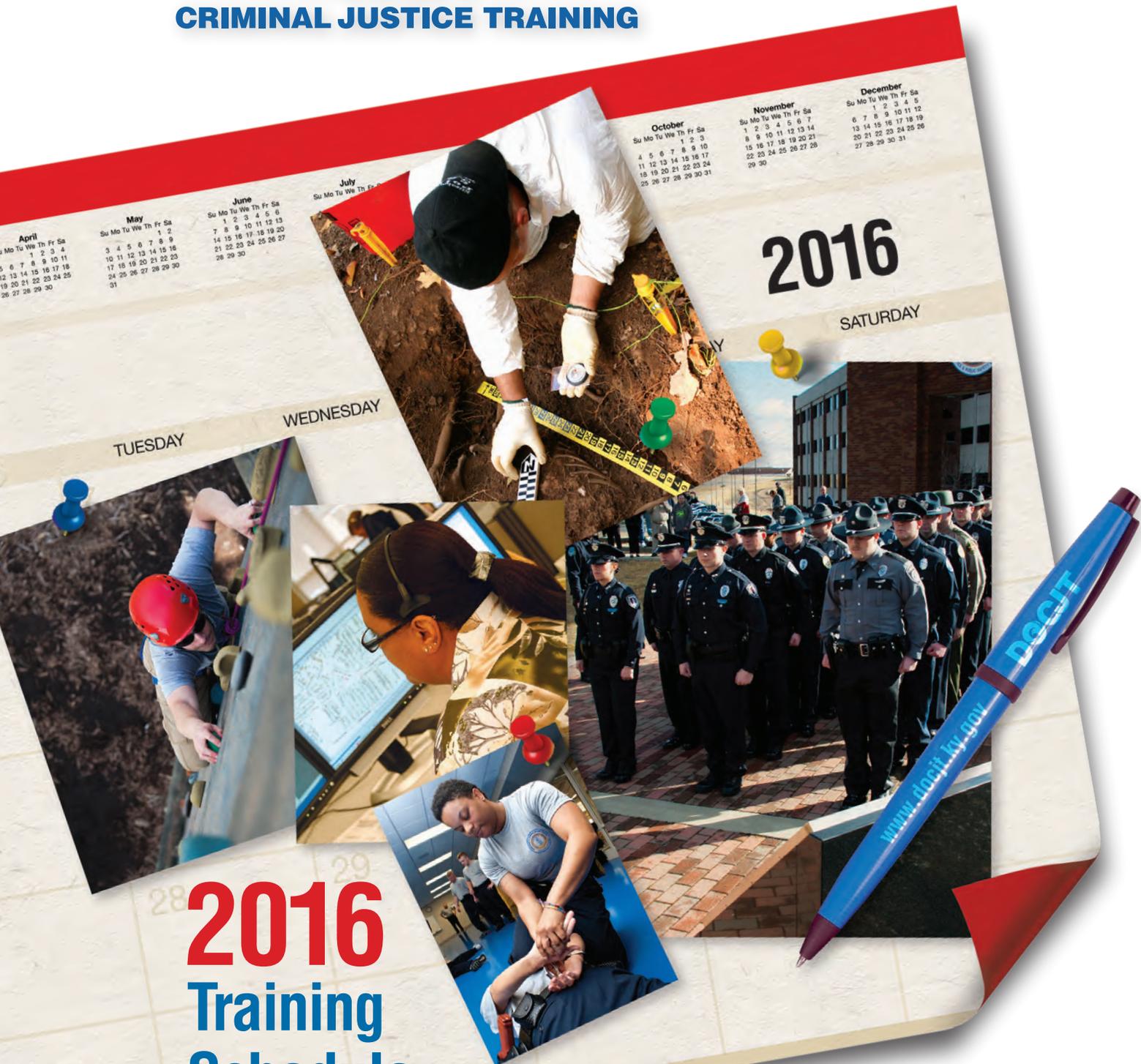


DO CJT

DEPARTMENT OF
CRIMINAL JUSTICE TRAINING



2016 Training Schedule

ACCREDITED BY



ACCREDITED BY





The Department of Criminal Justice Training does not discriminate on the basis of race, color, national origin, sex, age, religion or disability. This agency will provide, on request, reasonable accommodations including auxiliary aids and services necessary to afford an individual with a disability an equal opportunity to participate in all services, programs and activities.

The Department of Criminal Justice Training is committed to full compliance with the spirit and intent of all provisions of the Americans with Disabilities Act and equal employment opportunity.

TABLE OF CONTENTS

INTRODUCTION

| | |
|---|----|
| Directory..... | 1 |
| Kentucky Law Enforcement Council..... | 3 |
| Training Requirements..... | 4 |
| Obtaining Credit for Out-of-State Basic Training..... | 6 |
| Obtaining Credit for In-Service Training..... | 7 |
| DOCJT Organizational Chart..... | 9 |
| DOCJT Map..... | 10 |
| DOCJT Louisville Map..... | 11 |

REGISTRATION

| | |
|--|----|
| Most Frequently Asked Questions..... | 14 |
| Training & Registration Information System (TRIS)..... | 17 |
| Registering for All Academies..... | 18 |
| Forms..... | 19 |
| Attendance Requirements..... | 31 |
| DOCJT Housing Reservations..... | 32 |

TRAINING

| | |
|--|----|
| Education Pays..... | 36 |
| Basic Training College Credit..... | 37 |
| Advanced Individual Training College Credit..... | 41 |
| Special Criteria for Training..... | 43 |

BASIC TRAINING

| | |
|-------------------------------------|----|
| Law Enforcement Basic Training..... | 46 |
| Basic Training Schedule..... | 47 |

PROFESSIONAL STANDARDS TRAINING

| | |
|--|----|
| Basic Officer Skills..... | 50 |
| Kentucky Homeland Security..... | 50 |
| Legal Update: Constitutional Procedure..... | 51 |
| Legal Update: Penal Code..... | 51 |
| LEN Prevention & Deterrence of Terrorist Acts..... | 52 |
| Orientation for New Police Chiefs – Sheriffs..... | 52 |

PROFESSIONAL DEVELOPMENT

| | |
|-------------------------------------|----|
| Career Development Program..... | 54 |
| Career Development Program FAQ..... | 55 |

DISTANCE LEARNING

| | |
|---|----|
| Frequently Asked Questions..... | 58 |
| Breath Test Operator Recertification – Online..... | 61 |
| DUI/SFST Refresher Online..... | 62 |
| Ethics for the Dispatcher: Career Survival – Online..... | 63 |
| Kentucky Law Enforcement Support Team 2016 – Online NEW | 63 |
| Legal Issues: 2016 – Online NEW | 64 |
| Loss in the Communications Center - Online..... | 65 |
| Maintaining a Professional Image – Online..... | 65 |
| Mandatory Training Online 2016 NEW | 66 |
| Police Radar/Lidar Update – Online..... | 67 |

PATROL

| | |
|--|----|
| Basic Breath Test Operator..... | 70 |
| Collision Investigation Techniques..... | 70 |
| Court Security Officer Basic Training..... | 71 |
| Court Security Officer In-Service – 2015/2016..... | 71 |
| Crisis Intervention Team Training for KY LEN..... | 72 |
| Current Issues for Patrol Officers NEW | 73 |
| DUI/Standardized Field Sobriety Test..... | 73 |
| Hazardous Materials Technician / Meth Lab Investigations..... | 74 |
| Hazmat Technician – Clan Lab Responder Annual Refresher..... | 74 |
| Leadership Is A Behavior..... | 75 |
| Legal Issues: 2016 NEW | 76 |
| LEN Incident Preparation, Response & Mitigation..... | 77 |
| LEN Prevention & Deterrence of Terrorist Acts..... | 78 |
| LEN Response to Special Needs Persons..... | 78 |
| Police Training Officer..... | 79 |
| School Resource Officer..... | 79 |
| School Resource Officer – Advanced..... | 80 |
| Stress & Wellness..... | 81 |

INVESTIGATIONS

| | |
|---|----|
| Advanced Latent Print Development..... | 84 |
| Basic Narcotics Investigators School – DEA..... | 84 |
| Bloodstain Pattern Identification & Documentation..... | 85 |
| CAD Zone Computer Aided Diagramming..... | 85 |
| Child Abuse Investigation..... | 85 |
| Covert Investigations..... | 86 |
| Crime Scene Investigation..... | 86 |
| Criminal Investigation for First Responders..... | 87 |
| Criminal Investigation II..... | 87 |
| Digital Photography..... | 88 |
| Domestic Abuse and Sexual Assault Symposium..... | 88 |
| Domestic Abuse Investigation..... | 89 |
| Elder Abuse Investigation..... | 89 |
| Electronic Evidence Investigation NEW | 90 |
| Forensic Mapping..... | 90 |
| Illicit Drug Investigations NEW | 91 |
| Interviews & Interrogations..... | 91 |
| Introduction to Criminal Investigation..... | 92 |
| Kentucky Criminalistics Academy: Crime Scene Technician..... | 92 |
| Kentucky Drug Investigations – 2016 NEW | 93 |
| Kentucky Investigations – 2016 NEW | 93 |
| Robbery-Sexual Assault..... | 94 |
| Sexual Assault Response Team Training..... | 94 |
| Social Media & Internet Investigations..... | 95 |
| What Child Sex Offenders Can Teach You NEW | 96 |

TABLE OF CONTENTS

INSTRUCTOR DEVELOPMENT

| | |
|--|-----|
| Defensive Tactics Coordinator NEW | 98 |
| Field Instructor | 99 |
| Firearms Instructor | 100 |
| Firearms Instructor Update 2016 NEW | 101 |
| Law Enforcement Driving Range Coordinator | 101 |
| Leading the Training Unit | 102 |
| Rapid Deployment Coordinator | 103 |

LEADERSHIP DEVELOPMENT

| | |
|---|-----|
| Academy of Police Supervision | 106 |
| Criminal Justice Executive Development Program NEW | 107 |
| Current Leadership Issues for Mid-Level Executives 2016 NEW | 108 |
| Grant Writing for the Practitioner | 108 |
| Internal Affairs Investigations | 109 |
| KLEC Hiring Process | 109 |
| Leading the Training Unit | 110 |
| Orientation for New Police Chiefs – Sheriffs | 110 |
| Police Executive Command Course – 2016 NEW .. | 111 |
| Sheriff's Executive Command Course – 2016 NEW .. | 111 |
| Values Based Leadership | 112 |

TELECOMMUNICATIONS

| | |
|---|-----|
| The Most Frequently Asked TPS Questions | 114 |
|---|-----|

BASIC TELECOMMUNICATIONS

| | |
|---|-----|
| Public Safety Dispatch Academy – CJIS | 118 |
| Public Safety Dispatch Academy for Non-CJIS Agency | 119 |
| Emergency Medical Dispatch - Advanced | 120 |
| Emergency Medical Dispatch/CPR | 120 |

ADVANCED TELECOMMUNICATIONS

| | |
|---|-----|
| 911: Preparing for Violent Groups NEW | 122 |
| Critical Incident Training for Dispatchers | 122 |
| Cultural Awareness | 123 |
| Fire/Hazmat Incident | 123 |
| Framing Your Future NEW | 124 |
| Sharpening Your Dispatch Skills | 124 |
| The Dispatcher's Role in Specialized Response Events | 125 |

TELECOMMUNICATIONS LEADERSHIP DEVELOPMENT

| | |
|--|-----|
| Communications Training Officer (CTO) | 128 |
| CTO - Developing a Training Program | 128 |
| Leadership 911 | 129 |
| Leadership Every Day | 129 |
| Telecommunications Advanced Leadership Kentucky – 2016 NEW | 130 |
| Telecommunications Executive Development Program | 131 |

TELECOMMUNICATIONS CJIS

| | |
|-------------------------|-----|
| Advanced CJIS/TAC | 134 |
| CJIS Full Access | 134 |

Alphabetical List of Classes

| | | | |
|--|----------|---|---------|
| 911: Preparing for Violent Groups NEW | 122 | Mandatory Training – Online 2016 NEW | 66 |
| Academy of Police Supervision | 106 | Orientation for New Police Chiefs – Sheriffs | 52, 110 |
| Advanced CJIS/TAC | 134 | Police Executive Command Course – 2016 NEW | 111 |
| Advanced Latent Print Development | 84 | Police Radar/Lidar Update – Online | 67 |
| Basic Breath Test Operator | 70 | Police Training Officer | 79 |
| Basic Narcotics Investigators School – DEA | 84 | Public Safety Dispatch Academy – CJIS | 118 |
| Basic Officer Skills | 50 | Public Safety Dispatch Academy for Non-CJIS Agency | 119 |
| Basic Training Schedule | 47 | Rapid Deployment Coordinator | 103 |
| Bloodstain Pattern Identification & Documentation | 85 | Robbery-Sexual Assault | 94 |
| Breath Test Operator Recertification - Online | 61 | School Resource Officer | 79 |
| CAD Zone Computer Aided Diagramming | 85 | School Resource Officer – Advanced | 80 |
| Child Abuse Investigation | 85 | Sexual Assault Response Team Training | 94 |
| CJIS Full Access | 134 | Sharpening Your Dispatch Skills | 124 |
| Collision Investigation Techniques | 70 | Sheriff's Executive Command Course – 2016 NEW | 111 |
| Communications Training Officer | 128 | Social Media & Internet Investigations | 95 |
| Court Security Officer Basic Training | 71 | Stress & Wellness | 81 |
| Court Security Officer In-Service – 2015/2016 | 71 | Telecommunications Advanced Leadership Kentucky – 2016 NEW | 130 |
| Covert Investigations | 86 | Telecommunications Executive Development Program | 131 |
| Crime Scene Investigation | 86 | The Dispatcher's Role in Specialized Response Events | 125 |
| Criminal Investigation for First Responders | 87 | Values Based Leadership | 112 |
| Criminal Investigation II | 87 | What Child Sex Offenders Can Teach You NEW | 96 |
| Criminal Justice Executive Development Program NEW | 107 | | |
| Crisis Intervention Team Training for KY LEN | 72 | | |
| Critical Incident Training for Dispatchers | 122 | | |
| CTO – Developing a Training Program | 128 | | |
| Cultural Awareness | 123 | | |
| Current Issues for Patrol Officers NEW | 73 | | |
| Current Leadership Issues for Mid-Level Executives 2016 NEW | 108 | | |
| Defensive Tactics Coordinator NEW | 98 | | |
| Digital Photography | 88 | | |
| Domestic Abuse and Sexual Assault Symposium | 88 | | |
| Domestic Abuse Investigation | 89 | | |
| DUI/SFST Refresher – Online | 62 | | |
| DUI/Standardized Field Sobriety Test | 73 | | |
| Elder Abuse Investigation | 89 | | |
| Electronic Evidence Investigation NEW | 90 | | |
| Emergency Medical Dispatch – Advanced | 120 | | |
| Emergency Medical Dispatch/CPR | 120 | | |
| Ethics for the Dispatcher: Career Survival – Online | 63 | | |
| Field Instructor | 99 | | |
| Fire/Hazmat Incident | 123 | | |
| Firearms Instructor | 100 | | |
| Firearms Instructor Update 2016 NEW | 101 | | |
| Forensic Mapping | 90 | | |
| Framing Your Future NEW | 124 | | |
| Grant Writing for the Practitioner | 108 | | |
| Hazardous Materials Technician / Meth Lab Investigations ... | 74 | | |
| Hazmat Technician – Clan Lab Responder – Annual Refresher | 74 | | |
| Illicit Drug Investigations NEW | 91 | | |
| Internal Affairs Investigations | 109 | | |
| Interviews & Interrogations | 91 | | |
| Introduction to Criminal Investigation | 92 | | |
| Kentucky Criminalistics Academy: Crime Scene Technician .. | 92 | | |
| Kentucky Drug Investigations – 2016 NEW | 93 | | |
| Kentucky Homeland Security | 50 | | |
| Kentucky Investigations – 2016 NEW | 93 | | |
| Kentucky Law Enforcement Support Team – 2016 – Online NEW | 63 | | |
| KLEC Hiring Process | 109 | | |
| Law Enforcement Driving Range Coordinator | 101 | | |
| Leadership 911 | 129 | | |
| Leadership Every Day | 129 | | |
| Leadership is a Behavior | 75 | | |
| Leading the Training Unit | 102, 110 | | |
| Legal Issues: 2016 NEW | 76 | | |
| Legal Issues: 2016 – Online NEW | 64 | | |
| Legal Update: Constitutional Procedure | 51 | | |
| Legal Update: Penal Code | 51 | | |
| LEN Incident Preparation, Response & Mitigation | 77 | | |
| LEN Prevention & Deterrence of Terrorist Acts | 52, 78 | | |
| LEN Response to Special Needs Persons | 78 | | |
| Loss in the Communications Center - Online | 65 | | |
| Maintaining a Professional Image - Online | 65 | | |

DIRECTORY

| | | |
|--|--|---------------------|
| General Information | (859) 622-1328 | |
| Commissioner's Office | (859) 622-6165 | |
| Deputy Commissioner | (859) 622-6165 | |
| General Counsel | (859) 622-3073 | |
| Communications Office | (859) 622-6863 | |
| Advanced Individual Training Branch | (859) 622-2209 | Fax: (859) 622-8131 |
| Investigations Training Section | (859) 622-8993 | |
| Patrol/Traffic Training Section | (859) 622-8182 | |
| Louisville Training Section | (502) 429-7480 | Fax: (502) 429-7481 |
| Basic Training Branch | (859) 622-8576 | Fax: (859) 622-5913 |
| DUI Enforcement Section | (859) 622-2309 | Fax: (859) 622-5081 |
| Evaluation Section | (859) 622-8576 or (859) 622-5883 | Fax: (859) 622-5913 |
| General Studies | (859) 622-8576 or (859) 622-5883 | |
| Carrying Concealed Deadly Weapons | (859) 622-2299 | Fax: (859) 622-8387 |
| Compliance Section | (859) 622-5924 | Fax: (859) 622-1843 |
| Invoices for Pay Agencies | (859) 622-2221 | |
| Director of Administration | (859) 622-2221 | |
| Director of Training Operations | (859) 622-2221 | |
| Instructional Design | (859) 622-5930 | |
| Distance Learning | (859) 622-7564 | |
| Director of Training Support | (859) 622-6165 | |
| Kentucky Law Enforcement Council | (859) 622-6218 | Fax: (859) 622-5943 |
| KLEFPF Office (Pay Incentive) | (859) 622-2224 | Fax: (859) 622-5943 |
| Kentucky Leadership Institute Branch | (859) 622-2213 | |
| Legal Training Section | (859) 622-3801 | Fax (859) 622-6578 |
| Leadership Development Section | (859) 622-2213 | Fax: (859) 622-1670 |
| Telecommunications Training Section | (859) 622-3386 | Fax: (859) 622-5024 |
| Advanced Telecommunications Training Section | (859) 622-5046 | Fax: (859) 622-6857 |
| Records Section | (859) 622-5055 | Fax: (859) 622-8387 |
| Registration Section (Class Availability) | (859) 622-1328 | Fax: (859) 622-2740 |
| | (859) 622-6253 or (859) 622-2225 | |
| Skills Training Branch | (859) 622-2216 | Fax: (859) 622-8570 |
| Physical Training & Def. Tactics Section | (859) 622-8425 | Fax: (859) 622-6825 |
| Vehicle Operations Section | (859) 622-8300 | Fax: (859) 622-8621 |
| Firearms Section | (859) 622-3546 | Fax: (859) 622-8570 |
| Staff Services | (859) 622-2912 | Fax: (859) 622-5886 |

KENTUCKY LAW ENFORCEMENT COUNCIL

The Kentucky Law Enforcement Council is responsible for certification and approval of curricula, instructors, and schools conducting peace officer training for purposes of the Kentucky Law Enforcement Foundation Program Fund (KLEFPF) pay incentive, the Peace Officer Professional Standards Act, the Telecommunicator Professional Standards Act and the Certified Court Security Officer Standards Act. The Department of Criminal Justice Training has obtained certification for all law enforcement officer courses contained in this schedule of classes, unless otherwise noted. Other courses may also be approved. Please contact the KLEC office to inquire about getting an outside course pre-approved.

