



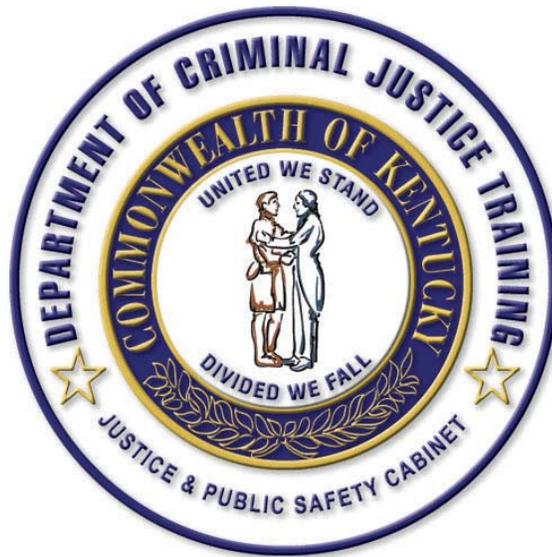
2011

TRAINING SCHEDULE

docjt.ky.gov



Kentucky
UNBRIDLED SPIRIT™



The Department of Criminal Justice Training does not discriminate on the basis of race, color, national origin, sex, age, religion, or disability. This agency will provide, on request, reasonable accommodations including auxiliary aids and services necessary to afford an individual with a disability an equal opportunity to participate in all services, programs and activities.

The Department of Criminal Justice Training is committed to full compliance with the spirit and intent of all provisions of the Americans with Disabilities Act and equal employment opportunity.



JUSTICE AND PUBLIC SAFETY CABINET

Steven L. Beshear
Governor

Department of Criminal Justice Training
521 Lancaster Avenue
Richmond, Kentucky 40475-3102
(859) 622-1328
www.kentucky.gov

J. Michael Brown
Secretary

John W. Bizzack, Ph.D.
Commissioner

To the Kentucky Law Enforcement Community:

The Department of Criminal Justice Training is pleased to provide the training calendar and schedule for 2011. It has long been the mission of DOCJT to provide quality criminal justice training and services which advance the ability of Kentucky Law Enforcement to create a safe, secure environment in which to reduce crime and its cost to society.

To further that goal we have put together a wide array of classes which is designed to allow law enforcement personnel to advance their career in a practical and professional manner.

This year's catalogue provides listings of classes and other information of importance to Kentucky Law Enforcement officers. New in 2011 we have updated instructions for an agency applying for employees to attend the Telecommunications Basic Training academy. There is a new requirement for all officers attending Basic Training, Court Security Basic Training and the Basic Telecommunications Academy that a Criminal History check is run less than 90 days prior to attending the Academy. We have also introduced the concept of Continuing Training Units (CTUs). We will have more on CTU's later in the year.

The Staff at DOCJT has worked to put this schedule together and to provide outstanding training for all Kentucky Law Enforcement Agencies. I want to express my gratitude to all who have worked to put this publication together.

I wish you success throughout the next training year.

Sincerely,

A handwritten signature in cursive script that reads "Charles J. Melville".

Charles J. Melville
Director
Training Operations Division



TABLE OF CONTENTS

	PAGE
INTRODUCTION	
Directory	1
Kentucky Law Enforcement Council.....	3
Training Requirements	4
Telecommunications Training Requirements	5
Obtaining Credit for Out-of-State Basic Training	6
Obtaining Credit for In-Service Training	7
DOCJT Organizational Chart	9
DOCJT Map	10
DOCJT Louisville Map.....	11
REGISTRATION	
Most Frequently Asked Questions.....	14
LEN Basic Academy Reservations.....	17
Registering for Telecommunications Academy	18
Forms	19
Attendance Requirements.....	31
Residence Hall Registration	32
TRAINING	
Education Pays	36
Basic Training College Credit.....	37
Advanced Individual Training College Credit.....	39
Special Criteria for Training.....	40
BASIC TRAINING	
Law Enforcement Basic Training.....	42
Basic Training Schedule.....	43
PROFESSIONAL STANDARDS TRAINING	
Basic Officer Skills.....	46
Kentucky Homeland Security	46
KLEC Hiring Process.....	47
Legal Update: Constitutional Procedure.....	47
Legal Update: Penal Code	48
Orientation for New Police Chiefs	48
PROFESSIONAL DEVELOPMENT	
Career Development Program	50
Career Development Program Frequently Asked Questions.....	51
DISTANCE LEARNING	
Frequently Asked Questions	54
Alzheimer's – What Every Dispatcher Should Know!	56
Breath Test Operator Recertification-Online 5000 EN.....	57
CJIS Full Access - In-Service Online - 2011	58
CJIS Inquiry Only Access – In-Service Online – 2011.....	59

CJIS Inquiry Only - Online.....	60
Legal Issues: 2011 Online.....	61
LEN MDT Recertification– Online - 2011	62
LEN Mobile Data Terminal Access Online	63
Mandatory Training Online	64
Mandatory Training Online – Work Zone Safety	65
Marijuana Recertification – Online.....	66
Police Radar/Lidar Update – Online	67
Surviving A Crisis – Online.....	68

PATROL

Basic Breath Test Operator.....	70
Breath Test Operator Recertification 8000	71
Chaplaincy – Advanced - 2011.....	72
Chaplaincy – Basic.....	72
Collision Investigative Techniques	72
Commercial Motor Vehicle Criminal Interdiction & EPIC	73
Commercial Vehicle Awareness & CMV Crash Reporting	73
Court Security Officer Basic Training	74
Court Security Officer – In-Service 2009/2010	74
Court Security Officer – In-Service 2011/2012	75
Crisis Intervention Team Training for KY LEN	75
DUI/Standardized Field Sobriety Test	76
DUI/SFST Update.....	76
Incident Response to Terrorist Bombings	76
Investigative Skills for Patrol	77
Leadership Is A Behavior	77
Legal Issues: 2011	78
Legal Practical: Arrest, Search and Seizure.....	78
LEN Critical Employee Emergency Planning	79
LEN Mobile Data Terminal Access.....	79
LEN Officers Killed & Assaulted	80
LEN Response to Special Needs Persons	80
Patrol: First Responder	81
Police Radar/Lidar Operator.....	81
Police Training Officer	82
Railroad Grade Crossing Collision Investigation	82
Rapid Deployment.....	83
School Resource Officer	83
Stress & Wellness	84

SKILLS

Defensive Driving	86
Patrol Handgun Level I.....	86
Patrol Handgun Level II.....	87
Patrol Rifle.....	87
Patrol Shotgun	88
Perishable Skills Practicum	88

INVESTIGATIONS

Advanced Internet Investigations	90
Advanced Latent Print Development	90
Basic Fingerprint Recognition & Comparison Techniques	90
Basic Narcotics Investigators School – DEA	91
Bloodstain Pattern Recognition	91
Case Agent Investigative Review	92
Child Abuse Investigation	92
Cold Case Investigations	93
Computer Crimes Investigations	93
Controlled Substance & Diversion Investigation	94
Covert Investigations	94
Crime Scene Investigation	95
Criminal Investigation I	95
Cyber Investigation 101 – Secure Techniques for Onsite Preview	96
Cybercop 101 – Basic Data Recovery and Acquisition	96
Cybercop 320 – Windows Internet Trace Evidence	97
Digital Photography	97
Domestic Abuse Investigation	98
Hidden Assets & Advanced Motor Vehicle Criminal Interdiction	98
Homicide Investigative Techniques	98
Hostage & Crisis Negotiations – Advanced	99
Hostage & Crisis Negotiations – Basic	99
Human Trafficking and Hate Crimes Investigation	99
Image Scan	100
Interviews & Interrogations	100
Introductory Intelligence Analyst Training Program	101
Kentucky Investigations – 2011	101
Leading the Investigative Unit	102
Marijuana Identification	102
Robbery – Sexual Assault	103
Sex Crimes Investigation	103
Sexual Assault Response Team Training	104

INSTRUCTOR DEVELOPMENT

Advanced LEN Instructor Course	106
Distance Learning Technologies for LEN Instructors	106
Domestic Violence Instructor	107
DUI/SFST Instructor’s Course	107
Field Instructor	108
Firearms Instructor	108
Law Enforcement Driving Range Coordinator	109
Leading the Training Unit	109
Patrol Rifle Instructor	110
PPCT Defensive Tactics Instructor Course	110
PPCT Defensive Tactics Instructor Recertification	111
PPCT Ground Avoidance/Ground Escape Instructor Course	111

LEADERSHIP DEVELOPMENT

Academy of Police Supervision	114
-------------------------------------	-----

Criminal Justice Executive Development Program (Class XIV).....	115
Current Leadership Issues for Mid-Level Executives 2011	116
Event Security Planning for Public Safety Professionals.....	116
Grant Writing for the Practitioner.....	117
Internal Affairs Investigations	117
KLEC Hiring Process.....	118
Leading the Investigative Unit	118
Leading the Training Unit	118
Media Relations for Supervisors.....	119
Orientation for New Police Chiefs	119
Police Executive Command Course 2011	120
Recruitment, Selection & Retention.....	120
Sheriff's Conference 2011	121
Situational Leadership for Supervisors & Managers.....	121
Value Based Leadership	122

TELECOMMUNICATIONS

The Most Frequently Asked TPS Questions	124
---	-----

BASIC TELECOMMUNICATIONS

Telecommunications Academy	128
Telecommunications Academy for Non-Terminal Agency.....	129
Crisis Negotiations	130
Emergency Medical Dispatch/CPR	130
Family Violence Across the Life Span	130
Spanish for the Telecommunicator.....	130

ADVANCED TELECOMMUNICATIONS

Cultural Awareness	132
Customer Service.....	132
Emergency Medical Dispatch – Advanced	132
Enhanced Telecommunications Skills	133
Ethics	133
Fire/Hazmat Incident.....	133
Law Enforcement Support Team.....	133
Law Enforcement Support Team In-Service – 2011.....	134
Surviving A Crisis	134
Tactical Dispatch.....	135
Teambuilding.....	135

TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT

Communications Training Officer (CTO)	138
Communications Training Officer – In-Service - 2011	138
CTO – Developing A Training Program.....	138
Telecommunications Advanced Leadership Kentucky – 2011	139
Telecommunications Executive Development – In-Service 2011	139
Telecommunications Executive Development I.....	139
Telecommunications Executive Development II.....	140
Telecommunications Executive Development III	140

TELECOMMUNICATIONS CJIS

CJIS Full Access	142
CJIS Full Access - In-Service – 2011	142
CJIS Inquiry Only	142
Advanced CJIS/TAC	143

Alphabetical List of Classes

	PAGE
Academy of Police Supervision.....	114
Advanced CJIS/TAC	143
Advanced Internet Investigations	90
Advanced Latent Print Development.....	90
Advanced LEN Instructor Course.....	106
Alzheimer's – What Every Dispatcher Should Know	56
Basic Breath Test Operator.....	70
Basic Fingerprint Recognition & Comparison Techniques	90
Basic Narcotics Investigators School – DEA	91
Basic Officer Skills	46
Basic Training Schedule	43
Bloodstain Pattern Recognition	91
Breath Test Operator Recertification 8000.....	71
Breath Test Operator Recertification – Online 5000EN.....	57
Case Agent Investigative Review.....	92
Chaplaincy – Advanced – 2011.....	72
Chaplaincy – Basic.....	72
Child Abuse Investigation.....	92
CJIS Full Access	142
CJIS Full Access – In-Service - 2011	142
CJIS Full Access – In-Service Online - 2011.....	58
CJIS Inquiry Only	142
CJIS Inquiry Only – In-Service Online – 2011	59
CJIS Inquiry Only – Online	60
Cold Case Investigations.....	93
Collision Investigation Techniques	72
Commercial Motor Vehicle Criminal Interdiction & EPIC.....	73
Commercial Vehicle Awareness & CMV Crash Reporting	73
Communications Training Officer	138
Communications Training Officer – In-Service – 2011	138
Computer Crimes Investigations	93
Controlled Substance & Diversion Investigation.....	94
Court Security Officer Basic Training	74
Court Security Officer In-Service – 2009/2010	74
Court Security Officer In-Service – 2011/2012	75
Covert Investigations.....	94
Crime Scene Investigation	95
Criminal Investigation I.....	95
Criminal Justice Executive Development Program (Class XIV)...	115
Crisis Intervention Team Training for KY LEN.....	75
Crisis Negotiations	130
CTO – Developing A Training Program.....	138
Cultural Awareness	132

Current Leadership Issues for Mid-Level Executives 2011	116
Customer Service.....	132
Cyber Investigation 101 – Secure Techniques for Onsite Preview	96
Cybercop 101 - Basic Data Recovery and Acquisition	96
Cybercop 320 – Windows Internet Trace Evidence	97
Defensive Driving	86
Digital Photography.....	97
Distance Learning Technologies for LEN Instructors	106
Domestic Abuse Investigation	98
Domestic Violence Instructor.....	107
DUI/SFST Instructor’s Course.....	107
DUI/Standardized Field Sobriety Test	76
DUI/SFST Update	76
Emergency Medical Dispatch – Advanced.....	132
Emergency Medical Dispatch/CPR	130
Enhanced Telecommunications Skills.....	133
Ethics	133
Event Security Planning for Public Safety Professionals.....	116
Family Violence Across the Life Span.....	130
Field Instructor	108
Firearms Instructor	108
Fire/Hazmat Incident	133
Grant Writing for the Practitioner.....	117
Hidden Assets & Advanced Motor Vehicle Criminal Interdiction ...	98
Homicide Investigative Techniques.....	98
Hostage & Crisis Negotiations – Advanced.....	99
Hostage & Crisis Negotiations – Basic.....	99
Human Trafficking and Hate Crimes Investigation	99
Image Scan.....	100
Incident Response to Terrorist Bombings	76
Internal Affairs Investigations	117
Interviews & Interrogations.....	100
Introductory Intelligence Analyst Training Program.....	101
Investigative Skills for Patrol	77
Kentucky Homeland Security	46
Kentucky Investigations – 2011.....	101
KLEC Hiring Process	47
Law Enforcement Driving Range Coordinator.....	109
Law Enforcement Support Team (LEST)	133
Law Enforcement Support Team In-Service – 2011.....	134
Leadership is a Behavior.....	77
Leading the Investigative Unit	102
Leading the Training Unit	109
Legal Issues: 2011	78
Legal Issues: 2011 – Online.....	61
Legal Practical: Arrest, Search & Seizure	78

Legal Update: Constitutional Procedure.....	47
Legal Update: Penal Code	48
LEN Critical Employee Emergency Planning	79
LEN MDT Recertification – Online – 2011.....	62
LEN Mobile Data Terminal Access.....	79
LEN Mobile Data Terminal Access – Online	63
LEN Officers Killed and Assaulted	80
LEN Response to Special Needs Persons.....	80
Mandatory Training – Online.....	64
Mandatory Training – Online – Work Zone Safety	65
Marijuana Identification	102
Marijuana Recertification – Online	66
Media Relations for Supervisors	119
Orientation for New Police Chiefs	48
Patrol Handgun Level I.....	86
Patrol Handgun Level II.....	87
Patrol Rifle.....	87
Patrol Rifle Instructor.....	110
Patrol Shotgun	88
Patrol: First Responder	81
Perishable Skills Practicum	88
Police Executive Command Course – 2011	120
Police Radar/Lidar Operator.....	81
Police Radar/Lidar Operator Update – Online.....	67
Police Training Officer	82
PPCT Defensive Tactics Instructor Course	110
PPCT Defensive Tactics Instructor Recertification.....	111
PPCT Ground Avoidance/Ground Escape Instructor Course.....	111
Railroad Grade Crossing Collision Investigation	82
Rapid Deployment.....	83
Recruitment, Selection & Retention	120
Robbery – Sexual Assault.....	103
School Resource Officer	83
Sex Crimes Investigation.....	103
Sexual Assault Response Team Training	104
Sheriff’s Conference 2011	121
Situational Leadership for Supervisors & Managers	121
Spanish for the Telecommunicator.....	130
Stress & Wellness	84
Surviving A Crisis	134
Surviving A Crisis – Online.....	68
Tactical Dispatch.....	135
Teambuilding.....	135
Telecommunications Academy	128
Telecommunications Academy for Non-Terminal Agency.....	129
Telecommunications Advanced Leadership Kentucky – 2011	139

Telecommunications Executive Development In-Service 2011 ...	139
Telecommunications Executive Development I.....	139
Telecommunications Executive Development II.....	140
Telecommunications Executive Development III.....	140
Value Based Leadership	122

DIRECTORY

General Information	(859) 622-1328	
Commissioner's Office	(859) 622-6165	
Deputy Commissioner	(859) 622-8081	
General Counsel	(859) 622-2219	
Communications Office	(859) 622-6863	
Advanced Individual Training Branch	(859) 622-2209	Fax: (859) 622-8131
Investigations Training Section	(859) 622-8993	
Patrol/Traffic Training Section	(859) 622-8182	
Telecommunications Training Section	(859) 622-3386	Fax: (859) 622-5024
Advanced Telecommunications Training Section	(859) 622-2756	Fax: (859) 622-6857
Basic Training Branch	(859) 622-5032	Fax: (859) 622-5913
DUI Enforcement Section	(859) 622-2309	Fax: (859) 622-5081
Evaluation Section	(859) 622-4797 or (859) 622-5883	Fax: (859) 622-5913
General Studies	(859) 622-4797 or (859) 622-5883	
Carrying Concealed Deadly Weapons	(859) 622-2299	Fax: (859) 622-8387
Compliance Section	(859) 622-6562	Fax: (859) 622-1843
Invoices for Pay Agencies	(859) 622-3454	
Director of Administration	(859) 622-8081	
Director of Training Operations	(859) 622-2221	
Instructional Design	(859) 622-5930	
Director of Training Support	(859) 622-8081	
Grant Funding	(859) 622-5002	Fax: (859) 622-8256
Kentucky Law Enforcement Council	(859) 622-6218	Fax: (859) 622-5943
KLEFPF Office (Pay Incentive)	(859) 622-2224	Fax: (859) 622-5943
Kentucky Leadership Institute Branch	(859) 622-2213	
Legal Training Section	(859) 622-3801	Fax (859) 622-6578
Leadership Development Section	(859) 622-2213	Fax: (859) 622-1670
Louisville Training Section	(502) 429-7480	Fax: (502) 429-7481
Records Section	(859) 622-5055	Fax: (859) 622-8387
Registration Section (Class Availability)		Fax: (859) 622-2740
DUI Enforcement	(859) 622-2225	
Advanced Individual Training	(859) 622-6253 or (859) 622-2914	
Law Enforcement Basic Training	(859) 622-6253	
Telecommunications/CJIS/MDT	(859) 622-2225	
Skills Training Branch	(859) 622-2216	Fax: (859) 622-8570
Physical Training & Def. Tactics Section	(859) 622-3546	Fax: (859) 622-6825
Vehicle Operations Section	(859) 622-8317	
Firearms Section	(859) 622-8300	
Staff Services	(859) 622-8093	Fax: (859) 622-5886

KENTUCKY LAW ENFORCEMENT COUNCIL

The Kentucky Law Enforcement Council is responsible for certification or approval of curricula, instructors, and schools conducting peace officer training for purposes of the Kentucky Law Enforcement Foundation Program Fund (KLEFPF) pay incentive, the Peace Officer Professional Standards Act, the Telecommunicator Professional Standards Act and the Certified Court Security Officer Standards Act. The Department of Criminal Justice Training has obtained certification for all law enforcement officer courses contained in this schedule of classes, unless otherwise noted. Other courses may also be approved. Please contact the KLEC office to inquire about getting an outside course pre-approved.

Peace Officer Professional Standards (POPS)

The Peace Officer Professional Standards Act establishes minimum qualifications for employment and certification as a peace officer in Kentucky. The Kentucky Law Enforcement Council has been authorized by statute to administer the certification process.

Telecommunicator Professional Standards (TPS)

The Telecommunicator Professional Standards Act establishes minimum qualifications for certification as a telecommunicator in Kentucky. The Kentucky Law Enforcement Council has been authorized by statute to administer the certification process.

Certified Court Security Officer Standards (CCSO's)

The Certified Court Security Officer Standards Act establishes minimum qualifications to maintain employment, for pre-employment and certification as a court security officer in Kentucky. The Kentucky Law Enforcement Council has been authorized by statute to administer the certification process.

Career Development Program

The Kentucky Law Enforcement Council is also responsible for the Career Development Program. The program is open to law enforcement officers/telecommunicators, and provides structure to the training process through career tracking. The program will acknowledge and reward officers and telecommunicators whose training and academic efforts are aligned with career objectives.

For additional information regarding the Kentucky Law Enforcement Council, please contact:

*Larry D. Ball, Executive Director
Kentucky Law Enforcement Council
Funderburk Building,*

*521 Lancaster Ave., ECU
Richmond, KY 40475-3102*

Phone: (859) 622-6218 Fax: (859) 622-5943

E-Mail: Larry.Ball@ky.gov

PEACE OFFICER TRAINING REQUIREMENTS

Basic Training: KRS 15.380 to KRS 15.404 requires the certification of State Police officers, city, county, and urban-county police officers, deputy sheriffs (except those identified in KRS 70-045 and 70.263(3)), state or public university safety and security officers, school security officers, airport safety and security officers, Alcoholic Beverage Control field representatives and investigators, and investigators of the Division of Insurance Fraud.

To be certified, KRS 15.404 requires peace officers to successfully complete, within one year of appointment or employment, 768 hours of basic training at a school certified or recognized by the Kentucky Law Enforcement Council. This includes all full-time, part-time, and auxiliary officers, whether paid or unpaid.

Exempted from the basic training requirements are sheriffs, coroners, constables, jailers, Racing Commission security officers, and the Commissioner of State Police. Federal peace officers cannot be certified.

In-Service Training: KRS 15.404 requires peace officers annually to successfully complete 40 hours of in-service training approved by the Kentucky Law Enforcement Council. Courses must be approved prior to attendance for KLEFPF/POPS credit. Exempt from the in-service training requirements are sheriffs, coroners, constables, jailers, Racing Commission security officers, and the Commissioner of the State Police.

COURT SECURITY OFFICER TRAINING REQUIREMENTS

To be certified, KRS 15.3971 requires court security officers, hired on or after June 26, 2007, to successfully complete, within one year of employment, 80 hours of approved basic training, recognized by the Kentucky Law Enforcement Council. This includes all full-time and part-time court security officers.

In-Service Training: KRS 15.3975 requires all court security officers must successfully complete 40 hours of biennial in-service training that has been approved by the Kentucky Law Enforcement Council and that is appropriate to the officer's responsibilities.

TELECOMMUNICATIONS TRAINING REQUIREMENTS

Telecommunications Training: KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications, on a full time basis at a CJIS agency, to successfully complete a minimum of 168 hours of training in a Telecommunications Academy within six months of their employment. Those same employees of agencies that do not have the CJIS terminal are required to successfully complete a minimum of 128 hours of basic training in a Telecommunications Academy for the Non-Terminal Agency within twelve months of their employment. Full-time law enforcement telecommunicators in the state of Kentucky are also required to successfully complete eight hours of Telecommunications in-service training each calendar year thereafter (KRS 15.560(2)).

Obtaining Credit for Out-of-State Basic Training

A law enforcement officer, who as of his date of employment has already successfully completed a law enforcement basic training course outside of Kentucky, may, for the purpose of obtaining credit for meeting the basic training requirement, apply to the Kentucky Law Enforcement Council for credit. Upon receipt of the request, the Executive Director shall verify that the officer has successfully completed a basic training course that was certified or approved by the peace officer standards and training council in the state where it was taken. The officer and his department shall be responsible for providing the proof needed for verification. Minimum requirements include:

- A copy of the topics and hours of the basic course taken including hours per class and total number of hours completed; and,
- A copy of the graduation certificate.
- Proof that the officer has worked in the state as a peace officer in which he graduated for a minimum of one year.

If the above conditions are met, in order to become certified the officer must successfully complete the following courses within a year of his hire date:

- Basic Officer Skills
- Legal Update: Constitutional Procedure
- Legal Update: Penal Code
- Kentucky Homeland Security

If the out-of-state basic training was completed after December 1, 1998, the applicant must meet all 17 Peace Officer Professional Standards.

Kentucky Law Enforcement Council
E.K.U., Funderburk Building
521 Lancaster Ave
Richmond, KY 40475
Phone: 859-622-6218
Fax: 859-622-5943
Larry.Ball@ky.gov

Obtaining Credit for In-Service Training

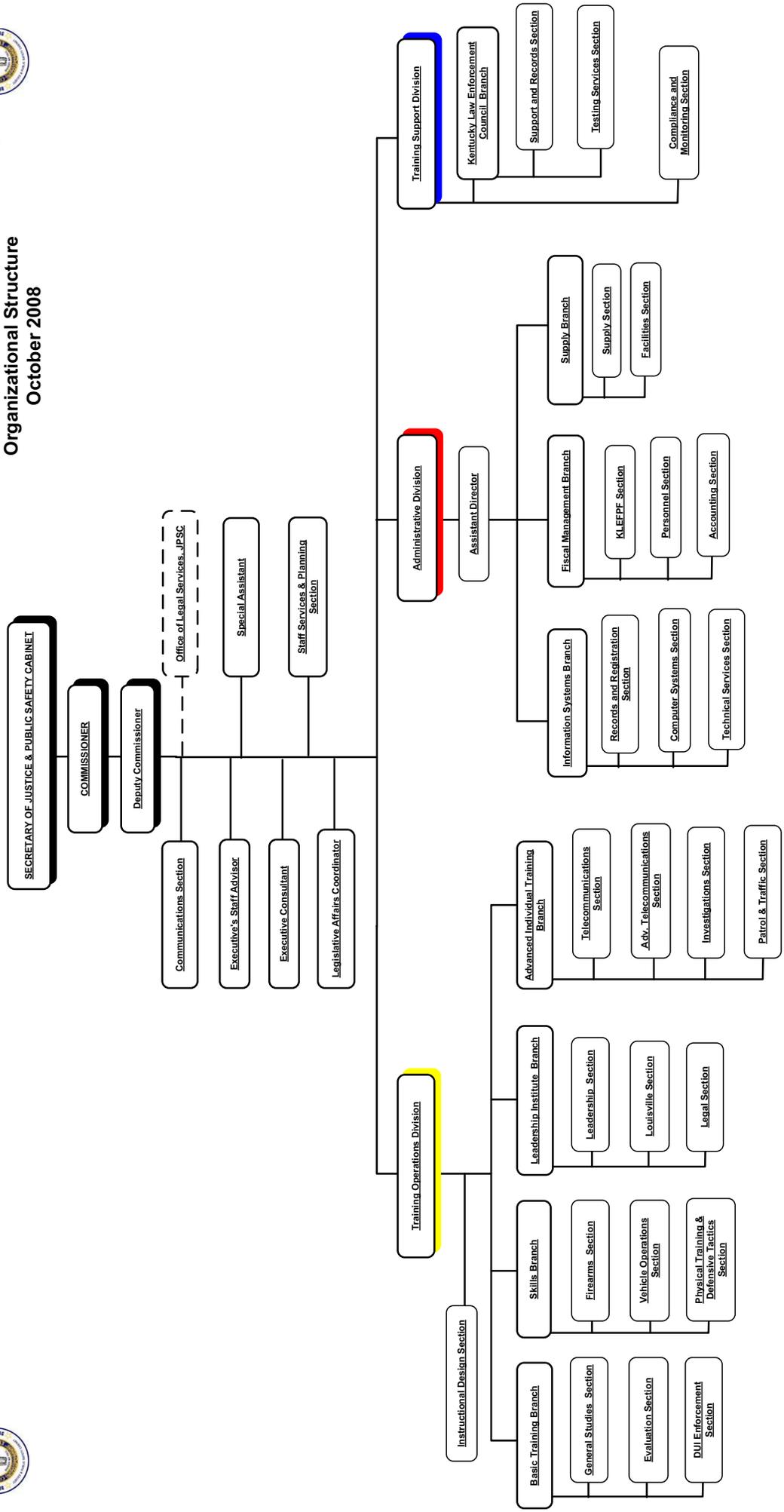
The Kentucky Law Enforcement Council must approve any course taken for certification or KLEFPF credit. All law enforcement courses listed in this schedule of classes have been approved, unless otherwise noted. For any outside training courses, please contact the Kentucky Law Enforcement Council prior to taking the course to verify if it is approved. To obtain approval for an outside course, proper paperwork must be submitted 30 days prior to a Council meeting.

