

### *Arrival at the Academy*

The class Coordinator and other academy staff will greet the recruit in the lobby of Thompson Residence Hall for an orientation session on Sunday at 1400 hours (2 p.m.). Attendance is mandatory; **recruits must report at this time.**

Recruits do not need to be in uniform when reporting for check-in. However, they must be dressed professionally. Dress pants and shirt (with collar) is acceptable for either male or female recruits. Business-style dresses and pantsuits are also permitted for female recruits.

Recruits will be required to present a valid operator's license at check-in. The operator's license must remain current throughout the twenty-three weeks of training.

The recruits will receive their pre-assigned room for the residence hall rooms during orientation.

The Department of Criminal Justice Training fully complies with Eastern Kentucky University's non-smoking/non-tobacco usage policies. Smoking and tobacco use are prohibited on the DOCJT campus and in DOCJT facilities.