Peace Officer Professional Standards (POPS)

The Peace Officer Professional Standards Act establishes minimum qualifications to maintain employment, for pre-employment and certification as a peace officer in Kentucky. The Kentucky Law Enforcement Council has been authorized by statute to administer the certification process.

Telecommunicator Professional Standards (TPS)

The Telecommunicator Professional Standards Act establishes minimum qualifications to maintain employment, for pre-employment certification and certification as a full time telecommunicator in Kentucky. The Kentucky Law Enforcement Council has been authorized by statute to administer the certification process.

Certified Court Security Officer Standards (CCSO's)

The Certified Court Security Officer Standards Act establishes minimum qualifications to maintain employment, for pre-employment and certification as a court security officer in Kentucky. The Kentucky Law Enforcement Council has been authorized by statute to administer the certification process.

Career Development Program

The Kentucky Law Enforcement Council is also responsible for the Career Development Program. The program is open to law enforcement officers/telecommunicators, and provides structure to the training process through career tracking. The program will acknowledge and reward officers and telecommunicators whose training and academic efforts are aligned with career objectives.

For additional information regarding the Kentucky Law Enforcement Council, please contact:

*Kentucky Law Enforcement Council
Funderburk Building, ECU
521 Lancaster Ave.
Richmond, KY 40475-3102
Phone: (859) 622-6218 Fax: (859) 622-5943*

PEACE OFFICER TRAINING REQUIREMENTS

Basic Training: KRS 15.380 to KRS 15.404 requires the certification of State Police officers, city, county, and urban-county police officers, deputy sheriffs (except those identified in KRS 70.045 and 70.263(3)), state or public university safety and security officers, school security officers, airport safety and security officers, Alcoholic Beverage Control field representatives and investigators, and investigators of the Division of Insurance Fraud.

To be certified, KRS 15.404 requires peace officers to successfully complete, within one year of appointment or employment, 928 hours of basic training at a school certified or recognized by the Kentucky Law Enforcement Council. This includes all full-time, part-time, and auxiliary officers, whether paid or unpaid.

Exempted from the basic training requirements are sheriffs, coroners, constables, jailers, Racing Commission security officers, and the Commissioner of State Police. Federal peace officers cannot be certified.

In-Service Training: KRS 15.404 requires peace officers annually to successfully complete 40 hours of in-service training approved by the Kentucky Law Enforcement Council. Courses must be approved prior to attendance for KLEFPF/POPS credit. Exempt from the in-service training requirements are sheriffs, coroners, constables, jailers, Racing Commission security officers, and the Commissioner of the State Police.

Mandatory Training: KRS 15.334 stipulates that peace officers will take mandatory training classes approved by the Kentucky Law Enforcement Council. DOCJT offers **Mandatory Training – Online** to satisfy that requirement.

COURT SECURITY OFFICER TRAINING REQUIREMENTS

To be certified, KRS 15.3971 requires court security officers, hired on or after June 26, 2007, to successfully complete, within one year of employment, 80 hours of approved basic training, recognized by the Kentucky Law Enforcement Council. This includes all full-time and part-time court security officers.

In-Service Training: KRS 15.3975 requires all court security officers must successfully complete 40 hours of biennial in-service training that has been approved by the Kentucky Law Enforcement Council and that is appropriate to the officer's responsibilities.

TELECOMMUNICATIONS TRAINING REQUIREMENTS

Telecommunications Training: KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications, on a full time basis at a CJIS agency, to successfully complete the Public Safety Dispatch Academy within six months of their employment. Full-time law enforcement telecommunicators in the state of Kentucky are also required to successfully complete eight hours of Telecommunications in-service training each calendar year thereafter (KRS 15.560(2)).

KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications, on a full time basis at a non-CJIS agency, to successfully complete the Public Safety Dispatch Academy within twelve months of their employment. Full-time law enforcement telecommunicators in the state of Kentucky are also required to successfully complete eight hours of Telecommunications in-service training each calendar year thereafter (KRS 15.560(2)).

Obtaining Credit for Out-of-State Basic Training

The Kentucky Law Enforcement Council can review an officer's law enforcement basic training from another state for reciprocity. An officer or agency must submit by fax, e-mail or mail the following information for consideration:

- A copy of the topics and hours of the basic course taken including hours per class and total number of hours completed; and,
- A copy of the graduation certificate.
- Proof that the officer has worked full time in the state as a peace officer in which he graduated for a minimum of one year.

The Executive Director shall verify that the officer has successfully completed a basic training course that was certified or approved by the peace officer standards and training council in the state where it was taken. The basic training must meet or exceed the approved basic training that was taught in Kentucky for the same year it was completed out of state. **Failure to meet this standard will require the applicant officer to attend the current Kentucky Basic Training Course in its entirety.**

If the officer graduated basic training after December 1, 1998, the applicant must meet all 17 Peace Officer Professional Standards including the physical agility, suitability screener, polygraph and drug screen, prior to hiring.

If approved, in order to become certified, the officer must successfully complete the following courses within a year of his or her hire date:

- Basic Officer Skills
- Legal Update: Constitutional Procedure
- Legal Update: Penal Code
- Kentucky Homeland Security
- LEN Prevention & Deterrence of Terrorist Acts

Kentucky Law Enforcement Council
Funderburk Building, ECU
521 Lancaster Ave
Richmond, KY 40475-3102
Phone: 859-622-6218
Fax: 859-622-5943

Obtaining Credit for In-Service Training

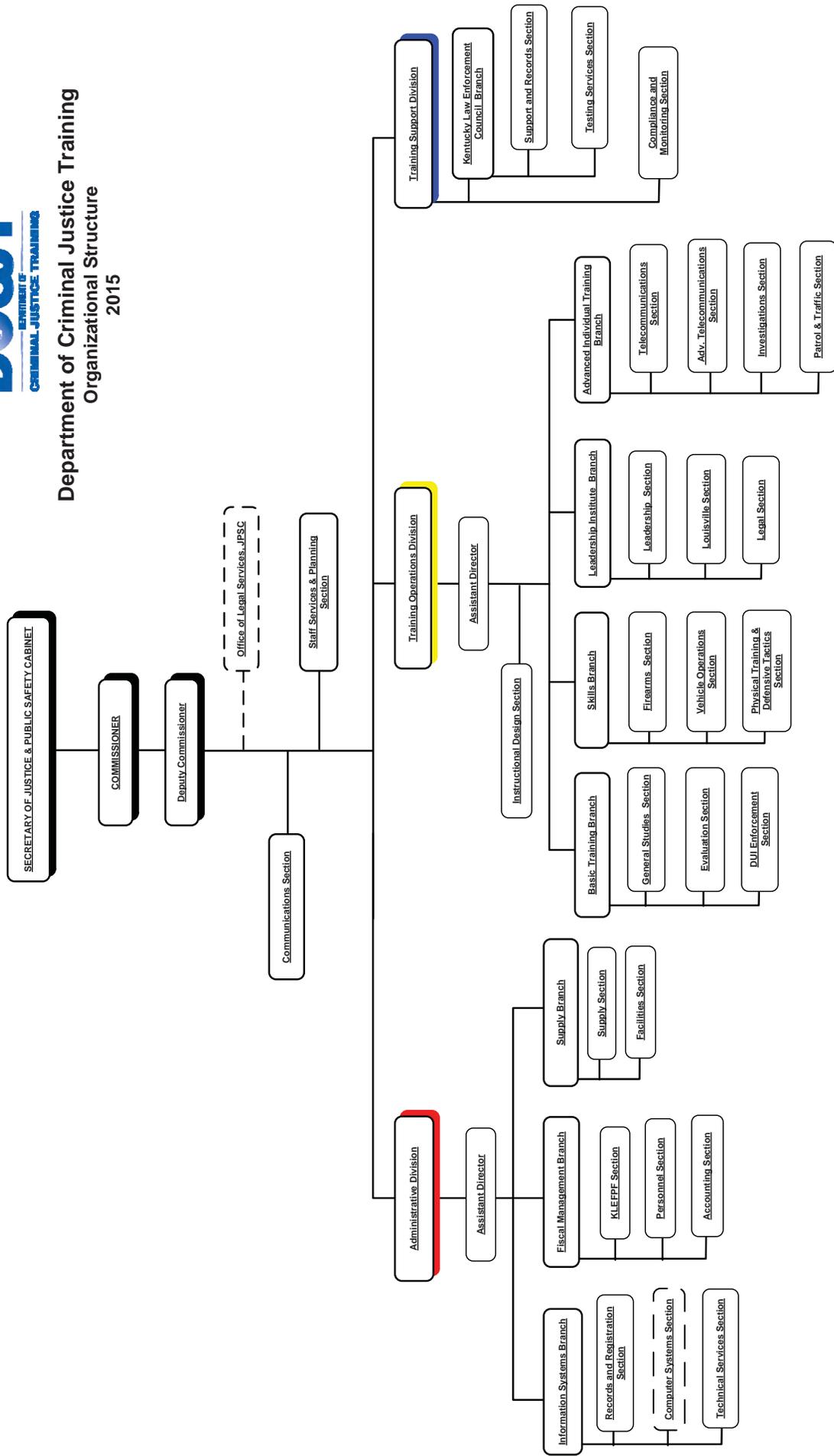
The Kentucky Law Enforcement Council must approve any course taken for certification or KLEFPF credit. All law enforcement courses listed in this schedule of classes have been approved, unless otherwise noted. For any outside training courses, please contact the Kentucky Law Enforcement Council prior to taking the course to verify if it is approved. To obtain approval for an outside course, proper paperwork must be submitted 30 days prior to a Council meeting.

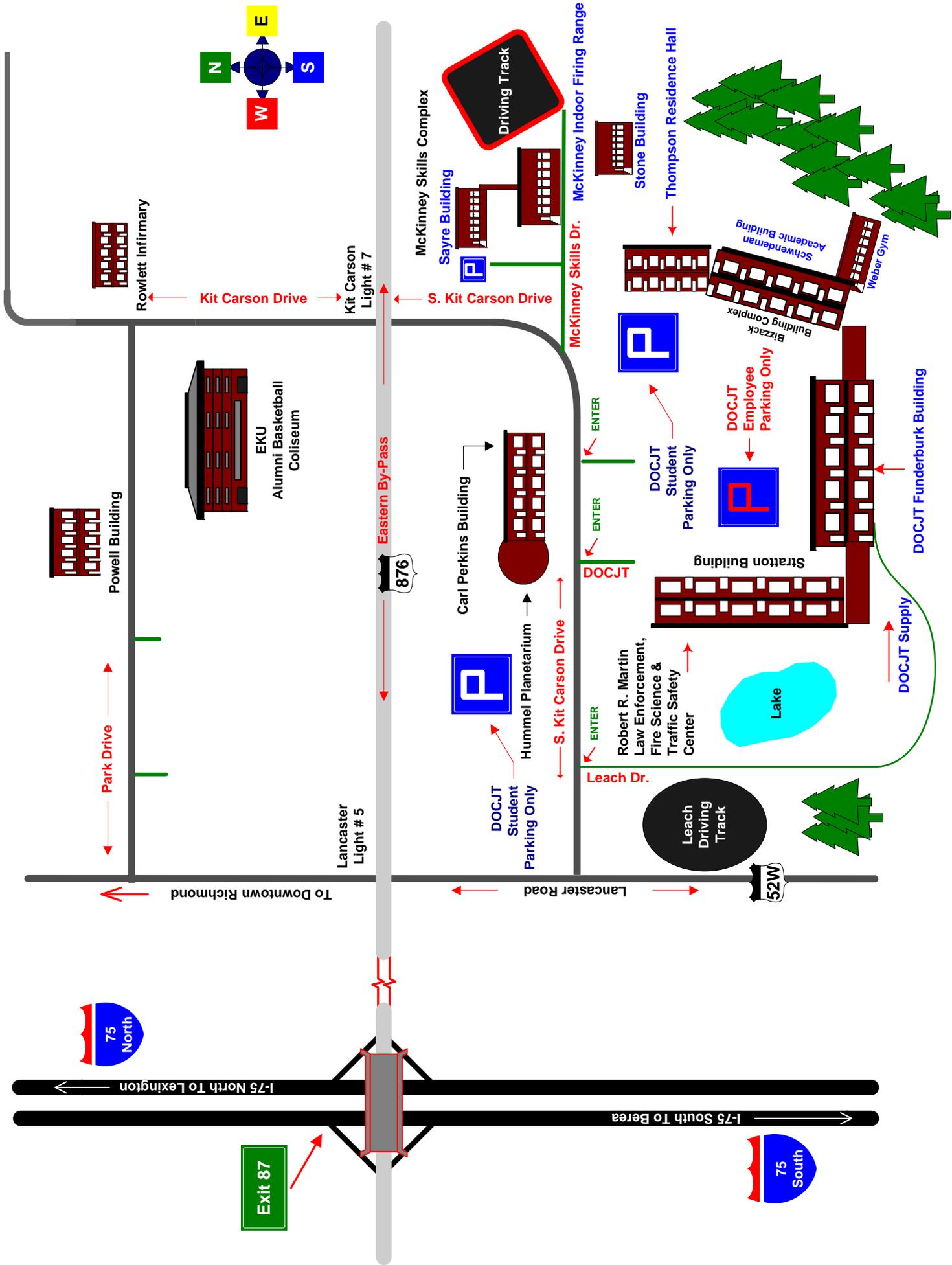
Except in unusual circumstances, the Council does not approve for training credit:

- Conferences where attendance is not mandatory and recorded
- Courses that are not tested
- Courses that are submitted after the fact
- Courses less than 8 hours
- Seminars



Department of Criminal Justice Training Organizational Structure 2015





Exit 87

75 North

75 South

I-75 North To Lexington

I-75 South To Berea

To Downtown Richmond

Lancaster Road

Lancaster Light # 5

52W

876

Eastern By-Pass

Park Drive

Powell Building

EKU Alumni Basketball Coliseum

Carl Perkins Building

DOCJT Student Parking Only

Hummel Planetarium

Robert R. Martin Law Enforcement & Traffic Safety Center

Leach Dr.

