.

Attendees: Telecommunications Supervisors, Managers, and Directors

Prerequisites: Successful completion of Telecommunications Executive Development II

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: The TED Program will be reformatted in 2013. This is the LAST YEAR to complete the current TED Program.

Note: Business casual will be required dress throughout the course. Business professional will be required dress for special events and graduation.

RICHMOND

9/17/2012

9/21/2012

TELECOMMUNICATIONS

CJIS

070T-12J**ADVANCED CJIS/TAC****40 Hours/4 CTUs**

This course is designed to provide the experienced CJIS operator with advanced techniques related to all CJIS files, as well as a basic understanding of the duties and responsibilities of the Terminal Agency Coordinator (TAC). This course includes an optional tour of the Control Terminal Agency in Frankfort. Enrollment is restricted to certified CJIS operators and is recommended for TAC, Assistant TAC, and those operators who may be assigned TAC duties in the future.

Attendees: Terminal Agency Coordinators and other supervisory personnel.

Prerequisites: Successful completion of CJIS Full Access or Inquiry Only Basic Course

Career Development Category: Technical

Risk: Low

Fitness Level: Low

RICHMOND

2/20/2012

2/24/2012

RICHMOND

7/23/2012

7/27/2012

071T-11J**CJIS - FULL ACCESS****40 Hours/4 CTUs**

This course is designed to provide the basic knowledge and skills necessary to perform and complete transactions through the Criminal Justice Information Systems (CJIS). Trainees will use computers at workstations in our training center. The training includes complete system access into all database files with extensive practical exercises.

Attendees: Personnel of agencies having Full Access Terminals

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: According to Kentucky State Police LINK Provisions & Guidelines, the employing agency is required to schedule the operator for appropriate training within 10 days of initial employment, and the training must be completed within six months of employment.

Note: Successful completion of the training course will certify the operator for a one year period.

RICHMOND

2/27/2012

3/2/2012

RICHMOND

6/4/2012

6/8/2012

RICHMOND

12/3/2012

12/7/2012

112TM-12J

CJIS - FULL ACCESS - IN-SERVICE - 2012

4 Hours/0.4 CTUs

NEW

This training course is designed for previously certified CJIS personnel who are allowed FULL ACCESS into LINK/NCIC database files. This course will provide the CJIS operator updated information from both the LINK audit staff and FBI CJIS Division. The areas of focus include: entry and identification of stolen trailers, cloned stolen vehicles, and an overview of recent changes made to the NCIC system and security policy.

Attendees: Certified Full Access Operators

Prerequisites: Successful completion of basic CJIS Full Access

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: Successful completion of the training course will re-certify the operator for a one year period.

Note: This course satisfies the CJIS recertification requirement for a certified telecommunicator.

Note: This course is also offered in an online format. Please refer to the Distance Learning Section of this training schedule for details.

RICHMOND

10/24/2012

072T-10JR

CJIS INQUIRY ONLY

8 Hours/0.8 CTUs

This course is designed to provide the basic knowledge and skills necessary to perform and complete transactions through the Criminal Justice Information Systems (CJIS). Trainees will use computers at workstations in our training center. The training includes inquiry only system access into all database files with extensive practical exercises.

Attendees: Personnel needing Inquiry Only access to LINK/NCIC database files.

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: According to Kentucky State Police LINK Provisions & Guidelines, the employing agency is required to schedule the operator for appropriate training within 10 days of initial employment, and the training must be completed within six months of employment.

Note: Successful completion of the training course will certify the operator for a one year period.

RICHMOND

6/19/2012

JANUARY 2012

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-12J	MANDATORY TRAINING - ONLINE	01/01/12	01/15/12
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	01/02/12	01/06/12
LOUISVILLE	1466-11J	HUMAN TRAFFICKING & HATE CRIMES INVESTIGATION	01/09/12	01/13/12
NORTHERN KENTUCKY	0293A-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	01/09/12	01/13/12
NORTHERN KENTUCKY	0293M-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	01/09/12	01/13/12
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	01/09/12	01/13/12
ONLINE	129TDL-12J	LEN MDT RECERTIFICATION - ONLINE - 2012	01/09/12	01/13/12
PADUCAH	1441-10A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	01/09/12	01/13/12
RICHMOND	099T-11J	ETHICS	01/11/12	01/11/12
RICHMOND	100T-11J	TEAMBUILDING	01/12/12	01/12/12
LOUISVILLE	1275-11J	INTERNAL AFFAIRS INVESTIGATIONS	01/16/12	01/20/12
LOUISVILLE	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	01/16/12	01/16/12
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	01/16/12	01/20/12
ONLINE	170TDL-12J	BACK TO BASICS - INTO THE FUTURE - ONLINE	01/16/12	01/20/12
RICHMOND	0890-12J	LEGAL UPDATE: PENAL CODE	01/16/12	01/18/12
RICHMOND	172T-12J	PUBLIC SAFETY DISPATCH ACADEMY - CJIS	01/16/12	02/17/12
RICHMOND	173T-12J	PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY	01/16/12	02/17/12
LOUISVILLE	1424-10J	STRESS & WELLNESS	01/17/12	01/20/12
RICHMOND	1026-11J	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	01/19/12	01/20/12
LOUISVILLE	0803-11J	INTERVIEWS & INTERROGATIONS	01/23/12	01/27/12
NORTHERN KENTUCKY	1466-11J	HUMAN TRAFFICKING & HATE CRIMES INVESTIGATION	01/23/12	01/27/12
ONLINE	112TDL-12J	CJIS - FULL ACCESS - IN-SERVICE - ONLINE - 2012	01/23/12	01/27/12
RICHMOND	1403-10J	DIGITAL PHOTOGRAPHY	01/23/12	01/27/12
RICHMOND	1620-10J	LEADERSHIP IS A BEHAVIOR	01/24/12	01/27/12
LOUISVILLE	1469-11J	SEXUAL ASSAULT RESPONSE TEAM TRAINING	01/30/12	02/03/12
NORTHERN KENTUCKY	0293A-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	01/30/12	01/31/12
NORTHERN KENTUCKY	0293M-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	01/30/12	01/31/12
ONLINE	129TDL-12J	LEN MDT RECERTIFICATION - ONLINE - 2012	01/30/12	02/03/12
RICHMOND	027B-09JR3	LAW ENFORCEMENT BASIC TRAINING	01/30/12	06/15/12
RICHMOND	030B-12J	LAW ENFORCEMENT BASIC TRAINING	01/30/12	06/15/12
RICHMOND	0906-12J	PPCT DEFENSIVE TACTICS INSTRUCTOR COURSE	01/30/12	02/03/12
RICHMOND	1197-12J	COMPUTER CRIMES INVESTIGATIONS	01/30/12	02/03/12
RICHMOND	1452-10J	COURT SECURITY OFFICER BASIC TRAINING	01/30/12	02/10/12
RICHMOND	1544-12J	LEGAL ISSUES: 2012	01/30/12	01/30/12
RICHMOND	1424-10J	STRESS & WELLNESS	01/31/12	02/03/12