Except in unusual circumstances, the Council does not approve for training credit:

- Conferences where attendance is not mandatory and recorded
- Courses that are not tested
- Courses that are submitted after the fact
- Courses less than 8 hours
- Seminars

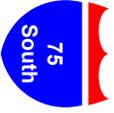


Department of Criminal Justice Training Organizational Structure October 2008





Exit 87



I-75 South To Berea

I-75 North To Lexington



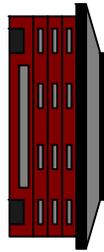
Lancaster Road

To Downtown Richmond

Park Drive



Powell Building



EKU Alumni Basketball Coliseum



Eastern By-Pass

Kit Carson Light # 7



Rowlett Infirmary

DOCJT Student Parking Only

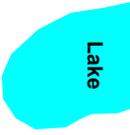


Hummel Planetarium



Carl Perkins Building

Robert R. Martin Law Enforcement, Fire Science & Traffic Safety Center



Lake

Stratton Building



DOCJT Employee Parking Only

DOCJT Funderburk Building

Indoor Firing Range



Sayre Building

McKinney Skill Complex



Driving Track

Thompson Residence Hall



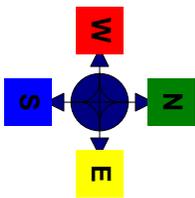
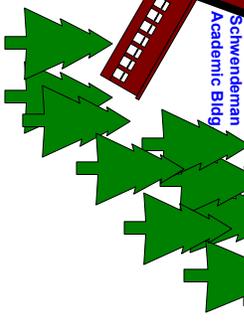
Stone Building

Bizzaack Building Complex

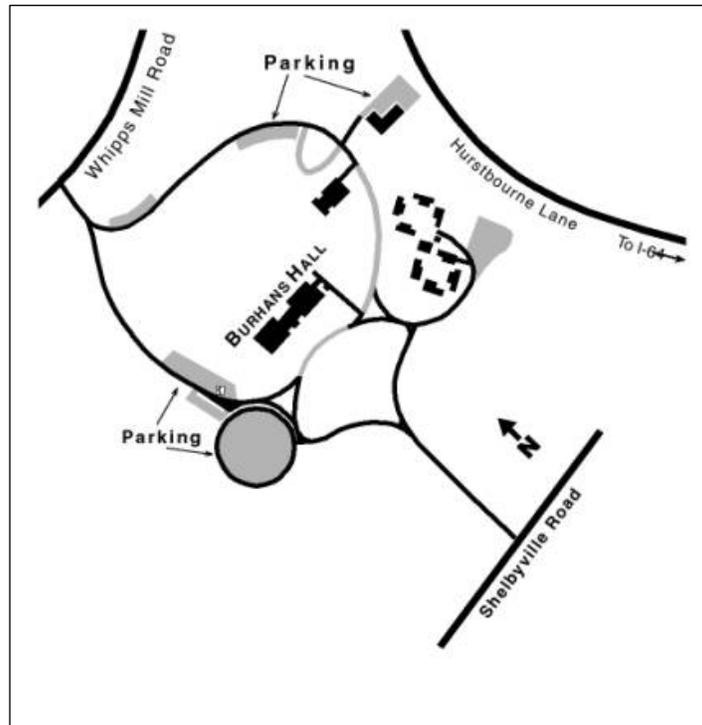
Schwendeman Academic Bldg



Schwendeman Academic Bldg



**Department of Criminal Justice Training
Louisville Field Office Training Site
University of Louisville, 9001 Shelbyville Road
Burhans Hall (Ground Floor) 502-429-7480**



REGISTRATION

Frequently Asked Questions

Q. How does a person apply for a course offered by the Department of Criminal Justice Training?

- A. The agency training officer (or designee) should fill out **DOCJT Form #29-1, Agency Requests for Training**, to register persons for **any** class. The training officer or agency head must sign the form.

Fax the form to (859) 622-2740, or e-mail to docjt.registration@ky.gov or mail to: Department of Criminal Justice Training, Attention Registration, Funderburk Building, EKU, 521 Lancaster Avenue, Richmond, KY 40475-3102.

Q. What is the Form 45? Why is it required and how is it different from the POPS Forms, Medical Examination Report (G-1) and Peace Officer's Professional Standards Medical Screening Guidelines (G-3)?

- A. The Form 45 is the Basic Training Medical Confirmation required to be completed within 120 days of the recruit's scheduled entry date into DOCJT's Law Enforcement Basic Training. The form states that a physician is confirming that a recruit has been examined and is in full compliance with the criteria listed in the Medical Screening Guidelines as stated in the G-3.

Q. Is there room in a particular class?

- A. Applications are date stamped and processed on a first-come, first-served basis. It is impossible to give an accurate answer until the bulk of the applications are processed, which takes approximately four months after the Training Schedule is distributed. During this period please do not call registration inquiring about the status of your request.

Did you know that DOCJT's website lists all currently available classes? Please check out <http://docjt.ky.gov/TrainingSchedule>.

Q. May I substitute a person for one already approved for a class?

- A. Yes, but only under extenuating circumstances.

Q. If I am currently approved for training and I transfer to another agency, how does this affect my enrollment?

- A. If an individual terminates employment, or transfers from their current agency to another agency, that individual will be cancelled from all classes and must reapply through their new agency.

Q. What if I fail a course?

- A. All training courses taken at the DOCJT are provided to eligible participants without cost, including free room and board, where applicable. However, in the event an individual is unsuccessful in completing a course, he or she is responsible, under 503 KAR 3:030, for paying any applicable fees for repeating or taking a course in substitution for the failed course.

Q. When will I be billed for a course failure?

- A. Immediately after a course re-test failure.

Q. What are the training priorities for admission to DOCJT peace officer classes?

- A.** Based on the need for training and the date the request is received, the training priorities are:
1. Full-time and part-time sworn peace officers or deputy sheriffs taking the course for certification or KLEFPF purposes.
 2. Auxiliary law enforcement officers taking the course for certification purposes.
 3. Full-time sworn police officers or deputy sheriffs taking the course for Professional Certificate purposes.
 4. Deputy sheriffs classified as special deputies
 5. Other criminal justice system personnel.

Q. What are the training priorities for admission to telecommunicator courses?

- A.** Based on the need for training and date the request is received, the training priorities are:
1. Full-time and part-time law enforcement telecommunication employees taking the course for telecommunications certification
 2. Other telecommunications employees

Q. I completed basic training and am POST certified in another state. Does my training transfer?

- A.** Kentucky requires peace officers to complete basic training within one year of their date of employment. If you completed basic training in another state, your training may transfer under certain conditions. Please see Page 6 for further information.

Q. What is the difference between a “Hosted” course and a regular DOCJT course?

- A.** “Hosted” means the course is KLEC approved and students will follow the usual procedure to register for the course with DOCJT.

Q. Will a class that is not taught by DOCJT satisfy my 40 hour training requirements for KLEFPF and POPS credit?

- A.** Classes taught at the other three (3) training academies are approved for KLEFPF and POPS credit. If you are interested in other classes please contact the KLEC Office to check if the course is approved or what must be done to have it approved.

Q. How often may I take a particular course?

- A.** To receive training credit, you may only retake the same course once every three years.

Q. If I am on “Standby” for a class, how will I know if my status changes to “Accepted?”

- A.** If you status changes, you will receive another notice. If you have not received an “Accepted” notice by two weeks prior to the date of the class, you should reapply for another class

Q. How do I cancel or reschedule a class I am registered for?

- A.** Your training director or agency head must call, e-mail or send a fax message to inform the Registration Section (as soon as possible, in case we have someone on standby for the same class). You will be allowed to reschedule if there is room in another class.

Q. What happens if I am approved for a class and I fail to attend?

- A.** If you are registered for a class and your agency fails to notify Registration (prior to the first day of class) that you will not attend, you lose your training priority. When you request another class you will be placed on the “standby” list. Failure to notify us means that we cannot replace you and may keep another person from being able to attend. Any person, who has registered for two courses in one year and who has, without valid reason, failed to appear for either class, shall be required to pay full tuition charges in advance, before being permitted to enroll in another course.
Cancellation of a class is not confirmed until you receive a “Cancellation” notice.

Q. What do I need to do to change my name or rank in DOCJT records?

- A.** A name or rank change may be accomplished by contacting the Records Section by phone, or e-mailing to: Susan.Higgins@ky.gov.

Q. What if our agency head or address has changed?

- A.** This can be accomplished by filling out the KLEC Agency Update form and returning it via fax or mail to the contact information on the form.

Q. If I am employed by an agency that must pay for training, what is the cost and procedure for enrollment?

- A.** Submit DOCJT Form 29-1 (and POPS Form F, page one, if applicable). If you are approved for training, an invoice will be mailed to you. The “return” portion of the invoice and total payment must be returned to the DOCJT no later than two weeks after the completion of the course.

Tuition cost is:

\$600 for a full week

\$120 for each full day

\$60 for instruction that is 4 hours or less.

Housing costs \$15 per day (and is only available at the Richmond location).

Meals cost \$17 per day.

PLEASE NOTE THAT FORM F AND FORM 29-1 HAVE BEEN REVISED. DESTROY ALL PREVIOUS VERSIONS OF THESE FORMS.

YOU MAY REPRODUCE THE FORMS ON THE FOLLOWING PAGES FOR YOUR USE OR GO TO OUR WEBSITE AT www.docjt.ky.gov TO PRINT FORMS.

Most forms are available in electronic format. If you want a form that can be filled out using your computer, contact Susan.Higgins@ky.gov.

Law Enforcement Basic Academy Reservations

DOCJT recognizes the need of its client agencies to plan for the efficient and effective screening, hiring and training of its peace officers. To assist with that process the Department makes allowances for the fair and equitable reservation of training slots for the basic training academy.

- After publication of the Training Schedule, agencies may reserve slots without a recruit named. When the employee is not yet hired and/or completed POPS, simply complete the form 29-1, insert the word “reserved” in the blank for the name of the recruit, leave the social security number blank and submit to the Registration Section via fax at (859) 622-2740, U.S. Postal mail or e mail at DOCJT.Registration@ky.gov.
 - Once the recruit is identified, their name and social security number is to be forwarded to Registration.
 - Each agency may reserve slots for any two future classes at any given time during the training calendar year.
 - Slots reserved without a recruit name are only guaranteed to 8 a.m., 21 calendar days out from the beginning date for training. **Failure to supply a name by that time will move that reservation to a cancelled status and move up any standby registrant, that has submitted all required DOCJT and KLEC forms, into that slot.**
 - Should all slots be filled, the Registration Section will notify agencies remaining on standby that the class is full.
 - Vacancies may occur. The Basic Training Branch will coordinate closely with Registration to fill these vacancies with the next senior standby applicant for that class. Vacancies will be filled up to ten working days prior to the start date of a Basic Training class.

- Any questions regarding this reservation system are to be directed to the Basic Training Branch at (859) 622-5032.

- Peace Officer Professional Standards (P.O.P.S) testing schedule coordination remains the responsibility of the hiring agency. The agency should include ample time within their plan for the completion of all phases for these screenings. All testing and paperwork must be completed ten working days prior to the start date of a Basic Training Class.

- **THE BASIC TRAINING ROSTER IS CLOSED TEN WORKING DAYS PRIOR TO THE LISTED START DATE OF A CLASS. WHILE APPLICANTS MAY BE REMOVED FROM THE ROSTER, NO APPLICANTS WILL BE ADDED TO THE ROSTER. FOR YOUR CONVENIENCE, THE DUE DATES FOR PAPERWORK ARE LISTED IN THE BASIC TRAINING SECTION OF THIS SCHEDULE BOOK.**

Registering Applicants for Telecommunication Academy

- Seats will be filled on a first come first serve basis with pre-selected (TPS testing completed) applicants given first priority.
 - If applicant is pre-selected, name is entered and approved for the class.
 - If applicant is not pre-selected, name is entered as reserved and put on standby.
 - If agency requests seat with no name, seat is entered as reserved and put on standby.
- An agency that has sent an applicant (name) that is not pre-selected will be approved for class once TPS testing is completed and a Form D and F have been entered. (Reserve seat will be removed from standby). If there is not an available seat, the applicant will be approved for the next academy.
- An agency that has sent an application (no name) for a reserved seat will be approved for class once TPS testing is completed and a Form D and F have been entered, and a new 29-1 has been received. (Reserve seat will be removed from standby.) If there is not an available seat, the applicant will be approved for the next academy.
- 21 days prior to the beginning of class and seats are available:
 - Agencies that have standby reserved seats and have begun TPS testing will remain on standby until testing is completed.
 - Agencies that have standby reserved seats and have not begun TPS testing will be cancelled from class.
- 10 days prior to the beginning of class:
 - Class is closed to new applicants; only the Branch Manager or Division Director will be able to give an exception.
 - Agencies that have standby reserved slots and have not completed TPS testing will be cancelled from class.
- Each academy will have a maximum of 25 seats, 22 for CJIS agencies, 3 for non-CJIS agencies, if either side doesn't fill their allotment, seats will be made available to individuals that have been pre-selected and are approved for a future academy.

**Kentucky Law Enforcement Council
POPS Form F – Status Update
(Certification – KLEFPF – Training)**

Instructions: This form must be completed for full time officers at KLEFPF participating agencies whenever the following personnel actions occur: Employment, full-time to part-time, part-time to full-time, separation, leave without pay, or suspension without pay.

Officer Information:

____ - ____ - ____ / ____ / ____
Social Security Number Date of Birth NAME: First M.I. Last

Employment: (KLEFPF Agencies Only)

____, 19/20 ____
Date of Employment

____ / ____ / ____ ____ / ____ / ____
From To
Previous Law Enforcement Agency (Most Recent)

____ / ____ / ____ ____ / ____ / ____
From To
Previous Law Enforcement Agency

____ / ____ / ____ ____ / ____ / ____
From To
Previous Law Enforcement Agency

____ / ____ / ____ ____ / ____ / ____
From To
Previous Law Enforcement Agency

Termination/Resignation/Retirement:
(KLEFPF Agencies Only)

____ 20 ____
Effective Date

Number of regular working hours if less than a full month:
____ Hours

Indicate Hours Worked during last month of employment:

Month	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Week 1							
Week 2							
Week 3							
Week 4							
Week 5							

Will this officer be participating in a retirement system? If so:

Name of Retirement System

Percentage contributed by city/county

What date will retirement contribution begin?

- Suspension Without Pay Sick Leave Without Pay
 Leave Without Pay Other (please explain below)

From: _____, 20 ____

To: _____, 20 ____

TOTAL working hours without pay _____

Agency Certification:

I hereby verify that the above information is true and accurate. Signed this ____ *day of* _____ **20** ____.

Signature of Law Enforcement Agency Executive

Name of Agency

Printed Name of Signer

Agency Phone Number

I hereby verify that the above information is true and accurate. Signed this ____ *day of* _____ **20** ____.

Signature of Mayor/Fiscal Officer/City Clerk

Name of Agency

Printed Name of Signer

Agency Phone Number



**KENTUCKY JUSTICE & PUBLIC SAFETY CABINET
DEPARTMENT OF CRIMINAL JUSTICE TRAINING
AGENCY REQUESTS FOR TRAINING**
PHONE: (859) 622-1328 FAX: (859) 622-2740
E-MAIL: DOCJT.Registration@ky.gov



NAME OF AGENCY _____

Date: _____ Page _____ of _____ Pages Agency Phone # _____

**INFORMATION BELOW MUST BE TYPED OR PRINTED
INCOMPLETE FORMS WILL BE RETURNED**

	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
1				
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				OR <input type="checkbox"/> First Available Date

	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
2				
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				OR <input type="checkbox"/> First Available Date

	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
3				
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				OR <input type="checkbox"/> First Available Date

	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
4				
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				OR <input type="checkbox"/> First Available Date

	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
5				
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				OR <input type="checkbox"/> First Available Date

	NAME	SSN or DRIVER'S LICENSE #	COURSE #	DATE OF COURSE
6				
	LOCATION and/or EMAIL ADDRESS		COURSE TITLE	
				OR <input type="checkbox"/> First Available Date

This signature authorizes the training requested for the individuals indicated above:

AUTHORIZED SIGNATURE: _____ TYPED NAME: _____

Check One: Agency Head Training Officer

COMMONWEALTH OF KENTUCKY
JUSTICE AND PUBLIC SAFETY CABINET

TRAINING APPLICATION SUPPLEMENT
TELECOMMUNICATIONS TRAINING

For first time application, this form must be completed and attached to POPS Form F (Status Update), and DOCJT Form #29-1 (*Agency Requests For Training*), for possible enrollment into the Telecommunications Training Program.

According to KRS 15.540, the Justice Cabinet shall determine that all applicants for admission to the Telecommunicator Training Program satisfy specified qualifications. Completion of this form will satisfy this requirement.

THE INFORMATION REQUESTED BELOW MUST BE TYPED

_____	_____	_____	_____	
LAST NAME	FIRST	MI	SOCIAL SECURITY NO.	
_____	_____	_____	_____	
DATE OF BIRTH	SEX	RACE	DATE OF EMPLOYMENT	JOB TITLE
_____	_____	_____	_____	_____
EMPLOYING AGENCY			MAILING ADDRESS	
_____	_____	_____	_____	_____
CITY	STATE	ZIP CODE	PHONE NUMBER	

ATTESTATION

I attest by my signature below that the above named person is currently employed by this agency and is:

1. A citizen of the United States and has reached the age of majority.
2. Holds a high school diploma or equivalent.
3. Has not been convicted of a felony or other crimes involving moral turpitude as determined by submission of his/her fingerprints to the Kentucky State Police and the Federal Bureau of Investigation and by any other investigation conducted by this agency.
4. Is free of any physical, emotional or mental condition which might adversely affect employment performance.

AGENCY HEAD SIGNATURE: _____
NAME (Print) _____ DATE _____

NOTARY PUBLIC

Subscribed and sworn before me this _____ day of _____, 20 _____.

NOTARY PUBLIC COMMISSION EXPIRES _____

Submit completed forms #66, POPS Form F (page 1) and #29-1 to:

Peace Officer Professional Standards
Department of Criminal Justice Training
Eastern Kentucky University
Funderburk Bldg., 521 Lancaster Ave.
Richmond, KY 40475-3102
Fax No. (859) 622-5943

KENTUCKY JUSTICE & PUBLIC SAFETY CABINET
DEPARTMENT OF CRIMINAL JUSTICE TRAINING
BASIC TRAINING BRANCH

BASIC TRAINING - MEDICAL CONFIRMATION

RECRUIT :

Last name

First Name

MI

DATE OF FULL EXAMINATION: _____

DATE OF REVIEW & ADDITIONAL
TESTING (if initial exam occurred over
120 days before date for entry into basic
training): _____

I have examined the above named recruit in full compliance with the criteria listed in the Peace Officer's Professional Standards Medical Screening Guidelines (Form G-3). I have completed the Medical Examination Report (Form G-1) and have forwarded it to the recruit's agency where it will be retained for future reference.

Please indicate which of the following statements applies to your medical evaluation of the recruit:

The full examination was completed within 120 days of the recruit's scheduled entry date into the Department of Criminal Justice Training's Law Enforcement Basic Training.

OR

The full examination was performed more than 120 days prior to the recruit's scheduled entry date into the Department of Criminal Justice Training's Law Enforcement Basic Training. I have reviewed the recruit's present medical condition and performed additional testing as indicated, and have found no change which would preclude entry into Basic Training.

I **have found the recruit able** to physically perform all essential job functions as described in the Medical Screening Guidelines, and therefore **able to safely participate** in all aspects of the Law Enforcement Basic Training Course. There are no restrictions or limitations on the recruit's ability to enroll in the Law Enforcement Basic Training Course.

PHYSICIAN'S
SIGNATURE: _____

DATE: _____

ADDRESS:
(Please Print) _____

TELEPHONE _____

KENTUCKY JUSTICE & PUBLIC SAFETY CABINET
DEPARTMENT OF CRIMINAL JUSTICE TRAINING
TRAINING OPERATIONS DIVISION

APPLICANT CONFIRMATION

Applicant Name: <i>PLEASE PRINT</i>			
	<i>Last Name</i>	<i>First Name</i>	<i>MI</i>
Requested Course: <i>CHECK ONE</i>	<input type="checkbox"/> Law Enforcement Basic Training Academy <input type="checkbox"/> Telecommunications Basic Academy <input type="checkbox"/> Certified Court Security Officers Academy		
Requested Course Start Date:			
Employing Agency: <i>PLEASE PRINT</i>			

As required by 503 KAR 3:010 (Law Enforcement Basic Training Academy), 503 KAR 3:040 (Telecommunications Academy) or 503 KAR 3:110 (Certified Court Security Officers Academy), I verify the following for the above named applicant:

A Criminal history check, in accordance with 503 KAR 1:140, Section 4 (1)(f) and (2) has been conducted within ninety (90) days before attending training.

Requirement for the following:
LAW ENFORCEMENT BASIC TRAINING ACADEMY
TELECOMMUNICATIONS ACADEMY
CERTIFIED COURT SECURITY OFFICERS ACADEMY

The applicant is not prohibited by state or federal law from accessing the Criminal Justice Information System (CJIS) or other restricted records database.

Requirement for the following:
LAW ENFORCEMENT BASIC TRAINING ACADEMY
TELECOMMUNICATIONS ACADEMY
CERTIFIED COURT SECURITY OFFICERS ACADEMY

The applicant is not prohibited by state or federal law from possessing firearms.

Requirement for the following:
LAW ENFORCEMENT BASIC TRAINING ACADEMY
CERTIFIED COURT SECURITY OFFICERS ACADEMY

Agency Head (or designee):	
	Signature
Date:	

ROUTING:

<i>For Law Enforcement Basic Training</i>	
Mail: Department of Criminal Justice Training Attn. Basic Training Branch 521 Lancaster Ave.; Funderburk Bldg. Richmond KY 40475	Fax: 859-622-5913
<i>For Telecommunications Academy</i>	
Mail: Department of Criminal Justice Training Attn. AIT Basic Telecommunications Section 521 Lancaster Ave.; Funderburk Bldg. Richmond KY 40475	Fax: 859-622-5024
<i>For Certified Court Security Officers Academy</i>	
Mail: Department of Criminal Justice Training Attn. AIT Patrol-Traffic Section 521 Lancaster Ave.; Funderburk Bldg. Richmond KY 40475	Fax: 859-622-8131

KENTUCKY JUSTICE & PUBLIC SAFETY CABINET
DEPARTMENT OF CRIMINAL JUSTICE TRAINING
APPLICATION FOR TRAINING CREDIT
(ANY AGENCY OTHER THAN THE DOCJT)

Name of Agency conducting this course

Page _____ of _____ Pages

Agency Unit Number: _____

KLEC APPROVED NO. _____ COURSE TITLE: _____

CLASS LOCATION: _____ CLASS DATE: _____ CLASS HOURS: _____

SOC. SEC. #	NAME OF TRAINEE	DEPARTMENT	GRADE
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____
13.	_____	_____	_____
14.	_____	_____	_____
15.	_____	_____	_____

INSTRUCTOR STATEMENT:

I certify that the above named police officer(s) successfully completed the above named training course.

INSTRUCTOR

DATE

KLEC EXECUTIVE DIRECTOR:

The above named course is approved or recognized by the Kentucky Law Enforcement Council for training credit.

KLEC EXECUTIVE DIRECTOR

DATE

**Kentucky Law Enforcement Council
Agency Update
(Certification – KLEFPF – Records)**

Fax: 859-622-5943
 Mail: Kentucky Law Enforcement Council
 Funderburk Building
 521 Lancaster Avenue
 Richmond, KY 40475-3102

Telephone Contacts
 POPS/TPS/CCSO: 859-622-6218
 KLEFPF/Pay Incentive: 859-622-2224
 DOCJT Records: 859-622-5055

Agency Information:

Name of Agency _____ Agency Telephone Number _____ Agency Fax Number _____

Mailing Address of Agency: _____
 Address _____ City _____ Zip Code _____

Physical Address of Agency: _____
 Street Address _____ City _____ Zip Code _____

Are you a CJIS (LINK/NCIC) Agency? Yes No

Web Address: _____

Reason for Update: Change in Agency Head Change in Training Director Change in Telecommunications Supervisor
 Change of Address Change in Phone or Fax Number Other (please explain)

Name of Agency Head _____ Rank _____ Email Address _____
 Phone Number _____ Fax Number _____

Name of Training Director _____ Rank _____ Email Address _____
 Phone Number _____ Fax Number _____

Name of Telecommunication's Supervisor _____ Rank _____ Email Address _____
 Phone Number _____ Fax Number _____

Agency Hiring Authority Statement:

I hereby verify that the above information is true and accurate. Signed this _____ day of _____ 20 _____

Signature of Agency Head or Designee _____ Title _____ Typed Name _____

ATTENDANCE REQUIREMENTS

Basic Training

Recruits enrolled in Basic Training are required to complete a minimum of 768 hours of training. Recruits may have excused absences from the course with the approval of the director of the certified school or his designee. Any excused absence will require training to be made up through additional assignment(s).

Professional Development

Students enrolled in Professional Development courses from the following Branches are required to attend all scheduled training:

- Advanced Individual Training
- Leadership Institute
- Skills
- Telecommunications

All absences from training must be approved by the section supervisor of the Professional Development course. Written notice shall be given prior to the absence, or in the case of unexpected absences, within twenty-four hours. A student must repeat a subject area in which ten percent or more of the area is missed, whether the absence is excused or unexcused (503 KAR 3:020). All absences require completion of a special project. Disciplinary action can occur as a result of an unexcused absence.

Telecommunications Academy

Trainees enrolled in a Telecommunications Academy are required to complete a minimum of 175 hours for agencies with a CJIS Terminal and 135 hours for agencies without a CJIS Terminal. Trainees may have excused absences from the course with the approval of their Director of the certified school or his designee. Any excused absence will require training be made up through additional assignment (s).

How To Register for a Residence Hall Room

I. MANDATORY HOUSING STUDENTS

1. There is no need to register for a room for the following classes as their rooms are block scheduled in advance since they are required to stay at Thompson Hall.
 - Academy of Police Supervision
 - Court Security Officer Basic Training
 - Criminal Justice Executive Development
 - Kentucky Criminalistics Academy
 - Law Enforcement Basic Training
 - Telecommunications Academy
2. All information concerning housing pertaining to these classes is contained in the paperwork received from DOCJT concerning the student's acceptance into the class. No further action is required.

II. ALL OTHER ADVANCED INDIVIDUAL TRAINING STUDENTS

1. Students must be on the approved DOCJT class roster to request a bed. Approximately two weeks before the start of each class the student will receive a welcome/confirmation letter from the DOCJT with a blue room reservation request card. The student must either:
 - Complete the self-addressed Thompson Hall Room Reservation card included in your class confirmation and mail via U.S. Postal Service **OR**
 - Register on-line at <http://docjt.ky.gov/dorm> **OR**
 - E-mail the request to: docjt.dorm@ky.gov **OR**
 - Fax the reservation card to (859) 622-8638
2. Housing reservations are confirmed on a first come first served basis. The earlier your reservation is received, the better chance of being approved for housing.
 - **Cancellation of Room Request** – DOCJT requires a 48-hour notice for cancellation of reservations. Cancellation notification can be made by phone at (859) 622-1703, faxed to (859) 622-8638 or e-mailed to docjt.dorm@ky.gov. Failure to cancel a requested room may result in the agency being billed for one night's stay.
 - **Check-In** – Student rooms will be available between 5 PM and 10 PM on the day prior to class start date. Students are required to show a picture ID for check-in.
 - **Double Occupancy** – All rooms are double occupancy. NOTE: Students are assigned a roommate of the same gender, from the same class. Roommate requests are accepted.
 - **Checkout** – Students check out at the Front Desk between 7 AM and 8 AM on the morning of the last day of class.