Leach Driving Track

DOCJT

Straton Building

DOCJT Student Parking Only

DOCJT Employee Parking Only

Bizack Building Complex

Academic Building

Weber Gym

DOCJT Funderburk Building

DOCJT Supply

Stone Building

Thompson Residence Hall

McKinney Skills Complex

Sayre Building

Driving Track

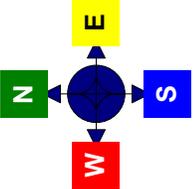
McKinney Skills Dr. McKinney Indoor Firing Range

Kit Carson Drive

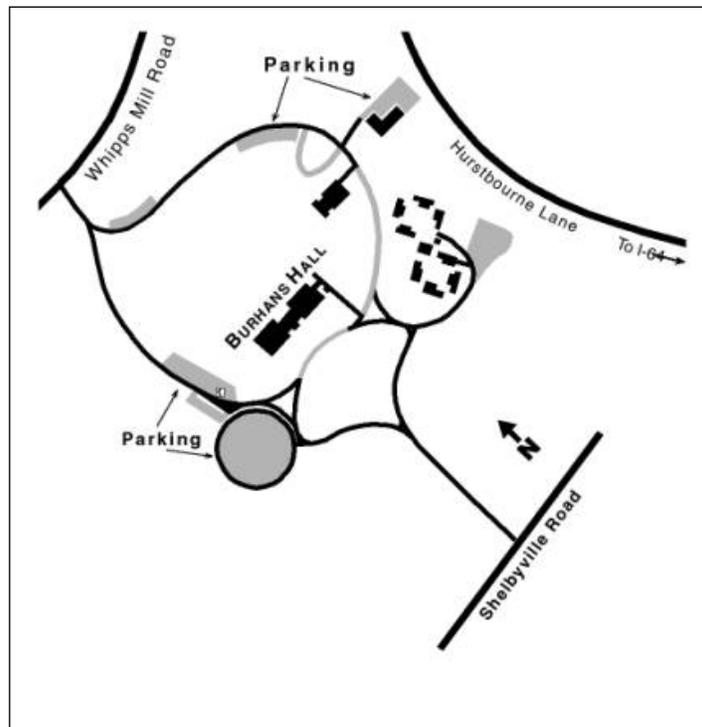
S. Kit Carson Drive

Rowlett Infirmary

Kit Carson Light # 7



**Department of Criminal Justice Training
Louisville Field Office Training Site
University of Louisville, 9001 Shelbyville Road
Burhans Hall (Ground Floor) 502-429-7480**



REGISTRATION

Frequently Asked Questions

Q. How does a person apply for a course offered by the Department of Criminal Justice Training?

- A. Agencies who have administrators registered in the Training Registration Information System (TRIS) may register online. Or, the agency training officer (or designee) should fill out **DOCJT Form #29-1, Agency Requests for Training**, to register persons for **any** class. The training officer or agency head must sign the form.

Fax the form to (859) 622-2740, or e-mail to docjt.registration@ky.gov or mail to:
Department of Criminal Justice Training
Attention Registration
521 Lancaster Avenue; Funderburk Building
Richmond, KY 40475-3102

Q. What is the Form 45? Why is it required and how is it different from the POPS Forms, Medical Examination Report (G-1) and Peace Officer's Professional Standards Medical Screening Guidelines (G-3)?

- A. The Form 45 is the Basic Training Medical Confirmation required to be completed within 120 days of the recruit's scheduled entry date into DOCJT's Law Enforcement Basic Training. The form states that a physician is confirming that a recruit has been examined and is in full compliance with the criteria listed in the Medical Screening Guidelines as stated in the G-3.

Q. When will I receive notification that I have been accepted for a class?

- A. Applications are date stamped and processed on a first-come, first-served basis. You will receive written confirmation once your application has been processed. Agency TRIS users may view processed applications in TRIS.

Q. Is there room in a particular class?

- A. The DOCJT's website lists all currently available classes. Please check out <http://docjt.ky.gov/TrainingSchedule>.

Q. May I substitute a person for one already approved for a class?

- A. Only under extenuating circumstances would this be allowed.

Q. If I am currently approved for training and I transfer to another agency, how does this affect my enrollment?

- A. If an individual terminates employment, or transfers from their current agency to another agency, that individual will be cancelled from all classes and must reapply through their new agency.

Q. What if I fail a course?

- A. All training courses taken at the DOCJT are provided to eligible participants without cost, including free room and board, where applicable. However, in the event an individual is unsuccessful in completing a course, he or she is responsible, under 503 KAR 3:030, for paying any applicable fees for repeating or taking a course in substitution for the failed course.

Q. When will I be billed for a course failure?

- A. Immediately after a course retest failure.

Q. What are the training priorities for admission to DOCJT peace officer classes?

- A.** Based on the need for training and the date the request is received, the training priorities are:
1. Full-time and part-time sworn peace officers or deputy sheriffs taking the course for certification or KLEFPF purposes.
 2. Auxiliary law enforcement officers taking the course for certification purposes.
 3. Full-time sworn police officers or deputy sheriffs taking the course for Professional Certificate purposes.
 4. Other criminal justice system personnel.
 5. Special Deputies (must pay for training).

Q. What are the training priorities for admission to telecommunicator courses?

- A.** Based on the need for training and date the request is received, the training priorities are:
1. Full-time and part-time law enforcement telecommunication employees taking the course for telecommunications certification.
 2. Other telecommunications employees.

Q. I completed basic training and am POST certified in another state. Does my training transfer?

- A.** Kentucky requires peace officers to complete basic training within one year of their date of employment. If you completed basic training in another state, your training may transfer under certain conditions. Please see Page 6 for further information.

Q. What is the difference between a “Hosted” course and a regular DOCJT course?

- A.** “Hosted” means the course is KLEC approved and students will follow the usual procedure to register for the course with DOCJT.

Q. Will a class that is not taught by DOCJT satisfy my 40 hour training requirements for KLEFPF and POPS credit?

- A.** Classes taught at the other three (3) training academies are approved for KLEFPF and POPS credit. If you are interested in other classes please contact the KLEC Office to check if the course is approved or what must be done to have it approved.

Q. How often may I take a particular course?

- A.** To receive training credit, you may only retake the same course once every three years.

Q. If I am on “Standby” for a class, how will I know if my status changes to “Accepted”?

- A.** If your status changes, you will receive another notice, TRIS users can see status changes daily. If you have not received an “Accepted” notice by two weeks prior to the date of the class, you should apply for another class.

Q. How do I cancel or reschedule a class I am registered for?

- A.** Your training director or agency head must submit a cancellation on TRIS, call, e-mail or send a fax message to inform the Registration Section (as soon as possible, in case we have someone on standby for the same class). You will be allowed to reschedule if there is room in another class.

Q. What happens if I am approved for a class and I fail to attend?

- A. Failure to notify us means that we cannot replace you and may keep another person from being able to attend. Your agency will be notified of any “no show” for a class. **Cancellation of a class is not confirmed until you receive a “Cancellation” notice.**

Q. What do I need to do to change my name or rank in DOCJT records?

- A. A name or rank change may be accomplished by contacting the Records Section by phone, or e-mailing to BrandiJ.Robinson@ky.gov. TRIS administrators may make change to ranks within the system.

Q. What if our agency head or address has changed?

- A. This can be accomplished by filling out the KLEC Agency Update form and returning it via fax or mail to the contact information on the form.

Q. If I am employed by an agency that must pay for training, what is the cost and procedure for enrollment?

- A. Submit DOCJT Form 29-1 (and POPS Form F, page one, if applicable). If you are approved for training, an invoice will be mailed to your agency upon completion of the course. Payment is expected within 30 days from invoice date. Please remember to include the “return” portion of the invoice.

Tuition

\$600 for a full week

\$120 for each full day

\$60 for instruction that is 4 hours or less

Housing

\$15 per day (and is only available at the Richmond location)

Meals

\$17 per day

YOU MAY REPRODUCE THE FORMS ON THE FOLLOWING PAGES FOR YOUR USE OR GO TO OUR WEBSITE AT DOCJT.KY.GOV TO PRINT FORMS.

Most forms are available in electronic format. If you want a form that can be filled out using your computer, contact BrandiJ.Robinson@ky.gov.

KENTUCKY JUSTICE AND PUBLIC SAFETY CABINET DEPARTMENT OF CRIMINAL JUSTICE TRAINING



The Department of Criminal Justice Training is pleased to provide law enforcement agencies throughout the Commonwealth the ability to register over the internet for classes, access training records, as well as search for course availability, personnel certification status and current course enrollment. The Training & Registration Information System (TRIS) can be accessed from anywhere and at any time.

What TRIS offers...

- **COURSE STATUS:** The opening screen lists current course enrollment. Cancelled, denied and standby course requests are listed at the top followed by approved courses sorted by personnel last name and course begin date.
- **CERTIFICATION:** Review POPS and TPS and/or CCSO certified personnel and their current year certification training hours. Breath Test expiration and termination dates are also available.
- **OPEN COURSES:** The TRIS system displays all available courses including location and the type of training. Course prerequisites and detailed course descriptions are also included to help determine course suitability.
- **COURSE REQUEST:** The Course Request menu displays all requested courses for an agency.
- **PERSONNEL:** The Personnel tab displays those known to be employed by an agency.
- **TRAINING COMPLETED:** TRIS provides access to training records for your personnel including the current year (KLEFPF) certified hours and total training hours completed. While not an official transcript, it provides a course completion report for an individual.

Who can use it and how do you get it?

As head of your agency you must submit a user access authorization form for personnel that are responsible for scheduling training or training records such as training directors and administrative staff. Each person listed on the access authorization can review training records and register personnel for training. Download the form from docjt.ky.gov/tris.

Keeping up with officer skill levels and developing a training plan that meets the expectations of your agency is no small task. The Training & Registration Information System (TRIS) is a tool developed for your ease of use and convenience.

TRAINING & REGISTRATION INFORMATION SYSTEM

For more information about the TRIS System:

PHONE: 859.622.8052

WEB: <https://docjt.ky.gov/tris>

EMAIL: docjt.tris@ky.gov

Registering Applicants For All Basic Training Academies (Law Enforcement, Public Safety Dispatch or Court Security Officer)

Seats will be filled on a first come first serve basis once the applicant has been identified as pre-selected (POPS, TPS, or CCSO Testing Completed).

- If applicant is pre-selected name is entered and approved for the class.
- If applicant is not pre-selected they will not be registered for class.
- Reserved slots will no longer be honored.



**KENTUCKY JUSTICE & PUBLIC SAFETY CABINET
DEPARTMENT OF CRIMINAL JUSTICE TRAINING
AGENCY REQUESTS FOR TRAINING**
PHONE: (859) 622-1328 FAX: (859) 622-2740
E-MAIL: DOCJT.Registration@ky.gov



NAME OF AGENCY _____

Date: _____ Page _____ of _____ Pages Agency Phone # _____

**INFORMATION BELOW MUST BE TYPED OR PRINTED
INCOMPLETE FORMS WILL BE RETURNED**

| 1 | NAME | SSN or DRIVER'S LICENSE # | COURSE # | DATE OF COURSE |
|---|-------------------------------|---------------------------|--------------|---|
| | | | | |
| | LOCATION and/or EMAIL ADDRESS | | COURSE TITLE | |
| | | | | |
| | | | | OR <input type="checkbox"/> First Available Date |

| 2 | NAME | SSN or DRIVER'S LICENSE # | COURSE # | DATE OF COURSE |
|---|-------------------------------|---------------------------|--------------|---|
| | | | | |
| | LOCATION and/or EMAIL ADDRESS | | COURSE TITLE | |
| | | | | |
| | | | | OR <input type="checkbox"/> First Available Date |

| 3 | NAME | SSN or DRIVER'S LICENSE # | COURSE # | DATE OF COURSE |
|---|-------------------------------|---------------------------|--------------|---|
| | | | | |
| | LOCATION and/or EMAIL ADDRESS | | COURSE TITLE | |
| | | | | |
| | | | | OR <input type="checkbox"/> First Available Date |

| 4 | NAME | SSN or DRIVER'S LICENSE # | COURSE # | DATE OF COURSE |
|---|-------------------------------|---------------------------|--------------|---|
| | | | | |
| | LOCATION and/or EMAIL ADDRESS | | COURSE TITLE | |
| | | | | |
| | | | | OR <input type="checkbox"/> First Available Date |

| 5 | NAME | SSN or DRIVER'S LICENSE # | COURSE # | DATE OF COURSE |
|---|-------------------------------|---------------------------|--------------|---|
| | | | | |
| | LOCATION and/or EMAIL ADDRESS | | COURSE TITLE | |
| | | | | |
| | | | | OR <input type="checkbox"/> First Available Date |

| 6 | NAME | SSN or DRIVER'S LICENSE # | COURSE # | DATE OF COURSE |
|---|-------------------------------|---------------------------|--------------|---|
| | | | | |
| | LOCATION and/or EMAIL ADDRESS | | COURSE TITLE | |
| | | | | |
| | | | | OR <input type="checkbox"/> First Available Date |

This signature authorizes the training requested for the individuals indicated above:

AUTHORIZED SIGNATURE: _____ TYPED NAME: _____

Check One: Agency Head Training Officer

| | | |
|--|---|-----------------|
| Form D <i>Form Must Be Typed</i> | Kentucky Law Enforcement Council <i>ALL STANDARDS MET</i> | Office Use Only |
|--|---|-----------------|

| | |
|--|---|
| Mail: Kentucky Law Enforcement Council Funderburk Building 521 Lancaster Ave. Richmond, KY 40475-3102 Phone: 859-622-6218 Fax: 859-622-5943 | INSTRUCTIONS: This form must be submitted after all required pre-certification testing is completed. For compliance purposes, proof of documents and/or results must be on file for each standard. These will be verified during an audit. ** Form F must also be submitted with this form. |
|--|---|

Personal Information:

SSN: _____ Name: _____ DOB: ____ / ____ / ____

Last *First* *MI* *Suffix*

Telecommunicator Professional Standards:

| | |
|---|--|
| <input type="checkbox"/> Is a citizen of the United States; <input type="checkbox"/> Is at least eighteen (18) years of age; <input type="checkbox"/> Is a high school graduate or has received a General Equivalency Diploma (G.E.D.); <input type="checkbox"/> Has not been convicted of a felony or other crimes involving moral turpitude; | <input type="checkbox"/> Has passed a drug screening test; <input type="checkbox"/> Has taken a suitability screener; <input type="checkbox"/> Has taken a polygraph examination <input type="checkbox"/> Has submitted fingerprints to the KSP and the FBI for a criminal history check. |
|---|--|

Peace Officer Professional Standards & Court Security Officer Standards:

| | |
|--|---|
| <input type="checkbox"/> Is a citizen of the United States; <input type="checkbox"/> Is at least twenty-one (21) years of age; <input type="checkbox"/> Is a high school graduate or has successfully completed a General Education Development (G.E.D.) examination; <input type="checkbox"/> Possesses a valid license to operate a motor vehicle; <input type="checkbox"/> Has been fingerprinted for a criminal background check; <input type="checkbox"/> Has not been convicted of a felony; <input type="checkbox"/> Is not prohibited by federal or state law from possessing a firearm; <input type="checkbox"/> Has been interviewed; <input type="checkbox"/> Has undergone a background investigation; | <input type="checkbox"/> Has taken a polygraph examination; <input type="checkbox"/> Has taken a suitability screener; <input type="checkbox"/> Has passed a drug screening test; <input type="checkbox"/> Has not received a dishonorable discharge, bad conduct discharge, or general discharge under other than honorable conditions, if having served in the armed forces; <input type="checkbox"/> Has received and read the Kentucky Law Enforcement Officer's code of Ethics; <p style="text-align: center;"><i>Peace Officer Applicants must also meet the following minimum standards.</i></p> <input type="checkbox"/> Has passed a medical examination; <input type="checkbox"/> Has passed a physical ability test; <input type="checkbox"/> Has not had certification as a peace officer revoked in another state. |
|--|---|

HIRE DATE: ____ / ____ / ____ **HIRED POSITION TITLE:** _____

I hereby attest that the above information is true and accurate and all the information required on the Compliance Checklist can be found in this applicant's POPS/CCSO/TPS file.

Signed this _____ day of _____ 20____

Signature of Agency Hiring Authority or Designee *Printed Name of Agency*

Printed Name of Agency Hiring Authority or Designee *Agency Phone Number*

KENTUCKY JUSTICE & PUBLIC SAFETY CABINET
DEPARTMENT OF CRIMINAL JUSTICE TRAINING
BASIC TRAINING BRANCH

BASIC TRAINING - MEDICAL CONFIRMATION

| | | | |
|---|-----------|------------|-------|
| RECRUIT : | _____ | _____ | _____ |
| | Last name | First Name | MI |
| DATE OF FULL EXAMINATION: | _____ | | |
| DATE OF REVIEW & ADDITIONAL TESTING <i>(if initial exam occurred over 120 days before date for entry into basic training):</i> | _____ | | |

I have examined the above named recruit in full compliance with the criteria listed in the Peace Officer's Professional Standards Medical Screening Guidelines (Form G-3). I have completed the Medical Examination Report (Form G-1) and have forwarded it to the recruit's agency where it will be retained for future reference.

Please indicate which of the following statements applies to your medical evaluation of the recruit:

The full examination was completed within 120 days of the recruit's scheduled entry date into the Department of Criminal Justice Training's Law Enforcement Basic Training.

OR

The full examination was performed more than 120 days prior to the recruit's scheduled entry date into the Department of Criminal Justice Training's Law Enforcement Basic Training. I have reviewed the recruit's present medical condition and performed additional testing as indicated, and have found no change which would preclude entry into Basic Training.

I **have found the recruit able** to physically perform all essential job functions as described in the Medical Screening Guidelines, and therefore **able to safely participate** in all aspects of the Law Enforcement Basic Training Course. There are no restrictions or limitations on the recruit's ability to enroll in the Law Enforcement Basic Training Course.

PHYSICIAN'S SIGNATURE:

DATE:

ADDRESS:
(Please Print)

TELEPHONE

KENTUCKY JUSTICE & PUBLIC SAFETY CABINET
DEPARTMENT OF CRIMINAL JUSTICE TRAINING
TRAINING OPERATIONS DIVISION

APPLICANT CONFIRMATION

| | | | |
|--|--|-------------------|-----------|
| Applicant Name: <i>PLEASE PRINT</i> | | | |
| | <i>Last Name</i> | <i>First Name</i> | <i>MI</i> |
| | | | |
| Requested Course: <i>CHECK ONE</i> | <input type="checkbox"/> Law Enforcement Basic Training Academy <input type="checkbox"/> Public Safety Dispatch Academy <input type="checkbox"/> Certified Court Security Officers Academy | | |
| | | | |
| Requested Course Start Date: | | | |
| | | | |
| Employing Agency: <i>PLEASE PRINT</i> | | | |

As required by 503 KAR 3:010 (Law Enforcement Basic Training Academy), 503 KAR 3:040 (Public Safety Dispatch Academy) or 503 KAR 3:110 (Certified Court Security Officers Academy), I verify the following for the above named applicant:

A Criminal history check, in accordance with 503 KAR 1:140, Section 4 (1)(f) and (2) has been conducted within ninety (90) days before attending training.