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LOCATION	COURSE	TITLE	BEGIN	END
NORTHERN KENTUCKY	0293A-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	02/01/12	02/03/12
NORTHERN KENTUCKY	0293M-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	02/01/12	02/03/12
ONLINE	032SDL-12J	MANDATORY TRAINING - ONLINE	02/01/12	02/15/12
ASHLAND	1466-11J	HUMAN TRAFFICKING & HATE CRIMES INVESTIGATION	02/06/12	02/10/12
ELIZABETHTOWN	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	02/06/12	02/06/12
LOUISVILLE	1470-11J	INVESTIGATIVE SKILLS FOR PATROL	02/06/12	02/10/12
NORTHERN KENTUCKY	1403-10J	DIGITAL PHOTOGRAPHY	02/06/12	02/10/12
ONLINE	113TDL-12J	CJIS - INQUIRY ONLY - IN-SERVICE - ONLINE - 2012	02/06/12	02/10/12
SOMERSET	1622-10J	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	02/06/12	02/10/12
ELIZABETHTOWN	1472-11AR	COMMERCIAL MOTOR VEHICLE CRIMINAL INTERDICTION & EPIC	02/07/12	02/10/12
RICHMOND	170T-12J	BACK TO BASICS - INTO THE FUTURE	02/07/12	02/07/12
ELIZABETHTOWN	1544-12J	LEGAL ISSUES: 2012	02/13/12	02/13/12
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	02/13/12	02/17/12
ONLINE	129TDL-12J	LEN MDT RECERTIFICATION - ONLINE - 2012	02/13/12	02/17/12
ONLINE	170TDL-12J	BACK TO BASICS - INTO THE FUTURE - ONLINE	02/13/12	02/17/12
OWENSBORO	1441-10A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	02/13/12	02/17/12
RICHMOND	1450-12A	FINANCIAL INVESTIGATIONS PRACTICAL SKILLS	02/13/12	02/17/12
RICHMOND	167T-11J	COMMUNICATIONS TRAINING OFFICER	02/13/12	02/17/12
ELIZABETHTOWN	1620-10J	LEADERSHIP IS A BEHAVIOR	02/14/12	02/17/12
NORTHERN KENTUCKY	1778-12A	HIDDEN ASSETS IN MOTOR VEHICLES - DEA	02/14/12	02/15/12
RICHMOND	1000-11J	GRANT WRITING FOR THE PRACTITIONER	02/16/12	02/17/12
ELIZABETHTOWN	1466-11J	HUMAN TRAFFICKING & HATE CRIMES INVESTIGATION	02/20/12	02/24/12
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	02/20/12	02/24/12
ONLINE	112TDL-12J	CJIS - FULL ACCESS - IN-SERVICE - ONLINE - 2012	02/20/12	02/24/12
RICHMOND	070T-12J	ADVANCED CJIS/TAC	02/20/12	02/24/12
RICHMOND	0800-10J	CRIME SCENE INVESTIGATION	02/20/12	02/24/12
RICHMOND	1480-11A	IMAGE SCAN	02/20/12	02/20/12
RICHMOND	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	02/20/12	02/24/12
RICHMOND	168T-11J	CTO - DEVELOPING A TRAINING PROGRAM	02/20/12	02/21/12
RICHMOND	1477-11A	CYBER INVESTIGATION 101 - SECURE TECHNIQUES FOR ONSITE PREVIEW	02/21/12	02/22/12
RICHMOND	1419-10A	KINESIC ROADSIDE & FIELD INTERVIEW TECHNIQUES	02/23/12	02/24/12
RICHMOND	1759-12J	CELL PHONE INVESTIGATIONS	02/23/12	02/24/12
ASHLAND	1441-10A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	02/27/12	03/02/12
NORTHERN KENTUCKY	1544-12J	LEGAL ISSUES: 2012	02/27/12	02/27/12
ONLINE	094TDL-10J	LEN MOBILE DATA TERMINAL ACCESS - ONLINE	02/27/12	03/02/12
ONLINE	2020DL-11J	POLICE RADAR/LIDAR UPDATE - ONLINE	02/27/12	03/02/12
OWENSBORO	0803-11J	INTERVIEWS & INTERROGATIONS	02/27/12	03/02/12
PADUCAH	1622-10J	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	02/27/12	03/02/12
RICHMOND	030B-12J	LAW ENFORCEMENT BASIC TRAINING	02/27/12	07/20/12
RICHMOND	0472-12J	BASIC BREATH TEST OPERATOR	02/27/12	03/02/12
RICHMOND	071T-11J	CJIS - FULL ACCESS	02/27/12	03/02/12
RICHMOND	0782-11J	BASIC OFFICER SKILLS	02/27/12	03/02/12
RICHMOND	1197-12J	COMPUTER CRIMES INVESTIGATIONS	02/27/12	03/02/12
RICHMOND	1204-10JR	RAPID DEPLOYMENT	02/27/12	03/02/12
RICHMOND	1466-11J	HUMAN TRAFFICKING & HATE CRIMES INVESTIGATION	02/27/12	03/02/12
NORTHERN KENTUCKY	1620-10J	LEADERSHIP IS A BEHAVIOR	02/28/12	03/02/12
RICHMOND	1353-10J	KLEEC HIRING PROCESS	02/28/12	02/29/12

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LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-12J	MANDATORY TRAINING - ONLINE	03/01/12	03/15/12
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	03/05/12	03/09/12
ONLINE	072TDL-10JR	CJIS INQUIRY ONLY - ONLINE	03/05/12	03/09/12
RICHMOND	0801-11J	DEFENSIVE DRIVING	03/05/12	03/09/12
HAZARD	0293A-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	03/12/12	03/15/12
HAZARD	0293M-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	03/12/12	03/12/12
LOUISVILLE	1470-11J	INVESTIGATIVE SKILLS FOR PATROL	03/12/12	03/16/12
NORTHERN KENTUCKY	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	03/12/12	03/16/12
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	03/12/12	03/16/12
ONLINE	129TDL-12J	LEN MDT RECERTIFICATION - ONLINE - 2012	03/12/12	03/16/12
ONLINE	170TDL-12J	BACK TO BASICS - INTO THE FUTURE - ONLINE	03/12/12	03/16/12
OWENSBORO	1469-11J	SEXUAL ASSAULT RESPONSE TEAM TRAINING	03/12/12	03/16/12
RICHMOND	0803-11J	INTERVIEWS & INTERROGATIONS	03/12/12	03/16/12
RICHMOND	1115-12J	ACADEMY OF POLICE SUPERVISION	03/12/12	03/30/12
RICHMOND	1617-10JR2	PATROL: FIRST RESPONDER	03/12/12	03/16/12
RICHMOND	172T-12J	PUBLIC SAFETY DISPATCH ACADEMY - CJIS	03/12/12	04/13/12
RICHMOND	173T-12J	PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY	03/12/12	04/13/12
HAZARD	0293M-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	03/13/12	03/16/12
NORTHERN KENTUCKY	1464-11J	ROBBERY-SEXUAL ASSAULT	03/19/12	03/23/12
ONLINE	112TDL-12J	CJIS - FULL ACCESS - IN-SERVICE - ONLINE - 2012	03/19/12	03/23/12
ONLINE	1544DL-12J	LEGAL ISSUES: 2012 - ONLINE	03/19/12	03/23/12
RICHMOND	0800-10J	CRIME SCENE INVESTIGATION	03/19/12	03/23/12
RICHMOND	0805-11JR	POLICE RADAR/LIDAR OPERATOR	03/19/12	03/22/12
RICHMOND	1204-10JR	RAPID DEPLOYMENT	03/19/12	03/23/12
RICHMOND	1411-10J	POLICE TRAINING OFFICER	03/19/12	03/23/12
RICHMOND	1517-11A	COMMERCIAL VEHICLE AWARENESS & CMV CRASH REPORTING	03/19/12	03/21/12
SOMERSET	1441-10A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	03/19/12	03/23/12
RICHMOND	1520-12A	HIDDEN ASSETS & ADVANCED MOTOR VEHICLE CRIMINAL INTERDICTION	03/20/12	03/22/12
ELIZABETHTOWN	1464-11J	ROBBERY-SEXUAL ASSAULT	03/26/12	03/30/12
HAZARD	1617-10JR2	PATROL: FIRST RESPONDER	03/26/12	03/30/12
NORTHERN KENTUCKY	1469-11J	SEXUAL ASSAULT RESPONSE TEAM TRAINING	03/26/12	03/30/12
ONLINE	129TDL-12J	LEN MDT RECERTIFICATION - ONLINE - 2012	03/26/12	03/30/12
OWENSBORO	1441-10A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	03/26/12	03/30/12
RICHMOND	1197-12J	COMPUTER CRIMES INVESTIGATIONS	03/26/12	03/30/12
RICHMOND	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	03/26/12	03/26/12
RICHMOND	1627-10JR2	PERISHABLE SKILLS PRACTICUM	03/26/12	03/30/12
RICHMOND	1474-11J	INCIDENT RESPONSE TO TERRORIST BOMBINGS	03/27/12	03/30/12