- **Room Features** – Each room has a ¾ bathroom (e.g., commode, shower [no tub], and double-vanity sinks) and furnished with a telephone and two of the following: twin-size extra-long bed, nightstand, dresser & desk.
- **Provided to all** – Room keys and security FOB.
- **Provided upon request** – Pillow, pillow case, fitted sheet, flat sheet, blanket, network cable for filtered internet access (own computer required) and a TV cable to access the ECU “free” cable network.
- **Not Provided** – Alarm clock, television, refrigerator, towels, wash cloths, clothes hangers, long distance telephone service or other sundries. No housekeeping services are available.
- **Not allowed in Thompson Hall rooms** – Candles, incense, open burner appliances, microwave ovens
- **Amenities** – Soft drink vending machines, ice machine (no ice buckets, bring your own container), snack vending machines, coin-operated washers & dryers, irons & ironing boards (in laundry). Microwaves available for use in break rooms.
- **Video Security Monitoring on Premises** – Video monitoring is conducted within the hallways and common areas of Thompson Residence Hall for the safety and security of its residents.
- **Thompson Residence Hall is an Alcohol and Tobacco-Free Facility** – This policy includes smokeless tobacco products. A designated smoker’s shelter is available in the back of the Residence Hall where the two building wings meet.
- **Front Desk Hours**

Sunday	5 PM to 11 PM
Monday –Thursday	7 AM to 11 PM
Friday	7 AM to 3:30 PM

**The front desk is closed for dinner break
from 7 PM to 8 PM, Monday – Thursday.**

Wired Internet access is currently available for recruits and student residents in the DOCJT Thompson Hall dormitory. Wireless Internet access is available only in the lobbies on each dormitory floor. Login names and passwords are required and can be obtained at the front desk of the Thompson Hall dormitory.

To meet security standards, a login client is temporarily installed on each computer. It is important to note that all Internet activity is monitored with content filtering software. Network connection cables are available at the front desk. If you have any questions regarding connectivity you may contact the DOCJT Computer Section at 859-622-5876 or email docjt.helpdesk@ky.gov.

TRAINING

Kentucky Justice and Public Safety Cabinet Criminal Justice Training College Credit Program

In 1998, the “Education Pays” campaign was introduced in an effort to bring awareness to Kentucky’s low national ranking in education attainment and the importance of education at all levels. The prospect of receiving better paychecks increases with the level of education or technical expertise. Therefore, the Department of Criminal Justice Training created alliances with Kentucky’s institutions of higher education and removed barriers that traditionally impede college enrollment. It is DOCJT’S goal for Kentucky law enforcement officers to hold an associate’s degree as well as to understand the importance of higher education and quality training.

The following three pages outline educational opportunities for Kentucky law enforcement. Colleges and universities across the state and nation recognize the quality of accredited training provided at DOCJT. They have awarded college credits for completion of basic training along with some leadership development courses. These opportunities open the door to those law enforcement officers who understand the importance of higher education and the knowledge and advancement it brings.

DOCJT strongly encourages law enforcement officers to take advantage of educational and training opportunities. Patrick Miller has been assigned to assist interested officers. He is responsible for counseling law enforcement officers on educational opportunities, creating and maintaining alliances with institutions of higher education, and integrating Education Pays into the Career Development Program. Please contact Patrick Miller at (859) 622-5930 or patrick.miller@ky.gov for assistance and further program details.

Basic Training College Credit Opportunities

Eastern Kentucky University (EKU):

Eastern Kentucky University (EKU) and the Department of Criminal Justice Training are glad to announce that students who successfully complete Basic Training are again eligible for nine (9) hours of “Transfer Credit” from Eastern Kentucky University. Once students who successfully complete the Kentucky Law Enforcement Council approved Basic Training course and are admitted to EKU as a student they will be eligible for the following credit:

- PLS 216 – Criminal Law (3 hours)
- PLS 220 – Criminal Investigations (3 hours)
- PLS 415 – Contemporary Police Strategies (3 hours)

University of Louisville:

Officers who have completed the 18-week basic training course are able to receive up to 12 lower level credit hours tuition free. In order to receive this credit the officer will have to enroll and be accepted into the University of Louisville. Once the officer is enrolled at U of L he or she may then apply for the 12 hours of “Transfer Credit”.

Northern Kentucky University (NKU):

Officers who have completed the 18-week basic training course are now able to receive up to 9 hours of lower level college credit for free. In order to receive this credit, the officer will have to enroll and be accepted into Northern Kentucky University. Once the officer is enrolled; he or she may then apply for 9 hours of “Transfer Credit” in law enforcement special topics from the College of Arts and Sciences.

The Kentucky Community and Technical College System (KCTCS):

Officers who successfully complete the 18-week Basic Training program are eligible to obtain 13 credit hours toward their Associate of Arts degree at the nearest Kentucky Community College through the Kentucky Community and Technical College System (KCTCS). In order to receive this credit the officer will have to enroll and be accepted into the Kentucky Community College of their choosing. Once the officer is enrolled at a KCTCS Community College, he or she may apply for the 13 hours of “Transfer Credit”.

The Union Institute and University

Officers in Northern Kentucky may find it beneficial to take advantage of the college credit offered by the Union Institute and University in Cincinnati, Ohio. Recruits who submit official records of successful completion of the Department of Criminal Justice Training Basic Training program are eligible for 32 undergraduate transfer credit hours.

Rio Salado College:

Rio Salado College, a Maricopa County Community College in Tempe, Arizona, is proud to announce its Credit by Examination program in Law Enforcement Technology. This program is for individuals who are interested in attempting to receive college credit for learning acquired, demonstrated, and assessed at the Kentucky Department of Criminal Justice Training Academy.

Officers who have completed the 18-week basic training course are eligible to obtain 39 semester hours and apply to receive their Law Enforcement Technology Certificate. To receive this credit, students must submit a Credit by Examination Application from Rio Salado along with \$1345.50 (\$34.50 per credit hour). Officers may then go on to obtain their Associate of Applied Science Degree by applying to Rio Salado online at <http://policetraining.rio.maricopa.edu>. The additional 25 credit hours needed for the associates degree will be at the out of state tuition rate.

Herzing College:

Qualified students who have met the Kentucky Peace Officer Professional Standards requirements and who meet the admission criteria of Herzing College in Alabama, and apply for admission to that institution are guaranteed transferability of 32 hours of agreed upon academic course work. Students who have completed the Department of Criminal Justice Training Basic Training Academy must provide official documentation that they completed the training.

Brown Mackie College

Qualified students who have successfully completed the 18 week Department of Criminal Justice Training Basic Training Academy and who are admitted to Brown Mackie College in Louisville are eligible to receive 24 hours of free transfer credit toward their Associates Degree.

Beckfield College

Qualified students who have completed the 18 week Department of Criminal Justice Training Basic Training Academy and who are admitted to Beckfield College in Florence are eligible to receive 20 undergraduate hours toward completion of an Associate of Applied Science (AAS) degree in criminal justice and 32 undergraduate hours toward completion of a Bachelor's of Science degree in criminal justice for free.

American College Testing (ACT):

The Department of Criminal Justice Training will pay all fees associated with the ACT college admission exam for eligible recruit officers. The ACT is a standardized, multiple-choice, college admission exam. It is accepted for admission by virtually all U.S. colleges and universities

Advanced Individual Training (AIT) College Credit Opportunities

Leadership Development Section

The Leadership Development Branch currently has one course that offers college credit through Eastern Kentucky University (EKU). The course is: Criminal Justice Executive Development (CJED). Once students successfully complete the CJED course and are admitted to EKU, they will be eligible for the following credit for the course:

Criminal Justice Executive Development:

CRJ 313 – Criminal Justice Ethics

PLS 315 – Police Administration

PLS 330 – Special Topics

OR

* CRJ 897 – Independent Studies in Criminal Justice (For students who currently have their undergraduate degree)

*Students must meet the eligibility requirements for admission to graduate school to receive this credit.

College Substitute for In-Service Training:

The Kentucky Law Enforcement Council (KLEC) may accept the completion of one, three-hour college course in lieu of in-service training once every three years. This will enable Kentucky Law Enforcement Foundation Program Fund (KLEFPF) participants to advance their education and continue to receive their annual training stipend. Participants are required to have their department head's approval, complete the course with a "C" grade or above, and attend a regionally accredited university or college. Once completed the officer's agency head must sign and submit the KLEC Form 68-2 "Application for In-service Training Credit for College Courses" to the Kentucky Law Enforcement Council Director to request approval. Questions related to this program may be directed to Mr. Joe Boldt (859) 622- 5945.

Future Endeavors:

The Department of Criminal Justice Training continues to explore other advancements in education for Kentucky Law Enforcement personnel. We are looking to obtain college credit for our students who have completed the Telecommunications Basic Academy. We are still planning on expanding the number of hours offered to our Basic students from Eastern Kentucky University from 9 hours to 18 hours. Finally, we continue to research the possibility of obtaining college credit for Professional Development courses that are required to receive Kentucky Law Enforcement Council's Career Development Certificates. If anyone has any information or contacts to assist us with these endeavors, please contact Mr. Patrick Miller at (859) 622-5930.

SPECIAL CRITERIA FOR TRAINING

COURSE RISKS:

Low Risks:

Training occurs indoors. Involves classroom lecture, facilitation exercises and/or computer work.

Intermediate Risks:

- Scenarios: Training involves classroom lecture, facilitation exercises, and outdoor scenarios. The scenarios could include physical confrontations with simulated subjects. Training may occur in inclement weather.

High Risks:

- Firearms- handgun/shotgun/rifle: Training involves classroom lecture and facilitation exercises. Training involves handgun, shotgun, and/or rifle exercises fired on a static line and in tactical courses. Training may occur in inclement weather. Training may involve explosives (Explosive Investigations).
- Driving: Training involves classroom lecture and facilitation exercises. Training involves vehicle operations including emergency response and precision driving. Training may occur in inclement weather.
- Defensive Tactics: Training involves classroom lecture and facilitation exercises. Training involves hands-on encounters with simulated suspects necessitating physical control such as handcuffing. Training could include outdoor scenarios. Training may involve exposure to chemical agents.
- Challenge Course: Involves classroom lecture and facilitation exercises. Training involves moving about on high elements approximately 35 feet off the ground. Even though the participant is tethered **at all times**, the potential of a serious injury places this activity in the high-risk category. Training can be conducted outdoors as well as indoors and may be performed outdoors during inclement weather.

COURSE FITNESS LEVELS:

Low Fitness level:

This training could include lecture, facilitation, classroom scenarios and/or computer work.

Intermediate Fitness level:

This includes practical exercises in an outdoor location during all times and weather conditions. This training could involve hands-on simulated encounters with suspects necessitating physical control such as handcuffing.

High Intensity Fitness level:

Ability to engage in confrontational situations in high stress environment.

BASIC TRAINING

LAW ENFORCEMENT BASIC TRAINING

768 Hours/76.8 CTUs

Course Number: 027B-09JR2

The Law Enforcement Basic Training Course consists of a minimum of 768 hours of instruction over an 18-week period. The course, designed for the recruit level officer, includes instruction in topics such as Collision Investigation, Law, Patrol, Vehicle Operations, Firearms, Criminal Investigations, Defensive Tactics, Physical Fitness, First-Aid/CPR/AED, DUI Enforcement, Mobile Data Terminal, Practical Exercises, Homeland Security, Family Issues and Spanish.

Recruits must comply with all administrative regulations and successfully complete all training areas to be eligible for graduation. Meals, housing and all classroom materials are provided for full-time, sworn officers. Part-time and auxiliary officers must pay the cost of housing and meals. Successful completion will satisfy training requirements for eligible officers for KLEFPF and certification in city, county, urban-county, sheriffs, state law enforcement agencies, airport police and university police agencies (KRS 15.404).

SPECIAL ADMISSION REQUIREMENTS:

A. *The following is required for admission to Basic Training:*

1. Agency Requests for Training form (DOCJT Form #29-1) submitted no less than 30 days prior to the initial day of the class.
2. Medical Exam form (DOCJT Form #45)
3. Applicant Confirmation form (DOCJT Form #151)

NOTE: The medical examination (form 45) must be completed within 120 days preceding the initial day of the class. All medical examination forms must be signed by a **medical doctor** or **physicians assistant**. Incomplete medical forms, or those not signed properly, will prohibit a recruit from being admitted to Basic Training.

The Applicant Confirmation form must be completed less than 90 days from the Basic Training class start date.

The information concerning incoming recruits and their equipment needs can be found at http://www.docjt.ky.gov/recruit_info.html

NOTE: For information for requesting or reserving a slot for this class, see page 19.

Attendees: Any Rank

Prerequisites: Compliance with all certification requirements (for those officers requiring certification).

Risk: High

Fitness Level: High

2011

START	END	SLEEVE	DOCJT Form 29-1 for Entry Due Date	Slots with incomplete paperwork removed (including POPS forms)	Basic Training Class Closed
January 10, 2011	May 20, 2011	Long	12-10-10	12-20-10	12-24-10
February 7, 2011	June 24, 2011	Long	01-07-11	01-17-11	01-21-11
March 14, 2011	July 29, 2011	Short	02-14-11	02-24-11	02-25-11
April 11, 2011	August 26, 2011	Short	03-11-11	03-21-11	03-25-11
June 13, 2011	October 28, 2011	Short	05-13-11	05-23-11	05-27-11
July 18, 2011	December 2, 2011	Short	06-18-11	06-28-11	07-01-11
August 15, 2011	January 13, 2012	Long	07-15-11	06-25-11	07-29-11
September 19, 2011	February 10, 2012	Long	08-19-11	08-29-11	09-02-11
October 17, 2011	March 16, 2012	Long	09-16-11	09-26-11	09-30-11
November 14, 2011	April 13, 2012	Long	10-14-11	10-24-11	10-28-11
January 30, 2012	June 15, 2012	Long	12-30-11	01-20-12	01-13-12

IMPORTANT DATES 2011

December 20, 2010 - December 31, 2011

Christmas and New Year's

March 7 - March 11, 2011

EKU Spring Break

May 30 - June 3, 2011

Memorial Day

July 4 - July 8, 2011

July 4th

September 5 - September 9, 2011

Labor Day

November 21 - November 25, 2011

Thanksgiving

December 26, 2011 - January 6, 2012

Christmas and New Year's

PROFESSIONAL STANDARDS TRAINING

KLEFPF REGULATION ON SEPARATION FROM LAW ENFORCEMENT SERVICE (503 KAR 5:090R)

Officers returning after a separation from service must take the following classes before any others and within the first year of return to service. In addition, the officer must also complete the mandatory 40-hour Kentucky Homeland Security Course.

Officers who have been separated from law enforcement employment for more than 12 months but less than 36 months:

- Legal Update: Penal Code, and
- Legal Update: Constitutional Procedure

If out more than 36 months, must take:

- Legal Update: Penal Code
- Legal Update: Constitutional Procedure

And one of the following which is most appropriate for the officer's duties:

- Basic Officer Skills, or
- Orientation For New Police Chiefs

0782-11J

BASIC OFFICER SKILLS

40 Hours/4 CTUs

This course will cover high liability and critical areas of law enforcement. It will include defensive driving, basic firearms, defensive tactics, and traffic stops. This course is intended as a refresher training course for previously trained and experienced officers. IT IS NOT BASIC TRAINING.

Attendees: Any Rank

Prerequisites: Student must have successfully completed a basic academy that meets the Peace Officers Professional Standards Act except for those seeking to be certified as SLEO's under KRS 61.906.

Career Development Category: Technical

Risk: High

Fitness Level: Intermediate

Note: Equipment Needed: Agency approved handgun, complete duty leather gear, three(3) magazines or two (2) speed loaders, cleaning equipment, baseball cap or wide brimmed hat, Police Vehicle(sedan preferred) equipped with emergency lights and siren (If available), tire gauge, handcuffs and handcuff keys. DOCJT will not supply vehicles.

Note: Monday - Friday 0800-1700

Note: All written and practical exams must be performed at an acceptable level.

RICHMOND	6/13/2011	6/17/2011
RICHMOND	8/15/2011	8/19/2011
RICHMOND	10/17/2011	10/21/2011

1349-09J

KENTUCKY HOMELAND SECURITY

40 Hours/4 CTUs

This course is designed to familiarize all law enforcement officers with information concerning homeland security issues and legislation. The course will cover topics such as incident command, hazard assessment, equipment needs, agricultural concerns and suspicious packages.

Attendees: Any Rank

Prerequisites: A certificate of completion for a FEMA IS700A online course must accompany the registration form.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

RICHMOND	2/14/2011	2/18/2011
RICHMOND	10/24/2011	10/28/2011

1353-10J**KLEC HIRING PROCESS****16 Hours/1.6 CTUs**

This course is designed to assist staff assigned to register and administer the training process for sworn and non-sworn law enforcement personnel to comply with statewide Kentucky Law Enforcement Council (KLEC) required pre-employment and professional standards as well as Department of Criminal Justice Training (DOCJT) standards and requirements. Topics will include: an overview of KLEC, Peace Officer Professional Standards (POPS), Telecommunicator Professional Standards (TPS) and Certified Court Security Officer (CCSO) Standards, pre-employment testing, file compliance and the Career Development Program.

Attendees: Any rank who is assigned to the agency training function.

Prerequisites: None

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

Note: This course will utilize email correspondence for important course information. Students registering for this course must supply an email address on the Form 29-1 when registering for the course.

RICHMOND

3/8/2011

3/9/2011

1026-11J**LEGAL UPDATE: CONSTITUTIONAL PROCEDURE****16 Hours/1.6 CTUs**

This course is designed to meet statutory requirements for certification of officers who are coming into the Commonwealth from other states/territories; or for officers whose original certification was in the Commonwealth, but have been out of the law enforcement field for one or more years. This course is a "review" of the Basic Training Academy Constitutional Issues classes. Officers who need this course for certification purposes will be given priority in registration. Officers who do not need this course for certification are encouraged to enroll in Legal Practical: Arrest, Search and Seizure and/or Legal Issues 2011.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Conceptual

Risk: Low

Fitness Level: Low

Note: For certification, officers are also required to take Legal Update: Penal Code. This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training required by KRS 15.404.

Note: This is required training for officers seeking SLEO certification.

RICHMOND

1/27/2011

1/28/2011

RICHMOND

5/2/2011

5/3/2011

RICHMOND

8/8/2011

8/9/2011

RICHMOND

11/7/2011

11/8/2011

0890-09J**LEGAL UPDATE: PENAL CODE****24 Hours/2.4 CTUs**

This course is designed to meet statutory requirements for certification of officers who are coming into the Commonwealth from other states/territories; or for officers whose original certification was in the Commonwealth, but have been out of the law enforcement field for one year or more. This course is a "review" of the Basic Training Academy training on Penal Code offenses and other offenses outlined in the Kentucky Revised Statutes. Officers who need this course for certification purposes will be given priority in registration. Officers who do not need this course for certification are encouraged to enroll in Legal Practical: Arrest, Search and Seizure and/or Legal Issues 2011.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Conceptual**Risk:** Low**Fitness Level:** Low

Note: For certification, officers are also required to take Legal Update: Constitutional Procedure. This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours required KRS 15.404.

Note: This is required training for officers seeking SLEO certification.

RICHMOND	1/24/2011	1/26/2011
RICHMOND	4/25/2011	4/27/2011
RICHMOND	8/1/2011	8/3/2011
RICHMOND	10/31/2011	11/2/2011

0721-09J**ORIENTATION FOR NEW POLICE CHIEFS****40 Hours/4 CTUs**

This course will provide the police chief or sheriff with the information and tools needed to address 21st century law enforcement challenges. Leadership, administrative, and legal topics that will be addressed include: the role of the chief executive, ethics, integrity, policies and procedures, risk management, discipline, human resources, budgeting and media relations.

Attendees: Newly appointed police chiefs or elected sheriffs, assistant chiefs and chief deputy sheriffs or those soon to be appointed chiefs/chief deputies or assume duties as the sheriff.

Prerequisites: See above**Career Development Category:** Human/Conceptual**Risk:** Low**Fitness Level:** Low

RICHMOND	5/23/2011	5/27/2011
RICHMOND	11/28/2011	12/2/2011

PROFESSIONAL DEVELOPMENT

- Career Development Program
- Distance Learning
- Advanced Individual Training
- Leadership Institute
- Skills
- Telecommunications

KENTUCKY LAW ENFORCEMENT COUNCIL CAREER DEVELOPMENT PROGRAM

On April 2, 2002, HB 154 was signed into law, which enabled the Kentucky Law Enforcement Council to administer a Career Development Program for Kentucky's law enforcement officers and telecommunicators. Kentucky was the eighth state in the nation to have a comprehensive, statewide career development program for law enforcement, and offers the most comprehensive program for telecommunicators.

The Career Development Program provides structure to the training process through career tracking. Kentucky's program offers two career tracks for law enforcement officers, Law Enforcement Officer Track and Law Enforcement Management Track, and two career tracks for telecommunicators, Telecommunicator Track and Telecommunicator Management Track. Each track has steps of achievement that consist of required levels of training, education, and experience.

Career Development Tracks and Steps

Law Enforcement Officer Track

Intermediate Officer
Advanced Officer
LE Training Officer
LEO Investigator
LEO Advanced Investigator
Crime Scene Processing Officer
LE Traffic Officer
Advanced Deputy Sheriff

Law Enforcement Management Track

LE Supervisor
LE Manager
LE Executive
LE Chief Executive

Telecommunicator Track

Basic Telecommunicator
Intermediate Telecommunicator
Advanced Telecommunicator
Communication Training Officer

Telecommunicator Management Track

Supervisor
Manager/Director

Conceptual Skills Course: means a course that emphasizes planning, organization, goal setting abilities, strategic orientation, or abstract thinking abilities.

Human Skills Course: means a course relating to cultural diversity, problem solving, leadership, interpersonal communication, group communication, or training abilities.

Technical Skills Course: means a course relating to operational or tactical abilities.

Program Management

The Career Development Program is offered and managed by the KLEC. Most KLEC approved courses are applicable to the program, depending upon the participant's career track and step requirement. For information on the program, call the KLEC office at (859) 622-6218 or send an e-mail to: joe.boldt@ky.gov. All CDP forms are on line at docjt.ky.gov and click on KLEC and scroll down to CDP forms.

Career Development Program The Most Frequently Asked Questions

Q. What is the Career Development Program?

A. The CDP is a professional certificate program that aids you in planning and organizing your annual training to correlate with your career goals as a peace officer or telecommunicator.

Q. What are the benefits of the program?

A. Benefits are:

- 1) Helps you to stay focused on your career goals.
- 2) Provides structure and purpose to your training process.
- 3) Encourages you to learn new skills by taking a variety of courses.
- 4) Results in the earning of KLEC endorsed certificates and lapel pins for your uniform.
- 5) May result in pay increases/promotions.
- 6) As a manager helps with recruitment/retention, in motivating employees, and in creating a comprehensive training plan for your agency.

Q. What are the requirements for earning CDP certificates?

A. Must be an **active full time** POPS certified peace officer or telecommunicator and meet requirements in training/skills, experience, and education (college degrees/hours or educational training points).

Q. How do you enroll in the program?

A. Your first step is to complete the **Participant Commitment Form (CDP-1)**. This is your registration form and must be completed for any certificate(s) that you wish to pursue. All forms (including applications) and requirements can be found on line at the KLEC website.

Q. What is the next step in the enrollment process?

A. Once the KLEC office receives your CDP-1 form you will receive a letter of confirmation along with your **CDP transcript** that will aid you in completing your certificate application. All certificate applications should be sent to the KLEC office for approval.

Q. How do you determine which training courses to enroll in to earn a particular certificate?

A. By reviewing the requirements for your particular certificate at the top of each application and by consulting the Schedule Book which has information on specific skill areas (technical, human, or conceptual) in each of the course summaries.

Q. How can you find out more information on the Career Development Program?

A. By calling the KLEC office at (859) 622-6218 or emailing Joseph Boldt at Joe.Boldt@ky.gov or Elizabeth McIntosh at Elizabeth.McIntosh@ky.gov.

DISTANCE LEARNING

The Distance Learning Program mission is to provide Kentucky's law enforcement personnel with quality, accessible training that utilizes technology to enhance presentation and delivery of law enforcement services in Kentucky.

For more information regarding the Distance Learning Program, please contact:

Mike Keyser
Distance Learning Coordinator
Office: (859) 622-8162 or 859-622-2309
E-mail: mike.keyser@ky.gov
Or docjt.elearning@ky.gov

To register for a Distance Learning Course:

- **Send in a Form 29-1.**
- **Add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials via e-mail.**

Frequently Asked Questions

KYVU 24/7 helpdesk number is 877-740-4357. This number is best used for technical questions related to the software or for computer requirements or settings. Information on the lesson material must be directed to a course instructor either by email or by telephone. Contact information for the course instructor is listed in the orientation section of the course.

Below are some of the most commonly asked questions and the answers to resolve the issue.

Question: I cannot view the lesson presentations (swf files).

Answer: This is due to one of two things. First it could be a pop up blocker on the computer that is keeping the presentation from appearing. You may have disabled the pop up blocker before starting but the computer might have to be restarted before the change takes effect. Also, services such as Yahoo or Google may have secondary pop up blocking software installed on the computer. You can right click on the link to begin the presentation and select “open in a new window”. This will bypass the pop up blocker and open the presentation in a new viewing window. If this procedure does not work, you must download a new version of Macromedia Flashplayer. There is a link to this free download on the Welcome page of the course. Once downloaded you will have to log out of the class and restart the computer for it to work properly.

Question: The videos in the course will not play (wmv files).

Answer: The video presentations play in Windows Media Player. Some video presentations will take a few minutes to download completely. The download speed depends on the computer and the Internet connection. If after waiting patiently, the video still does not play then try the following. Download a newer version of the windows media player software to the computer. This free download is available from the Welcome page of the course.

Question: I was interrupted and left the computer running for a period of time with no activity. Now the computer is either locked up or none of the lesson material will display.

Answer: If the program runs with no activity for even a short period of time like ten minutes you may lose authentication. Log out of the course, log back in and everything should run fine. You will still be able to pick up where you were before this occurred. If the computer is frozen or locked up, shut the computer down, restart the computer, and log back in to the course. Again, you will be able to pick up right where he or she left off.

Question: I click on the link to begin a lesson quiz and nothing appears except a blank screen.

Or

I click on the link to begin a lesson quiz and receive a message box indicating I have a certain number of minutes to complete the quiz but after clicking the OK button nothing appears except a blank screen.

Answer: Disable all pop up blockers. This can be done using the Windows Tool tab at the top of the internet browser. You may have to log off and restart your computer for changes to take effect. Sometimes services such as Google and Yahoo may have installed pop up blocking software on the computer and it is more difficult for a novice computer user to disable. In any case you may right click on the link to begin the quiz which will produce a small menu. You should then left click on the “open in a new window” option. This process will bypass any and all pop up blockers on the computer.

Question: I failed a lesson quiz or I have taken it multiple times and not received a passing score.

Answer: Lesson quizzes are objective based reviews of the lesson material and you must receive a passing score to advance to the next lesson. If you are unsuccessful on the first attempt, you will be automatically directed to a review of the lesson material and then a second quiz that allows for 3 additional attempts to attain a passing score. If you are still unsuccessful after this total of four attempts, you are essentially stuck at this point and cannot move forward in the class. A course instructor with course editor privileges must review the lesson quizzes for this lesson, delete the submissions, and reset the quiz for you. You may contact a course instructor by telephone or by email using the information provided in the orientation section of the course.

Question: I have failed the final exam of the course.

Answer: You must contact the Distance Learning Coordinator for retest procedures. Retest procedures include taking the second test in writing and in person.

Question: My computer is running slow and it is taking long periods of time to download or display items from the course.

Answer: Internet connection and computer speed do affect your ability to navigate through the course material without frustration. If you are using an older computer or a computer with a slow Internet connection, it may be best if you could find another computer to use for the course. DOCJT has no restrictions on where or when the course must be completed except for the timeframe of completion once the course opens. You may need to check with your immediate supervisor to see if your agency has any restrictions concerning where or when you must complete the course.