Requirement for the following:
LAW ENFORCEMENT BASIC TRAINING ACADEMY
PUBLIC SAFETY DISPATCH ACADEMY
CERTIFIED COURT SECURITY OFFICERS ACADEMY

The applicant is not prohibited by state or federal law from accessing the Criminal Justice Information System (CJIS) or other restricted records database.

Requirement for the following:
LAW ENFORCEMENT BASIC TRAINING ACADEMY
PUBLIC SAFETY DISPATCH ACADEMY
CERTIFIED COURT SECURITY OFFICERS ACADEMY

The applicant is not prohibited by state or federal law from possessing firearms.

Requirement for the following:
LAW ENFORCEMENT BASIC TRAINING ACADEMY
CERTIFIED COURT SECURITY OFFICERS ACADEMY

| | |
|----------------------------|-----------|
| Agency Head (or designee): | |
| | Signature |
| | |
| Date: | |

ROUTING:

| | |
|---|--------------------------|
| <i>For Law Enforcement Basic Training</i> | |
| Mail: Department of Criminal Justice Training Attn. Basic Training Branch 521 Lancaster Ave.; Funderburk Bldg. Richmond KY 40475 | Fax: 859-622-5913 |
| <i>For Public Safety Dispatch Academy</i> | |
| Mail: Department of Criminal Justice Training Attn. Basic Telecommunications Section 521 Lancaster Ave.; Funderburk Bldg. Richmond KY 40475 | Fax: 859-622-5024 |
| <i>For Certified Court Security Officers Academy</i> | |
| Mail: Department of Criminal Justice Training Attn. Patrol-Traffic Section 521 Lancaster Ave.; Funderburk Bldg. Richmond KY 40475 | Fax: 859-622-8131 |

| | | |
|--|--|-----------------|
| Form 68-3 <i>Form Must Be Typed</i> | Kentucky Law Enforcement Council <i>APPLICATION FOR TRAINING RECORD</i> | Office Use Only |
| Mail: Kentucky Law Enforcement Council Funderburk Building 521 Lancaster Ave. Richmond, KY 40475-3102 Phone: 859-622-6218 Fax: 859-622-5943 | INSTRUCTIONS: This form must be completed and returned to KLEC for the student and the agency to comply with KRS 15.383. An instructor's signature is required. Each agency must submit one copy and retain one copy to demonstrate annual compliance with marksmanship qualification. Do not submit information for more than one agency per form. | |

| | SSN or OL & STATE | NAME OF CERTIFIED OFFICER QUALIFYING | DATE QUALIFIED |
|-----|-------------------|--------------------------------------|----------------|
| 1. | _____ | _____ | _____ |
| 2. | _____ | _____ | _____ |
| 3. | _____ | _____ | _____ |
| 4. | _____ | _____ | _____ |
| 5. | _____ | _____ | _____ |
| 6. | _____ | _____ | _____ |
| 7. | _____ | _____ | _____ |
| 8. | _____ | _____ | _____ |
| 9. | _____ | _____ | _____ |
| 10. | _____ | _____ | _____ |

INSTRUCTOR STATEMENT: I CERTIFY THAT THE ABOVE NAMED CERTIFIED OFFICER(S) SUCCESSFULLY MET THE ANNUAL MARKSMANSHIP QUALIFICATION REQUIREMENT AS REQUIRED BY KRS 15.383 FOR THE YEAR ENDING ON DECEMBER 31, 20____ AND THAT THE QUALIFICATION WAS CONDUCTED UNDER THE SUPERVISION OF A FIREARMS INSTRUCTOR WHO MEETS AT LEAST ONE OF THE FOLLOWING: (1) IS THE FIREARMS INSTRUCTOR OF THE QUALIFYING OFFICER'S AGENCY; (2) IS A CURRENTLY CERTIFIED PEACE OFFICER WHO HAS SUCCESSFULLY COMPLETED A KLEC-APPROVED FIREARMS INSTRUCTOR COURSE; (3) IS A FIREARMS INSTRUCTOR EMPLOYED BY THE DEPARTMENT OF CRIMINAL JUSTICE TRAINING; OR (4) IS A CONCEALED DEADLY WEAPON INSTRUCTOR OR INSTRUCTOR-TRAINER CERTIFIED BY THE DEPARTMENT OF CRIMINAL JUSTICE TRAINING.

| | | |
|--|---------------------|-------------|
| <i>SIGNATURE OF FIREARMS INSTRUCTOR WHO CONDUCTED QUALIFYING</i> | <i>PRINTED NAME</i> | <i>DATE</i> |
| <i>SIGNATURE OF QUALIFYING OFFICERS' AGENCY HEAD OR TRAINING COORDINATOR</i> | <i>PRINTED NAME</i> | <i>DATE</i> |
| <i>NAME OF AGENCY OF QUALIFYING OFFICER(S)</i> | | |

**Kentucky Law Enforcement Council
Agency Update
(Certification – KLEFPF – Records)**

Fax: 859-622-5943
Mail: Kentucky Law Enforcement Council
Funderburk Building
521 Lancaster Avenue
Richmond, KY 40475-3102

Telephone Contacts
POPS/TPS/CCSO: 859-622-6218
KLEFPF/Pay Incentive: 859-622-2224
DOCJT Records: 859-622-5055

Agency Information:

Name of Agency _____ Agency Telephone Number _____ Agency Fax Number _____

Mailing Address of Agency: _____
Address _____ City _____ Zip Code _____

Physical Address of Agency: _____
Street Address _____ City _____ Zip Code _____

Are you a CJIS (LINK/NCIC) Agency? Yes No

Web Address: _____

Reason for Update: Change in Agency Head Change in Training Director Change in Telecommunications Supervisor
 Change of Address Change in Phone or Fax Number Other (please explain)

Name of Agency Head _____ Rank _____ Email Address _____
Phone Number _____ Fax Number _____

Name of Training Director _____ Rank _____ Email Address _____
Phone Number _____ Fax Number _____

Name of Telecommunication's Supervisor _____ Rank _____ Email Address _____
Phone Number _____ Fax Number _____

Agency Hiring Authority Statement:

I hereby verify that the above information is true and accurate. Signed this _____ day of _____ 20 _____

Signature of Agency Head or Designee _____ Title _____ Typed Name _____

ATTENDANCE REQUIREMENTS

Basic Training

Recruits enrolled in Basic Training are required to complete a minimum of 928 hours of training. Recruits may have excused absences from the course with the approval of the director of the certified school or his designee. Any excused absence will require training to be made up through additional assignment(s).

Professional Development

Students enrolled in Professional Development courses from the following Branches are required to attend all scheduled training:

- Advanced Individual Training
- Leadership Institute
- Skills
- Telecommunications

All absences from training must be approved by the section supervisor of the Professional Development course. Written notice shall be given prior to the absence, or in the case of unexpected absences, within twenty-four hours. A student must repeat a subject area in which ten percent or more of the area is missed, whether the absence is excused or unexcused (503 KAR 3:020). All absences require completion of a special project. Disciplinary action can occur as a result of an unexcused absence.

Public Safety Dispatch Academy

Students enrolled in a Public Safety Dispatch Academy are required to complete a minimum of 205 hours for agencies with a CJIS Terminal and 165.5 hours for agencies without a CJIS Terminal. Students may have excused absences from the course with the approval of the director of the certified school or his designee. Any excused absence will require training be made up through additional assignment(s).

DOCJT Housing Reservations

I. Reservations NOT required – MUST reside in the residence hall

1. There is no need to register for a room for the following classes. The rooms are block scheduled in advance since staying at Thompson Hall is a requirement.
 - Academy of Police Supervision
 - Court Security Officer Basic Training
 - Criminal Justice Executive Development
 - Law Enforcement Basic Training*
 - Public Safety Dispatch Academy*

***MUST** provide your own linens (twin XL sheets, blanket, pillows & pillow cases)
2. Students staying for multi-week classes will keep the same room for the duration of their stay.
3. All information concerning housing pertaining to these classes is contained in the paperwork received from DOCJT regarding the student's acceptance into the class. No further action is required and no housing confirmations will be sent.

II. All other classes – Housing not automatically provided – Reservations needed

1. Students on an approved DOCJT class roster may request housing using one of the following methods:
 - Register on-line at <http://docjt.ky.gov/dorm> **OR**
 - E-mail the request to: docjt.dorm@ky.gov **OR**
 - Call Thompson Hall at 859.622.1703 **OR**
 - Fax your reservation request to 859.622.8638
2. Housing reservations are confirmed on a first come first served basis. The earlier your reservation is received, the better chance of being approved for housing.
 - **Cancellation of Room Request** – DOCJT requires a 48-hour notice for cancellation of reservations to make space available for others to utilize. Cancellations can be made by phone at 859.622.1703, faxed to 859.622.8638 or emailed to docjt.dorm@ky.gov.
 - **Check-In** – Rooms will be available beginning at 5 PM on the day prior to class start date. A picture ID is required for check-in.

| | | |
|-----------------------|------------------|------------------|
| You may also check-in | Sunday | 5 PM to 10:30 PM |
| | Monday –Thursday | 7 AM to 10:30 PM |
| | Friday | 7 AM to 3:30 PM |

The front desk is closed for dinner break from 7 PM to 8 PM, Monday – Thursday.

- **Double Occupancy** – All rooms are double occupancy. NOTE: Students are assigned a roommate of the same sex from the same class. Roommate requests are accepted.
- **Checkout** – Students are required to check out at the Front Desk between 7 AM and 8 AM the morning of the last day of class to allow preparation for the next occupant.
- **Room Features** – Each room has a ¾ bathroom (e.g., commode, shower [no tub], and double-vanity sinks) and furnished with two of the following: twin-size extra-long bed, nightstand, dresser & desk.
- **Wireless internet** – DOCJT is now a wireless campus. Login names and passwords are required and can be obtained at the front desk of the Thompson Hall dormitory.
- **Provided to all** – Room keys and security access.
- **Provided upon request** – Pillow, pillow case, fitted sheet, flat sheet, blanket, network cable for filtered internet access (own computer required) and a TV cable to access the EKU digital cable network (own TV required). If bringing a TV, it **MUST** have a digital tuner, analog channels no longer available.
- **Not Provided** – Alarm clock, television, refrigerator, towels, wash cloths, clothes hangers, long distance telephone service or other sundries. No housekeeping services are available.
- **Not allowed in Thompson Hall rooms** – Candles, incense, open burner appliances, or microwave ovens.
- **Amenities** – Soft drink vending machines, ice machine (no ice buckets, bring your own container), snack vending machines, washers & dryers, irons & ironing boards (in laundry). Microwaves available for use in break rooms.
- **Video Security Monitoring on Premises** – Video monitoring is conducted within the hallways and common areas of Thompson Residence Hall for the safety and security of its residents.
- **Alcohol and Tobacco-Free Facility** – No alcoholic beverages permitted in the residence hall. No tobacco use (including smokeless tobacco products and Electronic Cigarettes) anywhere on EKU's campus.

TRAINING

Kentucky Justice and Public Safety Cabinet Criminal Justice Training College Credit Program

In 1998, the “Education Pays” campaign was introduced in an effort to bring awareness to Kentucky’s low national ranking in education attainment and the importance of education at all levels. The prospect of receiving better paychecks increases with the level of education or technical expertise. Therefore, the Department of Criminal Justice Training created alliances with Kentucky’s institutions of higher education and removed barriers that traditionally impede college enrollment. It is DOCJT’S goal for Kentucky law enforcement officers to hold an associate’s degree as well as to understand the importance of higher education and quality training.

This document outlines educational opportunities for Kentucky law enforcement. Colleges and universities across the state and nation recognize the quality of accredited training provided at DOCJT. These opportunities open the door to those law enforcement officers who understand the importance of higher education and the knowledge and advancement it brings.

DOCJT strongly encourages law enforcement officers to take advantage of educational and training opportunities. In order to assist officers interested in starting or continuing in their academic endeavors, Patrick Miller has been assigned to advise interested officers on educational opportunities, create and maintain alliances with institutions of higher education, and integrate Education Pays into the Career Development Program. Please contact Patrick Miller at (859) 622-5930 or patrick.miller@ky.gov for assistance and further program details.

Steps for Receiving College Credit

1. Complete the DOCJT training program (e.g., Basic Training Academy) approved by the colleges listed in this document.
2. Enroll and be admitted at a college that has a current Memorandum of understanding (MOU) with DOCJT as listed in this document.
3. Get a copy of your official DOCJT training transcript from the DOCJT Records and Registration Section (859) 622-5055.
4. Meet with an advisor from the college. Bring a copy of this document as well as a copy of your official training transcript.
5. The college advisor will work with you to finish their administrative processes.
6. If you or your advisor have any questions please contact Patrick Miller.

Law Enforcement Basic Training Academy Transfer Credit

Eastern Kentucky University (EKU):

Eastern Kentucky University (EKU) and the Department of Criminal Justice Training gladly announce that students who successfully complete Basic Training are eligible for nine (9) hours of “Transfer Credit” from Eastern Kentucky University. Once students complete the Kentucky Law Enforcement Council approved Basic Training course and are admitted to EKU they will be eligible for the following credit:

- PLS 216 – Criminal Law (3 hours)
- PLS 220 – Criminal Investigations (3 hours)
- PLS 415 – Contemporary Police Strategies (3 hours)

Course credit may be applied to the online or on-campus degree program in Police Studies at EKU. To learn more, visit www.plsonline.eku.edu.

The Kentucky Community and Technical College System (KCTCS):

Officers who successfully complete the Basic Training program are eligible to obtain 13 credit hours toward their Associate in Applied Science degree in Criminal Justice (AAS) at the nearest Kentucky Community College through the Kentucky Community and Technical College System (KCTCS). In order to receive this credit the officer will have to enroll and be accepted into the Kentucky Community College of their choosing. Once the officer is enrolled at a KCTCS Community College, he or she may apply for the 13 hours of “Transfer Credit”.

University of Louisville:

Officers who have completed the Basic Training program are able to receive up to 12 lower level credit hours tuition free. In order to receive this credit the officer will have to enroll and be accepted into the University of Louisville. Once the officer is enrolled at U of L he or she may then apply for the 12 hours of “Transfer Credit”.

Northern Kentucky University (NKU):

Officers who have completed the Basic Training program are now able to receive up to 9 hours of lower level college credit for free. In order to receive this credit, the officer will have to enroll and be accepted into Northern Kentucky University. Once the officer is enrolled; he or she may then apply for 9 hours of “Transfer Credit” in law enforcement special topics from the College of Arts and Sciences.

Brown Mackie College

Qualified students who have successfully completed the Department of Criminal Justice Training Basic Training Academy and who are admitted to Brown Mackie College in Louisville are eligible to receive 24 hours of free transfer credit toward their Associates Degree.

Beckfield College

Qualified students who have completed the Department of Criminal Justice Training Basic Training Academy and who are admitted to Beckfield College in Florence are eligible to receive 20 undergraduate hours toward completion of an Associate of Applied Science (AAS) degree in criminal justice and 32 undergraduate hours toward completion of a Bachelor's of Science degree in criminal justice for free.

University of the Cumberlands

Qualified students who have completed the Department of Criminal Justice Training Basic Training Academy and who are admitted to the University of the Cumberlands have an opportunity to receive 15 hours of transfer credit toward completing a Criminal Justice Degree. In order to receive this credit the officer must enroll and be accepted at the University and provide their official "training transcript" from the Department of Criminal Justice Training. Course credit may be applied to the online or on-campus degree program. The application fee may also be waived for DOCJT academy graduates and their families per approval of the Department Chair. An additional 12 credit hours may be transferred in from in-service classes that have been completed through the DOCJT. These classes must meet the minimum requirements to transfer, and must be approved by the Department Chair of Criminal Justice.

Herzing College:

Qualified students who have met the Kentucky Peace Officer Professional Standards requirements and who meet the admission criteria of Herzing College in Alabama, and apply for admission to that institution are guaranteed transferability of 32 hours of agreed upon academic course work. Students who have completed the Department of Criminal Justice Training Basic Training Academy must provide official documentation that they completed the training.

The Union Institute and University

Officers may find it beneficial to take advantage of the college credit offered by the Union Institute and University in Cincinnati, Ohio. Recruits who submit official records of successful completion of the Department of Criminal Justice Training Basic Training program are eligible for 32 undergraduate transfer credit hours.

Liberty University

Liberty University, a Christian University located in Lynchburg, Virginia with over 200 online programs is the ***first accredited university to offer transfer credit to telecommunicators*** who have completed the Department of Criminal Justice Training Public Safety Dispatcher Academy. Those dispatchers who successfully complete this academy are eligible to apply for 6 hours of online credit through the Holms School of government. To learn more about this opportunity visit www.luonline.com/docjt. If you wish to apply for this credit please contact Sabrina Bailey at slbailey@liberty.edu or the Admissions Office at 1-855-466-9215.

Online Degree Opportunities

In an effort to make education more feasible for law enforcement officers working variety of shifts and locations, colleges and universities are beginning to offer more online course work and degree programs. The following colleges offer online degree programs that correspond with the college credit offered traditionally for officers in Kentucky.