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LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-12J	MANDATORY TRAINING - ONLINE	04/01/12	04/15/12
BOWLING GREEN	1403-10J	DIGITAL PHOTOGRAPHY	04/02/12	04/06/12
NORTHERN KENTUCKY	1470-11J	INVESTIGATIVE SKILLS FOR PATROL	04/02/12	04/06/12
PRESTONSBURG	1402-11J	CHILD ABUSE INVESTIGATION	04/02/12	04/06/12
RICHMOND	030B-12J	LAW ENFORCEMENT BASIC TRAINING	04/02/12	08/17/12
RICHMOND	0805-11JR	POLICE RADAR/LIDAR OPERATOR	04/02/12	04/05/12
RICHMOND	1207-10J	PATROL RIFLE INSTRUCTOR	04/02/12	04/06/12
LOUISVILLE	170T-12J	BACK TO BASICS - INTO THE FUTURE	04/03/12	04/03/12
RICHMOND	1349-12J	KENTUCKY HOMELAND SECURITY	04/03/12	04/04/12
FRANKFORT	170T-12J	BACK TO BASICS - INTO THE FUTURE	04/04/12	04/04/12
RICHMOND	1596-12A	LEN PREVENTION & DETERRENCE OF TERRORIST ACTS	04/05/12	04/06/12
CALVERT CITY	1544-12J	LEGAL ISSUES: 2012	04/09/12	04/09/12
LEXINGTON	1441-10A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	04/09/12	04/13/12
LONDON	1204-10JR	RAPID DEPLOYMENT	04/09/12	04/13/12
LOUISVILLE	0293A-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	04/09/12	04/12/12
LOUISVILLE	0293M-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	04/09/12	04/13/12
LOUISVILLE	1470-11J	INVESTIGATIVE SKILLS FOR PATROL	04/09/12	04/13/12
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	04/09/12	04/13/12
ONLINE	129TDL-12J	LEN MDT RECERTIFICATION - ONLINE - 2012	04/09/12	04/13/12
RICHMOND	0802-11J	PATROL HANDGUN LEVEL I	04/09/12	04/13/12
RICHMOND	1402-11J	CHILD ABUSE INVESTIGATION	04/09/12	04/13/12
RICHMOND	1473-11JR	LEN RESPONSE TO SPECIAL NEEDS PERSONS	04/09/12	04/13/12
CALVERT CITY	1620-10J	LEADERSHIP IS A BEHAVIOR	04/10/12	04/13/12
BARREN RIVER	1351-12J	CURRENT LEADERSHIP ISSUES FOR MID-LEVEL EXECUTIVES - 2012	04/16/12	04/20/12
LOUISVILLE	1617-10JR2	PATROL: FIRST RESPONDER	04/16/12	04/20/12
MURRAY	1470-11J	INVESTIGATIVE SKILLS FOR PATROL	04/16/12	04/20/12
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	04/16/12	04/20/12
ONLINE	170TDL-12J	BACK TO BASICS - INTO THE FUTURE - ONLINE	04/16/12	04/20/12
PADUCAH	0996-10J	HOMICIDE INVESTIGATIVE TECHNIQUES	04/16/12	04/20/12
RICHMOND	0017-10A	BASIC NARCOTICS INVESTIGATORS SCHOOL - DEA	04/16/12	04/27/12
RICHMOND	0890-12J	LEGAL UPDATE: PENAL CODE	04/16/12	04/18/12
RICHMOND	0901-11J	SPANISH: INTRODUCTION	04/16/12	04/17/12
RICHMOND	1083-12A	FINANCIAL RECORDS EXAMINATION & ANALYSIS	04/16/12	04/20/12
RICHMOND	119T-10J	TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT II	04/16/12	04/20/12
RICHMOND	095T-11J	EMERGENCY MEDICAL DISPATCH - ADVANCED	04/17/12	04/18/12
LOUISVILLE	1779-12A	U/VISA TRAINING	04/20/12	04/20/12
ASHLAND	1544-12J	LEGAL ISSUES: 2012	04/23/12	04/23/12
ONLINE	112TDL-12J	CJIS - FULL ACCESS - IN-SERVICE - ONLINE - 2012	04/23/12	04/27/12
RICHMOND	1026-11J	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	04/23/12	04/24/12
RICHMOND	1204-10JR	RAPID DEPLOYMENT	04/23/12	04/27/12
RICHMOND	1452-10J	COURT SECURITY OFFICER BASIC TRAINING	04/23/12	05/04/12
RICHMOND	1690-11J	COLLISION INVESTIGATION TECHNIQUES	04/23/12	04/27/12
RICHMOND	172T-12J	PUBLIC SAFETY DISPATCH ACADEMY - CJIS	04/23/12	05/25/12
RICHMOND	173T-12J	PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY	04/23/12	05/25/12
RICHMOND	1756-12J	INSTRUCTOR UPDATE - 2012	04/23/12	04/23/12
RICHMOND	1761-12J	KENTUCKY CRIMINALISTICS ACADEMY: CRIME SCENE TECHNICIAN COURSE	04/23/12	05/25/12
ASHLAND	1620-10J	LEADERSHIP IS A BEHAVIOR	04/24/12	04/27/12
LAKE BARKLEY	170T-12J	BACK TO BASICS - INTO THE FUTURE	04/25/12	04/25/12
LAKE BARKLEY	170T-12J	BACK TO BASICS - INTO THE FUTURE	04/26/12	04/26/12
BOWLING GREEN	170T-12J	BACK TO BASICS - INTO THE FUTURE	04/27/12	04/27/12
BOWLING GREEN	0293A-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	04/30/12	04/30/12
BOWLING GREEN	0293M-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	04/30/12	04/30/12
ELIZABETHTOWN	1469-11J	SEXUAL ASSAULT RESPONSE TEAM TRAINING	04/30/12	05/04/12
RICHMOND	0727-10JR	LAW ENFORCEMENT DRIVING RANGE COORDINATOR	04/30/12	05/04/12
RICHMOND	1351-12J	CURRENT LEADERSHIP ISSUES FOR MID-LEVEL EXECUTIVES - 2012	04/30/12	05/04/12
RICHMOND	1662-10JR	FIREARMS INSTRUCTOR	04/30/12	05/11/12