Question: What is the timeframe for completion of a distance learning course?

Answer: The timeframe for completion of an online course is normally one week. Holidays or system downtime may extend this for a short period of time. Classes are scheduled frequently and cannot be extended for longer periods of time. The exception to this is for mandatory training classes which run for two weeks.

Question: What are the computer requirements necessary to complete a distance learning course through DOCJT?

Answer: The computer requirements are listed on the Welcome page of all courses and on the website www.letky.org

Question: What if my computer does not have the required software, such as flash player, necessary to complete the course?

Answer: All of the software required for the course is available to download for free from the Welcome page of all courses. The DOCJT Distance Learning Portal website (www.letky.org) has a feature that will run a diagnostic test on your computer and evaluate it for suitability for an online course.

161TDL-10J

ALZHEIMER'S - WHAT EVERY DISPATCHER SHOULD KNOW!

8 Hours/0.8 CTUs

This online course will focus on special needs callers; specifically those with Alzheimer's. The information will assist dispatchers in understanding Alzheimer's related behaviors and determining the course of action needed to properly handle 911 calls from patients or their caregivers. This course is presented entirely online using adult learning principles with email and telephone access to the instructor. This course is 8 hours in length, and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course, and it can be completed at the convenience of the telecommunicator and agency in the allotted time frame.

Attendees: Certified Telecommunicators

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: Failure of this course will require the student to take an on-site re-test.

Note: To register for this course, send a Form 29-1. Additionally, you must add your email address on Form 29-1. You will receive your login credentials required for you to participate in the course via email. This course will NOT be taught as an on-site course in 2011.

Note: If students have a question regarding this online course they may contact the Department of Criminal Justice Training at (859) 622-2309 or (859) 622-8162 during business hours.

ONLINE

7/25/2011

7/29/2011

0293DL-11J

BREATH TEST OPERATOR RECERTIFICATION - ONLINE - 5000EN

4 Hours/0.4 CTUs

Breath test operators are required by 500 KAR 8:010 to maintain the certification by completing the recertification course every two years. The recertification will cover recent legal information and a refresher of operator techniques for the breath testing instrument used in the Commonwealth. Demonstration of operator proficiency and an examination will be required. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 4 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course and it can be completed at the convenience of the officer and department in the allotted timeframe.

Attendees: Any Rank

Prerequisites: Must be a certified breath test operator.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course does not count toward the 40 hour annual training requirement for POPS and KLEFPF credit.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via email.

Note: If students have any questions regarding this online course they may contact the Department of Criminal Justice Training at (859) 622-2309 or (859) 622-8162 during business hours.

ONLINE	1/3/2011	1/7/2011
ONLINE	1/10/2011	1/14/2011
ONLINE	2/7/2011	2/11/2011
ONLINE	2/14/2011	2/18/2011
ONLINE	3/7/2011	3/11/2011
ONLINE	3/14/2011	3/18/2011
ONLINE	4/18/2011	4/22/2011
ONLINE	5/16/2011	5/20/2011
ONLINE	5/23/2011	5/27/2011
ONLINE	8/15/2011	8/19/2011
ONLINE	8/22/2011	8/26/2011
ONLINE	11/14/2011	11/18/2011

NEW

This training course is designed for previously certified CJIS personnel who are allowed FULL ACCESS into LINK/NCIC database files. This course will provide the CJIS operator with a review of the Protective Order file and updates to the CJIS system. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 4 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course, and it can be completed at the convenience of the student and agency in the allotted timeframe

Attendees: Certified CJIS Operator Full Access

Prerequisites: Successful completion of basic CJIS Full Access

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: Successful completion of the training course will re-certify the operator for a one year period. Failure of this course will require the student to take an on-site test. THIS COURSE DOES NOT SATISFY THE IN-SERVICE TRAINING REQUIREMENT FOR A TELECOMMUNICATOR.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

Note: If students have any questions regarding this online course, they may contact the Department of Criminal Justice Training at (859)-622-2309 or (859)-622-8162 during business hours.

ONLINE	1/24/2011	1/28/2011
ONLINE	2/21/2011	2/25/2011
ONLINE	3/21/2011	3/25/2011
ONLINE	4/18/2011	4/22/2011
ONLINE	5/23/2011	5/27/2011
ONLINE	6/20/2011	6/24/2011
ONLINE	7/18/2011	7/22/2011
ONLINE	8/22/2011	8/26/2011
ONLINE	9/19/2011	9/23/2011
ONLINE	10/17/2011	10/21/2011
ONLINE	11/14/2011	11/18/2011
ONLINE	12/12/2011	12/16/2011

NEW

This training course is designed for previously certified CJIS personnel who are allowed INQUIRY ONLY ACCESS into LINK/NCIC database files. Information will be presented relating to the effective utilization of the Criminal Justice Information System (CJIS). This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 2 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course, and it can be completed at the convenience of the student and agency in the allotted timeframe.

Attendees: Inquiry Only Certified Operators needing access to LINK/NCIC database files

Prerequisites: CJIS Inquiry Only Basic or AOC CJIS Basic

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: Successful completion of the training course will re-certify the operator for a one year period. Failure of this course will require the student to take an on-site test. THIS COURSE DOES NOT SATISFY THE IN-SERVICE TRAINING REQUIREMENT FOR A TELECOMMUNICATOR.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

Note: If students have any questions regarding this online course, they may contact the Department of Criminal Justice Training at (859) 622-2309 or (859) 622-8162 during business hours.

ONLINE	2/7/2011	2/11/2011
ONLINE	5/2/2011	5/6/2011
ONLINE	9/12/2011	9/16/2011
ONLINE	12/5/2011	12/9/2011

NEW

This course is designed to provide basic knowledge and skills necessary to perform and complete inquiry transactions through the CJIS system. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 8 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course, and it can be completed at the convenience of the student and agency in the allotted timeframe.

Attendees: Personnel needing inquiry only access to LINK/NCIC database files. (This includes AOC personnel needing inquiry only access.)

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: According to Kentucky State Police LINK Provisions and Guidelines, the employing agency is required to schedule the operator for appropriate training within 10 days of initial employment, and the training must be completed within six months of employment.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via email.

Note: If students have any questions regarding this online course, they may contact the Department of Criminal Justice Training at (859) 622-2309 or (859) 622-8162 during business hours.

ONLINE	2/28/2011	3/4/2011
ONLINE	6/13/2011	6/17/2011
ONLINE	7/25/2011	7/29/2011
ONLINE	11/28/2011	12/2/2011

1544DL-11J

LEGAL ISSUES: 2011 - ON-LINE

8 Hours/0.8 CTUs

NEW

This online course provides instruction of legal topics by providing a review of recent court decisions and legislative changes to the laws that are applicable to the Kentucky Revised Statutes, and will discuss current developments on the Constitutional topics of laws of arrest, search and seizure, pretrial identification procedures, interviews and interrogations, and use of force. This course is 8 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course and it can be completed at the convenience of the officer and department in the allotted time frame.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: Failure of this course will require the student to take an on-site re-test.

Note: This course does not count toward the 40 hour annual training requirement for POPS and KLEFPF credit.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail. If students have a question regarding this online course during business hours they may contact the Department of Criminal Justice Training at (859) 622-2309 or (859) 622-8162.

ONLINE	3/21/2011	3/25/2011
ONLINE	6/13/2011	6/17/2011
ONLINE	10/3/2011	10/7/2011

NEW

This training course is designed for previously certified CJIS personnel who are allowed INQUIRY ONLY ACCESS into LINK/NCIC database files via a MOBILE DATA TERMINAL. Information will be presented relating to the effective utilization of the Criminal Justice Information System (CJIS). This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. There is no specific schedule for this course, and it can be completed at the convenience of the student and agency in the allotted timeframe.

Attendees: Any Rank

Prerequisites: Successful completion of Basic CJIS MDT

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT FOR POPS AND KLEFPF CREDIT. Successful completion of the training course will re-certify the operator for a one year period. Failure of this course will require the student to take an on-site test.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

Note: If students have any questions regarding this online course they may contact the Department of Criminal Justice Training at (859)-622-2309 or (859)-622-8162 during business hours.

ONLINE	1/17/2011	1/21/2011
ONLINE	2/7/2011	2/11/2011
ONLINE	2/21/2011	2/25/2011
ONLINE	3/7/2011	3/11/2011
ONLINE	3/21/2011	3/25/2011
ONLINE	4/4/2011	4/8/2011
ONLINE	4/11/2011	4/15/2011
ONLINE	5/9/2011	5/13/2011
ONLINE	6/6/2011	6/10/2011
ONLINE	6/20/2011	6/24/2011
ONLINE	7/18/2011	7/22/2011
ONLINE	8/8/2011	8/12/2011
ONLINE	8/29/2011	9/2/2011
ONLINE	9/19/2011	9/23/2011
ONLINE	10/3/2011	10/7/2011
ONLINE	10/24/2011	10/28/2011
ONLINE	11/7/2011	11/11/2011
ONLINE	12/5/2011	12/9/2011

094TDL-10J

LEN MOBILE DATA TERMINAL ACCESS - ON-LINE

8 Hours/0.8 CTUs

This training course is designed for agency personnel having mobile data terminals in order to access Criminal Justice Information Systems. This course will provide instruction on how to perform and complete transactions through the Criminal Justice Information Systems. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. There is no specific schedule for this course and it can be completed at the convenience of the student and agency in the allotted timeframe of 1 week.

Attendees: Police Officers having access through MDT's

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: Successful completion of the training course will certify the operator for a one year period. Failure of this course will require the student to take an on-site test.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

Note: If students have any questions regarding this online course, they may contact the Department of Criminal Justice Training at (859)-622-2309 or (859)-622-8162 during business hours.

ONLINE	2/14/2011	2/18/2011
ONLINE	4/25/2011	4/29/2011
ONLINE	7/11/2011	7/15/2011
ONLINE	10/10/2011	10/14/2011

032S-DL

MANDATORY TRAINING - ON-LINE

5 Hours/0.5 CTUs

KRS 15.334 stipulates that officers will take classes approved by the Kentucky Law Enforcement Council in the areas of Elder Abuse, Domestic Violence, Child Abuse, HIV, and Bias related crimes. A certified Peace Officer is required to take the course no more than two (2) times in eight (8) years. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. Classes will open on the 15th of each month or the first Monday following the 15th if it falls on a weekend. This course is 5 hours in length. The course can be completed at the convenience of the student and agency in the allotted timeframe.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: THIS COURSE IS A MANDATORY TRAINING REQUIREMENT FOR ALL OFFICERS IN THE STATE. THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT FOR POPS AND KLEFPF CREDIT.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

Note: If students have any questions regarding this online course they may contact the Department of Criminal Justice Training at (859)-622-2309 or (859)-622-8162 during business hours.

ONLINE	1/15/2011	1/31/2011
ONLINE	2/15/2011	2/28/2011
ONLINE	3/15/2011	3/31/2011
ONLINE	4/15/2011	4/30/2011
ONLINE	5/15/2011	5/31/2011
ONLINE	6/15/2011	6/30/2011
ONLINE	7/15/2011	7/31/2011
ONLINE	8/15/2011	8/31/2011
ONLINE	9/15/2011	9/30/2011
ONLINE	10/15/2011	10/31/2011
ONLINE	11/15/2011	11/30/2011
ONLINE	12/15/2011	12/31/2011

1543DL-09A

MANDATORY TRAINING-ON-LINE- WORK ZONE SAFETY

4 Hours/0.4 CTUs

In accordance with SAFETEA-LU, the Work Zone Safety and Mobility Rule, and the Final Rule published by the Federal Highway Administration, all uniformed law enforcement officers that perform duties within these work zones must be trained using training specific to job requirements. This course is intended to train officers that may be assigned to, or performing duties in, a federally funded highway work zone project. This course addresses agency compliance issues, agency partnerships, specific duties required in work zones, case studies, and safety training. This course is 4 hours in length. There is no specific schedule for this course and it can be completed at the convenience of the officer and department in the allotted timeframe.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404. THIS COURSE IS A MANDATORY TRAINING REQUIREMENT FOR ALL OFFICERS IN THE STATE. ANY OFFICER WHO COMPLETED THE COURSE IN 2009 OR 2010 DOES NOT HAVE TO TAKE IT IN 2011.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

Note: If students have any questions regarding this online course they may contact the Department of Criminal Justice Training at (859)-622-2309 or (859)-622-8162 during business hours.

ONLINE	1/1/2011	1/15/2011
ONLINE	2/1/2011	2/15/2011
ONLINE	3/1/2011	3/15/2011
ONLINE	4/1/2011	4/15/2011
ONLINE	5/1/2011	5/15/2011
ONLINE	6/1/2011	6/15/2011
ONLINE	7/1/2011	7/15/2011
ONLINE	8/1/2011	8/15/2011
ONLINE	9/1/2011	9/15/2011
ONLINE	10/1/2011	10/15/2011
ONLINE	11/1/2011	11/15/2011
ONLINE	12/1/2011	12/15/2011

1695DL-11J

MARIJUANA RECERTIFICATION - ON-LINE

4 Hours/0.4 CTUs

NEW

This course will recertify graduates of a certified marijuana identification course. The online portion of the course will consist of lessons, quizzes, and an online written test. After the successful completion of the online written test, students will need to successfully complete a blind practical test to attain recertification. This course is 4 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course and it can be completed at the convenience of the officer and department in the allotted time frame.

Attendees: Any Rank

Prerequisites: Certified Marijuana Identification Course.

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT FOR POPS AND KLEFPF CREDIT.

Note: Students will need to complete a blind practical test at the conclusion of the online portion of the course. Samples will be sent via US mail with results recorded online. Students will need a stereomicroscope, calibrated balances, marijuana field test kits, eye protection, protective gloves, and protective outer wear in order to complete the blind practical test. Caustic chemicals are used in small quantities in the field test kits.

Note: To register for this course, send a Form 29-1. Additionally, you must add your email address on Form 29-1. You will receive your login credentials required for you to participate in the course via email. If students have any questions regarding this online course they may contact the Department of Criminal Justice Training at (859)-622-2309 or (859)-622-8162 during business hours.

ONLINE

8/8/2011

8/12/2011

2020DL-11J

POLICE RADAR/LIDAR UPDATE – ONLINE

4 Hours/0.4 CTUs

This instructional period satisfies the 36 month retraining guidelines. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 4 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course and it can be completed at the convenience of the student and agency in the allotted timeframe. No cards or certificates will be issued. If you need additional confirmation you will need to request an official copy of your transcript.

Attendees: Trained Radar and/or LIDAR Operators and Instructors

Prerequisites: Documented Police RADAR and/or LIDAR operator training attached to 29-1.

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT FOR POPS AND KLEFPF CREDIT. Failure of this course will require the student to take an on-site test.

Note: To register for a Distance Learning Course, send in a Form 29-1. Additionally, you must add your e-mail address on Form 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

Note: If students have any questions regarding this online course they may contact the Department of Criminal Justice Training at (859)-622-2309 or (859)-622-8162 during business hours

ONLINE	2/28/2011	3/4/2011
ONLINE	4/25/2011	4/29/2011
ONLINE	11/28/2011	12/2/2011

NEW

Today's dispatchers work through many types of crisis on a daily basis. This course will address issues involved in working through a pursuit and a fire/hazmat call for service. The course will look at the role of the dispatcher and how it impacts the safety of both responders and citizens involved in these situations. The dispatcher's personal response to a crisis will also be addressed through a discussion of critical incident stress debriefing. The final area of instruction will be the ethical dilemma facing dispatchers through the use of social networking so prevalent in our society today. This course is presented entirely online using adult learning principles with email and phone access to the instructor. This course is 8 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course, and it can be completed at the convenience of the telecommunicator and agency in the allotted time frame.

Attendees: Certified Telecommunicators

Prerequisites: Basic Telecommunications or Telecommunications Academy

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is also being taught as an on-site course in 2011. Please refer to the Advanced Telecommunications section of this training schedule for details.

Note: To register for this course, send a Form 29-1. Additionally, you must add your email address on Form 29-1. You will receive your login credentials required for you to participate in the course via email.

Note: If students have any questions regarding this online course they may contact the Department of Criminal Justice Training at (859) 622-2309 or (859) 622-8162 during business hours.

ONLINE	1/10/2011	1/14/2011
ONLINE	2/14/2011	2/18/2011
ONLINE	3/14/2011	3/18/2011
ONLINE	4/11/2011	4/15/2011
ONLINE	5/16/2011	5/20/2011
ONLINE	6/13/2011	6/17/2011
ONLINE	7/11/2011	7/15/2011
ONLINE	8/15/2011	8/19/2011
ONLINE	9/12/2011	9/16/2011
ONLINE	10/17/2011	10/21/2011
ONLINE	11/14/2011	11/18/2011
ONLINE	12/12/2011	12/16/2011

PATROL

0472-09JR

BASIC BREATH TEST OPERATOR

40 Hours/4 CTUs

The operator's ability to operate a fair and proper breath test and develop articulation skills for courtroom testimony is the goal of the training course. The course consists of 40 hours of concentrated instruction in the operation of the Intoxilyzer. The information is disseminated through the use of both lecture/forum and practical or "hands on" training devices. Per 500 KAR 8:010, the successful completion of this course is required to become a certified breath test operator.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course only certifies the attendee for the Intoxilyzer 5000EN.

RICHMOND	2/7/2011	2/11/2011
RICHMOND	5/16/2011	5/20/2011
RICHMOND	7/25/2011	7/29/2011
RICHMOND	9/26/2011	9/30/2011
RICHMOND	11/14/2011	11/18/2011

Course Number: 0293M-11J (The letter "M" in the course number designates the morning session 8:00 a.m to 12:00 noon)

Course Number: 0293A-11J (The letter "A" in the course number designates the afternoon session 1:00 p.m. to 5:00 p.m.)

Breath test operators are required by 500 KAR 8:010 to maintain their certification by completing the recertification course every two years. The recertification will cover recent legal information and operator techniques for the breath testing instrument, Intoxilyzer 8000 that will be used in the Commonwealth. Demonstration of operator proficiency and an examination will be required.

Attendees: Any Rank

Prerequisites: Must be a certified breath test operator

Career Development Program: Technical / Human

Risk: Low **Fitness Level:** Low

Note: This course does not count toward the 40 hour annual training requirement for POPS and KLEFPF credit.

Note: Please refer to the Distance Learning section for online recertification for the Intoxilyzer 5000EN.

Note: Only students enrolled on the approved roster for each session may attend. No exceptions or last minute student substitutions will be allowed.

<u>LOCATION</u>	<u>A.M.</u>	<u>P.M.</u>	<u>DATE</u>
RICHMOND	8-12	1-5	01/10/2011
RICHMOND	8-12	1-5	01/11/2011
RICHMOND	8-12	1-5	01/12/2011
RICHMOND	8-12	1-5	01/13/2011
RICHMOND	8-12	1-5	01/14/2011
RICHMOND	8-12	1-5	01/17/2011
RICHMOND	8-12	1-5	01/18/2011
RICHMOND	8-12	1-5	01/19/2011
RICHMOND	8-12	1-5	01/20/2011
RICHMOND	8-12	1-5	01/21/2011
OWENSBORO	8-12	1-5	04/11/2011
OWENSBORO	8-12	1-5	04/12/2011
OWENSBORO	8-12	1-5	04/13/2011
OWENSBORO	8-12	1-5	04/14/2011
OWENSBORO	8-12		04/15/2011
MADISONVILLE	8-12	1-5	04/18/2011
MADISONVILLE	8-12	1-5	04/19/2011
MADISONVILLE	8-12	1-5	04/20/2011
MADISONVILLE	8-12	1-5	04/21/2011
MADISONVILLE	8-12		04/22/2011
ELIZABETHTOWN	8-12	1-5	05/09/2011
ELIZABETHTOWN	8-12	1-5	05/10/2011
ELIZABETHTOWN	8-12	1-5	05/11/2011
ELIZABETHTOWN	8-12	1-5	05/12/2011
ELIZABETHTOWN	8-12		05/13/2011
ASHLAND	8-12	1-5	06/20/2011
ASHLAND	8-12	1-5	06/21/2011
ASHLAND	8-12	1-5	06/22/2011
ASHLAND	8-12	1-5	06/23/2011
ASHLAND	8-12		06/24/2011
SOMERSET	8-12	1-5	09/19/2011
SOMERSET	8-12	1-5	09/20/2011
SOMERSET	8-12	1-5	09/21/2011
SOMERSET	8-12	1-5	09/22/2011
SOMERSET	8-12		09/23/2011

1452-10J**COURT SECURITY OFFICER BASIC TRAINING****80 Hours/8 CTUs**

This course is designed as basic training for new Court Security Officers. Students will be given classroom instruction as to their role in the trial process. This includes court room protocol, witness protection, prisoner control and transport. The legal areas of arrest and search and seizure will be addressed as well as the use of force. Hands-on training and testing in the area of defensive tactics and firearms are also included.

Attendees: Any Rank**Prerequisites:** Court Security Officers or Deputies who function as Court Security Officers**Risk:** High**Fitness Level:** Intermediate**Note:** Students are required to reside in the Thompson Hall housing facility, Sunday thru Thursday night. Meals will be provided.**Note:** Students are required to pass a firearms proficiency test and a defensive tactics proficiency test.

RICHMOND	3/14/2011	3/25/2011
RICHMOND	8/8/2011	8/19/2011
RICHMOND	10/3/2011	10/14/2011

1533-09JR**COURT SECURITY OFFICER IN-SERVICE - 2009/2010****40 Hours/4 CTUs**

KRS 15.380 to 15.404 mandates 40 hours of in-service training, biennially, that is job specific to the Court Security Officer. This in-service fulfills that requirement. The session will include classes on Officer Safety, Prisoner Control, Equipment Issues and a Legal Update on current issues. There will be practical exercises to reinforce teaching and learning techniques.

Attendees: Any Rank**Prerequisites:** Court Security Officers or Deputies whose duties include court security and THOSE WHO HAVE NOT ATTENDED AN IN-SERVICE TRAINING.**Career Development Category:** Technical/Human**Risk:** Intermediate**Fitness Level:** Intermediate**Note:** Equipment needs will be addressed in student letters.

RICHMOND	1/10/2011	1/14/2011
RICHMOND	1/24/2011	1/28/2011
RICHMOND	2/7/2011	2/11/2011
NORTHERN KENTUCKY	2/21/2011	2/25/2011

1533-11J

COURT SECURITY OFFICER IN-SERVICE - 2011/2012

40 Hours/4 CTUs

NEW

KRS 15.380 to 15.404 mandates 40 hours of in-service training, biennially, that is job specific to the Court Security Officer. This is a new Court Security Officer In-Service training session for years 2011/2012 that fulfills that requirement. This session of training will include the Duties of the CSO, Officer Safety Tactics, Tactical Handcuffing Techniques, Trial Planning, Surviving in a Combat Situation, Service Process, Weapon Retention/Disarming Techniques and Hospitalization by Court Orders. There will be practical exercises to reinforce instructional points and techniques.

Attendees: Any Rank

Prerequisites: Court Security Officers or Deputies whose duties include court security

Career Development Category: Technical/Human

Risk: Intermediate

Fitness Level: Intermediate

Note: Equipment needs will be addressed in student letters.

LOUISVILLE	4/4/2011	4/8/2011
OWENSBORO	4/25/2011	4/29/2011
RICHMOND	5/9/2011	5/13/2011
CALVERT CITY	6/6/2011	6/10/2011
RICHMOND	6/20/2011	6/24/2011
RICHMOND	7/11/2011	7/15/2011
MOREHEAD	7/25/2011	7/29/2011
RICHMOND	8/29/2011	9/2/2011
BOWLING GREEN	10/31/2011	11/4/2011
LOUISVILLE	11/14/2011	11/18/2011

1441-10A

CRISIS INTERVENTION TEAM TRAINING FOR KY LEN

40 Hours/4 CTUs

HOSTED

Crisis Intervention Team Training for Kentucky Law Enforcement (C.I.T.) is a 40-hour course designed to train officers how to more safely and effectively interact with persons with psychiatric disabilities. The C.I.T. program utilizes "verbal de-escalation techniques" and "active listening skills" to help officers gain compliance. The goal of the C.I.T. program is to increase officer safety as well as the safety of others at the scene involving a mentally ill person.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: C.I.T. is designed as regional training: Registration will be limited to officers located in the region where the training is presented.

PADUCAH	1/10/2011	1/14/2011
CORBIN	2/28/2011	3/4/2011
NORTHERN KENTUCKY	4/4/2011	4/8/2011
ELIZABETHTOWN	8/22/2011	8/26/2011
OWENSBORO	10/31/2011	11/4/2011
HAZARD	11/28/2011	12/2/2011

1470-11J**INVESTIGATIVE SKILLS FOR PATROL****40 Hours/4 CTUs**

This course will provide patrol personnel with skills to better investigate crimes for which they have some or all responsibility to work. Among the topics that will be covered are: equipment needs, terminology, note taking, crime scene photography, basic evidence collection, interviewing skills and interacting with the media.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

LOUISVILLE	6/20/2011	6/24/2011
LOUISVILLE	8/8/2011	8/12/2011
ELIZABETHTOWN	10/10/2011	10/14/2011
MOREHEAD	11/14/2011	11/18/2011
LOUISVILLE	11/28/2011	12/2/2011
LOUISVILLE	12/12/2011	12/16/2011

1620-10J**LEADERSHIP IS A BEHAVIOR****32 Hours/3.2 CTUs**

This course is designed to be an introduction to basic leadership principles for the patrol officer. It will be extremely beneficial to those who are assigned leadership responsibility in their agency as Police Training or Field Training officers.

Attendees: Patrol Officer / Police Training Officer / Field Training Officer**Prerequisites:** Three years experience after Basic Training Academy**Career Development Category:** Human/Conceptual**Risk:** Low**Fitness Level:** Low

Note: APS Graduates and those with the rank of Supervisor and above will not be permitted to enroll in this class.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

Note: This course will utilize email correspondence for important course information. Students registering for this course must supply an email address on the Form 29-1 when registering for the course.

LOUISVILLE	2/8/2011	2/11/2011
LONDON	3/22/2011	3/25/2011
NORTHERN KENTUCKY	5/24/2011	5/27/2011
BOWLING GREEN	9/13/2011	9/16/2011
LOUISVILLE	10/18/2011	10/21/2011
RICHMOND	10/25/2011	10/28/2011

1544-11J

LEGAL ISSUES: 2011

8 Hours/0.8 CTUs

NEW

This course provides in-class instruction of legal topics by providing a review of recent court decisions and legislative changes to the laws that are applicable to the Kentucky Revised Statutes, and will discuss current developments on the Constitutional topics of laws of arrest, search and seizure, pretrial identification procedures, interviews and interrogations, and use of force.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours required by KRS 15.404.

Note: This course is also offered in the Distance Learning format. Please refer to the Distance Learning section of this training schedule for details.

Note: This course will utilize email correspondence for important course information. Students registering for this course must supply an email address on the Form 29-1 when registering for the course.

NORTHERN KENTUCKY	5/23/2011
MADISONVILLE	8/15/2011
LOUISVILLE	8/29/2011
RICHMOND	9/12/2011
LOUISVILLE	10/17/2011

1417-10J

LEGAL PRACTICAL: ARREST, SEARCH & SEIZURE

16 Hours/1.6 CTUs

This course is designed as an intensive hands-on practical exercise and scenario-based training that tests experienced officers' understanding of current legal requirements to be followed in situations they are likely to encounter in the field. Topics provide an overview of legal issues to assist the officers in their decision-making processes while making physical arrests, Terry Stops, traffic stops, search situations, and use of force situations. This class evaluates the officers' writing skills in completing paperwork on warrant affidavits and internal reports.

Attendees: Any Rank

Prerequisites: Officers must have five years experience after graduating from the Basic Training Academy.