Online Schools in Kentucky

For a complete list of Kentucky colleges that offer online courses and degree programs go to <http://www.onlineschools.org/guides/kentucky/> .

Eastern Kentucky University

Eastern Kentucky University offers one of the few programs in the nation dedicated to Police Studies and boasts a 40-year record of success in preparing leaders in law enforcement and related fields. The ECU Online Police Studies degree programs allow you to meet your goals on your terms. Those who successfully complete the Kentucky Law Enforcement Council approved Basic Training course and are admitted to ECU they will be eligible for the following nine (9) hours of transfer credit:

- PLS 216 – Criminal Law (3 hours)
- PLS 220 – Criminal Investigations (3 hours)
- PLS 415 – Contemporary Police Strategies (3 hours)

To learn more, visit www.plsonline.eku.edu.

Liberty University

Liberty University, a Christian University located in Lynchburg, Virginia with over 200 online programs acknowledges that law enforcement personnel attend various professional training throughout their careers and are truly lifelong learners. It is the policy of the Holms School of Government to award the maximum amount of credit for professional development as possible. Officers, Supervisors and Telecommunicators who complete approved training at the Department of Criminal Justice Training will be eligible for the following transfer credit.

- Basic Training Academy – 14 Credit Hours
- Public Safety Dispatcher Academy – 6 Credit Hours
- Police Executive Development or Supervision School – 1 Credit Hour Per 45 Hours of Training
- State Certified Polygraph School – 14 Hours

To learn more about this opportunity visit www.luonline.com/docjt. If you wish to apply for this credit please contact Sabrina Bailey at sbailey@liberty.edu or the Admissions Office at 1-855-466-9215.

Rio Salado College

Rio Salado College, a Maricopa County Community College in Tempe, Arizona, is proud to announce its Credit by Examination program in Law Enforcement Technology. This program is for individuals who are interested in attempting to receive college credit for learning acquired, demonstrated, and assessed at the Kentucky Department of Criminal Justice Training Academy. Officers who have completed the current basic training academy are eligible to obtain 39 credit hours and apply to receive their Law Enforcement Technology Certificate. To receive this credit and the certificate, students must submit a Credit by Examination Application from Rio Salado along with \$1,638 (\$42 per credit hour). Fact sheet and application can be found at http://www.riosalado.edu/programs/law_enforcement/Credit_by_Exam/Pages/all_states.aspx.

Officers may then go on to obtain an Associate of Applied Science (AAS) in Law Enforcement Technology by completing an additional 25 credit hours at the out of state tuition rate or students can complete them at any accredited college/university in Kentucky and then transfer those credits toward our Associate of Applied Science (AAS) in Law Enforcement Technology. To find out what additional credit hours are required go to http://www.riosalado.edu/programs/law_enforcement/Pages/aas.aspx If you have already completed some or all of these credit hours, they can be evaluated to help accelerate your degree completion with Rio Salado College.

Owensboro Community College

The Owensboro Community College now offers an online Associates of Applied Science in Criminal Justice. Officers completing Basic Training and enrolling in this community college are eligible to receive the 13 credit hours offered under the agreement with the Kentucky Community and Technical College System previously listed.

The Union Institute and University

The Union Institute and University in Cincinnati, Ohio also offers online course work toward a Bachelor of Science in Criminal Justice Management. Recruits who submit official records of successful completion of the Basic Training program are eligible for online undergraduate transfer credit for up to 32 hours.

American Public University

Students completing basic training since January 01, 1990 may be eligible to receive between 13 and 18 transfer credit hours toward a Bachelor of Arts in Criminal Justice with a general concentration based on the internal recommendations for the American Public University. Information related to the transfer credit offered by this University may be found at <http://www.apus.edu/TransferCredit/accepted/Undergraduate/internal-policies/blet.htm> . If you wish to find out more about this opportunity you can request information at www.AMU.APUS.edu or www.APU.APUS.edu.

Advanced Individual Training (AIT) Transfer Credit

Leadership Development Section

The Leadership Development Branch currently has one course that offers college credit through Eastern Kentucky University (EKU). The course is: Criminal Justice Executive Development (CJED). Once students successfully complete the CJED course and are admitted to EKU, they will be eligible for the following credit for the course:

Criminal Justice Executive Development:

CRJ 313 – Criminal Justice Ethics

PLS 315 – Police Administration

PLS 330 – Special Topics

OR

* CRJ 897 – Independent Studies in Criminal Justice (For students who currently have their undergraduate degree)

*Students must meet the eligibility requirements for admission to graduate school to receive this credit.

Kentucky Law Enforcement Council Opportunities

College Substitute for In-Service Training:

The Kentucky Law Enforcement Council (KLEC) may accept the completion of one, three-hour college course in lieu of in-service training once every three years. This will enable Kentucky Law Enforcement Foundation Program Fund (KLEFPF) participants to advance their education and continue to receive their annual training stipend. Participants are required to have their department head's approval, complete the course with a "C" grade or above, and attend a regionally accredited university or college. Once completed the officer's agency head must sign and submit the KLEC Form 68-2 "Application for In-service Training Credit for College Courses" to the Kentucky Law Enforcement Council Director to request approval. Questions related to this program may be directed to Mr. Joe Boldt (859) 622- 5945.

University of the Cumberlands

Candidates for the Master of Justice Administration (MJA) degree may be admitted with Advanced Standing if they have completed career development training through the Kentucky Law Enforcement Council (KLEC). Candidates awarded Advanced Standing will receive six hours of transfer credit in either CROL 661, CROL 662 or CROL 663 depending upon the professional development they have completed through the KLEC and the Kentucky Department of Criminal Justice Training (DOCJT). These credits fulfill the specialization component of the MJA degree. The MJA degree can be completed 100% online.

Future Endeavors:

The Department of Criminal Justice Training continues to explore other advancements in education for Kentucky Law Enforcement personnel. We continue looking for further college credit opportunities for our students who have completed the Telecommunications Basic Academy. Furthermore, we continue to look for way of more colleges and universities interested in offering college credit for Professional Development courses that are required to receive Kentucky Law Enforcement Council's Career Development Certificates. If anyone has any information or contacts to assist us with these endeavors, please contact Mr. Patrick Miller at (859) 622-5930.

SPECIAL CRITERIA FOR TRAINING

COURSE RISKS:

Low Risks:

- Training occurs indoors. Involves classroom lecture, facilitation exercises and/or computer work.

Intermediate Risks:

- Scenarios: Training involves classroom lecture, facilitation exercises, and outdoor scenarios. The scenarios could include physical confrontations with simulated subjects. Training may occur in inclement weather.

High Risks:

- Firearms- handgun/shotgun/rifle: Training involves classroom lecture and facilitation exercises. Training involves handgun, shotgun, and/or rifle exercises fired on a static line and in tactical courses. Training may occur in inclement weather. Training may involve explosives (Explosive Investigations).
- Driving: Training involves classroom lecture and facilitation exercises. Training involves vehicle operations including emergency response and precision driving. Training may occur in inclement weather.
- Defensive Tactics: Training involves classroom lecture and facilitation exercises. Training involves hands-on encounters with simulated suspects necessitating physical control such as handcuffing. Training could include outdoor scenarios. Training may involve exposure to chemical agents.
- Challenge Course: Involves classroom lecture and facilitation exercises. Training involves moving about on high elements approximately 35 feet off the ground. Even though the participant is tethered **at all times**, the potential of a serious injury places this activity in the high-risk category. Training can be conducted outdoors as well as indoors and may be performed outdoors during inclement weather.

COURSE FITNESS LEVELS:

Low Fitness level:

This training could include lecture, facilitation, classroom scenarios and/or computer work.

Intermediate Fitness level:

This includes practical exercises in an outdoor location during all times and weather conditions. This training could involve hands-on simulated encounters with suspects necessitating physical control such as handcuffing.

High Intensity Fitness level:

In this training, students will need to have the ability to engage in confrontational situations in a high stress environment.

BASIC TRAINING

LAW ENFORCEMENT BASIC TRAINING

928 Hours/77 CEUs

Course Number: 035B-15J

This is the Department of Criminal Justice Training Basic Training Academy curriculum as mandated by Kentucky Revised Statutes for peace officer certification. It covers job performances identified by the 2014 Job Task Analysis conducted with all law enforcement officers in the state of Kentucky along with mandatory training regulations, Federal legislation and professional attributes needed for basic law enforcement officers in the Commonwealth of Kentucky.

During the academy students will identify, discuss and demonstrate learning in many areas of performance. These areas include Patrol Procedures, Physical Training, Vehicle Operations, Defensive Tactics, Legal, Traffic and DUI, Criminal Investigations, and Tactical Responses to Crisis Situations. The complete list of learning outcomes along with the listing of classes is provided to students enrolled at the academy.

This is the basic training course for officers required by KRS, KAR and KLEC certification. It covers all areas of performance identified within the 2014 Job Task Analysis for entry level officers. These topics include patrol, criminal investigations, legal, firearms, vehicle operations, defensive tactics, physical training and DUI enforcement.

Recruits must comply with all administrative regulations and successfully complete all training areas to be eligible for graduation. Meals, housing and all classroom materials are provided for sworn officers. Successful completion will satisfy training requirements for eligible officers for KLEFPF and certification in city, county, urban-county, sheriffs, state law enforcement agencies, airport police and university police agencies (KRS 15.404).

SPECIAL ADMISSION REQUIREMENTS:

A. *The following is required for admission to Basic Training:*

1. POPS Form F and Form D
2. Agency Requests for Training form (DOCJT Form #29-1) submitted no less than 30 days prior to the initial day of the class.
3. Medical Exam form (DOCJT Form #45)
4. Applicant Confirmation Form (DOCJT Form #151)

NOTE: The medical examination (form 45) must be completed within 120 days preceding the initial day of the class. All medical examination forms must be signed by a **medical doctor** or **physicians assistant**. Incomplete medical forms, or those not signed properly, will prohibit a recruit from being admitted to Basic Training.

The Agency Confirmation Form must be completed less than 90 days from Basic Training Start Date.

The information concerning incoming recruits and their equipment needs can be found at docjt.ky.gov/recruit_info.html

NOTE: For information for requesting a slot for this class, see page 31.

Attendees: Any Rank

Prerequisites: Compliance with all certification requirements (for those officers requiring certification).

Risk: High

Fitness Level: High

| Start Date | End Date | DOCJT Form 29-1 for Entry Due Date |
|--------------------|-------------------|---|
| February 8, 2016 | August 5, 2016 | 01/25/16 |
| March 7, 2016 | September 2, 2016 | 02/22/16 |
| April 11, 2016 | October 7, 2016 | 03/28/16 |
| May 9, 2016 | November 4, 2016 | 04/25/16 |
| June 13, 2016 | December 9, 2016 | 05/30/16 |
| August 15, 2016 | February 17, 2017 | 08/01/16 |
| September 19, 2016 | March 24, 2017 | 09/05/16 |
| October 17, 2016 | April 21, 2017 | 10/03/16 |
| November 14, 2016 | May 19, 2017 | 10/31/16 |

| DOWN WEEKS | 2016 |
|---------------------------------|-------------------------------------|
| <i>Christmas and New Year's</i> | December 21, 2015 - January 1, 2016 |
| <i>Spring Break</i> | March 14 - March 18, 2016 |
| <i>Memorial Day</i> | May 30 - June 3, 2016 |
| <i>4th of July</i> | July 4 - July 8, 2016 |
| <i>Labor Day</i> | September 5 - September 9, 2016 |
| <i>Thanksgiving</i> | November 21 - November 25, 2016 |
| <i>Christmas and New Year's</i> | December 26 - January 6, 2017 |

PROFESSIONAL STANDARDS TRAINING

KLEFPF REGULATION ON SEPARATION FROM LAW ENFORCEMENT SERVICE (503 KAR 5:090R)

Officers returning after a separation from service must take the following classes before any others and within the first year of return to service. In addition, the officer must also complete the mandatory Kentucky Homeland Security Courses.

Officers who have been separated from law enforcement employment for more than 12 months but less than 36 months:

- Legal Update: Penal Code, and
- Legal Update: Constitutional Procedure

If out more than 36 months, must take:

- Legal Update: Penal Code
- Legal Update: Constitutional Procedure

And one of the following which is most appropriate for the officer's duties:

- Basic Officer Skills, or
- Orientation For New Police Chiefs-Sheriffs

0782-13JR2**BASIC OFFICER SKILLS****40 Hours/3.3 CEUs**

This course will cover high liability and critical areas of law enforcement. This course is intended as a refresher training course for previously trained and experienced officers. IT IS NOT BASIC TRAINING. The learning objectives will cover basic skills needed by peace officers including firearms, vehicle operations and defensive tactics.

Attendees: Any Rank

Prerequisites: Student must have successfully completed a basic academy that meets the Peace Officers Professional Standards Act. Except for those seeking to be certified as SLEO's under KRS 61.906

Career Development Category: Technical

Risk: High

Fitness Level: High

Note: Equipment needed: agency-approved duty equipment to include duty pistol, holster, magazine pouches, 3 pistol magazines or 2 speed loaders, cleaning equipment, baseball cap or wide brimmed hat, Police vehicle (sedan preferred) equipped with emergency lights and siren, handcuffs, handcuff pouch, handcuff keys, mouth guard and groin protection.

| | | |
|----------|-----------|-----------|
| RICHMOND | 5/16/2016 | 5/20/2016 |
| RICHMOND | 6/20/2016 | 6/24/2016 |
| RICHMOND | 8/22/2016 | 8/26/2016 |
| RICHMOND | 9/26/2016 | 9/30/2016 |

1349-15J**KENTUCKY HOMELAND SECURITY****16 Hours/1.3 CEUs**

This course is designed to familiarize all law enforcement officers with information concerning Kentucky Homeland Security issues. This course will cover Agricultural Threats, Cyber Crimes, Biological and Public Health Concerns, Explosives and I.E.Ds, Kentucky Legal Issues, and Kentucky Homeland Security Concerns. At the completion of this training, the officer will be able to explain the possible threats to Kentucky's agriculture and how cyber-crimes are terror related. The officer will also be able to describe biological, public health and Kentucky Homeland Security concerns.

Attendees: Any Rank

Prerequisites: A certificate of completion for FEMA IS 100, 200, and 700A (or equivalent) for LE online courses must be provided on the first day of training. Failure to provide the required FEMA certificates will result in removal from the course on the first day.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is designed to compliment the LEN Prevention & Deterrence of Terrorist Acts course.

Note: This course is part of the mandatory homeland security training for Kentucky law enforcement officers.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

| | | |
|----------|------------|------------|
| RICHMOND | 4/5/2016 | 4/6/2016 |
| RICHMOND | 10/11/2016 | 10/12/2016 |

1026-13J**LEGAL UPDATE: CONSTITUTIONAL PROCEDURE****16 Hours/1.3 CEUs**

This course is designed to meet statutory requirements for certification of officers who are coming into the Commonwealth from other states/territories; or for officers whose original certification was in the Commonwealth, but have been out of the law enforcement field for one year or more. This course is a "review" of the Basic Training Academy Constitutional Issues classes. Officers who need this course for certification purposes will be given priority in registration. In this course, students will be able to discuss the requirements of the Fourth, Fifth and Sixth Amendments to the United States Constitution when exercising their law enforcement authority.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Conceptual**Risk:** Low**Fitness Level:** Low

Note: For certification, officers are also required to take Legal Update: Penal Code. This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

Note: This is required training for officers seeking SLEO certification.

| | | |
|----------|------------|------------|
| RICHMOND | 1/14/2016 | 1/15/2016 |
| RICHMOND | 4/18/2016 | 4/19/2016 |
| RICHMOND | 7/25/2016 | 7/26/2016 |
| RICHMOND | 11/17/2016 | 11/18/2016 |

0890-15J**LEGAL UPDATE: PENAL CODE****24 Hours/2 CEUs**

This course is designed to meet statutory requirements for certification of officers who are coming into the Commonwealth from other states/territories; or for officers whose original certification was in the Commonwealth, but have been out of the law enforcement field for one year or more. This course is a "review" of the Basic Training Academy training on Penal Code offenses and other offenses outlined in the Kentucky Revised Statutes. Officers who need this course for certification purposes will be given priority in registration. This course meets the statutory requirements regarding Domestic Violence Response training. In this course, students will be able to define legal terms specific to statutes, discuss elements of statutes in the Kentucky Penal code and will be able to determine what offense has occurred by applying elements to a given set of facts.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Conceptual**Risk:** Low**Fitness Level:** Low

Note: For certification, officers are also required to take Legal Update: Constitutional Procedure. This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

Note: This is required training for officers seeking SLEO certification.

| | | |
|----------|------------|------------|
| RICHMOND | 1/11/2016 | 1/13/2016 |
| RICHMOND | 4/11/2016 | 4/13/2016 |
| RICHMOND | 7/18/2016 | 7/20/2016 |
| RICHMOND | 11/14/2016 | 11/16/2016 |

1596-15A LEN PREVENTION & DETERRENCE OF TERRORIST ACTS 16 Hours/1.3 CEUs

This course is designed to familiarize all law enforcement officers with the Prevention and Deterrence of Terrorist Acts. This course will cover topics such as recognizing weapons of mass destruction on the streets, Domestic and International Terrorism, Information Sharing and The Fusion Center, Facial Recognition and Identification Fraud, and Biological and Chemical Labs. At the completion of this training, the officer will be able to identify and describe weapons of mass destruction, as well as how fraud is used to fund terrorist acts. The officer will also be able to explain how information sharing and the Fusion Center can be used to prevent and deter terrorist acts.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is part of the mandatory homeland security training for Kentucky law enforcement officers.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

Note: This course is designed to compliment the Kentucky Homeland Security course.

| | | |
|----------|------------|------------|
| RICHMOND | 4/7/2016 | 4/8/2016 |
| RICHMOND | 10/13/2016 | 10/14/2016 |

0721-15J ORIENTATION FOR NEW POLICE CHIEFS - SHERIFFS 40 Hours/3.3 CEUs

This course will provide the police chief or sheriff with the information and tools needed to address 21st century law enforcement challenges. Leadership, administrative and legal topics that will be addressed include: the role of the chief executive, ethics, integrity, policies and procedures, risk management, discipline, human resources, budgeting and media relations. This course meets the statutory requirements regarding Asset Forfeiture training. This course will enable the student to identify the necessary information and tools required to successfully lead, manage and administer a modern law enforcement agency.