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LOCATION	COURSE	TITLE	BEGIN	END
BOWLING GREEN	0293A-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	05/01/12	05/03/12
BOWLING GREEN	0293M-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	05/01/12	05/04/12
ONLINE	032SDL-12J	MANDATORY TRAINING - ONLINE	05/01/12	05/15/12
RICHMOND	1044-11J	DUI/SFST UPDATE	05/01/12	05/01/12
RICHMOND	140T-12J	KENTUCKY LAW ENFORCEMENT SUPPORT TEAM - 2012	05/01/12	05/01/12
NORTHERN KENTUCKY	1617-10JR2	PATROL: FIRST RESPONDER	05/07/12	05/11/12
ONLINE	113TDL-12J	CJIS - INQUIRY ONLY - IN-SERVICE - ONLINE - 2012	05/07/12	05/11/12
ONLINE	129TDL-12J	LEN MDT RECERTIFICATION - ONLINE - 2012	05/07/12	05/11/12
RICHMOND	0472-12J	BASIC BREATH TEST OPERATOR	05/07/12	05/11/12
RICHMOND	1115-12J	ACADEMY OF POLICE SUPERVISION	05/07/12	05/25/12
RICHMOND	1204-10JR	RAPID DEPLOYMENT	05/07/12	05/11/12
RICHMOND	171T-12J	LEADERSHIP 911	05/07/12	05/18/12
RUSSELL SPRINGS	0803-11J	INTERVIEWS & INTERROGATIONS	05/07/12	05/11/12
LOUISVILLE	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	05/14/12	05/18/12
LOUISVILLE	1544-12J	LEGAL ISSUES: 2012	05/14/12	05/14/12
ONLINE	170TDL-12J	BACK TO BASICS - INTO THE FUTURE - ONLINE	05/14/12	05/18/12
ONLINE	2020DL-11J	POLICE RADAR/LIDAR UPDATE - ONLINE	05/14/12	05/18/12
RICHMOND	0962-11J	SPANISH FOR REPORTS & DUI INVESTIGATIONS	05/14/12	05/15/12
RICHMOND	1405-10J	COVERT INVESTIGATIONS	05/14/12	05/18/12
RICHMOND	1517-11A	COMMERCIAL VEHICLE AWARENESS & CMV CRASH REPORTING	05/14/12	05/16/12
LOUISVILLE	1424-10J	STRESS & WELLNESS	05/15/12	05/18/12
ONLINE	1543DL-12A	MANDATORY TRAINING - ONLINE - WORK ZONE SAFETY	05/15/12	05/31/12
BOWLING GREEN	1764-12A	CYBER INVESTIGATION 105 - BASIC CELL PHONE INVESTIGATIONS	05/21/12	05/22/12
LOUISVILLE	1418-10A	DOMESTIC VIOLENCE INSTRUCTOR	05/21/12	05/25/12
ONLINE	112TDL-12J	CJIS - FULL ACCESS - IN-SERVICE - ONLINE - 2012	05/21/12	05/25/12
PADUCAH	1204-10JR	RAPID DEPLOYMENT	05/21/12	05/25/12
RICHMOND	0782-11J	BASIC OFFICER SKILLS	05/21/12	05/25/12
RICHMOND	1617-10JR2	PATROL: FIRST RESPONDER	05/21/12	05/25/12
RICHMOND	1756-12J	INSTRUCTOR UPDATE - 2012	05/21/12	05/21/12
BOWLING GREEN	1765-12A	CYBER INVESTIGATION 205 - CELL PHONE - INTERROGATION	05/23/12	05/24/12
BOWLING GREEN	1777-12A	CYBER INVESTIGATION 210 - GPS INTERROGATION	05/25/12	05/25/12
NORTHERN KENTUCKY	150T-10J	TACTICAL DISPATCH	05/23/12	05/24/12

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LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-12J	MANDATORY TRAINING - ONLINE	06/01/12	06/15/12
CALVERT CITY	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	06/04/12	06/08/12
LOUISVILLE	1400-10J	CRIMINAL INVESTIGATION I	06/04/12	06/15/12
LOUISVILLE	1464-11J	ROBBERY-SEXUAL ASSAULT	06/04/12	06/08/12
ONLINE	072IDL-10JR	CJIS INQUIRY ONLY - ONLINE	06/04/12	06/08/12
ONLINE	129IDL-12J	LEN MDT RECERTIFICATION - ONLINE - 2012	06/04/12	06/08/12
RICHMOND	030B-12J	LAW ENFORCEMENT BASIC TRAINING	06/04/12	10/19/12
RICHMOND	071T-11J	CJIS - FULL ACCESS	06/04/12	06/08/12
RICHMOND	0721-12J	ORIENTATION FOR NEW POLICE CHIEFS - SHERIFFS	06/04/12	06/08/12
RICHMOND	0802-11J	PATROL HANDGUN LEVEL I	06/04/12	06/08/12
RICHMOND	1596-12A	LEN PREVENTION & DETERRENCE OF TERRORIST ACTS	06/04/12	06/05/12
RICHMOND	1627-10JR2	PERISHABLE SKILLS PRACTICUM	06/04/12	06/08/12
MADISONVILLE	170T-12J	BACK TO BASICS - INTO THE FUTURE	06/05/12	06/05/12
RICHMOND	1208-10J	PPCT GROUND AVOIDANCE / GROUND ESCAPE (GAGE) INSTRUCTOR COURSE	06/05/12	06/07/12
ELIZABETHTOWN	170T-12J	BACK TO BASICS - INTO THE FUTURE	06/06/12	06/06/12
RICHMOND	1596-12A	LEN PREVENTION & DETERRENCE OF TERRORIST ACTS	06/06/12	06/07/12
RICHMOND	094T-10J	LEN MOBILE DATA TERMINAL ACCESS	06/08/12	06/08/12
BOWLING GREEN	1402-11J	CHILD ABUSE INVESTIGATION	06/11/12	06/15/12
LOUISVILLE	1464-11J	ROBBERY-SEXUAL ASSAULT	06/11/12	06/15/12
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	06/11/12	06/15/12
ONLINE	094IDL-10J	LEN MOBILE DATA TERMINAL ACCESS - ONLINE	06/11/12	06/15/12
ONLINE	170IDL-12J	BACK TO BASICS - INTO THE FUTURE - ONLINE	06/11/12	06/15/12
OWENSBORO	1204-10JR	RAPID DEPLOYMENT	06/11/12	06/15/12
RICHMOND	0896-12J	SCHOOL RESOURCE OFFICER	06/11/12	06/15/12
RICHMOND	1007-11J	DUI/STANDARDIZED FIELD SOBRIETY TEST	06/11/12	06/15/12
RICHMOND	1115-12J	ACADEMY OF POLICE SUPERVISION	06/11/12	06/29/12
RICHMOND	1216-10JR	PATROL HANDGUN LEVEL II	06/11/12	06/15/12
RICHMOND	1617-10JR2	PATROL: FIRST RESPONDER	06/11/12	06/15/12
RICHMOND	096T-11J	CULTURAL AWARENESS	06/12/12	06/13/12
RICHMOND	097T-11J	CUSTOMER SERVICE	06/14/12	06/14/12
ASHLAND	1622-10J	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	06/18/12	06/22/12
HOPKINSVILLE	1470-11J	INVESTIGATIVE SKILLS FOR PATROL	06/18/12	06/22/12
NORTHERN KENTUCKY	1544-12J	LEGAL ISSUES: 2012	06/18/12	06/18/12
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	06/18/12	06/22/12
ONLINE	112IDL-12J	CJIS - FULL ACCESS - IN-SERVICE - ONLINE - 2012	06/18/12	06/22/12
RICHMOND	1201-10J	FIELD INSTRUCTOR	06/18/12	06/22/12
RICHMOND	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	06/18/12	06/22/12
NORTHERN KENTUCKY	1424-10J	STRESS & WELLNESS	06/19/12	06/22/12
RICHMOND	072T-10JR	CJIS INQUIRY ONLY	06/19/12	06/19/12
RICHMOND	170T-12J	BACK TO BASICS - INTO THE FUTURE	06/19/12	06/19/12
RICHMOND	083T-10J	ENHANCED TELECOMMUNICATIONS SKILLS	06/20/12	06/21/12
ONLINE	1544DL-12J	LEGAL ISSUES: 2012 - ONLINE	06/25/12	06/29/12
RICHMOND	1411-10J	POLICE TRAINING OFFICER	06/25/12	06/29/12
RICHMOND	1757-12J	SCHOOL RESOURCE OFFICER - ADVANCED	06/25/12	06/29/12
RICHMOND	1766-12A	IDENTITY THEFT INVESTIGATIONS	06/25/12	06/27/12