Career Development Category: Technical/Conceptual

Risk: Low

Fitness Level: Low

Note: This class requires the use of the officers' duty belt and equipment. Officers will be provided with "red guns" for exercises. Portions of the class will be conducted outdoors, so officers also need to bring appropriate weather gear.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

Note: This course will utilize email correspondence for important course information. Students registering for this course must supply an email address on the Form 29-1 when registering for the course.

RICHMOND	5/23/2011	5/24/2011
RICHMOND	9/26/2011	9/27/2011

1617-10JR**PATROL: FIRST RESPONDER****40 Hours/4 CTUs**

A patrol refresher for the veteran officer. This class will address and discuss issues the patrol officer may encounter during day to day activities. Topics to be explored include Officer Safety; Less Than Lethal Weapons for Patrol; Prescription Fraud; Survival Stress; Excited Delirium; Domestic Terrorism and Responding to a Family Abuse Dispatch. The course will also offer an Introduction to Active Shooter with a four-hour practical exercise.

Attendees: Any Rank

Prerequisites: This class is designed/recommended for the veteran officer; four or more years removed from Basic Training.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Intermediate

Note: Equipment issues will be addressed in the student letter.

RICHMOND	2/28/2011	3/4/2011
RICHMOND	3/21/2011	3/25/2011
LONDON	4/18/2011	4/22/2011
PRESTONSBURG	5/2/2011	5/6/2011
NORTHERN KENTUCKY	5/16/2011	5/20/2011
MURRAY	6/13/2011	6/17/2011
BOWLING GREEN	6/27/2011	7/1/2011
PADUCAH	7/18/2011	7/22/2011
LOUISVILLE	8/1/2011	8/5/2011
RICHMOND	8/15/2011	8/19/2011
ASHLAND	9/19/2011	9/23/2011
RICHMOND	10/3/2011	10/7/2011
NORTHERN KENTUCKY	10/17/2011	10/21/2011
ELIZABETHTOWN	11/7/2011	11/11/2011

0805-11J**POLICE RADAR/LIDAR OPERATOR****56 Hours/5.6 CTUs**

Operation and usage of Radar and LIDAR for vehicle speed enforcement.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: There will be one day (Wednesday) when the class will run from 1 pm - 10 pm.

Note: Student must bring a Radar or LIDAR unit for field work.

RICHMOND	6/27/2011	6/30/2011
RICHMOND	8/29/2011	9/1/2011

1411-10J

POLICE TRAINING OFFICER

40 Hours/4 CTUs

The Police Training Officer (PTO) program is a new model for post academy field training in law enforcement and replaces the former FTO program. The PTO program incorporates all regular duties of police, but is learned through a problem solving context. The Police Training Officer (PTO) program is designed to enhance post academy training's ability to minimize an agencies liability regarding police behavior.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course does have a pre-course assignment and will require after-hours research and study.

Note: This course will utilize email correspondence for important course information. Students registering for this course must supply an email address on the Form 29-1 when registering for the course.

RICHMOND	8/22/2011	8/26/2011
RICHMOND	9/26/2011	9/30/2011
RICHMOND	10/17/2011	10/21/2011
RICHMOND	11/14/2011	11/18/2011

0806-11J

RAILROAD GRADE CROSSING COLLISION INVESTIGATION

16 Hours/1.6 CTUs

This course is designed to acquaint the student with the various types of railroad grade crossing collisions, techniques of investigation, railroad personnel safety, equipment and elements involved in a collision.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

LOUISVILLE	9/20/2011	9/21/2011
------------	-----------	-----------

1204-10JR**RAPID DEPLOYMENT****40 Hours/4 CTUs**

This course will provide officers a "rapid deployment" option for responding to active shooters. The course will include background information that will demonstrate the need for a patrol response to active shooting incidents. Officers will also be introduced to various tactics and considerations for an effective response. The course provides an opportunity for officers to experience "hands on" realistic training with the use of simunitions.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical**Risk:** High**Fitness Level:** Intermediate

Note: Students are required to bring their gun belt, groin protection, holster and handcuffs to training. It is recommended that officers bring their ballistic vest and clothing appropriate for various weather conditions.

RICHMOND	3/14/2011	3/18/2011
RICHMOND	3/28/2011	4/1/2011
ELIZABETHTOWN	4/25/2011	4/29/2011
MOREHEAD	5/23/2011	5/27/2011
LONDON	6/20/2011	6/24/2011
HOPKINSVILLE	7/11/2011	7/15/2011
NORTHERN KENTUCKY	8/8/2011	8/12/2011
PRESTONSBURG	9/12/2011	9/16/2011
RICHMOND	10/10/2011	10/14/2011
PADUCAH	10/24/2011	10/28/2011

0896-09J**SCHOOL RESOURCE OFFICER****40 Hours/4 CTUs**

This course is designed to meet the needs of officers who are currently or will be assigned as School Resource Officers. Topics will include: The Role of the SRO, School Safety and Security Issues, Legal Authority of the SRO and SRO Program Evaluations. Special emphasis will be placed on case studies at schools that have been the target of violent assault.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Human**Risk:** Low**Fitness Level:** Low

RICHMOND	6/6/2011	6/10/2011
----------	----------	-----------

1424-10J

STRESS & WELLNESS

32 Hours/3.2 CTUs

This course will define stress and what creates stress for law enforcement officers. Suggestions and recommendations will be made so that law enforcement officers can develop plans or strategies that will enable them to better handle stress.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

LOUISVILLE	1/18/2011	1/21/2011
LOUISVILLE	2/22/2011	2/25/2011
RICHMOND	4/26/2011	4/29/2011
WHITESBURG	8/23/2011	8/26/2011
NORTHERN KENTUCKY	10/4/2011	10/7/2011
CALVERT CITY	10/25/2011	10/28/2011
ELIZABETHTOWN	12/6/2011	12/9/2011

SKILLS

0801-11J

DEFENSIVE DRIVING

40 Hours/4 CTUs

This course is designed to improve basic vehicle operation skills and increase the student's understanding of the patrol vehicle's capabilities. Emphasis is placed on refinement of the fundamentals.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: High

Fitness Level: Intermediate

Note: Each student is required to bring a department issued vehicle equipped with emergency lights and siren. Vehicle must pass a safety inspection. DOCJT will not supply vehicles.

Note: Written Test (70%), Practical Test (Pass/Fail)

Note: The schedule will be adjusted for low light driving sessions.

RICHMOND	3/7/2011	3/11/2011
RICHMOND	5/9/2011	5/13/2011
RICHMOND	7/18/2011	7/22/2011
RICHMOND	9/19/2011	9/23/2011

0802-11J

PATROL HANDGUN LEVEL I

40 Hours/4 CTUs

This course is designed to review and emphasize basic handgun skills, to include basic marksmanship and basic weapon handling skills.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: High

Fitness Level: Intermediate

Note: Equipment Needed: Agency approved duty handgun, complete leather gear used on duty, three handgun magazines or two speed loaders, cleaning equipment, baseball hat or wide brimmed hat, Optional: Knee pads (recommended)

Note: Scheduled Times 0800-1700 Monday through Friday

Note: All written and practical exams must be demonstrated at an acceptable level

RICHMOND	6/6/2011	6/10/2011
RICHMOND	9/12/2011	9/16/2011

1216-10J

PATROL HANDGUN LEVEL II

40 Hours/4 CTUs

This course is designed for an advanced firearms student; it is not a fundamentals development course. Students will learn how to react and deploy their handgun quickly and accurately. This class uses timed live fire drills. Topics include extensive strong hand only, and support hand only operations, use of cover and some low light operations.

Attendees: Any Rank

Prerequisites: Completion of an 18 week academy, or Handgun Level I or Firearms Instructor Course. Students must pass a first day handgun competency pretest.

Career Development Category: Technical

Risk: High

Fitness Level: Intermediate

Note: Equipment Needed: Agency approved duty handgun, complete leather gear used on duty, three handgun magazines, cleaning equipment, baseball or wide brimmed hat, duty flashlight. Optional: Knee pads

Note: Mon. 8-5pm; Variable times may be necessary during the week to accommodate low light conditions (1-2 evenings) or reschedule for weather conditions.

Note: Pass competency pretest and all written and practical exams must be demonstrated at an acceptable level.

RICHMOND

6/13/2011

6/17/2011

0898-09J

PATROL RIFLE

40 Hours/4 CTUs

This course is designed to provide training in the use of the .223 (5.56) caliber patrol rifle. Course content includes instruction in the role of the patrol rifle, basic rifle handling skills, marksmanship fundamentals and ballistics.

Attendees: Any Rank

Prerequisites: Successful completion of an approved firearms training course, such as Basic Training or Basic Officers Skills. Note: Basic Classes 413 and later included patrol rifle certification. Graduates of those classes are restricted from enrollment in this class for 3 years from the date of their graduation.

Career Development Category: Technical

Risk: High

Fitness Level: Intermediate

Note: This course is restricted to the .223 (5.56) caliber patrol rifle. The officer must provide an agency approved rifle. A letter for agency head signature will be included with notification of admittance to the course. Equipment needed: Agency approved duty handgun, complete leather gear used on duty, three handgun magazines or two speedloaders, agency approved .223 (5.56) caliber rifle with factory iron sights, rifle sling, three rifle magazines (minimum ten round capacity), duty flashlight, cleaning equipment, baseball cap or wide brimmed hat, two bath sized towels.

Note: Mon. 8-5pm; TUE-FRI Variable times may be necessary during the week to accommodate low light conditions (1-2 evenings) or reschedule for weather conditions.

Note: All written and practical exams must be demonstrated at an acceptable level.

RICHMOND

5/9/2011

5/13/2011

RICHMOND

8/15/2011

8/19/2011

0248-11J

PATROL SHOTGUN

40 Hours/4 CTUs

This course provides for the achievement of shotgun proficiency through practical exercises for officers who have patrol responsibilities and are authorized by their agencies to carry, or have access to shotguns in performance of their duties.

Attendees: Any Rank

Prerequisites: Successful completion of an approved firearms training course, such as Basic Training or Basic Officers Skills.

Career Development Category: Technical

Risk: High

Fitness Level: Intermediate

Note: Agency approved shotgun, approved handgun, complete duty leather gear, three magazines or two speed loaders, duty flashlight, cleaning equipment, baseball cap or wide brimmed hat.

Note: Mon. 8-5pm; TUE-FRI Variable times may be necessary during the week to accommodate low light conditions (1-2 evenings) or reschedule for weather conditions.

Note: All written and practical exams must be demonstrated at an acceptable level.

RICHMOND

5/16/2011

5/20/2011

1627-10J

PERISHABLE SKILLS PRACTICUM

40 Hours/4 CTUs

This intense five day course is designed for the veteran officer 5+ years out of basic training. This course will refresh basic competencies while updating the seasoned officer with some current best practices. Topic areas include: Handgun with qualification course, emergency vehicle operation with IADLEST/NHTSA pursuit considerations, and defensive tactics including an introduction to GAGE. Also included is a legal update specific to use of force and pursuit.

Attendees: Any Rank

Prerequisites: Graduation from an approved police basic training academy as defined by POPS

Career Development Category: Technical

Risk: High

Fitness Level: Intermediate

Note: Agency approved duty pistol and accessories to include complete duty leather gear, three magazines, duty flashlight, cleaning equipment, baseball cap or wide brimmed hat. Police Vehicle (sedan preferred) equipped with emergency lights and siren, mouth guard and groin protection. DOCJT will not supply vehicles.

Note: M-F 8-5pm

Note: All written and practical exams must be demonstrated at an acceptable level, including a daylight handgun qualification.

RICHMOND

3/14/2011

3/18/2011

RICHMOND

4/4/2011

4/8/2011

INVESTIGATIONS

1479-11J

CASE AGENT INVESTIGATIVE REVIEW

8 Hours/0.8 CTUs

This course is for investigators who collect digital evidence as part of an investigative process. This course will familiarize investigators with software to preview digital evidence that has been forensically processed and allow the investigator to select items of evidence important to their investigation. Traditionally, a forensic analyst would make the determination as to items selected based on information from the investigator. As part of this training the investigator will participate in the forensic process by utilizing this software to assist in determining what items should be marked as evidence in the final report.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: The Regional Computer Forensic Lab (RCFL) in Louisville is developing a new procedure for investigators to be directly involved in evaluating and selecting evidence in cases submitted to the lab for forensic analysis. Investigators will be required to successfully complete the Case Agent Investigative Review course for inclusion in this program.

Note: A mobile computer lab will be used for this course. Basic computer skills (i.e. keyboard and mouse skills) are necessary for successful completion of this course.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

NORTHERN KENTUCKY	1/26/2011
RICHMOND	5/18/2011

1402-11J

CHILD ABUSE INVESTIGATION

40 Hours/4 CTUs

This course is designed to enhance the skills of law enforcement officers who are responsible for investigating child abuse. Topics will include documenting the neglect and abuse of the child, types of offenders, investigating pediatric abusive head trauma and interviewing the victim, witness and subject. The course will also address the need for a multi-disciplinary response to child abuse.

Attendees: Any Rank

Prerequisites: This course is specifically designed for personnel assigned to patrol or investigations who work these types of cases.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

NORTHERN KENTUCKY	7/11/2011	7/15/2011
BOWLING GREEN	7/25/2011	7/29/2011
ELIZABETHTOWN	8/8/2011	8/12/2011
RICHMOND	9/19/2011	9/23/2011

1463-11J**COLD CASE INVESTIGATIONS****40 Hours/4 CTUs**

This class is intended for investigators or their supervisors. It will provide them with information on factors to consider when reopening a "cold" investigation, as well as some steps they may take to bring the case to a successful conclusion. The class will also provide factors to consider when organizing a Cold Case Unit. The students will participate in round table discussions involving cases they supply.

Attendees: Investigators or Investigative Supervisors

Prerequisites: Students must have completed Basic Investigator School or Criminal Investigation I, or Homicide Investigative Techniques Class, and have been an investigator for three or more years.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: Each student is required to bring a "cold case" (preferably a violent crime) from their department to be used during exercises and class discussions. The instructors can be contacted if there are any questions.

Note: The cold case file is essential to successful completion of the course.

Note: This course will utilize email correspondence for important course information. Students registering for this course must supply an email address on the Form 29-1 when registering for the course.

LOUISVILLE	2/21/2011	2/25/2011
PADUCAH	9/12/2011	9/16/2011
RICHMOND	11/14/2011	11/18/2011

1197-09J**COMPUTER CRIMES INVESTIGATIONS****40 Hours/4 CTUs**

This course provides a basic foundation for the investigator where digital evidence is present. Blocks of instruction include: Hardware, Digital Storage of Evidence, Internet Tools and E-mail Headers and the Computer Crime Scene. This course includes daily hands-on exercises in the Advanced Individual Training Computer Lab.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

RICHMOND	1/10/2011	1/14/2011
RICHMOND	1/31/2011	2/4/2011
RICHMOND	6/27/2011	7/1/2011

1622-10J

**CONTROLLED SUBSTANCE & DIVERSION
INVESTIGATION**

40 Hours/4 CTUs

This course is designed to address the abuse, manufacturing, and distribution of controlled substances, as well as, the investigative techniques and safety issues involved with each. In addition to controlled substances, the problem of prescription drug diversion will be addressed by ways to investigate the fraud of obtaining prescription drugs from patients, physicians and pharmacists.

Attendees: Any Rank

Prerequisites: Any student who has attended Introduction to Controlled Substance or Prescription Drug Abuse - Diversion within the last two years is not eligible for this course.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is specifically designed for personnel assigned to patrol or investigative duties.

RICHMOND	1/17/2011	1/21/2011
PRESTONSBURG	3/28/2011	4/1/2011
MURRAY	6/27/2011	7/1/2011
ASHLAND	10/3/2011	10/7/2011
RICHMOND	11/28/2011	12/2/2011

1405-10J

COVERT INVESTIGATIONS

40 Hours/4 CTUs

This course will provide curriculum regarding investigative techniques in a covert setting. The attendee will learn the skills utilized in covert operations. Included are the complexities of the selection process for covert investigator, the various roles and responsibilities, planning, basic surveillance techniques, the use and management of confidential sources, flash roll management, dangers of covert operations and psychological concerns, and covert operation risk management.

Attendees: Any Rank

Prerequisites: This course is specifically designed for personnel assigned to patrol or investigative duties.

Career Development Category: Technical/Human

Risk: Intermediate

Fitness Level: Intermediate

Note: An 8-hour block of close contact defensive tactics will be conducted during training.

Note: Please bring appropriate athletic-type clothing and tennis shoes to dress for this block of instruction. Both male and female officers should bring mouth and groin protection for this block of instruction.

OWENSBORO	5/23/2011	5/27/2011
RICHMOND	6/13/2011	6/17/2011
RICHMOND	8/22/2011	8/26/2011

0800-10J**CRIME SCENE INVESTIGATION****40 Hours/4 CTUs**

This course is designed to meet the needs of the patrol officer and investigator who respond to a crime scene. Emphasis is given to practical skills that are necessary in order to properly process crime scenes. Included in this course are: police photography, crime scene sketching, fingerprinting techniques, blood stain recognition, and shooting reconstruction.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

RICHMOND	2/7/2011	2/11/2011
RICHMOND	3/28/2011	4/1/2011
RICHMOND	6/6/2011	6/10/2011
RICHMOND	6/20/2011	6/24/2011
RICHMOND	7/11/2011	7/15/2011

1400-10J**CRIMINAL INVESTIGATION I****80 Hours/8 CTUs**

This is an 80-hour course designed to teach fundamental investigative techniques to officers. Topics will include: Introduction to Criminal Investigation, Documentation of Investigative Work, Pre-Trial Identification, Interviewing Techniques, Burglary and Vehicle Theft Investigation, Search Warrant Preparation, DNA, Crime Analysis and M.O. Files, Fact Finder and Locating Fugitives, Case File and Courtroom Testimony Preparation, Detective Safety, Arrest Planning and ABC and Vice Enforcement.

Attendees: Any Rank**Prerequisites:** Minimum of three years experience as a sworn Law Enforcement Officer.**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

Note: This course will utilize email correspondence for important course information. Students registering for this course must supply an email address on the Form 29-1 when registering for the course.

LOUISVILLE	5/9/2011	5/20/2011
RICHMOND	6/13/2011	6/24/2011
LOUISVILLE	7/25/2011	8/5/2011

1480-11J

IMAGE SCAN

8 Hours/0.8 CTUs

ImageScan is a software tool that enables investigators to identify and isolate images on a suspect's computer and then store them on a thumb drive. ImageScan was developed by the FBI's Computer Analysis and Response Team (CART) for use in consent searches of a computer. Officers receive a copy of the latest version of ImageScan during the class for use in the field. THIS COURSE IS USER FRIENDLY FOR ALL LEVELS OF COMPUTER FAMILIARITY.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

NORTHERN KENTUCKY	1/24/2011
NORTHERN KENTUCKY	1/25/2011
RICHMOND	5/16/2011
RICHMOND	5/17/2011

0803-11J

INTERVIEWS & INTERROGATIONS

40 Hours/4 CTUs

This course has been specially developed to enhance law enforcement officers' skills in interviewing and interrogation. The course includes traditional methods of interviewing and interrogation, which are supplemented by kinesics, proximal, and persuasive techniques. Practical exercises are emphasized and student teams will conduct a variety of interviews and interrogations.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

RICHMOND	2/14/2011	2/18/2011
LOUISVILLE	2/28/2011	3/4/2011
OWENSBORO	4/4/2011	4/8/2011
NORTHERN KENTUCKY	4/18/2011	4/22/2011
BOWLING GREEN	6/6/2011	6/10/2011
RICHMOND	9/19/2011	9/23/2011
PADUCAH	10/10/2011	10/14/2011
ASHLAND	10/24/2011	10/28/2011
RICHMOND	12/5/2011	12/9/2011

1619-10J LEADING THE INVESTIGATIVE UNIT 40 Hours/4 CTUs

Students will be provided with information related to leading and managing investigative units. Subjects will include: organization of the investigative unit, selection of personnel, case assignment, file management, internal investigations, investigative techniques, crime analysis, budgeting, operational issues, narcotics investigations, vice investigations and investigating officer involved incidents.

Attendees: Supervisors or investigators with the responsibility for leading investigative units.

Prerequisites: Criminal Investigation I or Basic Investigator, plus 80 additional hours of criminal investigation classes.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

RICHMOND	1/17/2011	1/21/2011
LOUISVILLE	11/28/2011	12/2/2011

0765-09J MARIJUANA IDENTIFICATION 24 Hours/2.4 CTUs

The participant will learn to conduct chemical and microscopic examinations of marijuana and other samples. Classroom lecture, as well as, laboratory exercises will be conducted. The successful completion of the course will certify the participant as a marijuana identification analyst. This course is taught in conjunction with the Eastern Kentucky University Forensic Science Department, the Kentucky State Police Central Crime Laboratory and DOCJT.

Attendees: Any Rank

Prerequisites: Open to sworn law enforcement officers as well as civilian personnel employed by a Kentucky law enforcement agency and who meet the criteria of KRS 218A.220.

Career Development Category: Technical

Risk: Intermediate

Fitness Level: Low

Note: This is a certification course. An online Marijuana Recertification course is offered annually by DOCJT.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND	7/27/2011	7/29/2011
----------	-----------	-----------

1464-11J

ROBBERY-SEXUAL ASSAULT

40 Hours/4 CTUs

This course will focus on the investigations of commercial robberies (16 hours) and sexual assaults (24 hours). Emphasis will be placed on typologies of robbers, first responder duties and preliminary investigation, follow-up investigation, pre-trial identification of the robbery suspect and robbery prevention procedures. Other topics include responding to sexual assaults, interviewing methods, behavior profiling, method of operation, case file preparation and preparing for trial.

Attendees: Any Rank

Prerequisites: Criminal Investigation I, Basic Investigator, or Interviews and Interrogations.

Career Development Category: Technical/Human

Risk: Low **Fitness Level:** Low

Note: Course was previously titled: Criminal Investigation II

Note: This course will utilize email correspondence for important course information. Students registering for this course must supply an email address on the Form 29-1 when registering for the course.

LOUISVILLE	2/14/2011	2/18/2011
LOUISVILLE	3/21/2011	3/25/2011
BOWLING GREEN	4/11/2011	4/15/2011
PADUCAH	5/23/2011	5/27/2011
ASHLAND	6/6/2011	6/10/2011
LOUISVILLE	12/12/2011	12/16/2011

1965-11J

SEX CRIMES INVESTIGATION

40 Hours/4 CTUs

NEW

HOSTED

This course is designed to enhance the skills of law enforcement officers in reporting, investigating and prosecuting sex crimes. Topics will include victim interviews, documenting sexual assault, investigating difficult cases, drug facilitated sexual assault, sex offenders and false reports. This course will also include information about interviewing skills that can be used with individuals with cognitive and/or communication disabilities.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low **Fitness Level:** Low

Note: The training will be conducted at a conference center.

Note: The Kentucky Association of Sexual Assault Programs (KASAP) obtained a grant that will pay for lunch for all students.

Note: KASAP will pay for lodging and breakfast for officers from counties not bordering Fayette and Warren County. Please contact Tana Bentley at KASAP for lodging information, 502-226-2704 or tbentley@KASAP.org

LEXINGTON	3/14/2011	3/18/2011
BOWLING GREEN	10/24/2011	10/28/2011

1469-11J

SEXUAL ASSAULT RESPONSE TEAM TRAINING

40 Hours/4 CTUs

HOSTED

This course is designed to enhance the skills of law enforcement officers who are responsible for investigating sexual assaults. The training will be conducted in collaboration with the Kentucky Association of Sexual Assault Programs. Class participants will include all representatives of a multi-disciplinary response team. Topics will include: an explanation of the Sexual Assault Nurse Examination role, the process of evidence collection and the documentation of injuries. This course will also provide information about Kentucky sexual assault laws, types of offenders, drug facilitated sexual assaults and interviewing the victim.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

LOUISVILLE	1/24/2011	1/28/2011
HOPKINSVILLE	4/11/2011	4/15/2011
SOMERSET	5/9/2011	5/13/2011
MAYSVILLE	8/22/2011	8/26/2011
NORTHERN KENTUCKY	9/26/2011	9/30/2011

INSTRUCTOR DEVELOPMENT

1418-10A

DOMESTIC VIOLENCE INSTRUCTOR

40 Hours/4 CTUs

HOSTED

This instructor development program is designed to increase the effectiveness of those law enforcement professionals tasked with delivering domestic violence related training. Participants attending this program will learn new and creative ways to present various domestic violence related topics such as Dynamics of Domestic Violence, Officer Safety, Law Enforcement Liability and Determining the Predominant Aggressor.

Attendees: Any Rank

Prerequisites: The participants must have prior training responding to domestic violence crimes and have some experience training these issues.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This is a Federal Law Enforcement Training Center course that is being hosted by DOCJT. FLETC makes this course available to personnel from out of state agencies. Officers are required to register with the Federal Law Enforcement Training Center and with DOCJT. FLETC GIVES PRIORITY TO STUDENTS WHO HAVE REGISTERED WITH THEM. Failure to complete both registration processes may prevent the student from being able to attend this course.

Note: FLETC registration forms are available at:
<http://www.fletc.gov/state-and-local/tuition-free-training-programs/domestic-violence-instructor-training-program-dvitp>

LOUISVILLE

4/4/2011

4/8/2011

1624-10J

DUI/SFST INSTRUCTOR'S COURSE

40 Hours/4 CTUs

This course will certify the student to teach the National Highway Traffic Safety Administration's Standard Field Sobriety Test within their agency and become proficient with instructional techniques.

Attendees: Any Rank

Prerequisites: Applicants must have attended either the 28-hour Basic Training or 40-hour AIT DUI/SFST course since 2006 or the 8-hour DUI/SFST update course.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

RICHMOND

10/17/2011

10/21/2011

1201-10J**FIELD INSTRUCTOR****40 Hours/4 CTUs**

This course is designed for personnel assigned as agency trainers who desire to learn how to instruct more efficiently by using the basic concepts of student centered adult based learning. The course includes instruction in principles of adult learning theory, determining training needs and preparing course objectives, instructional strategies, research methods, developing lesson plans, classroom management skills, methods of evaluation, legal liability and copyright issues.

Attendees: Any Rank

Prerequisites: Assigned to a training role within the student's agency and be competent with WORD processing skills.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: There will be required homework assigned during the week to successfully complete the course.

Note: This course will utilize email correspondence for important course information. Students registering for this course must supply an email address on the Form 29-1 when registering for the course.

RICHMOND

6/13/2011

6/17/2011

RICHMOND

7/18/2011

7/22/2011

1662-10J**FIREARMS INSTRUCTOR****80 Hours/8 CTUs**

The Firearms Instructor Course provides instruction in various phases of firearms training, from developing shooting courses to establishing a comprehensive firearms program for your agency. It includes courses for many weapons issued or authorized by an agency including off duty weapons, handgun, revolver, shotgun, and .223/5.56 patrol rifle. Students are required to pass DAY 1 handgun and rifle qualifications to remain in the class.

Attendees: Any Rank

Prerequisites: Successful completion of an approved firearms training course, such as Basic Training or Basic Officers Skills. It is strongly recommended that students receive training in patrol rifle prior to attending the firearms instructor course. Students must be highly competent in their weapon handling skills.

Career Development Category: Technical/Human

Risk: High

Fitness Level: Intermediate

Note: Agency approved duty pistol, patrol rifle, patrol shotgun, and revolver. Accessories to include complete duty leather gear, three magazines (pistol and rifle) or two speed loaders, duty flashlight, cleaning equipment, baseball cap or wide brimmed hat.

Note: Weeks 1 & 2 Mon. 8-5pm; Variable times may be necessary during the week to accommodate low light conditions (1-2 evenings per week) or reschedule for weather conditions.

Note: All written and practical exams must be demonstrated at an acceptable level.

RICHMOND

4/11/2011

4/22/2011

RICHMOND

7/18/2011

7/29/2011

RICHMOND

9/19/2011

9/30/2011

0727-10J

**LAW ENFORCEMENT DRIVING RANGE
COORDINATOR**

40 Hours/4 CTUs

This course is designed for the officer designated by their agency as the Driving Instructor. Emphasis is placed on classroom presentation, course design, practical application, and safety.