Attendees: Newly appointed police chiefs or elected sheriffs, assistant chiefs and chief deputy sheriffs or those soon to be appointed chiefs/assistant chiefs/chief deputies or assume duties as the sheriff.

Prerequisites: See Attendees

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

| | | |
|----------|------------|-----------|
| RICHMOND | 6/6/2016 | 6/10/2016 |
| RICHMOND | 11/28/2016 | 12/2/2016 |

PROFESSIONAL DEVELOPMENT

KENTUCKY LAW ENFORCEMENT COUNCIL CAREER DEVELOPMENT PROGRAM

On April 2, 2002, HB 154 was signed into law, which enabled the Kentucky Law Enforcement Council to administer a Career Development Program for Kentucky's law enforcement officers and public safety dispatchers. Kentucky was the eighth state in the nation to have a comprehensive, statewide career development program for law enforcement, and offers the most comprehensive program for dispatchers.

The Career Development Program provides structure to the training process through career tracking. Kentucky's program offers two career tracks for law enforcement officers, Law Enforcement Officer Track and Law Enforcement Management Track, and two career tracks for public safety dispatchers, Public Safety Dispatcher Track and Public Safety Dispatcher Management Track. Each track has steps of achievement that consist of required levels of training, education, and experience.

Career Development Tracks and Steps

Law Enforcement Officer Track

Intermediate Officer
Advanced Officer
LE Training Officer
LEO Investigator
LEO Advanced Investigator
Crime Scene Processing Officer
Crime Scene Technician
LE Traffic Officer
Advanced Deputy Sheriff

Law Enforcement Management Track

LE Supervisor
LE Manager
LE Executive
LE Chief Executive

Public Safety Dispatcher Track

Intermediate Public Safety Dispatcher
Advanced Public Safety Dispatcher
Communication Training Officer

Public Safety Dispatcher Management Track

Supervisor
Manager/Director

Conceptual Skills Course: means a course that emphasizes planning, organization, goal setting abilities, strategic orientation, or abstract thinking abilities.

Human Skills Course: means a course relating to cultural diversity, problem solving, leadership, interpersonal communication, group communication, or training abilities.

Technical Skills Course: means a course relating to operational or tactical abilities.

Program Management

The Career Development Program is offered and managed by the KLEC. Most KLEC approved courses are applicable to the program, depending upon the participant's career track and step requirement. For information on the program, call the KLEC office at (859) 622-6218 or send an e-mail to: joe.boldt@ky.gov. All CDP forms are online at docjt.ky.gov and click on KLEC and scroll down to CDP forms.

Career Development Program The Most Frequently Asked Questions

Q. What is the Career Development Program?

A. The CDP is a professional certificate program that aids you in planning and organizing your annual training to correlate with your career goals as a peace officer or telecommunicator.

Q. What are the benefits of the program?

A. Benefits are:

- 1) Helps you to stay focused on your career goals.
- 2) Provides structure and purpose to your training process.
- 3) Encourages you to learn new skills by taking a variety of courses.
- 4) Results in the earning of KLEC endorsed certificates and lapel pins for your uniform.
- 5) May result in pay increases/promotions.
- 6) As a manager helps with recruitment/retention, in motivating employees, and in creating a comprehensive training plan for your agency.

Q. What are the requirements for earning CDP certificates?

A. Must be an **active full time** POPS certified peace officer or public safety dispatcher and meet requirements in training/skills, experience, and education (college degrees/hours or educational training points).

Q. How do you enroll in the program?

A. Your first step is to complete the **Participant Commitment Form (CDP-1)**. This is your registration form and must be completed for any certificate(s) that you wish to pursue. All forms (including applications) and requirements can be found on line at the KLEC website.

Q. What is the next step in the enrollment process?

A. Once the KLEC office receives your CDP-1 form you will receive a letter of confirmation along with your **CDP transcript** that will aid you in completing your certificate application. All certificate applications should be sent to the KLEC office for approval.

Q. How do you determine which training courses to enroll in to earn a particular certificate?

A. By reviewing the requirements for your particular certificate at the top of each application and by consulting the Schedule Book which has information on specific skill areas (technical, human, or conceptual) in each of the course summaries.

Q. How can you find out more information on the Career Development Program?

A. By calling the KLEC office at (859) 622-6218 or emailing Joseph Boldt at Joe.Boldt@ky.gov or Elizabeth Kring at Elizabeth.Kring@ky.gov.

DISTANCE LEARNING

The Distance Learning Program mission is to provide Kentucky's law enforcement personnel with quality, accessible training that utilizes technology to enhance presentation and delivery of law enforcement services in Kentucky.

For more information regarding the Distance Learning Program, please contact us at 859-622-7564 or by email docit.elearning@ky.gov

Course instructor contact information will be provided in the orientation material for each individual class.

To register for a Distance Learning Course:

- **Register online using TRIS or Send in a Form 29-1.**
- **Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials via e-mail.**

ATTENTION CJIS INQUIRY ONLY AND MDT TERMINAL USERS:

The Kentucky State Police has assumed responsibility for Inquiry Only and MDT Training for all users. You may contact the KSP Help Line at 1-800-858-5465 for registration or more information. The Department of Criminal Justice Training will continue to conduct CJIS Full Access training.

Frequently Asked Questions

KYVU 24/7 helpdesk number is 877-740-4357. This number is best used for technical questions related to the software or for computer requirements or settings. Information on the lesson material must be directed to a course instructor either by email or by telephone. Contact information for the course instructor is listed in the orientation section of the course. All other issues may be addressed to the distance learning staff at DOCJT.Elearning@ky.gov which is monitored Monday – Friday 8:00 a.m. to 4:30 p.m.

Below are some of the most commonly asked questions and the answers to resolve the issues.

LESSON FOLDER NAVIGATION & MATERIAL

Question: How do I go from one lesson to the next?

Answer: To navigate through your course, you will need to usually click the NEXT or PREVIOUS link in the upper right (and often bottom right) of each page. ***You must complete all lesson requirements before you can continue.*** Lessons are designed to take the learner through a logical progression of information. Therefore, if you have not reviewed lesson material or finished a quiz you will not be able to view the next course materials.

Question: I do not see anything in the lesson folder or the lesson material does not show up.

Answer: First make sure you have completed all lesson requirements such as reviewing material or taking quizzes. If you have done this look at the section on “Computer Problems” to see if it is a computer issue that may be resolved. If these answers do not fix your problem, please contact the distance learning course administrator or help desk listed at the top of this page.

Question: What if I have to leave the course and come back at a later time?

Answer: If you need to leave the course for any reason, you can log back in and resume at the point you left off by clicking the folders list and the lesson material within the folder. You can begin at the last lesson component that you were working on.

COMPUTER PROBLEMS

Question: My computer is running slowly and it is taking long periods of time to download or display items from the course.

Answer: Internet connection and computer speed affect your ability to navigate through the course material. If you are using an older computer or a computer with a slow internet connection, it may be best if you could find another computer to use for the course. DOCJT has no restrictions on where or when the course must be completed, only for the timeframe of completion once the course opens. You may need to check with your immediate supervisor to see if your agency has any restrictions concerning where or when you must complete the course.

Question: I click on the link to begin a lesson quiz and nothing appears except a blank screen.

Or

I click on the link to begin a lesson quiz and receive a message box indicating I have a certain number of minutes to complete the quiz, but after clicking the OK button nothing appears except a blank screen.

Answer: Disable all pop up blockers. This can be done using the Windows Tool tab at the top of the internet browser. You may have to log off and restart your computer for changes to take effect. Sometimes services such as Google and Yahoo may have installed pop up blocking software on the computer and it is more difficult for a novice computer user to disable. In any case you may right click on the link to begin the quiz which will produce a small menu. You should then left

click on the “open in a new window” option. This process will bypass any and all pop up blockers on the computer

Question: I cannot view the lesson presentations and/or videos.

Answer: swf files (Flash Files)

This could be caused by several factors. The problem could be a pop up blocker on the computer that is keeping the presentation from appearing. You may have to disable the pop up blocker before starting, but the computer might have to be restarted before the change takes effect. Also, services such as Yahoo or Google may have secondary pop up blocking software installed on the computer. You can right click on the link to begin the presentation and select “open in a new window”. This will bypass the pop up blocker and open the presentation in a new viewing window. If this procedure does not work, you must download a new version of Macromedia Flashplayer. There is a link to this free download on the Welcome page of the course. Once downloaded you will have to log out of the class and restart the computer for it to work properly.

Note: If you are using an APPLE™ product such as IMAC™, IPAD™ or IPOD™ you may also need to download an app for your device to view these and other flash files. ANGEL recommends for the best results, iPhone and iPod Touch users should use the normal ANGEL display mode.

wmv files

The video presentations play in Windows Media Player. Some video presentations will take a few minutes to download completely. The download speed depends on the computer and the Internet connection. If after waiting patiently, the video still does not play, download a newer version of the windows media player software to the computer. This free download is available on the Welcome page of the course.

Question: I was interrupted and left the computer running for a period of time with no activity. Now the computer is either locked up or none of the lesson material will display.

Answer: If the program runs with no activity for even a short period of time (like ten minutes) you may lose authentication. Log out of the course, log back in and everything should run fine. You will still be able to pick up where you were before this occurred. If the computer is frozen or locked up, restart the computer and log back in to the course. Again, you will be able to pick up right where you left off.

QUIZZES AND TESTS

Question: I failed a lesson quiz or I have taken it multiple times and not received a passing score.

Answer: Lesson quizzes are objective based reviews of the lesson material and you must receive a passing score to advance to the next lesson. If you are unsuccessful on the first attempt, you will be automatically directed to a review of the lesson material and then a second quiz that allows for 3 additional attempts to attain a passing score. **All quizzes are scrambled so the order of questions and answers will differ from one quiz to the next.** If you are still unsuccessful after four attempts, you are essentially stuck at this point and cannot move forward in the class. A course instructor with course editor privileges must review the lesson quizzes for this lesson, delete the submissions, and reset the quiz for you. You may contact a course instructor by telephone or by email using the information provided in the orientation section of the course.

Question: What if I fail the final exam of the course?

Answer: You will be contacted by the section in charge of the online course that you have taken about retest procedures. The retest will be administered in writing and in person.

COURSE COMPLETION AND NOTIFICATION

Question: What is the time frame for completion of a distance learning course?

Answer: The time frame for completion of an online course is normally one week. The exception to this is for Mandatory Training classes which run for two weeks. Holidays or system downtime may extend this for a short period of time. Classes are scheduled frequently and cannot be extended for longer periods of time.

Question: How will I know I have finished my distance learning course?

Answer: Upon the submission of the final assessment in any online learning course you will be asked to participate in a voluntary course survey. Whether or not you choose to take the survey you will be directed to the final screen that will advise you to close out your internet browser. At this point you will have completed all course content.

Once the course is closed the assessments and content will be verified by the distance learning coordinator and/or class instructor. Then your agency will receive an “official” mailer from the Department of Criminal Justice Training advising them of your final score. **This mailer is the ONLY official notification of successful completion of your distance learning course. NO email notifications from the learning management system are considered valid documentation for your final status.**

0293DL-15J

**BREATH TEST OPERATOR RECERTIFICATION -
ONLINE**

4 Hours/0.2 CEUs

Breath test operators are required by 500 KAR 8:010 to maintain their certification by completing the recertification course every two years. The recertification will cover recent legal information and a refresher of operator techniques for the breath testing instruments used in the Commonwealth. Demonstration of operator proficiency and an examination will be required. At the conclusion of this course, the student will be able to properly operate the Intoxilyzer 5000EN and Intoxilyzer 8000 to maintain their Breath Test Operator certification.

Attendees: Any Rank

Prerequisites: Must be a certified breath test operator.

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: This course does not count toward the 40 hour annual training requirement for POPS and KLEFPF credit.

Note: This course will count for recertification purposes for the Intoxilyzer 5000EN and Intoxilyzer 8000. A single Breath Test Operator certification will be issued upon successful completion of the course. Failure of this course will require the student to take an on-site retest.

Note: To register for a Distance Learning Course STUDENTS ARE REQUIRED TO LIST THEIR EMAIL ADDRESS. Register online using TRIS or send in a Form 29-1. Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials required for you to participate in the course via e-mail.

| | | |
|--------|------------|------------|
| ONLINE | 1/18/2016 | 1/22/2016 |
| ONLINE | 2/1/2016 | 2/5/2016 |
| ONLINE | 2/15/2016 | 2/19/2016 |
| ONLINE | 2/29/2016 | 3/4/2016 |
| ONLINE | 3/14/2016 | 3/18/2016 |
| ONLINE | 3/28/2016 | 4/1/2016 |
| ONLINE | 4/18/2016 | 4/22/2016 |
| ONLINE | 5/16/2016 | 5/20/2016 |
| ONLINE | 6/20/2016 | 6/24/2016 |
| ONLINE | 8/22/2016 | 8/26/2016 |
| ONLINE | 9/19/2016 | 9/23/2016 |
| ONLINE | 10/17/2016 | 10/21/2016 |
| ONLINE | 11/14/2016 | 11/18/2016 |

1044DL-14J

DUI/SFST REFRESHER ONLINE

8 Hours/0.7 CEUs

This course provides the student an update on the standardized field sobriety tests (SFST). This course will help students understand the recent changes in the National Highway Traffic Safety Administration SFST training. Learning outcomes for this course will be that the students will discuss current research, court decisions, and legislation relevant to DUI/SFST. After completing this update, the student will be able to identify the changes in the National Highway Traffic Safety Administration Standardized Field Sobriety Test training, including recent court decisions and legislation relevant to DUI/SFST.

Attendees: Any Rank

Prerequisites: Must have completed DUI/SFST training in Basic Training or Advanced Individual Training.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is designed for officers who have not taken a DUI/SFST course in several years or have not targeted DUIs in recent assignments and need a refresher.

Note: THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT FOR POPS AND KLEFPF CREDIT. Failure of this course will require the student to take an on-site retest.

Note: To register for a Distance Learning Course STUDENTS ARE REQUIRED TO LIST THEIR EMAIL ADDRESS. Register online using TRIS or send in a Form 29-1. Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials required for you to participate in the course via e-mail.

| | | |
|--------|-----------|-----------|
| ONLINE | 3/14/2016 | 3/18/2016 |
| ONLINE | 9/19/2016 | 9/23/2016 |
| ONLINE | 12/5/2016 | 12/9/2016 |

179TDL-14J

ETHICS FOR THE DISPATCHER: CAREER SURVIVAL - ONLINE

8 Hours/0.7 CEUs

This course will provide the dispatcher with vital information they can use to make sound ethical decisions. The learning outcomes for this course will be for the student to identify the six pillars of character, morals, and values. The student will also explore the concept of the Continuum of Compromise and then use this valuable information when faced with ethical dilemmas which will ensure their career survival in the communications center.

Attendees: Certified Dispatchers

Prerequisites: Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Enrollment preference will be given to students needing this class to fulfill the requirements of the CTO Career Development Program.

Note: Failure of this course will require the student to take an on-site retest.

Note: To register for a Distance Learning Course STUDENTS ARE REQUIRED TO LIST THEIR EMAIL ADDRESS. Register online using TRIS or send in a Form 29-1. Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials required for you to participate in the course via e-mail.

| | | |
|--------|-----------|-----------|
| ONLINE | 3/21/2016 | 3/25/2016 |
| ONLINE | 6/20/2016 | 6/24/2016 |
| ONLINE | 9/12/2016 | 9/16/2016 |

140TDL-16J

KENTUCKY LAW ENFORCEMENT SUPPORT TEAM 2016 - ONLINE

8 Hours/0.7 CEUs

NEW

This course is designed for law enforcement administrative personnel. This course is 8 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course, and it can be completed at the convenience of the student and agency in the allotted time frame. The learning outcomes for this course will be for the learner to use problem solving exercises to help identify various customer service and ethical dilemmas which occur when dealing with the public. The learner will then utilize various problem solving methods to handle those dilemmas.

Attendees: Administrative Assistants, Records Clerks, Evidence Clerks, and other non-sworn clerical support employees of a Law Enforcement agency

Prerequisites: Currently employed by a Law Enforcement agency

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course does not count as credit for dispatchers needing 8 hours of in-service training.

Note: Failure of this course will require the student to take an on-site retest.