JULY 2012

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-12J	MANDATORY TRAINING - ONLINE	07/01/12	07/15/12
NORTHERN KENTUCKY	1402-11J	CHILD ABUSE INVESTIGATION	07/09/12	07/13/12
ONLINE	129TDL-12J	LEN MDT RECERTIFICATION - ONLINE - 2012	07/09/12	07/13/12
PADUCAH	1470-11J	INVESTIGATIVE SKILLS FOR PATROL	07/09/12	07/13/12
RICHMOND	030B-12J	LAW ENFORCEMENT BASIC TRAINING	07/09/12	11/16/12
RICHMOND	0472-12J	BASIC BREATH TEST OPERATOR	07/09/12	07/13/12
RICHMOND	0800-10J	CRIME SCENE INVESTIGATION	07/09/12	07/13/12
RICHMOND	1115-12J	ACADEMY OF POLICE SUPERVISION	07/09/12	07/27/12
RICHMOND	1452-10J	COURT SECURITY OFFICER BASIC TRAINING	07/09/12	07/20/12
RICHMOND	1662-10JR	FIREARMS INSTRUCTOR	07/09/12	07/20/12
RICHMOND	1756-12J	INSTRUCTOR UPDATE - 2012	07/09/12	07/09/12
PRESTONSBURG	170T-12J	BACK TO BASICS - INTO THE FUTURE	07/10/12	07/10/12
PRESTONSBURG	170T-12J	BACK TO BASICS - INTO THE FUTURE	07/11/12	07/11/12
BOWLING GREEN	1757-12J	SCHOOL RESOURCE OFFICER - ADVANCED	07/16/12	07/20/12
LOUISVILLE	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	07/16/12	07/16/12
ONLINE	112TDL-12J	CJIS - FULL ACCESS - IN-SERVICE - ONLINE - 2012	07/16/12	07/20/12
PADUCAH	0293A-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	07/16/12	07/19/12
PADUCAH	0293M-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	07/16/12	07/16/12
RICHMOND	1617-10JR2	PATROL: FIRST RESPONDER	07/16/12	07/20/12
SOMERSET	1402-11J	CHILD ABUSE INVESTIGATION	07/16/12	07/20/12
LOUISVILLE	1424-10J	STRESS & WELLNESS	07/17/12	07/20/12
PADUCAH	0293M-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	07/17/12	07/17/12
RICHMOND	095T-11J	EMERGENCY MEDICAL DISPATCH - ADVANCED	07/17/12	07/18/12
RICHMOND	1044-11J	DUI/SFST UPDATE	07/17/12	07/17/12
PADUCAH	0293M-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	07/18/12	07/20/12
BOWLING GREEN	1204-10JR	RAPID DEPLOYMENT	07/23/12	07/27/12
CALVERT CITY	1402-11J	CHILD ABUSE INVESTIGATION	07/23/12	07/27/12
NORTHERN KENTUCKY	1764-12A	CYBER INVESTIGATION 105 - BASIC CELL PHONE INVESTIGATIONS	07/23/12	07/24/12
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	07/23/12	07/27/12
ONLINE	170TDL-12J	BACK TO BASICS - INTO THE FUTURE - ONLINE	07/23/12	07/27/12
PRESTONSBURG	1403-10J	DIGITAL PHOTOGRAPHY	07/23/12	07/27/12
RICHMOND	070T-12J	ADVANCED CJIS/TAC	07/23/12	07/27/12
RICHMOND	0890-12J	LEGAL UPDATE: PENAL CODE	07/23/12	07/25/12
RICHMOND	1201-10J	FIELD INSTRUCTOR	07/23/12	07/27/12
RICHMOND	1400-10J	CRIMINAL INVESTIGATION I	07/23/12	08/03/12
NORTHERN KENTUCKY	1765-12A	CYBER INVESTIGATION 205 - CELL PHONE - INTERROGATION	07/25/12	07/26/12
NORTHERN KENTUCKY	1777-12A	CYBER INVESTIGATION 210 - GPS INTERROGATION	07/27/12	07/27/12
ASHLAND	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	07/30/12	08/03/12
ONLINE	129TDL-12J	LEN MDT RECERTIFICATION - ONLINE - 2012	07/30/12	08/03/12
RICHMOND	1026-11J	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	07/30/12	07/31/12
RICHMOND	1269-11J	ADVANCED INTERNET INVESTIGATIONS	07/30/12	08/03/12
RICHMOND	1411-10J	POLICE TRAINING OFFICER	07/30/12	08/03/12
RICHMOND	172T-12J	PUBLIC SAFETY DISPATCH ACADEMY - CJIS	07/30/12	08/31/12
RICHMOND	173T-12J	PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY	07/30/12	08/31/12