Attendees: Any Rank

Prerequisites: Defensive Driving Course is required. Field Instructor Course is recommended.

Career Development Category: Technical/Human

Risk: High

Fitness Level: Intermediate

Note: Students are required to bring a department issued vehicle equipped with emergency lights and siren. Vehicle must pass a safety inspection. DOCJT will not supply vehicles.

Note: Driving Practical Pre-Test (Pass/Fail), Written Test (80%), Practical Test (Pass/Fail)

Note: The schedule will be adjusted for low light driving sessions.

RICHMOND

11/14/2011

11/18/2011

1476-11J

LEADING THE TRAINING UNIT

40 Hours/4 CTUs

This course is designed to prepare law enforcement personnel who have been promoted, appointed, or assigned to oversee trainers within their agency. The focus will be to provide leadership, administrative knowledge, and skills necessary to lead the agency's internal training to top performance.

Attendees: Supervisors/Managers

Prerequisites: Must be a manager, supervisor or have delegated authority to oversee trainers or the training function within their agency.

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course will include a pre-course typed assignment that will be administered through the distance learning program. STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1.

Note: Students attending will have homework assignments during the week which require completion to pass the course.

RICHMOND

10/24/2011

10/28/2011

1207-10J

PATROL RIFLE INSTRUCTOR

40 Hours/4 CTUs

This course is designed to provide instructor level training in the use of the .223 (5.56) caliber patrol rifle. Course content includes instruction in the role of the patrol rifle, basic rifle handling skills, marksmanship fundamentals, and ballistics.

Attendees: Any Rank

Prerequisites: The officer must have successfully completed an approved firearms instructor course providing the dates/locations of the courses before admittance to the course. A letter with the signature of the agency head stating that the officer will be a rifle instructor for the agency, will be included with notification of admittance of the course. Students will be required to pass a day qualification on the first day of class (minimum 80%). This course is restricted to .223/5.56 rifles approved by the attendee's agency.

Career Development Category: Technical/Human

Risk: High

Fitness Level: Intermediate

Note: Equipment needed: Agency approved duty handgun, complete leather gear used on duty, three handgun magazines or two speed loaders, agency approved .223 caliber rifle with factory iron sights, rifle sling, three rifle magazines (minimum ten round capacity), duty flashlight, cleaning equipment, baseball cap or wide brimmed hat, two bath size towels

Note: Mon. 8-5pm; TUE-FRI Variable times may be necessary during the week to accommodate low light conditions (1-2 evenings) or reschedule for weather conditions.

Note: All written and practical exams must be demonstrated at an acceptable level.

RICHMOND

10/17/2011

10/21/2011

0906-09J

PPCT DEFENSIVE TACTICS INSTRUCTOR COURSE

40 Hours/4 CTUs

This course is the first subject control system developed through tactical, legal, and medical research. Tactically, the system addresses the most common types of resistance officers encounter, allowing the instructor to maximize training on job related techniques. Legally, the PPCT System teaches a simple use of force continuum, which clarifies the appropriate force level for every level of resistance. Medical research was conducted on every PPCT technique to refine technique efficiency and to ensure the medical implications were proportional to the level of resistance.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: High

Fitness Level: Intermediate

Note: Equipment needed: Officers should bring a duty belt to include handcuffs, handcuff keys, and a baton. Officers must also bring mouth protection and groin protection.

Note: 80% written test and all practical components demonstrated at an acceptable level.

RICHMOND

1/31/2011

2/4/2011

1100-09J

**PPCT DEFENSIVE TACTICS INSTRUCTOR
RECERTIFICATION**

24 Hours/2.4 CTUs

This instructional period will satisfy the 36 month retraining and update requirements. This course is the first subject control system developed through tactical, legal and medical research. Tactically, the system addresses the most common types of resistance officers encounter, allowing the instructor to maximize training on job related techniques. Legally, the PPCT System teaches a simple use of force continuum, which clarifies the appropriate force level for every level of resistance. Medical research was conducted on every PPCT technique to refine the technique efficiency and to ensure the medical implications were proportional to the level of resistance.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: High

Fitness Level: Intermediate

Note: Equipment needed: Officers should bring a duty belt to include handcuffs, handcuff keys, and a baton. Officers must also bring mouth protection and groin protection.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

Note: 80% written test and all practical components demonstrated at an acceptable level.

RICHMOND

10/10/2011

10/12/2011

1208-10J

**PPCT GROUND AVOIDANCE / GROUND ESCAPE
(GAGE) INSTRUCTOR COURSE**

24 Hours/2.4 CTUs

The PPCT GAGE program will teach an officer how to fall in order to minimize injury, how to defend him/herself while on the ground, conserving and maximizing energy, and how to regain a standing position to ultimately control and survive the altercation.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: High

Fitness Level: High

Note: Equipment needed: Officers should bring a duty belt to include handcuffs, handcuff keys, and a baton. Officers must also bring mouth protection and groin protection.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

Note: 80% written test and all practical components demonstrated at an acceptable level.

RICHMOND

6/6/2011

6/8/2011

LEADERSHIP

1115-09J

ACADEMY OF POLICE SUPERVISION

122 Hours/12.2 CTUs

APS is designed to be the first course in leadership development for personnel who have been recently promoted; are currently on the agency's promotion list; or have not been afforded the opportunity to attend leadership development training. Students are expected to complete all reading and writing assignments and to actively participate in practical based exercises designed to develop or enhance their supervisory abilities. Students can expect assignments that will require them to perform activities during hours outside the normal classroom times. Topics include: Situational Leadership, Emotional and Social Intelligence, Generational and Diversity Issues, Public Speaking, Leading Change, Problem Solving and Decision Making using the Challenge Course, Ethics and the Six Pillars of Character, Team Building, Emotional Survival, Administrative Law including Sexual Harassment, FMLA, ADA and USAERRA; Legal Issues including the Disciplinary Process and Liability.

Attendees: Sergeants and First Line Supervisors

Prerequisites: 1) Newly promoted or those on current agency promotion list.
2) Students should be capable of moderate physical activity.

Career Development Category: Human/Conceptual

Risk: Intermediate **Fitness Level:** Intermediate

Note: Students will be required to stay in the Thompson Hall housing facility.

Note: Agency uniform will be required dress on certain dates (suit and tie if not assigned to uniform duty).

Note: Meal cards will be provided for students at agency request.

RICHMOND	3/14/2011	4/1/2011
RICHMOND	5/2/2011	5/20/2011
RICHMOND	6/6/2011	6/24/2011
RICHMOND	7/11/2011	7/29/2011

**CRIMINAL JUSTICE EXECUTIVE
DEVELOPMENT PROGRAM Class XIV**

204 Hours/20.4 CTUs

This program is structured for small to medium size law enforcement agency administrators and managers. The purpose is to provide the students with contemporary theories, management techniques, and leadership skills enabling them to perform more effectively and efficiently in their positions as community leaders. ***“The course prepares the leaders of today for the challenges they will face in the future.”*** The course is five weeks in duration and is taught in one week modules (sessions) over a five month period. The law enforcement functional areas that will be addressed are: problem identification, analysis and solving; personnel administration; operations and fiscal management; policies and procedures; legal concerns; and organizational behavior/culture. Topics emphasized throughout the course include: leadership, ethics, executive writing, and public speaking. The program requires a high level of motivation, completion of projects/assignments, and the commitment to complete the entire course. The CJED course is a challenging and rewarding educational experience. The CJED Alumni Association Officers review all applications and recommend the selection of attendees to the Commissioner of the Department of Criminal Justice Training.

Attendees: Supervisors and Managers

Prerequisites: A sincere commitment to fully participate and complete the program from the individual as well as the employing agency. Each attendee must have completed Situational Leadership for Managers and Supervisors (32 hour course) prior to attendance of the first CJED Session. Note: All graduates of the Academy of Police Supervision (APS) will have met this prerequisite.

Recommended: Completion of supervisor, manager, or other leadership courses are highly recommended and preferred, but not required.

Career Development Program: LEN Manager
Career Development Category: Human / Conceptual

Risk: Low

Fitness Level: Low

Notes: The course is five weeks in duration and will be taught in one-week sessions over a five month period. (Beginning in November of 2011 and completing in March of 2012.) The schedule is designed to reduce the problems often created for a small agency when personnel attend long-term training programs. Instructors for the CJED program include professors from Eastern Kentucky University who have extensive backgrounds in the criminal justice and/or educational profession.

Notes: Registration for CJED XIV must be completed by **April 30, 2011** to be considered for admission. Special applications will be mailed to those on the registration list (stand-by list) and the class will be selected from those who return a completed application.

Class XIV Session I 0965A-09J RICHMOND 11/07/2011 11/11/2011

Session II 0965B-09J RICHMOND 12/05/2011 12/09/2011

Sessions III – V will be scheduled in January, February, and March 2012

1351-11J

CURRENT LEADERSHIP ISSUES FOR MID-LEVEL EXECUTIVES - 2011

40 Hours/4 CTUs

NEW

This course is designed for mid-level executives (lieutenants, captains, majors) with an emphasis on current leadership issues. It will include a Kentucky Law Enforcement Update, Legal Update and specialized guest speakers from around the state and nation. It is geared for the mid-level executive who has completed the basic leadership courses offered and needs annual updates to maintain proficiency.

Attendees: Lieutenants, Captains and Majors (usually those assigned below the level of Deputy Chief, Chief Deputy, Assistant Director). First line supervisors who are graduates of CJED, SSL, SPI/AOC, FBI/NA, NW/SPSC, or ILEA/Management College will be eligible for this course.

Prerequisites: See Above

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Deputy/Assistant Chiefs, Chief Deputy Sheriffs, Assistant Directors and above are not eligible for this course. They should enroll in the Police Executive Command Course (PECC).

Note: Classes will begin on Monday at 0800 and end on Friday at 1200. Outside of class assignments will be scheduled on Monday & Tuesday from 1800-2000.

Note: Written Assignment will be required and graded Pass/Fail based on rubric grading system/chart.

BARREN RIVER	4/4/2011	4/8/2011
RICHMOND	4/18/2011	4/22/2011

1475-10A

EVENT SECURITY PLANNING FOR PUBLIC SAFETY PROFESSIONALS

16 Hours/1.6 CTUs

Event Security Planning for Public Safety Professionals is a sixteen-hour course designed to educate managers and supervisors of law enforcement personnel in small and rural communities about security considerations involved with planning an event. This course teaches participants to plan adequate strategies and put in place security measures to prevent or mitigate incidents which may occur during planned events, regardless of the size.

Attendees: Supervisors level and above.

Prerequisites: None

Career Development Category: Technical/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND	1/31/2011	2/1/2011
LOUISVILLE	7/18/2011	7/19/2011

1000-11J GRANT WRITING FOR THE PRACTITIONER 16 Hours/1.6 CTUs

This course is intended for personnel whose duties include writing and submitting grant proposals. Students will conduct a needs assessment and conduct research of available grant funding sources to meet this need. Students will work both individually and in a group setting during the research phase of the course. Students will present their grant application to the class and this will be included as a part of the final grade for the course. In addition to researching grant opportunities, the students will learn how to successfully administer grants after they are funded.

Attendees: Personnel assigned to grant writing duties.

Prerequisites: 1) See above. 2) The course requires knowledge of word processing and research methods.

Career Development Category: Technical/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND	2/17/2011	2/18/2011
RICHMOND	9/19/2011	9/20/2011

1275-11J INTERNAL AFFAIRS INVESTIGATIONS 40 Hours/4 CTUs

This course is intended for those police personnel who will be charged with investigating complaints against employees and for those who will oversee or manage the internal affairs process. Included in the course will be: how to establish an internal affairs unit, selection of personnel who will conduct internal affairs investigations, taking a statement from an accused employee and summarizing the investigation. This course will include two practical exercises during which the student will interview a complainant and later interview the accused officer.

Attendees: Supervisors and special investigators who are assigned to conduct internal affairs investigations for their agencies.

Prerequisites: Must have completed either APS; Basic Supervision; Criminal Investigation I; Basic Investigator or Interviews & Interrogations.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

LOUISVILLE	2/28/2011	3/4/2011
RICHMOND	10/10/2011	10/14/2011
NORTHERN KENTUCKY	11/7/2011	11/11/2011

0893-09JR

MEDIA RELATIONS FOR SUPERVISORS

24 Hours/2.4 CTUs

This course will provide the students with an understanding of how to interact with the media at the most common law enforcement events including: critical incidents, following a controversial event, news conferences, and panel discussions.

Attendees: Supervisors and above

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND	2/2/2011	2/4/2011
LOUISVILLE	7/20/2011	7/22/2011

0721-09J

ORIENTATION FOR NEW POLICE CHIEFS

40 Hours/4 CTUs

This course will provide the police chief or sheriff with the information and tools needed to address 21st century law enforcement challenges. Leadership, administrative, and legal topics that will be addressed include: the role of the chief executive, ethics, integrity, policies and procedures, risk management, discipline, human resources, budgeting and media relations.

Attendees: Newly appointed police chiefs or elected sheriffs, assistant chiefs and chief deputy sheriffs or those soon to be appointed chiefs/chief deputies or assume duties as the sheriff.

Prerequisites: See above

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

RICHMOND	5/23/2011	5/27/2011
RICHMOND	11/28/2011	12/2/2011

1273-11J

POLICE EXECUTIVE COMMAND COURSE - 2011

40 Hours/4 CTUs

NEW

This course is designed for Kentucky Police Chiefs, Sheriffs, Directors and their executive staff. The curriculum which is updated annually, addresses the most current leadership, administrative and legal issues confronting law enforcement executives.

Attendees: Police Chiefs, Sheriffs, Directors and their next immediate highest rank, who serve in the capacity of assistant chief/deputy chief; chief deputy or assistant director.

Prerequisites: See above

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Chiefs, Sheriffs, State Agency Directors will be given priority status for the class; all other applicants will be placed on a stand-by list until April 1, 2011. At that time, the remaining applicants will be assigned class dates based upon availability.

Note: Classes will begin on Monday at 0800 and end on Friday at 1200. Outside of class assignments will be scheduled on Monday & Tuesday from 1800-2000.

Note: Written Assignment will be required and graded Pass / Fail based on rubric grading system/chart.

BARREN RIVER	9/26/2011	9/30/2011
BARREN RIVER	10/17/2011	10/21/2011
RICHMOND	11/14/2011	11/18/2011

1621-10J

RECRUITMENT, SELECTION & RETENTION

32 Hours/3.2 CTUs

This course will provide skills necessary in developing an effective recruitment process, conducting comprehensive background investigations, complying with KLEC/POPS standards, and developing useful strategies for the retention of police personnel.

Attendees: Supervisors and above or investigators / officers with the responsibility for agency recruitment and/or background investigations.

Prerequisites: See above.

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND	2/22/2011	2/25/2011
LOUISVILLE	8/30/2011	9/2/2011

1453-11J

SHERIFF'S CONFERENCE - 2011

40 Hours/4 CTUs

NEW

This course will be designed specifically for Sheriffs, Chief Deputy Sheriffs and their Command Staff personnel.

Attendees: Sheriffs, Chief Deputy Sheriffs, Command personnel.

Prerequisites: See above.

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Sheriffs, Chief Deputy Sheriffs and Command Staff personnel will be given priority for this course. All other applicants will be placed on a stand-by list until July 1, 2011. At that time, the remaining applicants will be reviewed based upon agency need and availability of room in the course.

LOUISVILLE

9/19/2011

9/23/2011

1274-11J

SITUATIONAL LEADERSHIP FOR SUPERVISORS & MANAGERS

32 Hours/3.2 CTUs

This course is designed specifically to address the leadership needs of contemporary law enforcement leaders in dealing with their personnel and organization. This leadership effectiveness course requires concentrated time and effort to achieve three primary objectives: (1) To increase your understanding of how people are led effectively. (2) To develop specific skills that will assist you in matching your leadership style to the needs of your personnel. (3) To increase understanding of the leadership strategies you can use to increase productivity.

Attendees: Supervisor level and above. APS & CJED graduates who have had Situational Leadership are not eligible for this course.

Prerequisites: First Line Supervisors (Sergeants) who have completed the KLEC CDP Law Enforcement Supervisor's certificate will be eligible for this course. First Line Supervisors who have NOT completed the KLEC CDP Law Enforcement Supervisor's certificate are NOT eligible for this course, they should enroll in the Academy of Police Supervision.

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Course is certified by the Center for Leadership Studies, Inc., Escondido, California.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

RICHMOND

8/30/2011

9/2/2011

1692-11J

VALUES BASED LEADERSHIP

32 Hours/3.2 CTUs

NEW

This course is designed to be an advanced leadership course specifically for Academy of Police Supervision graduates. The course will explore values and how agencies of all sizes can achieve greater success through improving the quality of life of officers as well as the quality of service provided to the community. The course will emphasize: importance of interpersonal communications; the significance of effective leadership; the relevance of core values; and the necessity of ethical behavior. The course will further explain the imperative alignment of organizational and personal virtues. Course content will include: a review of situational leadership; emotional and social intelligence; ethical principles and decision making by utilization of ethical dilemmas and scenarios; and a review of leadership values to include: decisiveness; fairness and consistency; empowerment; dignity, decency, respect, patience, perseverance, and adaptability. Students will be required to participate in reading, writing, and practical exercises designed to enhance their leadership development.

Attendees: Course is designed for Sergeants who are graduates of the Academy of Police Supervision (APS) course.

Prerequisites: Attendees must be graduates of the Academy of Police Supervision (APS) course in 2007 or earlier.

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours as required by KRS 15.404.

Note: Lieutenants and above are not eligible for this course and should consider enrolling in the Current Leadership Issues for Mid-Level Executives (CLIME) course.

Note: This course will utilize email correspondence for important course information. Students registering for this course must supply an email address on the Form 29-1 when registering for the course.

RICHMOND	9/13/2011	9/16/2011
OWENSBORO	10/4/2011	10/7/2011
NORTHERN KENTUCKY	12/13/2011	12/16/2011

TELECOMMUNICATIONS

All classes in the Telecommunication area do not count toward the 40 hour annual training requirement for POPS and/or KLEFPF credit.

The Most Frequently Asked TPS Questions

What does TPS stand for?

Telecommunications Professional Standards

When did the Telecommunications Professional Standards (TPS) become effective?

July 15, 2006

What are the standards that a telecommunicator must meet prior to attending the academy?

- Is a citizen of the United States;
- Is at least eighteen (18) years of age;
- Is a high school graduate or has received a G.E.D.;
- Has not been convicted of a felony or other crimes involving moral turpitude;
- Has submitted fingerprints to the KSP and the FBI for a criminal history check;
- Has passed a drug screening test;
- Has taken a suitability screener;
- Has taken a polygraph examination.

Do part-time telecommunicators have to meet the TPS standards?

No, unless they plan to attend the Telecommunications Academy.

Can a part-time telecommunicator change their status to full time?

Yes. However, if the telecommunicator has **not** attended and completed the Telecommunications Academy, 40 hour basic or the equivalency, they must meet the TPS standards and complete the academy in the required time.

How can a person get *grandfathered* into TPS?

- Has had continuous employment as a full-time telecommunicator prior to 07/15/06; or
- Has completed the Telecommunications Academy;
- Has completed the 40 hour Telecommunications Basic Course or
- Has received the Telecommunications Equivalency.

What happens to your TPS certification when there is a break in service?

Your certification will become **inactive**; however, if you have not completed the Telecommunications Academy, 40 hour Telecommunications Basic Course or the Equivalency, your certification will become **invalid**.

What if a part-time telecommunicator was hired after July 15, 2006 and *is already academy trained or has an equivalency*, can they become full-time without meeting the TPS standards?

Yes

Who needs to complete TPS:

Any person planning to attend the Telecommunications Academy.

Can testing be done on an applicant, even if they are exempt from the TPS process?

Yes. Any or all the tests can be completed. It is a good and inexpensive way to do a background on your applicant.

What are the necessary tests and their cost needed to complete the TPS testing process?

- Suitability Screener \$65
- Polygraph \$100
- Drug Screen \$16

Where are the testing sites located?

- Ashland
- Bowling Green
- Elizabethtown
- Hazard
- Louisville
- Madisonville
- Murray
- Northern KY
- Richmond

How do I schedule for the TPS testing?

Contact the Kentucky Law Enforcement Council at 859-622-6218.

What are the required forms?

- Form A – Testing Registration
- Form D – All Standards Met
- Form F – Status Update
- Form I – Polygraph Questionnaire

Where can I find the forms?

Go to the website www.docjt.ky.gov and click on the KLEC tab and go to the very bottom of the page. These forms can be typed on directly.

If I have any questions regarding the Telecommunications Professional Standards, who do I call?

The Kentucky Law Enforcement Council at 859-622-6218

BASIC TELECOMMUNICATIONS

102T-11J TELECOMMUNICATIONS ACADEMY**75 Hours/17.5 CTUs**

The Telecommunications Academy course consists of 175 hours of instruction over a four-week and three-day period. The course is designed for new telecommunicators working at agencies with a CJIS terminal and will be segmented into various training sections that include: Basic Telecommunications, Crisis Negotiations, Family Violence, CJIS, CPR/AED, Emergency Medical Dispatch, Incident Command System/Homeland Security, Spanish for the Telecommunicator and Client Awareness. Trainees must comply with all administrative regulations and successfully complete all training areas to be eligible for graduation. Meals, housing, and all classroom materials are provided. Successful completion will satisfy mandatory training requirements for Telecommunications and CJIS.

Attendees: Designed for Recruit Telecommunicators

Prerequisites: None

Risk: Low

Fitness Level: Low

Note: KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications on a full-time basis at a CJIS agency to successfully complete a minimum of 160 hours of basic training within six months of employment and 8 hours of in-service training each calendar year.

Note: This course is designed for agency personnel having full access to CJIS databases. Successful completion certifies the operator in CJIS for a one-year period. According to Kentucky State Police LINK Provisions & Guidelines, the employing agency is required to schedule the operator for appropriate training within ten days of initial employment.

Note: Slots "reserved" will be placed on a stand-by roster ONLY. Trainees will not be placed on a roster until all required paperwork is received and approved by DOCJT. Telecommunications Academy training is closed for additional applicants ten days prior to the start of the class.

FORMS REQUIRED: KY Law Enforcement Council Form D, Form F, DOCJT 29-1 and DOCJT 151

CLASS	BEGINNING DATE	ENDING DATE	LAST DATE TO BE ADMITTED TO CLASS
75	01/19/2011	02/18/2011	01/05/11
76	03/16/2011	04/15/2011	03/02/11
77	04/27/2011	05/27/2011	04/13/11
78	08/03/2011	09/02/2011	07/20/11
79	09/14/2011	10/14/2011	08/31/11
80	10/19/2011	11/18/2011	10/05/11

105T-11J CRISIS NEGOTIATIONS 8 Hours/0.8 CTUs

This course will provide information about situations that could involve crisis negotiations by either police officers and/or telecommunicators. The telecommunicator's role in working hostage situations, barricaded subjects, suicide callers and other critical incidents will be discussed.

- Attendees:** Certified Telecommunicators
- Prerequisites:** Basic Telecommunications
- Career Development Category:** Human
- Risk:** Low **Fitness Level:** Low

RICHMOND 7/28/2011

043T-11J EMERGENCY MEDICAL DISPATCH/CPR 33 Hours/3.3 CTUs

This course consists of specialized Emergency Medical Dispatch and crisis communications training. The course will enable telecommunicators to provide approved emergency medical information to citizens and responders. During the training, the student will learn: proven techniques in breaking hysteria thresholds, handling multiple calls, specific pre-arrival medical instructions, liability and legal issues, cardiopulmonary resuscitation (CPR) and the use of the automated external defibrillator (AED).

- Attendees:** Any rank of Telecommunicator
- Prerequisites:** Must be a Kentucky Certified Telecommunicator or receive special permission from the Basic Telecommunications Section Supervisor to attend this class.
- Career Development Category:** Technical/Human
- Risk:** Low **Fitness Level:** Low

Note: Successful completion of this course will satisfy the annual statutory in-service training requirement for telecommunicators.

RICHMOND 6/13/2011 6/16/2011

068T-11J FAMILY VIOLENCE ACROSS THE LIFE SPAN 8 Hours/0.8 CTUs

This course will address the issue of violence in the home and in our communities and how it affects our society today. Telecommunicators will discuss spouse abuse, both physical and sexual abuse of children, and abuse of the elderly. Students will then learn proper procedures for handling these types of calls for service.

- Attendees:** Certified Telecommunicators
- Prerequisites:** Basic Telecommunications
- Career Development Category:** Technical/Human
- Risk:** Low **Fitness Level:** Low

RICHMOND 7/27/2011

084T-10J SPANISH FOR THE TELECOMMUNICATOR 8 Hours/0.8 CTUs

This unit of instruction will address one of the most critical needs of today's telecommunicator. The course will provide basic Spanish translations for questions and answers the telecommunicator might encounter.

- Attendees:** Certified Telecommunicators
- Prerequisites:** Basic Telecommunications
- Career Development Category:** Technical/Human
- Risk:** Low **Fitness Level:** Low

RICHMOND 7/26/2011

ADVANCED TELECOMMUNICATIONS

150T-10J**TACTICAL DISPATCH****16 Hours/1.6 CTUs**

This course will define the role, duties, and responsibilities of the telecommunicator involved in high-risk incidents. Discussions and practical exercises will cover areas such as Special Response Team and Hostage Negotiation activations and other critical incidents that might involve a Tactical Commander and the utilization of a command post.

Attendees: Certified Telecommunicators

Prerequisites: Basic Telecommunications or Telecommunications Academy

Career Development Category: Technical

Risk: Low

Fitness Level: Low

RICHMOND

4/7/2011

4/8/2011

RICHMOND

10/18/2011

10/19/2011

100T-11J**TEAMBUILDING****8 Hours/0.8 CTUs**

This course focuses on the development of an effective team. It examines the challenges faced by telecommunicators as they perform their duties within the communications center and as they interact with emergency responders.

Attendees: Certified Telecommunicators

Prerequisites: Basic Telecommunications or Telecommunications Academy

Career Development Category: Human

Risk: Low

Fitness Level: Low

RICHMOND

1/27/2011

RICHMOND

8/24/2011

TELECOMMUNICATIONS LEADERSHIP DEVELOPMENT

166T-11J TELECOMMUNICATIONS ADVANCED LEADERSHIP 16 Hours/1.6 CTUs
KENTUCKY - 2011

NEW

This supervisory level course addresses current perspectives on leadership, diversity, teambuilding, and accountability issues, in addition to legal and technological updates.

Attendees: Communications supervisors or soon to be supervisors

Prerequisites: None

Career Development Category: Human/Conceptual

Risk: Low **Fitness Level:** Low

BARREN RIVER 10/6/2011 10/7/2011

163T-11J TELECOMMUNICATIONS EXECUTIVE 16 Hours/1.6 CTUs
DEVELOPMENT - IN-SERVICE - 2011

NEW

This course is designed for communications leaders to enhance their Situational Leadership abilities; addressing current perspectives on ethics, problem solving, conflict resolution, and teambuilding.

Attendees: Communications Supervisors, Managers, and Directors.

Prerequisites: Successful completion of Telecommunications Executive Development III

Career Development Category: Human/Conceptual

Risk: Low **Fitness Level:** Low

BLUE LICK 11/17/2011 11/18/2011

114T-09J TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT 40 Hours/4 CTUs
I

This course is designed for persons who have been recently promoted or who are currently on their agency's promotion list. It is the first course in the Telecommunications Executive Development program. Our goal is to provide the student with the techniques and skills necessary to perform effectively in their leadership role. Topics emphasized throughout the program include: leadership, public speaking, written communications and making ethical decisions. Students can expect assignments that will require them to perform activities outside normal classroom hours. The focus for this session includes: Situational Leadership, Teambuilding, Legal Issues, and Problem Solving. This course requires a high level of motivation and commitment.