Note: To register for a Distance Learning Course STUDENTS ARE REQUIRED TO LIST THEIR EMAIL ADDRESS. Register online using TRIS or send in a Form 29-1. Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials required for you to participate in the course via e-mail.

| | | |
|--------|-----------|-----------|
| ONLINE | 5/16/2016 | 5/20/2016 |
|--------|-----------|-----------|

NEW

This online course provides instruction of legal topics by providing a review of recent court decisions and legislative changes to the laws that are applicable to the Kentucky Revised Statutes. This course is designed to be 8 hours in length. HOWEVER - due to the design of the course requiring students to transition to various sites and download additional materials to complete the course, students should plan to spend a minimum of six (6) hours to a maximum of ten (10) hours to successfully complete the course. Students are allotted 14 days to complete the online lessons. There is no specific schedule for this course and it can be completed at the convenience of the officer and department in the allotted 14 day time frame. This course meets the statutory requirements regarding Asset Forfeiture training. In this course, the student will be able to discuss current developments on the constitutional topics of laws of arrest, search and seizure, pretrial identification procedures, interviews and interrogations and revisions to Kentucky Revised Statutes Chapter 218A - the Commonwealth's drug enforcement statutes.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Conceptual

Risk: Low

Fitness Level: Low

Note: This course does not count toward the 40 hour annual training requirement for POPS and KLEFPF credit.

Note: Failure of this course will require the student to take an on-site retest.

Note: To register for a Distance Learning Course STUDENTS ARE REQUIRED TO LIST THEIR EMAIL ADDRESS. Register online using TRIS or send in a Form 29-1. Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials required for you to participate in the course via e-mail.

| | | |
|--------|-----------|------------|
| ONLINE | 3/14/2016 | 3/25/2016 |
| ONLINE | 6/13/2016 | 6/24/2016 |
| ONLINE | 9/19/2016 | 9/30/2016 |
| ONLINE | 12/5/2016 | 12/16/2016 |

182TDL-15J**LOSS IN THE COMMUNICATIONS CENTER - ONLINE****8 Hours/0.7 CEUs**

This course will cover loss and how it affects the dispatcher and the communications center. The learning outcomes for this course will be for the student to identify effects of the loss of a co-worker due to illness, retirement, termination or by suicide. Students will also learn to recognize the signs, risk factors and coping methods of dealing with suicide, as well as suicide prevention and resources for the dispatcher.

Attendees: Certified Dispatchers**Prerequisites:** Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy.**Career Development Category:** Human**Risk:** Low**Fitness Level:** Low**Note:** Failure of this course will require the student to take an on-site retest.

Note: To register for a Distance Learning Course STUDENTS ARE REQUIRED TO LIST THEIR EMAIL ADDRESS. Register online using TRIS or send in a Form 29-1. Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials required for you to participate in the course via e-mail.

| | | |
|--------|------------|------------|
| ONLINE | 5/16/2016 | 5/20/2016 |
| ONLINE | 6/20/2016 | 6/24/2016 |
| ONLINE | 8/15/2016 | 8/19/2016 |
| ONLINE | 9/19/2016 | 9/23/2016 |
| ONLINE | 10/17/2016 | 10/21/2016 |
| ONLINE | 11/14/2016 | 11/18/2016 |
| ONLINE | 12/12/2016 | 12/16/2016 |

180TDL-13J**MAINTAINING A PROFESSIONAL IMAGE - ONLINE****8 Hours/0.7 CEUs**

This course will cover stress and wellness management for the dispatcher, maintaining a professional image, and the stress associated with search and rescue callouts. The learning outcomes for this course will be for the student to identify keys to credibility in the workplace, steps to managing a professional image, stressors in the workplace and ways to combat the stress. The student will also be able to identify stressors associated with search and rescue callouts, weather related tragedy and when tragedy hits close to home.

Attendees: Certified Dispatchers**Prerequisites:** Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy**Career Development Category:** Technical/Conceptual**Risk:** Low**Fitness Level:** Low**Note:** Failure of this course will require the student to take an on-site retest.

Note: To register for a Distance Learning Course STUDENTS ARE REQUIRED TO LIST THEIR EMAIL ADDRESS. Register online using TRIS or send in a Form 29-1. Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials required for you to participate in the course via e-mail.

| | | |
|--------|-----------|-----------|
| ONLINE | 1/11/2016 | 1/15/2016 |
| ONLINE | 2/29/2016 | 3/4/2016 |

NEW

KRS 15.334 stipulates that officers will take classes approved by the Kentucky Law Enforcement Council. A certified Peace Officer is required to take the course no more than two (2) times in eight (8) years. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. Classes will open on the first of each month and will close on the 15th. This course is four (4) hours in length. The course can be completed at the convenience of the student and agency in the allotted time frame. The new courses approved by the council for online mandatory training are Domestic Violence in the Law Enforcement Community and the Homegrown Violent Extremist. The learning outcomes for this course will be for the student to identify Kentucky laws, regulations and requirements when confronted with complaints of domestic abuse when the assailant or the victim is a law enforcement officer. The student will receive information on how to respond to an officer involved domestic violence dispatch. The student will also learn how to identify and define Homegrown Violent Extremists and discuss reporting guidelines.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: THIS COURSE IS A MANDATORY TRAINING REQUIREMENT FOR ALL OFFICERS IN THE STATE. THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT FOR POPS AND KLEFPF CREDIT.

Note: The included Domestic Violence Update fulfills the requirement of KRS 15.334(3) that all officers complete Domestic Violence Training once every two years.

Note: To register for a Distance Learning Course STUDENTS ARE REQUIRED TO LIST THEIR EMAIL ADDRESS. Register online using TRIS or send in a Form 29-1. Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials required for you to participate in the course via e-mail.

| | | |
|--------|-----------|------------|
| ONLINE | 2/1/2016 | 2/15/2016 |
| ONLINE | 3/1/2016 | 3/15/2016 |
| ONLINE | 4/1/2016 | 4/15/2016 |
| ONLINE | 5/1/2016 | 5/15/2016 |
| ONLINE | 6/1/2016 | 6/15/2016 |
| ONLINE | 8/1/2016 | 8/15/2016 |
| ONLINE | 9/1/2016 | 9/15/2016 |
| ONLINE | 10/1/2016 | 10/15/2016 |
| ONLINE | 11/1/2016 | 11/15/2016 |
| ONLINE | 12/1/2016 | 12/15/2016 |

2020DL-14J

POLICE RADAR/LIDAR UPDATE - ONLINE

4 Hours/0.2 CEUs

This is a refresher course for law enforcement officers who have previously been trained in the proper use of RADAR and/or LIDAR. This course is presented entirely online using adult learning principles with e-mail and phone access to the instructor. This course is 4 hours in length and students are allotted 5 days to complete the online lessons. There is no specific schedule for this course and it can be completed at the convenience of the student and agency in the allotted time frame. No cards or certificates will be issued for this course. The learning outcome for this class is the student will learn the operation protocol and legal cases that are associated with Police RADAR/LIDAR.

Attendees: Any Rank

Prerequisites: Police Radar Instructor or Police Radar Operator course or equivalent.

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT FOR POPS AND KLEFPF CREDIT.

Note: To register for a Distance Learning Course STUDENTS ARE REQUIRED TO LIST THEIR EMAIL ADDRESS. Register online using TRIS or send in a Form 29-1. Check e-mail address in TRIS or add your e-mail address on Form 29-1 (in the "Location" box). You will receive your login credentials required for you to participate in the course via e-mail.

Note: Failure of this course will require the student to take an on-site retest.

| | | |
|--------|------------|------------|
| ONLINE | 2/22/2016 | 2/26/2016 |
| ONLINE | 4/18/2016 | 4/22/2016 |
| ONLINE | 10/10/2016 | 10/14/2016 |

PATROL

0472-15J**BASIC BREATH TEST OPERATOR****40 Hours/3.3 CEUs**

This course is designed to provide the law enforcement officer with the skills and knowledge to properly operate the Intoxilyzer 5000EN and 8000. Both lecture and practical skills are used in this course to enhance the proficiency of officers attending. Per 500 KAR 8:010, the successful completion of this course is required to become a certified breath test operator. At the conclusion of this course, the student will be able to explain alcohol's effect on the human body, as well as the operation of the breath test instruments. The officer will also be able to properly operate the Intoxilyzer 5000EN and 8000.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low**Note:** This course certifies officers on the Intoxilyzer 5000EN and 8000.**Note:** This course has extended class hours on Wednesday.

| | | |
|----------|-----------|------------|
| RICHMOND | 5/2/2016 | 5/6/2016 |
| RICHMOND | 5/9/2016 | 5/13/2016 |
| RICHMOND | 7/11/2016 | 7/15/2016 |
| RICHMOND | 11/7/2016 | 11/11/2016 |
| RICHMOND | 12/5/2016 | 12/9/2016 |

1690-14J**COLLISION INVESTIGATION TECHNIQUES****40 Hours/3.3 CEUs**

This course will provide law enforcement officers with the skills to accurately investigate traffic collisions. The student will be able to evaluate on-scene and vehicular evidence to form an assessment of causation. The course uses a combination of evidence and "mathematical calculations" to assist the investigator in determining unknown information. The learning outcomes for this course will be for the student to determine and interpret vehicular evidence, accurately measure and complete a scaled diagram of mathematical findings, and be prepared for courtroom presentations at both a criminal and civil level.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical**Risk:** Low**Fitness Level:** Low**Note:** This course involves outdoor projects which may be conducted during inclement weather conditions.**Note:** Any officer who has taken traffic collision reconstruction courses within the past three years may not sign up for this class.

| | | |
|----------|------------|------------|
| RICHMOND | 9/26/2016 | 9/30/2016 |
| RICHMOND | 10/10/2016 | 10/14/2016 |

1452-16J**COURT SECURITY OFFICER BASIC TRAINING****80 Hours/6.7 CEUs**

This course is designed as basic training for new Court Security Officers (CSO). The course will examine the role of the CSO as it relates to courthouse safety and procedure. The learning outcomes for this course will be for the student to utilize proper firearms proficiency and safety, defensive tactics, courthouse security procedures, courtroom protocol, witness protection tactics, prisoner control and transport procedures. The student will also be able to identify laws and legal issues that pertain to Court Security Officers.

Attendees: Court Security Officers or Deputies whose duties include court security.

Prerequisites: None

Risk: High

Fitness Level: Intermediate

Note: Students are required to reside in the Thompson Hall housing facility, Sunday through Thursday night. Meals will be provided.

Note: Students are required to pass a firearms proficiency test and a defensive tactics proficiency test.

| | | |
|----------|------------|------------|
| RICHMOND | 2/22/2016 | 3/4/2016 |
| RICHMOND | 3/28/2016 | 4/8/2016 |
| RICHMOND | 6/6/2016 | 6/17/2016 |
| RICHMOND | 7/11/2016 | 7/22/2016 |
| RICHMOND | 10/31/2016 | 11/11/2016 |
| RICHMOND | 12/5/2016 | 12/16/2016 |

1533-15J**COURT SECURITY OFFICER IN-SERVICE - 2015/2016****40 Hours/3.3 CEUs**

This course is designed to enhance the skills of Court Security Officers who are responsible for the security of the courthouse, personnel, visitors and prisoners. The learning outcomes for this course will be for the student to identify issues relating to trial preparation, in-custody transport, active shooter response, courtroom disturbances, officer stress & wellness concerns and effective communication skills.

Attendees: Court Security Officers or Deputies whose duties include court security.

Prerequisites: None

Career Development Category: Technical/Human

Risk: Intermediate

Fitness Level: Intermediate

| | | |
|-------------------|------------|------------|
| RICHMOND | 2/8/2016 | 2/12/2016 |
| NORTHERN KENTUCKY | 3/14/2016 | 3/18/2016 |
| BOWLING GREEN | 5/9/2016 | 5/13/2016 |
| LOUISVILLE | 5/23/2016 | 5/27/2016 |
| RICHMOND | 6/27/2016 | 7/1/2016 |
| BOWLING GREEN | 8/1/2016 | 8/5/2016 |
| MOREHEAD | 8/15/2016 | 8/19/2016 |
| CALVERT CITY | 8/29/2016 | 9/2/2016 |
| LOUISVILLE | 9/26/2016 | 9/30/2016 |
| RICHMOND | 10/10/2016 | 10/14/2016 |
| OWENSBORO | 11/14/2016 | 11/18/2016 |

HOSTED

This course is designed to train law enforcement officers on how to safely and effectively interact with persons with psychiatric disabilities. The learning outcomes for this course will be for the student to identify "verbal de-escalation techniques" and active listening skills, techniques that increase officer safety and the safety of others when interacting with persons with psychiatric disabilities and to identify medications used to treat persons with psychiatric disabilities.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: C.I.T. is designed to familiarize officers with social services and mental health facilities located in their area. Registration will be limited to officers located in the area where the training is being conducted.

| | | |
|-------------------|------------|------------|
| OWENSBORO | 1/18/2016 | 1/22/2016 |
| LEXINGTON | 2/22/2016 | 2/26/2016 |
| ASHLAND | 3/7/2016 | 3/11/2016 |
| NORTHERN KENTUCKY | 3/28/2016 | 4/1/2016 |
| PADUCAH | 4/11/2016 | 4/15/2016 |
| HAZARD | 5/9/2016 | 5/13/2016 |
| BOWLING GREEN | 8/15/2016 | 8/19/2016 |
| HOPKINSVILLE | 9/19/2016 | 9/23/2016 |
| NORTHERN KENTUCKY | 10/3/2016 | 10/7/2016 |
| SOMERSET | 10/17/2016 | 10/21/2016 |
| ELIZABETHTOWN | 10/31/2016 | 11/4/2016 |

2057-16J

CURRENT ISSUES FOR PATROL OFFICERS

40 Hours/3.3 CEUs

NEW

This course is designed to enhance an officer's knowledge concerning current issues and trends impacting law enforcement. The learning outcomes for this course will be for the student to identify current issues, problems, and possible solutions dealing with police and community relations, police ethics, threat groups, street crimes, use of force updates, veteran's issues, law enforcement technology and conflict resolution.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course includes an embedded 4 hour block of training on Naloxone.

| | | |
|-------------------|------------|------------|
| RICHMOND | 2/29/2016 | 3/4/2016 |
| RICHMOND | 3/21/2016 | 3/25/2016 |
| RICHMOND | 4/25/2016 | 4/29/2016 |
| RICHMOND | 5/9/2016 | 5/13/2016 |
| NORTHERN KENTUCKY | 5/23/2016 | 5/27/2016 |
| NORTHERN KENTUCKY | 6/20/2016 | 6/24/2016 |
| MURRAY | 6/27/2016 | 7/1/2016 |
| NORTHERN KENTUCKY | 7/11/2016 | 7/15/2016 |
| CALVERT CITY | 7/18/2016 | 7/22/2016 |
| NORTHERN KENTUCKY | 8/15/2016 | 8/19/2016 |
| ELIZABETHTOWN | 8/29/2016 | 9/2/2016 |
| ASHLAND | 9/12/2016 | 9/16/2016 |
| PIKEVILLE | 9/19/2016 | 9/23/2016 |
| OWENSBORO | 9/26/2016 | 9/30/2016 |
| LOUISVILLE | 12/12/2016 | 12/16/2016 |

1007-14J

DUI/STANDARDIZED FIELD SOBRIETY TEST

40 Hours/3.3 CEUs

This course is designed to provide the law enforcement officer with the skills and knowledge to properly administer the National Highway Traffic Safety Administration Standardized Field Sobriety Tests. This course will use both lecture and practical skills to enhance the learning of the student. At the conclusion of this course, the student will be able to properly perform the Standardized Field Sobriety Test according to the National Highway Traffic Safety Administration standards.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This is not a Breath Test Operator Course (See 0472-15J)

| | | |
|----------|----------|-----------|
| RICHMOND | 6/6/2016 | 6/10/2016 |
|----------|----------|-----------|

1985-15K

**HAZ MAT TECH/CLANDESTINE LAB RESPONDER
ANNUAL REFRESHER**

8 Hours/0.7 CEUs

HOSTED

In accordance with 29 CFR 1910.120 and KSP Clandestine Lab operating procedures, the 8-hour refresher training is designed to keep certified technicians current in their training. The course will cover current Clan Lab trends, safety issues, equipment inspections, container program issues, over packing concerns and legal updates. The learning outcomes for this course will be for the student to receive updates on current trends and safety issues concerning clandestine lab investigations. Students will also learn how to best inspect and maintain their safety equipment and receive updates on current legal issues.

Attendees: Any Rank

Prerequisites: Hazardous Materials Technician/Meth Lab Investigations

Career Development Category: Technical

Risk: Intermediate **Fitness Level:** Intermediate

Note: If you have your own APR & SCBA equipment, please bring them with you to class.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

| | |
|---------------|-----------|
| RICHMOND | 4/11/2016 |
| BOWLING GREEN | 6/20/2016 |
| RICHMOND | 9/12/2016 |
| BOWLING GREEN | 12/5/2016 |

1384-15K

**HAZARDOUS MATERIALS TECHNICIAN/METH LAB
INVESTIGATIONS**

40 Hours/3.3 CEUs

HOSTED

This course is designed to train first responders and law enforcement officers to respond to and investigate clandestine methamphetamine labs. The course provides instruction on the applicable OSHA and other Federal Standards that regulate uncontrolled hazardous waste sites. The learning outcomes for this course will be for the student to respond to, identify and dispose of clandestine labs, in accordance with OSHA and other Federal standards and guidelines. Students will also learn how to select, wear and maintain correct levels of personal protective equipment.

Attendees: Any Rank

Prerequisites: MUST HAVE AN OSHA OCCUPATIONAL PHYSICAL EXAM PRIOR TO CLASS.