AUGUST 2012

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-12J	MANDATORY TRAINING - ONLINE	08/01/12	08/15/12
RICHMOND	0765-12J	MARIJUANA IDENTIFICATION	08/01/12	08/03/12
LOUISVILLE	1544-12J	LEGAL ISSUES: 2012	08/06/12	08/06/12
LOUISVILLE	1617-10JR2	PATROL: FIRST RESPONDER	08/06/12	08/10/12
NORTHERN KENTUCKY	1204-10JR	RAPID DEPLOYMENT	08/06/12	08/10/12
NORTHERN KENTUCKY	1469-11J	SEXUAL ASSAULT RESPONSE TEAM TRAINING	08/06/12	08/10/12
ONLINE	113TDL-12J	CJIS - INQUIRY ONLY - IN-SERVICE - ONLINE - 2012	08/06/12	08/10/12
RICHMOND	030B-12J	LAW ENFORCEMENT BASIC TRAINING	08/06/12	12/21/12
RICHMOND	1662-10JR	FIREARMS INSTRUCTOR	08/06/12	08/17/12
RICHMOND	1762-12J	POLICE, JUVENILES & THE CRIMINAL JUSTICE SYSTEM	08/06/12	08/10/12
RICHMOND	1764-12A	CYBER INVESTIGATION 105 - BASIC CELL PHONE INVESTIGATIONS	08/06/12	08/07/12
LOUISVILLE	1424-10J	STRESS & WELLNESS	08/07/12	08/10/12
RICHMOND	1765-12A	CYBER INVESTIGATION 205 - CELL PHONE - INTERROGATION	08/08/12	08/09/12
RICHMOND	1777-12A	CYBER INVESTIGATION 210 - GPS INTERROGATION	08/10/12	08/10/12
LOUISVILLE	0996-10J	HOMICIDE INVESTIGATIVE TECHNIQUES	08/13/12	08/17/12
ONLINE	129TDL-12J	LEN MDT RECERTIFICATION - ONLINE - 2012	08/13/12	08/17/12
RICHMOND	1115-12J	ACADEMY OF POLICE SUPERVISION	08/13/12	08/31/12
RICHMOND	1201-10J	FIELD INSTRUCTOR	08/13/12	08/17/12
RICHMOND	1405-10J	COVERT INVESTIGATIONS	08/13/12	08/17/12
RICHMOND	1517-11A	COMMERCIAL VEHICLE AWARENESS & CMV CRASH REPORTING	08/13/12	08/15/12
RICHMOND	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	08/13/12	08/17/12
HOPKINSVILLE	1441-10A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	08/20/12	08/24/12
NORTHERN KENTUCKY	0803-11J	INTERVIEWS & INTERROGATIONS	08/20/12	08/24/12
ONLINE	112TDL-12J	CJIS - FULL ACCESS - IN-SERVICE - ONLINE - 2012	08/20/12	08/24/12
OWENSBORO	1403-10J	DIGITAL PHOTOGRAPHY	08/20/12	08/24/12
RICHMOND	1204-10JR	RAPID DEPLOYMENT	08/20/12	08/24/12
RICHMOND	1270-11J	SPANISH FOR COLLISION INVESTIGATIONS	08/20/12	08/21/12
RICHMOND	1478-11A	CYBERCOP 101 - BASIC DATA RECOVERY & ACQUISITION	08/20/12	08/23/12
RICHMOND	168T-11J	CTO - DEVELOPING A TRAINING PROGRAM	08/23/12	08/24/12
ASHLAND	1404-12J	ELDER ABUSE INVESTIGATION	08/27/12	08/31/12
BOWLING GREEN	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	08/27/12	08/31/12
ONLINE	094TDL-10J	LEN MOBILE DATA TERMINAL ACCESS - ONLINE	08/27/12	08/31/12
ONLINE	170TDL-12J	BACK TO BASICS - INTO THE FUTURE - ONLINE	08/27/12	08/31/12
OWENSBORO	1405-10J	COVERT INVESTIGATIONS	08/27/12	08/31/12
RICHMOND	1269-11J	ADVANCED INTERNET INVESTIGATIONS	08/27/12	08/31/12
RICHMOND	1617-10JR2	PATROL: FIRST RESPONDER	08/27/12	08/31/12
RICHMOND	167T-11J	COMMUNICATIONS TRAINING OFFICER	08/27/12	08/31/12

SEPTEMBER 2012

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-12J	MANDATORY TRAINING - ONLINE	09/01/12	09/15/12
LOUISVILLE	1404-12J	ELDER ABUSE INVESTIGATION	09/10/12	09/14/12
NORTHERN KENTUCKY	0803-11J	INTERVIEWS & INTERROGATIONS	09/10/12	09/14/12
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	09/10/12	09/14/12
ONLINE	099TDL-12J	ETHICS - ONLINE	09/10/12	09/14/12
ONLINE	129TDL-12J	LEN MDT RECERTIFICATION - ONLINE - 2012	09/10/12	09/14/12
OWENSBORO	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	09/10/12	09/14/12
RICHMOND	030B-12J	LAW ENFORCEMENT BASIC TRAINING	09/10/12	02/01/13
RICHMOND	0472-12J	BASIC BREATH TEST OPERATOR	09/10/12	09/14/12
RICHMOND	0801-11J	DEFENSIVE DRIVING	09/10/12	09/14/12
RICHMOND	1204-10JR	RAPID DEPLOYMENT	09/10/12	09/14/12
RICHMOND	1535-12A	CYBERCOP 201 - INTERMEDIATE DATA RECOVERY & ANALYSIS	09/10/12	09/14/12
RICHMOND	1544-12J	LEGAL ISSUES: 2012	09/10/12	09/10/12
RICHMOND	1662-10JR	FIREARMS INSTRUCTOR	09/10/12	09/21/12
RICHMOND	172T-12J	PUBLIC SAFETY DISPATCH ACADEMY - CJIS	09/10/12	10/12/12
RICHMOND	173T-12J	PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY	09/10/12	10/12/12
RICHMOND	1761-12J	KENTUCKY CRIMINALISTICS ACADEMY: CRIME SCENE TECHNICIAN COURSE	09/10/12	10/12/12
RICHMOND	1274-11J	SITUATIONAL LEADERSHIP FOR SUPERVISORS & MANAGERS	09/11/12	09/14/12
BOWLING GREEN	1404-12J	ELDER ABUSE INVESTIGATION	09/17/12	09/21/12
HAZARD	0803-11J	INTERVIEWS & INTERROGATIONS	09/17/12	09/21/12
LOUISVILLE	1453-12J	SHERIFF'S CONFERENCE - 2012	09/17/12	09/21/12
LOUISVILLE	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	09/17/12	09/17/12
ONLINE	112TDL-12J	CJIS - FULL ACCESS - IN-SERVICE - ONLINE - 2012	09/17/12	09/21/12
PADUCAH	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	09/17/12	09/17/12
RICHMOND	143T-10J	TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT III	09/17/12	09/21/12
LOUISVILLE	0806-11A	RAILROAD GRADE CROSSING COLLISION INVESTIGATION	09/18/12	09/19/12
LOUISVILLE	1474-11J	INCIDENT RESPONSE TO TERRORIST BOMBINGS	09/18/12	09/21/12
PADUCAH	1424-10J	STRESS & WELLNESS	09/18/12	09/21/12
RICHMOND	1692-11J	VALUES BASED LEADERSHIP	09/18/12	09/21/12
HAZARD	1404-12J	ELDER ABUSE INVESTIGATION	09/24/12	09/28/12
LOUISVILLE	1197-12J	COMPUTER CRIMES INVESTIGATIONS	09/24/12	09/28/12
ONLINE	072TDL-10JR	CJIS INQUIRY ONLY - ONLINE	09/24/12	09/28/12
ONLINE	1544DL-12J	LEGAL ISSUES: 2012 - ONLINE	09/24/12	09/28/12
ONLINE	170TDL-12J	BACK TO BASICS - INTO THE FUTURE - ONLINE	09/24/12	09/28/12
RICHMOND	0803-11J	INTERVIEWS & INTERROGATIONS	09/24/12	09/28/12
RICHMOND	1271-11J	SPANISH FOR DOMESTIC VIOLENCE INVESTIGATIONS	09/24/12	09/25/12
RICHMOND	1411-10J	POLICE TRAINING OFFICER	09/24/12	09/28/12
RICHMOND	1691-12J	RAPID DEPLOYMENT - ADVANCED	09/24/12	09/28/12
RICHMOND	150T-10J	TACTICAL DISPATCH	09/25/12	09/26/12