Attendees: Communications Supervisors or soon to be supervisors

Prerequisites: None

Career Development Category: Human/Conceptual

Risk: Low **Fitness Level:** Low

RICHMOND 4/18/2011 4/22/2011

119T-10J TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT 40 Hours/4 CTUs
II

This course is designed for supervisors, managers, and directors to enhance their knowledge and leadership skills. It is the second course in the Telecommunications Executive Development program. Our goal is to provide the student with the techniques and skills necessary to perform effectively in their leadership role. Topics emphasized throughout the program include: leadership, public speaking, written communications and making ethical decisions. Students can expect assignments that will require them to perform activities outside normal classroom hours. The focus for this session includes: Situational Leadership, Diversity in the Workforce, Dealing with Conflict, Human Resource Management, and Performance Evaluations. This course requires a high level of motivation and commitment.

Attendees: Communications Supervisors, Managers, and Directors
Prerequisites: Successful completion of the Telecommunications Executive Development I (formerly Telecommunications Supervision Basic) course.

Career Development Category: Human/Conceptual

Risk: Low **Fitness Level:** Low

RICHMOND 6/13/2011 6/17/2011

143T-10J TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT 40 Hours/4 CTUs
III

This course is designed for supervisors, managers, and directors to enhance their knowledge and leadership skills. It is the third course in the Telecommunications Executive Development program. Our goal is to provide the student with the techniques and skills necessary to perform effectively in their leadership role. Topics emphasized throughout the program include: leadership, public speaking, written communications and making ethical decisions. Students can expect assignments that will require them to perform activities outside normal classroom hours. The focus for this session is personal development and includes: Situational Leadership, Emotional Intelligence, Making Ethical Decisions, and the Leadership Challenge Course. This course requires a high level of motivation and commitment.

Attendees: Communications Supervisors, Managers, and Directors
Prerequisites: Successful completion of the Telecommunications Executive Development II (formerly Managing A Communications Center) course

Career Development Category: Human/Conceptual

Risk: Low **Fitness Level:** Low

RICHMOND 9/26/2011 9/30/2011

TELECOMMUNICATIONS

CJIS

070T-09J

ADVANCED CJIS/TAC

40 Hours/4 CTUs

This course is designed to provide the experienced CJIS operator with advanced techniques related to all CJIS files, as well as a basic understanding of the duties and responsibilities of the Terminal Agency Coordinator (TAC). This course includes an optional tour of the Control Terminal Agency in Frankfort. Enrollment is restricted to certified CJIS operators and is recommended for TAC, Assistant TAC, and those operators who may be assigned TAC duties in the future.

Attendees: Terminal Agency Coordinators and other supervisory personnel

Prerequisites: Successful completion of CJIS Full Access or Inquiry Only Basic Course

Career Development Category: Technical

Risk: Low

Fitness Level: Low

RICHMOND

3/14/2011

3/18/2011

JANUARY 2011

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	1543DL-09A	MANDATORY TRAINING-ON-LINE- WORK ZONE SAFETY	01/01/11	01/15/11
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ON-LINE - 5000EN	01/03/11	01/07/11
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ON-LINE - 5000EN	01/10/11	01/14/11
ONLINE	165TDL-11J	SURVIVING A CRISIS - ON-LINE	01/10/11	01/14/11
PADUCAH	1441-10A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	01/10/11	01/14/11
RICHMOND	1399-10J	ADVANCED LATENT PRINT DEVELOPMENT	01/10/11	01/14/11
RICHMOND	0293A-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	01/10/11	01/14/10
RICHMOND	0293M-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	01/10/11	01/14/11
RICHMOND	071T-11J	CJIS - FULL ACCESS	01/10/11	01/14/11
RICHMOND	1197-09J	COMPUTER CRIMES INVESTIGATIONS	01/10/11	01/14/11
RICHMOND	1533-09JR	COURT SECURITY OFFICER IN-SERVICE - 2009/2010	01/10/11	01/14/11
RICHMOND	027B-09JR2	LAW ENFORCEMENT BASIC TRAINING	01/10/11	05/20/11
RICHMOND	1084-09J	LAW ENFORCEMENT INSTRUCTOR DEVELOPMENT	01/10/11	01/21/11
RICHMOND	095T-11J	EMERGENCY MEDICAL DISPATCH - ADVANCED	01/11/11	01/12/11
ONLINE	032S-DL	MANDATORY TRAINING - ON-LINE	01/15/11	01/31/11
ONLINE	129TDL-11J	LEN MDT RECERTIFICATION - ON-LINE - 2011	01/17/11	01/21/11
RICHMOND	0293A-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	01/17/11	01/21/11
RICHMOND	0293M-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	01/17/11	01/21/11
RICHMOND	1622-10J	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	01/17/11	01/21/11
RICHMOND	1619-10J	LEADING THE INVESTIGATIVE UNIT	01/17/11	01/21/11
LOUISVILLE	1424-10J	STRESS & WELLNESS	01/18/11	01/21/11
RICHMOND	102T-11J	TELECOMMUNICATIONS ACADEMY	01/19/11	02/18/11
RICHMOND	103T-11J	TELECOMMUNICATIONS ACADEMY FOR NON-TERMINAL AGENCY	01/19/11	02/18/11
ASHLAND	1403-10J	DIGITAL PHOTOGRAPHY	01/24/11	01/28/11
LOUISVILLE	1469-11J	SEXUAL ASSAULT RESPONSE TEAM TRAINING	01/24/11	01/28/11
NORTHERN KENTUCKY	1480-11J	IMAGE SCAN	01/24/11	01/24/11
ONLINE	112TDL-11J	CJIS - FULL ACCESS - IN-SERVICE - ON-LINE - 2011	01/24/11	01/28/11
RICHMOND	1533-09JR	COURT SECURITY OFFICER IN-SERVICE - 2009/2010	01/24/11	01/28/11
RICHMOND	0890-09J	LEGAL UPDATE: PENAL CODE	01/24/11	01/26/11
NORTHERN KENTUCKY	1480-11J	IMAGE SCAN	01/25/11	01/25/11
NORTHERN KENTUCKY	1479-11J	CASE AGENT INVESTIGATIVE REVIEW	01/26/11	01/26/11
RICHMOND	099T-11J	ETHICS	01/26/11	01/26/11
NORTHERN KENTUCKY	1477-11A	CYBER INVESTIGATION 101 - SECURE TECHNIQUES FOR ONSITE PREVIEW	01/27/11	01/28/11
RICHMOND	1026-11J	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	01/27/11	01/28/11
RICHMOND	100T-11J	TEAMBUILDING	01/27/11	01/27/11
RICHMOND	1197-09J	COMPUTER CRIMES INVESTIGATIONS	01/31/11	02/04/11
RICHMOND	1475-10A	EVENT SECURITY PLANNING FOR PUBLIC SAFETY PROFESSIONALS	01/31/11	02/01/11
RICHMOND	0906-09J	PPCT DEFENSIVE TACTICS INSTRUCTOR COURSE	01/31/11	02/04/11

FEBRUARY 2011

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	1543DL-09A	MANDATORY TRAINING-ON-LINE- WORK-ZONE SAFETY	02/01/11	02/15/11
RICHMOND	0893-09JR	MEDIA RELATIONS FOR SUPERVISORS	02/02/11	02/04/11
LOUISVILLE	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	02/07/11	02/07/11
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ON-LINE - 5000EN	02/07/11	02/11/11
ONLINE	113TDL-11J	CJIS - INQUIRY ONLY - IN-SERVICE - ON-LINE - 2011	02/07/11	02/11/11
ONLINE	129TDL-11J	LEN MDT RECERTIFICATION - ON-LINE - 2011	02/07/11	02/11/11
RICHMOND	0472-09JR	BASIC BREATH TEST OPERATOR	02/07/11	02/11/11
RICHMOND	1533-09JR	COURT SECURITY OFFICER IN-SERVICE - 2009/2010	02/07/11	02/11/11
RICHMOND	0800-10J	CRIME SCENE INVESTIGATION	02/07/11	02/11/11
RICHMOND	1027-10J	DOMESTIC ABUSE INVESTIGATION	02/07/11	02/11/11
RICHMOND	027B-09JR2	LAW ENFORCEMENT BASIC TRAINING	02/07/11	06/24/11
LOUISVILLE	1620-10J	LEADERSHIP IS A BEHAVIOR	02/08/11	02/11/11
RICHMOND	165T-11J	SURVIVING A CRISIS	02/08/11	02/08/11
RICHMOND	165T-11J	SURVIVING A CRISIS	02/10/11	02/10/11
LOUISVILLE	1464-11J	ROBBERY-SEXUAL ASSAULT	02/14/11	02/18/11
NORTHERN KENTUCKY	1466-11J	HUMAN TRAFFICKING & HATE CRIMES INVESTIGATION	02/14/11	02/18/11
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ON-LINE - 5000EN	02/14/11	02/18/11
ONLINE	094TDL-10J	LEN MOBILE DATA TERMINAL ACCESS - ON-LINE	02/14/11	02/18/11
ONLINE	165TDL-11J	SURVIVING A CRISIS - ON-LINE	02/14/11	02/18/11
RICHMOND	0803-11J	INTERVIEWS & INTERROGATIONS	02/14/11	02/18/11
RICHMOND	1349-09J	KENTUCKY HOMELAND SECURITY	02/14/11	02/18/11
ONLINE	032S-DL	MANDATORY TRAINING - ON-LINE	02/15/11	02/28/11
RICHMOND	1477-11A	CYBER INVESTIGATION 101 - SECURE TECHNIQUES FOR ONSITE PREVIEW	02/15/11	02/16/11
RICHMOND	168T-11J	CTO - DEVELOPING A TRAINING PROGRAM	02/17/11	02/18/11
RICHMOND	1477-11A	CYBER INVESTIGATION 101 - SECURE TECHNIQUES FOR ONSITE PREVIEW	02/17/11	02/18/11
RICHMOND	1000-11J	GRANT WRITING FOR THE PRACTITIONER	02/17/11	02/18/11
BOWLING GREEN	1466-11J	HUMAN TRAFFICKING & HATE CRIMES INVESTIGATION	02/21/11	02/25/11
LOUISVILLE	1463-11J	COLD CASE INVESTIGATIONS	02/21/11	02/25/11
LOUISVILLE	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	02/21/11	02/21/11
NORTHERN KENTUCKY	1533-09JR	COURT SECURITY OFFICER IN-SERVICE - 2009/2010	02/21/11	02/25/11
NORTHERN KENTUCKY	1403-10J	DIGITAL PHOTOGRAPHY	02/21/11	02/25/11
ONLINE	112TDL-11J	CJIS - FULL ACCESS - IN-SERVICE - ON-LINE - 2011	02/21/11	02/25/11
ONLINE	129TDL-11J	LEN MDT RECERTIFICATION - ON-LINE - 2011	02/21/11	02/25/11
RICHMOND	167T-11J	COMMUNICATIONS TRAINING OFFICER	02/21/11	02/25/11
RICHMOND	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	02/21/11	02/21/11
LOUISVILLE	1424-10J	STRESS & WELLNESS	02/22/11	02/25/11
RICHMOND	1621-10J	RECRUITMENT, SELECTION & RETENTION	02/22/11	02/25/11
CORBIN	1441-10A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	02/28/11	03/04/11
LONDON	1403-10J	DIGITAL PHOTOGRAPHY	02/28/11	03/04/11
LOUISVILLE	1275-11J	INTERNAL AFFAIRS INVESTIGATIONS	02/28/11	03/04/11
LOUISVILLE	0803-11J	INTERVIEWS & INTERROGATIONS	02/28/11	03/04/11
ONLINE	072TDL-10JR	CJIS INQUIRY ONLY - ON-LINE	02/28/11	03/04/11
ONLINE	2020DL-11J	POLICE RADAR/LIDAR UPDATE ? ONLINE	02/28/11	03/04/11
RICHMOND	1617-10JR	PATROL: FIRST RESPONDER	02/28/11	03/04/11

MARCH 2011

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	1543DL-09A	MANDATORY TRAINING-ON-LINE- WORK ZONE SAFETY	03/01/11	03/15/11
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ON-LINE - 5000EN	03/07/11	03/11/11
ONLINE	129TDL-11J	LEN MDT RECERTIFICATION - ON-LINE - 2011	03/07/11	03/11/11
RICHMOND	0801-11J	DEFENSIVE DRIVING	03/07/11	03/11/11
RICHMOND	1353-10J	KLEC HIRING PROCESS	03/08/11	03/09/11
RICHMOND	1694-11A	LEN OFFICERS KILLED AND ASSAULTED	03/10/11	03/10/11
LEXINGTON	1965-11J	SEX CRIMES INVESTIGATION	03/14/11	03/18/11
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ON-LINE - 5000EN	03/14/11	03/18/11
ONLINE	165TDL-11J	SURVIVING A CRISIS - ON-LINE	03/14/11	03/18/11
RICHMOND	1115-09J	ACADEMY OF POLICE SUPERVISION	03/14/11	04/01/11
RICHMOND	070T-09J	ADVANCED CJIS/TAC	03/14/11	03/18/11
RICHMOND	1690-11J	COLLISION INVESTIGATION TECHNIQUES	03/14/11	03/18/11
RICHMOND	1452-10J	COURT SECURITY OFFICER BASIC TRAINING	03/14/11	03/25/11
RICHMOND	027B-09JR2	LAW ENFORCEMENT BASIC TRAINING	03/14/11	07/29/11
RICHMOND	1627-10J	PERISHABLE SKILLS PRACTICUM	03/14/11	03/18/11
RICHMOND	1204-10JR	RAPID DEPLOYMENT	03/14/11	03/18/11
ONLINE	032S-DL	MANDATORY TRAINING - ON-LINE	03/15/11	03/31/11
RICHMOND	102T-11J	TELECOMMUNICATIONS ACADEMY	03/16/11	04/15/11
RICHMOND	103T-11J	TELECOMMUNICATIONS ACADEMY FOR NON-TERMINAL AGENCY	03/16/11	04/15/11
LONDON	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	03/21/11	03/21/11
LOUISVILLE	1464-11J	ROBBERY-SEXUAL ASSAULT	03/21/11	03/25/11
ONLINE	112TDL-11J	CJIS - FULL ACCESS - IN-SERVICE - ON-LINE - 2011	03/21/11	03/25/11
ONLINE	1544DL-11J	LEGAL ISSUES: 2011 - ON-LINE	03/21/11	03/25/11
ONLINE	129TDL-11J	LEN MDT RECERTIFICATION - ON-LINE - 2011	03/21/11	03/25/11
RICHMOND	1517-11A	COMMERCIAL VEHICLE AWARENESS & CMV CRASH REPORTING	03/21/11	03/23/11
RICHMOND	1007-11J	DUI/STANDARDIZED FIELD SOBRIETY TEST	03/21/11	03/25/11
RICHMOND	1084-09J	LAW ENFORCEMENT INSTRUCTOR DEVELOPMENT	03/21/11	04/01/11
RICHMOND	1617-10JR	PATROL: FIRST RESPONDER	03/21/11	03/25/11
LONDON	1620-10J	LEADERSHIP IS A BEHAVIOR	03/22/11	03/25/11
LOUISVILLE	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	03/28/11	03/28/11
PRESTONSBURG	1622-10J	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	03/28/11	04/01/11
RICHMOND	0800-10J	CRIME SCENE INVESTIGATION	03/28/11	04/01/11
RICHMOND	1478-11A	CYBERCOP 101 - BASIC DATA RECOVERY & ACQUISITION	03/28/11	03/31/11
RICHMOND	1204-10JR	RAPID DEPLOYMENT	03/28/11	04/01/11
LOUISVILLE	1474-11J	INCIDENT RESPONSE TO TERRORIST BOMBINGS	03/29/11	04/01/11
LOUISVILLE	165T-11J	SURVIVING A CRISIS	03/29/11	03/29/11
LOUISVILLE	165T-11J	SURVIVING A CRISIS	03/30/11	03/30/11
FRANKFORT	165T-11J	SURVIVING A CRISIS	03/31/11	03/31/11

APRIL 2011

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	1543DL-09A	MANDATORY TRAINING-ON-LINE- WORK ZONE SAFETY	04/01/11	04/15/11
BARREN RIVER	1351-11J	CURRENT LEADERSHIP ISSUES FOR MID-LEVEL EXECUTIVES - 2011	04/04/11	04/08/11
LOUISVILLE	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	04/04/11	04/08/11
LOUISVILLE	1418-10A	DOMESTIC VIOLENCE INSTRUCTOR	04/04/11	04/08/11
NORTHERN KENTUCKY	1441-10A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	04/04/11	04/08/11
ONLINE	129TDL-11J	LEN MDT RECERTIFICATION - ON-LINE - 2011	04/04/11	04/08/11
OWENSBORO	0803-11J	INTERVIEWS & INTERROGATIONS	04/04/11	04/08/11
RICHMOND	1627-10J	PERISHABLE SKILLS PRACTICUM	04/04/11	04/08/11
RICHMOND	1520-08A	HIDDEN ASSETS & ADVANCED MOTOR VEHICLE CRIMINAL INTERDICTION	04/06/11	04/08/11
RICHMOND	150T-10J	TACTICAL DISPATCH	04/07/11	04/08/11
BOWLING GREEN	1464-11J	ROBBERY-SEXUAL ASSAULT	04/11/11	04/15/11
HOPKINSVILLE	1469-11J	SEXUAL ASSAULT RESPONSE TEAM TRAINING	04/11/11	04/15/11
LOUISVILLE	0927-09J	HOSTAGE & CRISIS NEGOTIATIONS - BASIC	04/11/11	04/15/11
ONLINE	129TDL-11J	LEN MDT RECERTIFICATION - ON-LINE - 2011	04/11/11	04/15/11
ONLINE	165TDL-11J	SURVIVING A CRISIS - ON-LINE	04/11/11	04/15/11
OWENSBORO	0293A-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	04/11/11	04/14/11
OWENSBORO	0293M-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	04/11/11	04/15/11
RICHMOND	1540-09J	ADVANCED LEN INSTRUCTOR COURSE	04/11/11	04/15/11
RICHMOND	1690-11J	COLLISION INVESTIGATION TECHNIQUES	04/11/11	04/15/11
RICHMOND	1403-10J	DIGITAL PHOTOGRAPHY	04/11/11	04/15/11
RICHMOND	1662-10J	FIREARMS INSTRUCTOR	04/11/11	04/22/11
RICHMOND	027B-09JR2	LAW ENFORCEMENT BASIC TRAINING	04/11/11	08/26/11
RICHMOND	1044-11J	DUI/SEST UPDATE	04/12/11	04/12/11
ONLINE	032S-DL	MANDATORY TRAINING - ON-LINE	04/15/11	04/30/11
ELIZABETHTOWN	1466-11J	HUMAN TRAFFICKING & HATE CRIMES INVESTIGATION	04/18/11	04/22/11
LONDON	1617-10JR	PATROL: FIRST RESPONDER	04/18/11	04/22/11
MADISONVILLE	0293A-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	04/18/11	04/21/11
MADISONVILLE	0293M-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	04/18/11	04/21/11
NORTHERN KENTUCKY	0803-11J	INTERVIEWS & INTERROGATIONS	04/18/11	04/22/11
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ON-LINE - 5000EN	04/18/11	04/22/11
ONLINE	112TDL-11J	CJIS - FULL ACCESS - IN-SERVICE - ON-LINE - 2011	04/18/11	04/22/11
RICHMOND	1560-09J	BASIC FINGERPRINT RECOGNITION & COMPARISON TECHNIQUES	04/18/11	04/22/11
RICHMOND	1351-11J	CURRENT LEADERSHIP ISSUES FOR MID-LEVEL EXECUTIVES - 2011	04/18/11	04/22/11
RICHMOND	114T-09J	TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT I	04/18/11	04/22/11
ELIZABETHTOWN	1204-10JR	RAPID DEPLOYMENT	04/25/11	04/29/11
ONLINE	094TDL-10J	LEN MOBILE DATA TERMINAL ACCESS - ON-LINE	04/25/11	04/29/11
ONLINE	2020DL-11J	POLICE RADAR/LIDAR UPDATE ? ONLINE	04/25/11	04/29/11
OWENSBORO	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	04/25/11	04/29/11
RICHMOND	0890-09J	LEGAL UPDATE: PENAL CODE	04/25/11	04/27/11
RICHMOND	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	04/25/11	04/25/11
GLASGOW	165T-11J	SURVIVING A CRISIS	04/26/11	04/26/11
RICHMOND	1696-11A	CYBERCOP 320 - WINDOWS INTERNET TRACE EVIDENCE	04/26/11	04/29/11
RICHMOND	1424-10J	STRESS & WELLNESS	04/26/11	04/29/11
GLASGOW	165T-11J	SURVIVING A CRISIS	04/27/11	04/27/11
RICHMOND	102T-11J	TELECOMMUNICATIONS ACADEMY	04/27/11	05/27/11
RICHMOND	103T-11J	TELECOMMUNICATIONS ACADEMY FOR NON-TERMINAL AGENCY	04/27/11	05/27/11

MAY 2011

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	1543DL-09A	MANDATORY TRAINING-ON-LINE- WORK ZONE SAFETY	05/01/11	05/15/11
BOWLING GREEN	1403-10J	DIGITAL PHOTOGRAPHY	05/02/11	05/06/11
ONLINE	113TDL-11J	CJIS - INQUIRY ONLY - IN-SERVICE - ON-LINE - 2011	05/02/11	05/06/11
PRESTONSBURG	1617-10JR	PATROL: FIRST RESPONDER	05/02/11	05/06/11
RICHMOND	1115-09J	ACADEMY OF POLICE SUPERVISION	05/02/11	05/20/11
RICHMOND	0017-10A	BASIC NARCOTICS INVESTIGATORS SCHOOL - DEA	05/02/11	05/13/11
RICHMOND	1401-10J	BLOODSTAIN PATTERN RECOGNITION	05/02/11	05/06/11
RICHMOND	1026-11J	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	05/02/11	05/03/11
ELIZABETHTOWN	0293A-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	05/09/11	05/12/11
ELIZABETHTOWN	0293M-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	05/09/11	05/13/11
LOUISVILLE	1400-10J	CRIMINAL INVESTIGATION I	05/09/11	05/20/11
LOUISVILLE	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	05/09/11	05/09/11
ONLINE	129TDL-11J	LEN MDT RECERTIFICATION - ON-LINE - 2011	05/09/11	05/13/11
RICHMOND	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	05/09/11	05/13/11
RICHMOND	0801-11J	DEFENSIVE DRIVING	05/09/11	05/13/11
RICHMOND	0898-09J	PATROL RIFLE	05/09/11	05/13/11
SOMERSET	1469-11J	SEXUAL ASSAULT RESPONSE TEAM TRAINING	05/09/11	05/13/11
JENNY WILEY	165T-11J	SURVIVING A CRISIS	05/10/11	05/10/11
LOUISVILLE	1474-11J	INCIDENT RESPONSE TO TERRORIST BOMBINGS	05/10/11	05/13/11
JENNY WILEY	165T-11J	SURVIVING A CRISIS	05/11/11	05/11/11
ONLINE	032S-DL	MANDATORY TRAINING - ON-LINE	05/15/11	05/31/11
MURRAY	1027-10J	DOMESTIC ABUSE INVESTIGATION	05/16/11	05/20/11
NORTHERN KENTUCKY	1617-10JR	PATROL: FIRST RESPONDER	05/16/11	05/20/11
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ON-LINE - 5000EN	05/16/11	05/20/11
ONLINE	165TDL-11J	SURVIVING A CRISIS - ON-LINE	05/16/11	05/20/11
RICHMOND	0472-09JR	BASIC BREATH TEST OPERATOR	05/16/11	05/20/11
RICHMOND	1480-11J	IMAGE SCAN	05/16/11	05/16/11
RICHMOND	1473-11J	LEN RESPONSE TO SPECIAL NEEDS PERSONS	05/16/11	05/20/11
RICHMOND	0248-11J	PATROL SHOTGUN	05/16/11	05/20/11
RICHMOND	1480-11J	IMAGE SCAN	05/17/11	05/17/11
RICHMOND	131T-11J	LAW ENFORCEMENT SUPPORT TEAM (LEST)	05/17/11	05/19/11
RICHMOND	1479-11J	CASE AGENT INVESTIGATIVE REVIEW	05/18/11	05/18/11
RICHMOND	1477-11A	CYBER INVESTIGATION 101 - SECURE TECHNIQUES FOR ONSITE PREVIEW	05/19/11	05/20/11
LONDON	1027-10J	DOMESTIC ABUSE INVESTIGATION	05/23/11	05/27/11
MOREHEAD	1204-10JR	RAPID DEPLOYMENT	05/23/11	05/27/11
NORTHERN KENTUCKY	1544-11J	LEGAL ISSUES: 2011	05/23/11	05/23/11
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ON-LINE - 5000EN	05/23/11	05/27/11
ONLINE	112TDL-11J	CJIS - FULL ACCESS - IN-SERVICE - ON-LINE - 2011	05/23/11	05/27/11
OWENSBORO	1405-10J	COVERT INVESTIGATIONS	05/23/11	05/27/11
PADUCAH	1464-11J	ROBBERY-SEXUAL ASSAULT	05/23/11	05/27/11
RICHMOND	1517-11A	COMMERCIAL VEHICLE AWARENESS & CMV CRASH REPORTING	05/23/11	05/25/11
RICHMOND	1417-10J	LEGAL PRACTICAL: ARREST, SEARCH & SEIZURE	05/23/11	05/24/11
RICHMOND	0721-09J	ORIENTATION FOR NEW POLICE CHIEFS	05/23/11	05/24/11
LAKE BARKLEY	165T-11J	SURVIVING A CRISIS	05/24/11	05/24/11
NORTHERN KENTUCKY	1620-10J	LEADERSHIP IS A BEHAVIOR	05/24/11	05/27/11
LAKE BARKLEY	165T-11J	SURVIVING A CRISIS	05/25/11	05/25/11

