



Criminal Justice Executive Development Course Application

Personal Data

Section I

Name _____
Last First M.I.

Social Security Number _____ (D.O.B)

Home Address _____
Street Address

City State Zip Code

Home Telephone _____ (Agency Telephone)

Agency Name _____

Agency Address _____
Street Address

City State Zip Code

Present Assignment _____

Present Rank _____

Email Address _____



Section II

Commitment Statement

I understand that if I am selected to attend the Criminal Justice Executive Development Course, I will be involved in a program that will require commitment of my time, energy and a dedication toward excellence. I agree that if I do not attend the scheduled programs and complete the required projects and assignments, I will be dropped from the Criminal Justice Executive Development Course. I am willing to make this commitment to this program. I attest that the information given in this application is current and complete to the best of my knowledge. Any falsification shall prevent my attendance in the program.

Applicant's Signature _____ **Date** _____

Section III

Experience

Total Years Law Enforcement Experience _____

Total Years Military Service _____

Total Years Supervisory Experience _____

Experience in a leadership position with the potential to influence policy or impact the operation of the agency is required. Indicate the leadership positions, both civilian and military, you currently hold or have held. Include a brief description of your duties and responsibilities in these positions. List current position first. Use additional page(s) if necessary.

1. Beginning assignment dates Ending assignment dates Title of Position Rank

Give a brief description of duties and responsibilities:

2. Beginning assignment dates Ending assignment dates Title of Position Rank

Give a brief description of duties and responsibilities:

3. Beginning assignment dates Ending assignment dates Title of Position Rank

Give a brief description of duties and responsibilities:

4.	Beginning assignment dates	Ending assignment dates	Title of Position	Rank
----	----------------------------	-------------------------	-------------------	------

Give a brief description of duties and responsibilities:

5.	Beginning assignment dates	Ending assignment dates	Title of Position	Rank
----	----------------------------	-------------------------	-------------------	------

Give a brief description of duties and responsibilities:

Section IV

Education

List your educational achievements. (Attach photocopy of college transcript if applicable)

Name of Institution	Hours/Degrees Earned	Course of Study	Date Completed
---------------------	----------------------	-----------------	----------------

Section V

Training

Please review the enclosed Training Record for accuracy and return it with this form. The Training Record lists all Kentucky Law Enforcement Council (KLEC) approved courses. List below all management, executive or supervisory training you have completed that is NOT identified on your DOCJT Training Record. Use additional page if necessary.

Course Title	Presented By (agency)	Hours	Date Completed
--------------	-----------------------	-------	----------------

Section VI

Professional Activities

Provide the offices and/or memberships you currently hold or have held in professional organizations, including dates. If you held a leadership role in any of these organizations, please explain your duties.

Section VII

Community Activities

Provide the offices and/or memberships you currently hold or have held in community organizations, including dates. If you held a leadership role in any of the organizations, please explain your duties.

Section VIII

Additional Information

- A. In a one page typed format, describe your leadership style and explain why you believe your style makes you an effective leader.
- B. On a separate page, concisely answer the following two questions:
 - 1. Why do you want to attend the CJED course?
 - 2. What are your professional aspirations and goals?

Section IX

Executive Statement of Commitment

I understand my nomination of this individual to attend the Criminal Justice Executive Development Course includes a commitment and pledge of full support for participation in the program, including release time to attend the scheduled sessions. By signing this application, I affirm that the information is correct to the best of my knowledge.

Chief Executive's Signature _____

Title _____ Date _____