OCTOBER 2012

LOCATION	COURSE	TITLE	BEGIN	END
BARREN RIVER	1273-12J	POLICE EXECUTIVE COMMAND COURSE - 2012	10/01/12	10/05/12
NORTHERN KENTUCKY	1617-10JR2	PATROL: FIRST RESPONDER	10/01/12	10/05/12
ONLINE	0325DL-12J	MANDATORY TRAINING - ONLINE	10/01/12	10/15/12
RICHMOND	1452-10J	COURT SECURITY OFFICER BASIC TRAINING	10/01/12	10/12/12
RICHMOND	1464-11J	ROBBERY-SEXUAL ASSAULT	10/01/12	10/05/12
RICHMOND	1690-11J	COLLISION INVESTIGATION TECHNIQUES	10/01/12	10/05/12
RICHMOND	1693-11J	DISTANCE LEARNING TECHNOLOGIES FOR LEN INSTRUCTORS	10/01/12	10/05/12
RICHMOND	1762-12J	POLICE, JUVENILES & THE CRIMINAL JUSTICE SYSTEM	10/01/12	10/05/12
LOUISVILLE	1290-11J	CHAPLAINCY - BASIC	10/08/12	10/08/12
MURRAY	1404-12J	ELDER ABUSE INVESTIGATION	10/08/12	10/12/12
ONLINE	129TDL-12J	LEN MDT RECERTIFICATION - ONLINE - 2012	10/08/12	10/12/12
RICHMOND	030B-12J	LAW ENFORCEMENT BASIC TRAINING	10/08/12	03/01/13
RICHMOND	0801-11J	DEFENSIVE DRIVING	10/08/12	10/12/12
RICHMOND	0898-12J	PATROL RIFLE	10/08/12	10/12/12
RICHMOND	1275-11J	INTERNAL AFFAIRS INVESTIGATIONS	10/08/12	10/12/12
RICHMOND	1473-11JR	LEN RESPONSE TO SPECIAL NEEDS PERSONS	10/08/12	10/12/12
LOUISVILLE	1397-12J	CHAPLAINCY - ADVANCED - 2012	10/09/12	10/10/12
RICHMOND	1100-12J	PPCT DEFENSIVE TACTICS INSTRUCTOR RECERTIFICATION	10/10/12	10/12/12
RICHMOND	1000-11J	GRANT WRITING FOR THE PRACTITIONER	10/11/12	10/12/12
CALVERT CITY	1544-12J	LEGAL ISSUES: 2012	10/15/12	10/15/12
ELIZABETHTOWN	1441-10A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	10/15/12	10/19/12
LOUISVILLE	0803-11J	INTERVIEWS & INTERROGATIONS	10/15/12	10/19/12
ONLINE	112TDL-12J	CJIS - FULL ACCESS - IN-SERVICE - ONLINE - 2012	10/15/12	10/19/12
ONLINE	1543DL-12A	MANDATORY TRAINING - ONLINE - WORK ZONE SAFETY	10/15/12	10/31/12
RICHMOND	0248-11J	PATROL SHOTGUN	10/15/12	10/19/12
RICHMOND	1007-11J	DUI/STANDARDIZED FIELD SOBRIETY TEST	10/15/12	10/19/12
RICHMOND	1404-12J	ELDER ABUSE INVESTIGATION	10/15/12	10/19/12
RICHMOND	1517-11A	COMMERCIAL VEHICLE AWARENESS & CMV CRASH REPORTING	10/15/12	10/17/12
RICHMOND	1691-12J	RAPID DEPLOYMENT - ADVANCED	10/15/12	10/19/12
RICHMOND	1721-12J	PUBLIC SAFETY DISPATCH ACADEMY - CJIS	10/15/12	11/16/12
RICHMOND	1731-12J	PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY	10/15/12	11/16/12
RICHMOND	1756-12J	INSTRUCTOR UPDATE - 2012	10/15/12	10/15/12
CALVERT CITY	1692-11J	VALUES BASED LEADERSHIP	10/16/12	10/19/12
BARREN RIVER	1661-12J	TELECOMMUNICATIONS ADVANCED LEADERSHIP KENTUCKY - 2012	10/17/12	10/19/12
ASHLAND	1197-12J	COMPUTER CRIMES INVESTIGATIONS	10/22/12	10/26/12
BARREN RIVER	1273-12J	POLICE EXECUTIVE COMMAND COURSE - 2012	10/22/12	10/26/12
HAZARD	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	10/22/12	10/26/12
HOPKINSVILLE	1622-10J	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	10/22/12	10/26/12
ONLINE	170TDL-12J	BACK TO BASICS - INTO THE FUTURE - ONLINE	10/22/12	10/26/12
ONLINE	2020DL-11J	POLICE RADAR/LIDAR UPDATE - ONLINE	10/22/12	10/26/12
RICHMOND	0890-12J	LEGAL UPDATE: PENAL CODE	10/22/12	10/24/12
RICHMOND	1476-11J	LEADING THE TRAINING UNIT	10/22/12	10/26/12
RICHMOND	1760-12J	FORENSIC MAPPING	10/22/12	10/26/12
RICHMOND	1701-12J	BACK TO BASICS - INTO THE FUTURE	10/23/12	10/23/12
RICHMOND	112TM-12J	CJIS - FULL ACCESS - IN-SERVICE - 2012	10/24/12	10/24/12
RICHMOND	100T-11J	TEAMBUILDING	10/25/12	10/25/12
BARREN RIVER	1625-12J	KENTUCKY INVESTIGATIONS - 2012	10/29/12	11/02/12
CALVERT CITY	1197-12J	COMPUTER CRIMES INVESTIGATIONS	10/29/12	11/02/12
NORTHERN KENTUCKY	1544-12J	LEGAL ISSUES: 2012	10/29/12	10/29/12
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN	10/29/12	11/02/12
ONLINE	129TDL-12J	LEN MDT RECERTIFICATION - ONLINE - 2012	10/29/12	11/02/12
RICHMOND	1026-11J	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	10/29/12	10/30/12
RICHMOND	1617-10JR2	PATROL: FIRST RESPONDER	10/29/12	11/02/12
RICHMOND	171T-12J	LEADERSHIP 911	10/29/12	11/09/12
NORTHERN KENTUCKY	1692-11J	VALUES BASED LEADERSHIP	10/30/12	11/02/12