JUNE 2011

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	1543DL-09A	MANDATORY TRAINING-ON-LINE- WORK ZONE SAFETY	06/01/11	06/15/11
ASHLAND	1464-11J	ROBBERY-SEXUAL ASSAULT	06/06/11	06/10/11
BOWLING GREEN	0803-11J	INTERVIEWS & INTERROGATIONS	06/06/11	06/10/11
CALVERT CITY	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	06/06/11	06/10/11
ONLINE	129TDL-11J	LEN MDT RECERTIFICATION - ON-LINE - 2011	06/06/11	06/10/11
PRESTONSBURG	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	06/06/11	06/06/11
RICHMOND	1115-09J	ACADEMY OF POLICE SUPERVISION	06/06/11	06/24/11
RICHMOND	071T-11J	CJIS - FULL ACCESS	06/06/11	06/10/11
RICHMOND	0800-10J	CRIME SCENE INVESTIGATION	06/06/11	06/10/11
RICHMOND	0802-11J	PATROL HANDGUN LEVEL I	06/06/11	06/10/11
RICHMOND	1208-10J	PPCT GROUND AVOIDANCE /GROUND ESCAPE (GAGE) INSTRUCTOR COURSE	06/06/11	06/08/11
RICHMOND	0896-09J	SCHOOL RESOURCE OFFICER	06/06/11	06/10/11
PRESTONSBURG	1472-11A	COMMERCIAL MOTOR VEHICLE CRIMINAL INTERDICTION & EPIC	06/07/11	06/10/11
RICHMOND	095T-11J	EMERGENCY MEDICAL DISPATCH - ADVANCED	06/07/11	06/08/11
RICHMOND	096T-11J	CULTURAL AWARENESS	06/09/11	06/10/11
MURRAY	1617-10JR	PATROL: FIRST RESPONDER	06/13/11	06/17/11
ONLINE	072TDL-10JR	CJIS INQUIRY ONLY - ON-LINE	06/13/11	06/17/11
ONLINE	1544DL-11J	LEGAL ISSUES: 2011 - ON-LINE	06/13/11	06/17/11
ONLINE	165TDL-11J	SURVIVING A CRISIS - ON-LINE	06/13/11	06/17/11
RICHMOND	0782-11J	BASIC OFFICER SKILLS	06/13/11	06/17/11
RICHMOND	1405-10J	COVERT INVESTIGATIONS	06/13/11	06/17/11
RICHMOND	1400-10J	CRIMINAL INVESTIGATION I	06/13/11	06/24/11
RICHMOND	043T-11J	EMERGENCY MEDICAL DISPATCH/CPR	06/13/11	06/16/11
RICHMOND	1201-10J	FIELD INSTRUCTOR	06/13/11	06/17/11
RICHMOND	027B-09JR2	LAW ENFORCEMENT BASIC TRAINING	06/13/11	10/28/11
RICHMOND	1216-10J	PATROL HANDGUN LEVEL II	06/13/11	06/17/11
RICHMOND	119T-10J	TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT II	06/13/11	06/17/11
ONLINE	032S-DL	MANDATORY TRAINING - ON-LINE	06/15/11	06/30/11
ASHLAND	0293A-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	06/20/11	06/23/11
ASHLAND	0293M-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	06/20/11	06/24/11
LONDON	1204-10JR	RAPID DEPLOYMENT	06/20/11	06/24/11
LOUISVILLE	1470-11J	INVESTIGATIVE SKILLS FOR PATROL	06/20/11	06/24/11
ONLINE	112TDL-11J	CJIS - FULL ACCESS - IN-SERVICE - ON-LINE - 2011	06/20/11	06/24/11
ONLINE	129TDL-11J	LEN MDT RECERTIFICATION - ON-LINE - 2011	06/20/11	06/24/11
RICHMOND	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	06/20/11	06/24/11
RICHMOND	0800-10J	CRIME SCENE INVESTIGATION	06/20/11	06/24/11
RICHMOND	072T-10J	CJIS INQUIRY ONLY	06/21/11	06/21/11
RICHMOND	094T-10J	LEN MOBILE DATA TERMINAL ACCESS	06/21/11	06/21/11
RICHMOND	097T-11J	CUSTOMER SERVICE	06/22/11	06/22/11
RICHMOND	110T-11J	COMMUNICATIONS TRAINING OFFICER - IN-SERVICE - 2011	06/23/11	06/23/11
BOWLING GREEN	1617-10JR	PATROL: FIRST RESPONDER	06/27/11	07/01/11
LOUISVILLE	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	06/27/11	06/27/11
MURRAY	1622-10J	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	06/27/11	07/01/11
OWENSBORO	0927-09J	HOSTAGE & CRISIS NEGOTIATIONS - BASIC	06/27/11	07/01/11
RICHMOND	1197-09J	COMPUTER CRIMES INVESTIGATIONS	06/27/11	07/01/11
RICHMOND	0805-11J	POLICE RADAR/LIDAR OPERATOR	06/27/11	06/30/11
HENDERSON	165T-11J	SURVIVING A CRISIS	06/28/11	06/28/11
LOUISVILLE	1474-11J	INCIDENT RESPONSE TO TERRORIST BOMBINGS	06/28/11	07/01/11
HENDERSON	165T-11J	SURVIVING A CRISIS	06/29/11	06/29/11
MADISONVILLE	165T-11J	SURVIVING A CRISIS	06/30/11	06/30/11

JULY 2011

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	1543DL-09A	MANDATORY TRAINING-ON-LINE- WORK ZONE SAFETY	07/01/11	07/15/11
HOPKINSVILLE	1204-10JR	RAPID DEPLOYMENT	07/11/11	07/15/11
NORTHERN KENTUCKY	1402-11J	CHILD ABUSE INVESTIGATION	07/11/11	07/15/11
ONLINE	094TDL-10J	LEN MOBILE DATA TERMINAL ACCESS - ON-LINE	07/11/11	07/15/11
ONLINE	165TDL-11J	SURVIVING A CRISIS - ON-LINE	07/11/11	07/15/11
OWENSBORO	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	07/11/11	07/11/11
RICHMOND	1115-09J	ACADEMY OF POLICE SUPERVISION	07/11/11	07/29/11
RICHMOND	1671-11J	COMMUNICATIONS TRAINING OFFICER	07/11/11	07/15/11
RICHMOND	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	07/11/11	07/15/11
RICHMOND	0800-10J	CRIME SCENE INVESTIGATION	07/11/11	07/15/11
OWENSBORO	1474-11J	INCIDENT RESPONSE TO TERRORIST BOMBINGS	07/12/11	07/15/11
ONLINE	032S-DL	MANDATORY TRAINING - ON-LINE	07/15/11	07/31/11
LOUISVILLE	1475-10A	EVENT SECURITY PLANNING FOR PUBLIC SAFETY PROFESSIONALS	07/18/11	07/19/11
ONLINE	112TDL-11J	CJIS - FULL ACCESS - IN-SERVICE - ON-LINE - 2011	07/18/11	07/22/11
ONLINE	129TDL-11J	LEN MDT RECERTIFICATION - ON-LINE - 2011	07/18/11	07/22/11
PADUCAH	1617-10JR	PATROL: FIRST RESPONDER	07/18/11	07/22/11
RICHMOND	168T-11J	CTO - DEVELOPING A TRAINING PROGRAM	07/18/11	07/19/11
RICHMOND	0801-11J	DEFENSIVE DRIVING	07/18/11	07/22/11
RICHMOND	1201-10J	FIELD INSTRUCTOR	07/18/11	07/22/11
RICHMOND	1662-10J	FIREARMS INSTRUCTOR	07/18/11	07/29/11
RICHMOND	027B-09JR2	LAW ENFORCEMENT BASIC TRAINING	07/18/11	12/02/11
LOUISVILLE	0893-09JR	MEDIA RELATIONS FOR SUPERVISORS	07/20/11	07/22/11
RICHMOND	083T-10J	ENHANCED TELECOMMUNICATIONS SKILLS	07/20/11	07/21/11
RICHMOND	165T-11J	SURVIVING A CRISIS	07/22/11	07/22/11
BOWLING GREEN	1402-11J	CHILD ABUSE INVESTIGATION	07/25/11	07/29/11
LOUISVILLE	1400-10J	CRIMINAL INVESTIGATION I	07/25/11	08/05/11
MOREHEAD	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	07/25/11	07/29/11
ONLINE	161TDL-10J	ALZHEIMER'S - WHAT EVERY DISPATCHER SHOULD KNOW!	07/25/11	07/29/11
ONLINE	072TDL-10JR	CJIS INQUIRY ONLY - ON-LINE	07/25/11	07/29/11
RICHMOND	0472-09JR	BASIC BREATH TEST OPERATOR	07/25/11	07/29/11
RICHMOND	084T-10J	SPANISH FOR THE TELECOMMUNICATOR	07/26/11	07/26/11
RICHMOND	068T-11J	FAMILY VIOLENCE ACROSS THE LIFE SPAN	07/27/11	07/27/11
RICHMOND	0765-09J	MARIJUANA IDENTIFICATION	07/27/11	07/29/11
RICHMOND	105T-11J	CRISIS NEGOTIATIONS	07/28/11	07/28/11

AUGUST 2011

LOCATION	COURSE	TITLE	BEGIN	END
LOUISVILLE	1617-10JR	PATROL: FIRST RESPONDER	08/01/11	08/05/11
ONLINE	1543DL-09A	MANDATORY TRAINING-ON-LINE- WORK ZONE SAFETY	08/01/11	08/15/11
RICHMOND	0890-09J	LEGAL UPDATE: PENAL CODE	08/01/11	08/03/11
RICHMOND	102T-11J	TELECOMMUNICATIONS ACADEMY	08/03/11	09/02/11
RICHMOND	103T-11J	TELECOMMUNICATIONS ACADEMY FOR NON-TERMINAL AGENCY	08/03/11	09/02/11
ELIZABETHTOWN	1402-11J	CHILD ABUSE INVESTIGATION	08/08/11	08/12/11
LOUISVILLE	1470-11J	INVESTIGATIVE SKILLS FOR PATROL	08/08/11	08/12/11
NORTHERN KENTUCKY	1204-10JR	RAPID DEPLOYMENT	08/08/11	08/12/11
ONLINE	129TDL-11J	LEN MDT RECERTIFICATION - ON-LINE - 2011	08/08/11	08/12/11
ONLINE	1695DL-11J	MARIJUANA RECERTIFICATION - ON-LINE	08/08/11	08/12/11
RICHMOND	1399-10J	ADVANCED LATENT PRINT DEVELOPMENT	08/08/11	08/12/11
RICHMOND	1517-11A	COMMERCIAL VEHICLE AWARENESS & CMV CRASH REPORTING	08/08/11	08/10/11
RICHMOND	1452-10J	COURT SECURITY OFFICER BASIC TRAINING	08/08/11	08/19/11
RICHMOND	1026-11J	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	08/08/11	08/09/11
LOUISVILLE	0996-10J	HOMICIDE INVESTIGATIVE TECHNIQUES	08/15/11	08/19/11
MADISONVILLE	1544-11J	LEGAL ISSUES: 2011	08/15/11	08/15/11
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ON-LINE - 5000EN	08/15/11	08/19/11
ONLINE	032S-DL	MANDATORY TRAINING - ON-LINE	08/15/11	08/31/11
ONLINE	165TDL-11J	SURVIVING A CRISIS - ON-LINE	08/15/11	08/19/11
OWENSBORO	1027-10J	DOMESTIC ABUSE INVESTIGATION	08/15/11	08/19/11
RICHMOND	0782-11J	BASIC OFFICER SKILLS	08/15/11	08/19/11
RICHMOND	027B-09JR2	LAW ENFORCEMENT BASIC TRAINING	08/15/11	01/13/12
RICHMOND	0898-09J	PATROL RIFLE	08/15/11	08/19/11
RICHMOND	1617-10JR	PATROL: FIRST RESPONDER	08/15/11	08/19/11
ELIZABETHTOWN	165T-11J	SURVIVING A CRISIS	08/16/11	08/16/11
MADISONVILLE	1474-11J	INCIDENT RESPONSE TO TERRORIST BOMBINGS	08/16/11	08/19/11
ELIZABETHTOWN	165T-11J	SURVIVING A CRISIS	08/17/11	08/17/11
ASHLAND	1560-09J	BASIC FINGERPRINT RECOGNITION & COMPARISON TECHNIQUES	08/22/11	08/26/11
CALVERT CITY	1403-10J	DIGITAL PHOTOGRAPHY	08/22/11	08/26/11
ELIZABETHTOWN	1441-10A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	08/22/11	08/26/11
MAYSVILLE	1469-11J	SEXUAL ASSAULT RESPONSE TEAM TRAINING	08/22/11	08/26/11
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ON-LINE - 5000EN	08/22/11	08/26/11
ONLINE	112TDL-11J	CJIS - FULL ACCESS - IN-SERVICE - ON-LINE - 2011	08/22/11	08/26/11
RICHMOND	1405-10J	COVERT INVESTIGATIONS	08/22/11	08/26/11
RICHMOND	1007-11J	DUI/STANDARDIZED FIELD SOBRIETY TEST	08/22/11	08/26/11
RICHMOND	1411-10J	POLICE TRAINING OFFICER	08/22/11	08/26/11
WHITESBURG	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	08/22/11	08/22/11
RICHMOND	099T-11J	ETHICS	08/23/11	08/23/11
WHITESBURG	1424-10J	STRESS & WELLNESS	08/23/11	08/26/11
RICHMOND	100T-11J	TEAMBUILDING	08/24/11	08/24/11
LOUISVILLE	1544-11J	LEGAL ISSUES: 2011	08/29/11	08/29/11
ONLINE	129TDL-11J	LEN MDT RECERTIFICATION - ON-LINE - 2011	08/29/11	09/02/11
RICHMOND	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	08/29/11	09/02/11
RICHMOND	0805-11J	POLICE RADAR/LIDAR OPERATOR	08/29/11	09/01/11
LOUISVILLE	1621-10J	RECRUITMENT, SELECTION & RETENTION	08/30/11	09/02/11
RICHMOND	1274-11J	SITUATIONAL LEADERSHIP FOR SUPERVISORS & MANAGERS	08/30/11	09/02/11

SEPTEMBER 2011

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	1543DL-09A	MANDATORY TRAINING-ON-LINE- WORK ZONE SAFETY	09/01/11	09/15/11
BOWLING GREEN	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	09/12/11	09/12/11
MOREHEAD	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	09/12/11	09/12/11
NORTHERN KENTUCKY	1541-09A	INTRODUCTORY INTELLIGENCE ANALYST TRAINING PROGRAM	09/12/11	09/16/11
ONLINE	113TDL-11J	CJIS - INQUIRY ONLY - IN-SERVICE - ON-LINE - 2011	09/12/11	09/16/11
ONLINE	165TDL-11J	SURVIVING A CRISIS - ON-LINE	09/12/11	09/16/11
PADUCAH	1463-11J	COLD CASE INVESTIGATIONS	09/12/11	09/16/11
PRESTONSBURG	1204-10JR	RAPID DEPLOYMENT	09/12/11	09/16/11
RICHMOND	1084-09J	LAW ENFORCEMENT INSTRUCTOR DEVELOPMENT	09/12/11	09/23/11
RICHMOND	1544-11J	LEGAL ISSUES: 2011	09/12/11	09/12/11
RICHMOND	0802-11J	PATROL HANDGUN LEVEL I	09/12/11	09/16/11
BOWLING GREEN	1620-10J	LEADERSHIP IS A BEHAVIOR	09/13/11	09/16/11
MOREHEAD	1474-11J	INCIDENT RESPONSE TO TERRORIST BOMBINGS	09/13/11	09/16/11
RICHMOND	165T-11J	SURVIVING A CRISIS	09/13/11	09/13/11
RICHMOND	1692-11J	VALUES BASED LEADERSHIP	09/13/11	09/16/11
RICHMOND	102T-11J	TELECOMMUNICATIONS ACADEMY	09/14/11	10/14/11
RICHMOND	103T-11J	TELECOMMUNICATIONS ACADEMY FOR NON-TERMINAL AGENCY	09/14/11	10/14/11
ONLINE	032S-DL	MANDATORY TRAINING - ON-LINE	09/15/11	09/30/11
ASHLAND	1617-10JR	PATROL: FIRST RESPONDER	09/19/11	09/23/11
LOUISVILLE	1453-11J	SHERIFF'S CONFERENCE - 2011	09/19/11	09/23/11
ONLINE	112TDL-11J	CJIS - FULL ACCESS - IN-SERVICE - ON-LINE - 2011	09/19/11	09/23/11
ONLINE	129TDL-11J	LEN MDT RECERTIFICATION - ON-LINE - 2011	09/19/11	09/23/11
RICHMOND	1402-11J	CHILD ABUSE INVESTIGATION	09/19/11	09/23/11
RICHMOND	0801-11J	DEFENSIVE DRIVING	09/19/11	09/23/11
RICHMOND	1403-10J	DIGITAL PHOTOGRAPHY	09/19/11	09/23/11
RICHMOND	1662-10J	FIREARMS INSTRUCTOR	09/19/11	09/30/11
RICHMOND	1000-11J	GRANT WRITING FOR THE PRACTITIONER	09/19/11	09/20/11
RICHMOND	0803-11J	INTERVIEWS & INTERROGATIONS	09/19/11	09/23/11
RICHMOND	027B-09JR2	LAW ENFORCEMENT BASIC TRAINING	09/19/11	02/10/12
SOMERSET	0293A-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	09/19/11	09/22/11
SOMERSET	0293M-11J	BREATH TEST OPERATOR RECERTIFICATION - 8000	09/19/11	09/23/11
LOUISVILLE	0806-11J	RAILROAD GRADE CROSSING COLLISION INVESTIGATION	09/20/11	09/21/11
RICHMOND	1044-11J	DUI/SFST UPDATE	09/20/11	09/20/11
BARREN RIVER	1273-11J	POLICE EXECUTIVE COMMAND COURSE - 2011	09/26/11	09/30/11
NORTHERN KENTUCKY	1469-11J	SEXUAL ASSAULT RESPONSE TEAM TRAINING	09/26/11	09/30/11
RICHMOND	0472-09JR	BASIC BREATH TEST OPERATOR	09/26/11	09/30/11
RICHMOND	1417-10J	LEGAL PRACTICAL: ARREST, SEARCH & SEIZURE	09/26/11	09/27/11
RICHMOND	1411-10J	POLICE TRAINING OFFICER	09/26/11	09/30/11
RICHMOND	143T-10J	TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT III	09/26/11	09/30/11

OCTOBER 2011

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	1543DL-09A	MANDATORY TRAINING-ON-LINE- WORK ZONE SAFETY	10/01/11	10/15/11
ASHLAND	1622-10J	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	10/03/11	10/07/11
HOPKINSVILLE	1027-10J	DOMESTIC ABUSE INVESTIGATION	10/03/11	10/07/11
NORTHERN KENTUCKY	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	10/03/11	10/07/11
ONLINE	1544DL-11J	LEGAL ISSUES: 2011 - ON-LINE	10/03/11	10/07/11
ONLINE	129TDL-11J	LEN MDT RECERTIFICATION - ON-LINE - 2011	10/03/11	10/07/11
RICHMOND	1452-10J	COURT SECURITY OFFICER BASIC TRAINING	10/03/11	10/14/11
RICHMOND	1061-09J	HOSTAGE & CRISIS NEGOTIATIONS - ADVANCED	10/03/11	10/07/11
RICHMOND	1617-10JR	PATROL: FIRST RESPONDER	10/03/11	10/07/11
NORTHERN KENTUCKY	1424-10J	STRESS & WELLNESS	10/04/11	10/07/11
OWENSBORO	1692-11J	VALUES BASED LEADERSHIP	10/04/11	10/07/11
BARREN RIVER	1407-11J	LAW ENFORCEMENT SUPPORT TEAM IN-SERVICE - 2011	10/05/11	10/05/11
BARREN RIVER	166T-11J	TELECOMMUNICATIONS ADVANCED LEADERSHIP KENTUCKY - 2011	10/06/11	10/07/11
ELIZABETHTOWN	1470-11J	INVESTIGATIVE SKILLS FOR PATROL	10/10/11	10/14/11
NORTHERN KENTUCKY	1403-10J	DIGITAL PHOTOGRAPHY	10/10/11	10/14/11
ONLINE	094TDL-10J	LEN MOBILE DATA TERMINAL ACCESS - ON-LINE	10/10/11	10/14/11
PADUCAH	0803-11J	INTERVIEWS & INTERROGATIONS	10/10/11	10/14/11
RICHMOND	1290-11J	CHAPLAINCY - BASIC	10/10/11	10/10/11
RICHMOND	1693-11J	DISTANCE LEARNING TECHNOLOGIES FOR LEN INSTRUCTORS	10/10/11	10/14/11
RICHMOND	1275-11J	INTERNAL AFFAIRS INVESTIGATIONS	10/10/11	10/14/11
RICHMOND	1100-09J	PPCT DEFENSIVE TACTICS INSTRUCTOR RECERTIFICATION	10/10/11	10/12/11
RICHMOND	1204-10JR	RAPID DEPLOYMENT	10/10/11	10/14/11
RICHMOND	1397-11J	CHAPLAINCY - ADVANCED - 2011	10/10/11	10/14/11
ONLINE	032S-DL	MANDATORY TRAINING - ON-LINE	10/15/11	10/31/11
BARREN RIVER	1273-11J	POLICE EXECUTIVE COMMAND COURSE - 2011	10/17/11	10/21/11
LOUISVILLE	1544-11J	LEGAL ISSUES: 2011	10/17/11	10/17/11
NORTHERN KENTUCKY	1617-10JR	PATROL: FIRST RESPONDER	10/17/11	10/21/11
ONLINE	112TDL-11J	CJIS - FULL ACCESS - IN-SERVICE - ON-LINE - 2011	10/17/11	10/21/11
ONLINE	165TDL-11J	SURVIVING A CRISIS - ON-LINE	10/17/11	10/21/11
RICHMOND	0782-11J	BASIC OFFICER SKILLS	10/17/11	10/21/11
RICHMOND	1517-11A	COMMERCIAL VEHICLE AWARENESS & CMV CRASH REPORTING	10/17/11	10/19/11
RICHMOND	1624-10J	DUJ/SFT INSTRUCTOR'S COURSE	10/17/11	10/21/11
RICHMOND	027B-09JR2	LAW ENFORCEMENT BASIC TRAINING	10/17/11	03/16/12
RICHMOND	1473-11J	LEN ENFORCEMENT TO SPECIAL NEEDS PERSONS	10/17/11	10/21/11
RICHMOND	1207-10J	PATROL RIFLE INSTRUCTOR	10/17/11	10/21/11
RICHMOND	1411-10J	POLICE TRAINING OFFICER	10/17/11	10/21/11
LOUISVILLE	1620-10J	LEADERSHIP IS A BEHAVIOR	10/18/11	10/21/11
RICHMOND	150T-10J	TACTICAL DISPATCH	10/18/11	10/19/11
RICHMOND	102T-11J	TELECOMMUNICATIONS ACADEMY	10/19/11	11/18/11
RICHMOND	103T-11J	TELECOMMUNICATIONS ACADEMY FOR NON-TERMINAL AGENCY	10/19/11	11/18/11
ASHLAND	0803-11J	INTERVIEWS & INTERROGATIONS	10/24/11	10/28/11
BOWLING GREEN	1965-11J	SEX CRIMES INVESTIGATION	10/24/11	10/28/11
CALVERT CITY	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	10/24/11	10/24/11
ONLINE	129TDL-11J	LEN MDT RECERTIFICATION - ON-LINE - 2011	10/24/11	10/28/11
PADUCAH	1204-10JR	RAPID DEPLOYMENT	10/24/11	10/28/11
RICHMOND	1403-10J	DIGITAL PHOTOGRAPHY	10/24/11	10/28/11
RICHMOND	1349-09J	KENTUCKY HOMELAND SECURITY	10/24/11	10/28/11
RICHMOND	1476-11J	LEADING THE TRAINING UNIT	10/24/11	10/28/11
RICHMOND	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	10/24/11	10/24/11
CALVERT CITY	1424-10J	STRESS & WELLNESS	10/25/11	10/28/11
RICHMOND	104T-11J	FIRE/HAZMAT INCIDENT	10/25/11	10/27/11
RICHMOND	1620-10J	LEADERSHIP IS A BEHAVIOR	10/25/11	10/28/11
BARREN RIVER	1625-11J	KENTUCKY INVESTIGATIONS - 2011	10/31/11	11/04/11
BOWLING GREEN	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	10/31/11	11/04/11
OWENSBORO	1441-10A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	10/31/11	11/04/11
RICHMOND	0890-09J	LEGAL UPDATE: PENAL CODE	10/31/11	11/02/11

NOVEMBER 2011

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	1543DL-09A	MANDATORY TRAINING-ON-LINE- WORK ZONE SAFETY	11/01/11	11/15/11
RICHMOND	168T-11J	CTO - DEVELOPING A TRAINING PROGRAM	11/03/11	11/04/11
ELIZABETH TOWN	1617-10JR	PATROL: FIRST RESPONDER	11/07/11	11/11/11
NORTHERN KENTUCKY	1275-11J	INTERNAL AFFAIRS INVESTIGATIONS	11/07/11	11/11/11
ONLINE	129TDL-11J	LEN MDT RECERTIFICATION - ON-LINE - 2011	11/07/11	11/11/11
RICHMOND	0965A-09J	CJED - SESSION I	11/07/11	11/11/11
RICHMOND	167T-11J	COMMUNICATIONS TRAINING OFFICER	11/07/11	11/11/11
RICHMOND	1026-11J	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	11/07/11	11/08/11
LOUISVILLE	1533-11J	COURT SECURITY OFFICER IN-SERVICE - 2011/2012	11/14/11	11/18/11
MOREHEAD	1470-11J	INVESTIGATIVE SKILLS FOR PATROL	11/14/11	11/18/11
ONLINE	0293DL-11J	BREATH TEST OPERATOR RECERTIFICATION - ON-LINE - 5000EN	11/14/11	11/18/11
ONLINE	112TDL-11J	CJIS - FULL ACCESS - IN-SERVICE - ON-LINE - 2011	11/14/11	11/18/11
ONLINE	165TDL-11J	SURVIVING A CRISIS - ON-LINE	11/14/11	11/18/11
RICHMOND	0472-09JR	BASIC BREATH TEST OPERATOR	11/14/11	11/18/11
RICHMOND	1463-11J	COLD CASE INVESTIGATIONS	11/14/11	11/18/11
RICHMOND	027B-09JR2	LAW ENFORCEMENT BASIC TRAINING	11/14/11	04/13/12
RICHMOND	0727-10J	LAW ENFORCEMENT DRIVING RANGE COORDINATOR	11/14/11	11/18/11
RICHMOND	1273-11J	POLICE EXECUTIVE COMMAND COURSE - 2011	11/14/11	11/18/11
RICHMOND	1411-10J	POLICE TRAINING OFFICER	11/14/11	11/18/11
ONLINE	032S-DL	MANDATORY TRAINING - ON-LINE	11/15/11	11/30/11
RICHMOND	165T-11J	SURVIVING A CRISIS	11/15/11	11/15/11
RICHMOND	112TM-11J	CJIS - FULL ACCESS - IN-SERVICE - 2011	11/16/11	11/16/11
BLUE LICK	163T-11J	TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT - IN-SERVICE - 2011	11/17/11	11/18/11
HAZARD	1441-10A	CRISIS INTERVENTION TEAM TRAINING FOR KY LEN	11/28/11	12/02/11
LOUISVILLE	1470-11J	INVESTIGATIVE SKILLS FOR PATROL	11/28/11	12/02/11
LOUISVILLE	1619-10J	LEADING THE INVESTIGATIVE UNIT	11/28/11	12/02/11
ONLINE	072TDL-10JR	CJIS INQUIRY ONLY - ON-LINE	11/28/11	12/02/11
ONLINE	2020DL-11J	POLICE RADAR/LIDAR UPDATE ? ONLINE	11/28/11	12/02/11
RICHMOND	1269-11J	ADVANCED INTERNET INVESTIGATIONS	11/28/11	12/02/11
RICHMOND	1622-10J	CONTROLLED SUBSTANCE & DIVERSION INVESTIGATION	11/28/11	12/02/11
RICHMOND	0721-09J	ORIENTATION FOR NEW POLICE CHIEFS	11/28/11	12/02/11

DECEMBER 2011

LOCATION	COURSE	TITLE	BEGIN	END
ONLINE	1543DL-09A	MANDATORY TRAINING-ON-LINE- WORK ZONE SAFETY	12/01/11	12/15/11
ELIZABETHTOWN	1618-10J	LEN CRITICAL EMPLOYEE EMERGENCY PLANNING	12/05/11	12/05/11
ONLINE	113TDL-11J	CJIS - INQUIRY ONLY - IN-SERVICE - ON-LINE - 2011	12/05/11	12/09/11
ONLINE	129TDL-11J	LEN MDT RECERTIFICATION - ON-LINE - 2011	12/05/11	12/09/11
RICHMOND	0965B-09J	CJED - SESSION II	12/05/11	12/09/11
RICHMOND	071T-11J	CJIS - FULL ACCESS	12/05/11	12/09/11
RICHMOND	0803-11J	INTERVIEWS & INTERROGATIONS	12/05/11	12/09/11
ELIZABETHTOWN	1424-10J	STRESS & WELLNESS	12/06/11	12/09/11
RICHMOND	165T-11J	SURVIVING A CRISIS	12/06/11	12/06/11
RICHMOND	096T-11J	CULTURAL AWARENESS	12/08/11	12/09/11
LOUISVILLE	1470-11J	INVESTIGATIVE SKILLS FOR PATROL	12/12/11	12/16/11
LOUISVILLE	1464-11J	ROBBERY-SEXUAL ASSAULT	12/12/11	12/16/11
ONLINE	112TDL-11J	CJIS - FULL ACCESS - IN-SERVICE - ON-LINE - 2011	12/12/11	12/16/11
ONLINE	165TDL-11J	SURVIVING A CRISIS - ON-LINE	12/12/11	12/16/11
NORTHERN KENTUCKY	1692-11J	VALUES BASED LEADERSHIP	12/13/11	12/16/11
RICHMOND	095T-11J	EMERGENCY MEDICAL DISPATCH - ADVANCED	12/13/11	12/14/11
ONLINE	032S-DL	MANDATORY TRAINING - ON-LINE	12/15/11	12/31/11