NOVEMBER 2012

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-12J	MANDATORY TRAINING - ONLINE	11/01/12	11/15/12
ELIZABETH TOWN	1470-11J	INVESTIGATIVE SKILLS FOR PATROL	11/05/12	11/09/12
ONLINE	113TDL-12J	CJIS - INQUIRY ONLY - IN-SERVICE - ONLINE - 2012	11/05/12	11/09/12
ONLINE	129TDL-12J	LEN MDT RECERTIFICATION - ONLINE - 2012	11/05/12	11/09/12
PRESTONSBURG	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	11/05/12	11/05/12
RICHMOND	030B-12J	LAW ENFORCEMENT BASIC TRAINING	11/05/12	04/05/13
RICHMOND	0472-12J	BASIC BREATH TEST OPERATOR	11/05/12	11/09/12
RICHMOND	0800-10J	CRIME SCENE INVESTIGATION	11/05/12	11/09/12
RICHMOND	0898-12J	PATROL RIFLE	11/05/12	11/09/12
RICHMOND	0965A-09J	CJED - SESSION I	11/05/12	11/09/12
RICHMOND	1204-10JR	RAPID DEPLOYMENT	11/05/12	11/09/12
PRESTONSBURG	1424-10J	STRESS & WELLNESS	11/06/12	11/09/12
RICHMOND	104T-11J	FIRE/HAZMAT INCIDENT	11/06/12	11/08/12
LOUISVILLE	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	11/12/12	11/16/12
LOUISVILLE	1762-12J	POLICE, JUVENILES & THE CRIMINAL JUSTICE SYSTEM	11/12/12	11/16/12
MOREHEAD	1544-12J	LEGAL ISSUES: 2012	11/12/12	11/12/12
ONLINE	094TDL-10J	LEN MOBILE DATA TERMINAL ACCESS - ONLINE	11/12/12	11/16/12
ONLINE	112TDL-12J	CJIS - FULL ACCESS - IN-SERVICE - ONLINE - 2012	11/12/12	11/16/12
RICHMOND	1273-12J	POLICE EXECUTIVE COMMAND COURSE - 2012	11/12/12	11/16/12
MOREHEAD	1424-10J	STRESS & WELLNESS	11/13/12	11/16/12
RICHMOND	1349-12J	KENTUCKY HOMELAND SECURITY	11/13/12	11/14/12
RICHMOND	1596-12A	LEN PREVENTION & DETERRENCE OF TERRORIST ACTS	11/15/12	11/16/12
BOWLING GREEN	1441-10A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	11/26/12	11/30/12
CALVERT CITY	1480-11A	IMAGE SCAN	11/26/12	11/26/12
LOUISVILLE	1470-11J	INVESTIGATIVE SKILLS FOR PATROL	11/26/12	11/30/12
NORTHERN KENTUCKY	1762-12J	POLICE, JUVENILES & THE CRIMINAL JUSTICE SYSTEM	11/26/12	11/30/12
ONLINE	129TDL-12J	LEN MDT RECERTIFICATION - ONLINE - 2012	11/26/12	11/30/12
ONLINE	170TDL-12J	BACK TO BASICS - INTO THE FUTURE - ONLINE	11/26/12	11/30/12
RICHMOND	0721-12J	ORIENTATION FOR NEW POLICE CHIEFS - SHERIFFS	11/26/12	11/30/12
RICHMOND	1204-10JR	RAPID DEPLOYMENT	11/26/12	11/30/12
RICHMOND	1758-12J	CAD ZONE COMPUTER AIDED DIAGRAMMING	11/26/12	11/30/12
CALVERT CITY	1477-11A	CYBER INVESTIGATION 101 - SECURE TECHNIQUES FOR ONSITE PREVIEW	11/27/12	11/28/12
CALVERT CITY	1759-12J	CELL PHONE INVESTIGATIONS	11/29/12	11/30/12

DECEMBER 2012

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	032SDL-12J	MANDATORY TRAINING - ONLINE	12/01/12	12/15/12
LOUISVILLE	1464-11J	ROBBERY-SEXUAL ASSAULT	12/03/12	12/07/12
ONLINE	072TDL-10JR	CJIS INQUIRY ONLY - ONLINE	12/03/12	12/07/12
ONLINE	1544DL-12J	LEGAL ISSUES: 2012 - ONLINE	12/03/12	12/07/12
RICHMOND	071T-11J	CJIS - FULL ACCESS	12/03/12	12/07/12
RICHMOND	0965B-09J	CJED - SESSION II	12/03/12	12/07/12
RICHMOND	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	12/03/12	12/07/12
RICHMOND	1762-12J	POLICE, JUVENILES & THE CRIMINAL JUSTICE SYSTEM	12/03/12	12/07/12
RICHMOND	170T-12J	BACK TO BASICS - INTO THE FUTURE	12/04/12	12/04/12
RICHMOND	096T-11J	CULTURAL AWARENESS	12/05/12	12/06/12
ELIZABETHTOWN	1544-12J	LEGAL ISSUES: 2012	12/10/12	12/10/12
LOUISVILLE	1470-11J	INVESTIGATIVE SKILLS FOR PATROL	12/10/12	12/14/12
ONLINE	170TDL-12J	BACK TO BASICS - INTO THE FUTURE - ONLINE	12/10/12	12/14/12
RICHMOND	030B-12J	LAW ENFORCEMENT BASIC TRAINING	12/10/12	05/03/13
RICHMOND	0782-11J	BASIC OFFICER SKILLS	12/10/12	12/14/12
RICHMOND	1617-10JR2	PATROL: FIRST RESPONDER	12/10/12	12/14/12
RICHMOND	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	12/10/12	12/10/12
RICHMOND	1624-10J	DUI/SFST INSTRUCTOR'S COURSE	12/10/12	12/14/12
ELIZABETHTOWN	1692-11J	VALUES BASED LEADERSHIP	12/11/12	12/14/12
RICHMOND	1474-11J	INCIDENT RESPONSE TO TERRORIST BOMBINGS	12/11/12	12/14/12

2012

January

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

1 New Year's Day
16 Martin Luther King Jr. Day

February

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

2 Groundhog Day
12 Lincoln's Birthday
14 St. Valentine's Day
20 President's Day
22 Washington's Birthday
22 Ash Wednesday

March

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

11 Daylight Saving Time Begins
17 St. Patrick's Day

April

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

1 April Fool's Day
1 Palm Sunday
6 Good Friday
8 Easter

May

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

13 Mother's Day
28 Memorial Day

June

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

14 Flag Day
17 Father's Day
21 Summer Solstice

July

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

4 Independence Day

August

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

3 Labor Day
9 Grandparent's Day

October

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

31 Halloween

November

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

4 Daylight Saving Time Ends
6 Election Day
11 Veteran's Day
22 Thanksgiving

December

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

21 Winter Solstice
25 Christmas
31 New Year's Eve