Career Development Category: Technical

Risk: High **Fitness Level:** Intermediate

Note: If you have your own APR & SCBA equipment, please bring them with you to class.

| | | |
|---------------|------------|------------|
| BOWLING GREEN | 4/18/2016 | 4/22/2016 |
| RICHMOND | 10/17/2016 | 10/21/2016 |

1620-13J

LEADERSHIP IS A BEHAVIOR

32 Hours/2.7 CEUs

This course is designed to be an introduction to basic leadership principles for the patrol officer. It will be extremely beneficial for those who are assigned leadership responsibility in their agency as Police Training or Field Training officers. Attendees can expect assignments that will require them to perform activities during hours outside the normal classroom times. The learning outcomes for this course will be identifying the characteristics and principles of a good leader, learning how values can create conflict and how to effectively resolve those conflicts. The student will then use written scenarios to apply leadership principles learned in class. The student will read an assigned book and answer questions about the characteristics of good leadership based on the reading assignment.

Attendees: Patrol Officer / Police Training Officer / Field Training Officer

Prerequisites: Three years of experience after Basic Training Academy

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: APS Graduates and those with the rank of Supervisor and above will not be permitted to enroll in this class.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

Note: This course will utilize e-mail correspondence for important course information. Students registering for this course must supply an e-mail address on the Form 29-1 when registering for the course.

| | | |
|-------------------|------------|------------|
| LOUISVILLE | 2/9/2016 | 2/12/2016 |
| RICHMOND | 2/23/2016 | 2/26/2016 |
| NORTHERN KENTUCKY | 3/8/2016 | 3/11/2016 |
| PADUCAH | 10/25/2016 | 10/28/2016 |
| RICHMOND | 12/6/2016 | 12/9/2016 |

1544-16J

LEGAL ISSUES: 2016

8 Hours/0.7 CEUs

NEW

This course provides in-class instruction of legal topics by providing a review of recent court decisions and legislative changes to the laws that are applicable to the Kentucky Revised Statutes. This course meets the statutory requirements regarding Asset Forfeiture training. In this course, the student will be able to discuss current developments on the constitutional topics of laws of arrest, search and seizure, pretrial identification procedures, interviews and interrogations and revisions to Kentucky Revised Statutes Chapter 218A - the Commonwealth's drug enforcement statutes.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

Note: This course is also offered in the Distance Learning format. Please refer to the Distance Learning Section of this training schedule for details.

Note: This 8 hour course may be combined with a 32 hour course to ensure officers the opportunity to complete their 40 hour training requirement during one specific week. Please check the training schedule by month listed at the back of the book to determine which class is combined with the date/location you are considering.

| | |
|-------------------|------------|
| RICHMOND | 2/1/2016 |
| LOUISVILLE | 2/8/2016 |
| NORTHERN KENTUCKY | 3/7/2016 |
| NORTHERN KENTUCKY | 4/4/2016 |
| LOUISVILLE | 4/11/2016 |
| PADUCAH | 4/25/2016 |
| OWENSBORO | 6/6/2016 |
| RICHMOND | 6/13/2016 |
| RICHMOND | 7/11/2016 |
| RICHMOND | 7/25/2016 |
| PADUCAH | 10/24/2016 |
| LOUISVILLE | 11/14/2016 |

1978-15JR

LEN INCIDENT PREPARATION, RESPONSE & MITIGATION

40 Hours/3.3 CEUs

This course is designed to introduce/review tactics, techniques and procedures to respond to critical incidents involving: Active Shooter Events (ASE), Arrest/Search Warrant Planning and Execution, Barricaded/Hostage Situations and First Aid with Focus on Self-Survival Skills. The learning outcomes for this class will be for the student to identify atypical law enforcement incidents which pose potentially elevated risk and utilize appropriate tactics and strategies to minimize risk to officers and innocent bystanders.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: Classes will begin on Monday at 0800 and end on Friday at 1200. This course includes two after hours assignments that are required for successful completion of the training.

| | | |
|-------------------|------------|------------|
| LOUISVILLE | 1/11/2016 | 1/15/2016 |
| RICHMOND | 1/25/2016 | 1/29/2016 |
| RICHMOND | 2/15/2016 | 2/19/2016 |
| NORTHERN KENTUCKY | 4/11/2016 | 4/15/2016 |
| RICHMOND | 5/2/2016 | 5/6/2016 |
| BOWLING GREEN | 5/16/2016 | 5/20/2016 |
| RICHMOND | 6/6/2016 | 6/10/2016 |
| MOREHEAD | 7/18/2016 | 7/22/2016 |
| ELIZABETHTOWN | 8/8/2016 | 8/12/2016 |
| RICHMOND | 8/22/2016 | 8/26/2016 |
| LOUISVILLE | 10/3/2016 | 10/7/2016 |
| LOUISVILLE | 12/5/2016 | 12/9/2016 |
| RICHMOND | 12/12/2016 | 12/16/2016 |

1596-15A LEN PREVENTION & DETERRENCE OF TERRORIST 16 Hours/1.3 CEUs
ACTS

This course is designed to familiarize all law enforcement officers with the Prevention and Deterrence of Terrorist Acts. This course will cover topics such as recognizing weapons of mass destruction on the streets, Domestic and International Terrorism, Information Sharing and The Fusion Center, Facial Recognition and Identification Fraud, and Biological and Chemical Labs. At the completion of this training, the officer will be able to identify and describe weapons of mass destruction, as well as how fraud is used to fund terrorist acts. The officer will also be able to explain how information sharing and the Fusion Center can be used to prevent and deter terrorist acts.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is part of the mandatory homeland security training for Kentucky law enforcement officers.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

Note: This course is designed to compliment the Kentucky Homeland Security course.

| | | |
|----------|------------|------------|
| RICHMOND | 4/7/2016 | 4/8/2016 |
| RICHMOND | 10/13/2016 | 10/14/2016 |

1473-14J LEN RESPONSE TO SPECIAL NEEDS PERSONS 40 Hours/3.3 CEUs

This course provides information about individuals with special needs. The course will examine behaviors associated with special needs populations and issues that these behaviors present to the law enforcement officer. The learning outcomes for this class will be for the student to identify individuals with different types of disabilities, behaviors associated with special needs populations, issues that these behaviors present to the law enforcement officer, as well as resources to assist these individuals, legal responsibilities and officer safety issues. In addition, they will demonstrate how to interact and deal with special needs persons using communication skills.

Attendees: Any Rank.

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: Instruction for this class is provided by staff members of the Kentucky Department for Behavioral Health, Developmental and Intellectual Disabilities. Ms. Rae Williams is the Training Coordinator.

| | | |
|----------|-----------|-----------|
| RICHMOND | 4/11/2016 | 4/15/2016 |
| RICHMOND | 10/3/2016 | 10/7/2016 |

1411-16J**POLICE TRAINING OFFICER****40 Hours/3.3 CEUs**

The Police Training Officer (PTO) program is a model for post academy field training. It replaces the former Field Training Officer (FTO) program. The learning outcomes for this course will be for the student to utilize a learning matrix and problem solving principles to incorporate all regular duties of policing into a learning/training model for the PTO to better evaluate a new recruit. The student will also be able to identify enhanced coaching and mentoring skills.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

Note: This course has a pre-course assignment that will be e-mailed to the student approximately 4 weeks prior to training. THE PRE-COURSE ASSIGNMENT WILL BE DUE DURING ORIENTATION ON MONDAY.

Note: This course will utilize e-mail correspondence for important course information. Students registering for this course must supply an e-mail address on the Form 29-1 when registering for the course.

Note: This course will require after hours research and study.

| | | |
|----------|------------|------------|
| RICHMOND | 1/25/2016 | 1/29/2016 |
| RICHMOND | 2/22/2016 | 2/26/2016 |
| RICHMOND | 11/14/2016 | 11/18/2016 |
| RICHMOND | 12/5/2016 | 12/9/2016 |

0896-15JR**SCHOOL RESOURCE OFFICER****40 Hours/3.3 CEUs**

This course is designed to meet the needs of officers who are currently or will be assigned as School Resource Officers (SRO). The learning outcomes for this course will be for the student to identify the role of the SRO, school safety and security issues, elements of Community Policing in Schools and develop classroom presentation skills.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

Note: Classes will begin on Monday 0800 and end on Friday at 1200. This course includes two after hours assignments that are required for successful completion of the training.

| | | |
|----------|-----------|-----------|
| RICHMOND | 6/20/2016 | 6/24/2016 |
| RICHMOND | 7/11/2016 | 7/15/2016 |

1757-16J

SCHOOL RESOURCE OFFICER - ADVANCED

40 Hours/3.3 CEUs

This course is designed to enhance the School Resource Officer's knowledge in the areas of Comprehensive School Safety Audits, School Safety Issues and Tactics for Active Shooter Threats in the School Environment. The learning outcomes for this course will be for the student to identify current issues, problems, and possible solutions while conducting comprehensive school safety audits and focusing on threats to the school, students and faculty/staff working in the schools.

Attendees: Any Rank

Prerequisites: School Resource Officer, School Resource Officer Basic or other comparable training.

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This training will include an 8 hour pre-course assignment prior to attendance. Classroom hours will total 32 hours for a combined total of 40 hours. Classes will begin on Tuesday at 0800 and end on Friday at 1700. **STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1.**

Note: Registration will close for this course on May 31, 2016 in order for officers to complete the pre-course assignment. The pre-course assignment will be E-MAILED to students on or before June 10, 2016. **THE PRE-COURSE ASSIGNMENT WILL BE DUE DURING ORIENTATION.**

Note: Each student is **REQUIRED** to turn in the pre-course assignment on the first day of class in order to continue training.

RICHMOND

7/26/2016

7/29/2016

1424-16J

STRESS & WELLNESS

32 Hours/2.7 CEUs

This course is designed to enhance the ability of law enforcement officers in the development of plans or strategies that will enable them to better deal with occupational stress and/or traumatic events. The learning outcomes for this course will be for the student to identify occupational stressors and their effects both physically and emotionally; identify stress coping techniques; identify symptoms, effects and types of therapies associated with Post-Traumatic Stress Disorder; identify the emotional effects and consequences cynicism has on the law enforcement officer; identify sound nutritional and fitness strategies to offset the effects of stress; identify the characteristics of a successful career development program.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Classes will begin on Tuesday at 0800 and end on Friday at 1200. This course includes two after hours assignments that are required for successful completion of the training.

Note: The class held in Louisville on June 6-9, 2016 will begin on Monday at 0800 and end on Thursday at 1200.

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

| | | |
|-------------------|------------|------------|
| RICHMOND | 1/12/2016 | 1/15/2016 |
| RICHMOND | 2/9/2016 | 2/12/2016 |
| NORTHERN KENTUCKY | 3/22/2016 | 3/25/2016 |
| LOUISVILLE | 4/12/2016 | 4/15/2016 |
| NORTHERN KENTUCKY | 4/26/2016 | 4/29/2016 |
| LOUISVILLE | 6/6/2016 | 6/9/2016 |
| ASHLAND | 8/2/2016 | 8/5/2016 |
| LOUISVILLE | 11/15/2016 | 11/18/2016 |
| RICHMOND | 11/29/2016 | 12/2/2016 |

INVESTIGATIONS

1399-16J

ADVANCED LATENT PRINT DEVELOPMENT

40 Hours/3.3 CEUs

This course is designed to enhance the skills and knowledge of patrol officers, investigators and crime scene technicians in the detection, development and documentation of latent fingerprints. The learning outcomes for this course will be for the student to identify the components that make up latent fingerprints and the different powders, chemical development processes and the use of alternate light sources for the development of those latent fingerprints.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

RICHMOND

2/29/2016

3/4/2016

RICHMOND

7/11/2016

7/15/2016

0017-16J

BASIC NARCOTICS INVESTIGATORS SCHOOL - DEA

72 Hours/6 CEUs

HOSTED

This course is designed to enhance the skills and knowledge of patrol officers and investigators in the use of covert/undercover techniques to investigate crime. Instruction will be provided by the United States Drug Enforcement Administration. This course meets the statutory requirements regarding Asset Forfeiture training. The learning outcomes for this course will be for the student to identify state and federal narcotics laws, steps for investigating conspiracy cases, analyze intelligence and conduct surveillance. The student will be able to identify trends in drug trafficking, drug identification, field testing, preservation of evidence and court presentation. The student will also be able to identify techniques in conducting undercover operations, confidential source debriefing, as well as raid planning and execution.

Attendees: Any Rank

Prerequisites: Students who are assigned to a Narcotics Unit or a Drug Task Force will be given preference.

Career Development Category: Technical/Human

Risk: Intermediate

Fitness Level: Intermediate

Note: All students will be placed on stand-by for this training. Students will need to provide a letter of confirmation from their agency head that they are assigned to a Narcotic Unit or Drug Task Force to the AIT Investigations Section Supervisor by February 1, 2016 to be given preference. All students will be notified of their status (approved, denied) for class by February 15, 2016.

Note: THIS 72 HOUR COURSE WILL BE TAUGHT OVER A 10 DAY PERIOD.

RICHMOND

4/4/2016

4/15/2016

1974-15J BLOODSTAIN PATTERN IDENTIFICATION & DOCUMENTATION 40 Hours/3.3 CEUs

This course is designed to provide investigators with information required to identify and document various bloodstain patterns which may be found at crime scenes. The learning outcomes for this course will be for the student to identify, photograph, sketch and document bloodstains at a crime scene, as well as determine the area and point of origin.

Attendees: Full-time Investigators and/or Crime Scene Technicians
Prerequisites: Crime Scene Investigation OR Kentucky Criminalistics Academy: Crime Scene Technician Course

Career Development Category: Technical
Risk: Low **Fitness Level:** Low

| | | |
|----------|------------|------------|
| RICHMOND | 8/8/2016 | 8/12/2016 |
| RICHMOND | 10/24/2016 | 10/28/2016 |

1758-16J CAD ZONE COMPUTER AIDED DIAGRAMMING 40 Hours/3.3 CEUs

This course is designed for patrol officers, investigators, crime scene technicians and collision investigators that need to create scene diagrams for court presentations. The learning outcomes for this course will be for the student to demonstrate the proper techniques for creating scale diagrams utilizing the CAD Zone computer software.

Attendees: Any Rank
Prerequisites: None
Career Development Category: Technical
Risk: Low **Fitness Level:** Low
Note: Students WILL NOT receive a copy of the CAD Zone software, but will complete assigned diagrams using the software in the computer lab at DOCJT.

Note: Students will need to bring a calculator to class.
RICHMOND 3/21/2016 3/25/2016

1402-14JR CHILD ABUSE INVESTIGATION 40 Hours/3.3 CEUs

This course is designed to enhance the skills of law enforcement officers who are responsible for investigating child abuse. Topics will include the four types of abuse of a child: neglect, physical, psychological and sexual abuse. Additional topics will be: types of offenders, interviewing the victim, witness and subject and missing children. The course will also address the need for a multidisciplinary response to child abuse and the child fatality review process, as well as pediatric abusive head trauma.

Attendees: Any Rank
Prerequisites: This course is specifically designed for personnel assigned to patrol or investigations who work these types of cases.

Career Development Category: Technical/Human
Risk: Low **Fitness Level:** Low

Note: Classes will begin on Monday 0800 and end on Friday at 1200. This course includes two after hours assignments that are required for successful completion of the training.
RICHMOND 2/1/2016 2/5/2016
RICHMOND 3/28/2016 4/1/2016

1405-16J**COVERT INVESTIGATIONS****40 Hours/3.3 CEUs**

This course is designed to enhance the skills and knowledge of patrol officers and investigators in the use of covert/undercover techniques to investigate crime. This course meets the statutory requirements regarding Asset Forfeiture training. The learning outcomes for this course will be for the student to identify the complexities of covert investigations. The student will identify the various roles and responsibilities, planning, surveillance, the management of confidential sources and flash roll management. The student will also be able to identify the dangers involved in covert operations and ways to mitigate the risk involved.

Attendees: Any Rank**Prerequisites:** This course is specifically designed for personnel assigned to patrol or investigative duties.**Career Development Category:** Technical/Human**Risk:** Intermediate**Fitness Level:** Intermediate**Note:** Class will begin on Monday at 0800 and will end on Friday at 1200. This course includes two after hours assignments that are required for successful completion of the training.**Note:** This course will require students to participate in an evening surveillance/operational exercise which will occur on the fourth evening of training.

| | | |
|-------------------|-----------|-----------|
| RICHMOND | 4/18/2016 | 4/22/2016 |
| RICHMOND | 7/25/2016 | 7/29/2016 |
| PRESTONSBURG | 8/22/2016 | 8/26/2016 |
| NORTHERN KENTUCKY | 9/19/2016 | 9/23/2016 |

0800-16J**CRIME SCENE INVESTIGATION****40 Hours/3.3 CEUs**

This course is designed to enhance the skills and knowledge of patrol officers, investigators and crime scene technicians that are necessary to properly process crime scenes. The learning outcome for this course will be for the student to photograph, sketch and document evidence at a crime scene and collect, package and properly process that evidence.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

| | | |
|----------|------------|------------|
| RICHMOND | 3/28/2016 | 4/1/2016 |
| RICHMOND | 4/11/2016 | 4/15/2016 |
| RICHMOND | 5/2/2016 | 5/6/2016 |
| RICHMOND | 6/20/2016 | 6/24/2016 |
| RICHMOND | 11/7/2016 | 11/11/2016 |
| RICHMOND | 11/28/2016 | 12/2/2016 |

1403-16J**DIGITAL PHOTOGRAPHY****40 Hours/3.3 CEUs**

This course is designed for patrol officers and investigators who need advanced training in police photography. The learning outcomes for this course will be for the student to demonstrate how to obtain proper digital exposures using metering, white balance, low-light and flash photography techniques.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical**Risk:** Low**Fitness Level:** Low

| | | |
|-------------------|-----------|-----------|
| BOWLING GREEN | 4/4/2016 | 4/8/2016 |
| RICHMOND | 5/9/2016 | 5/13/2016 |
| PADUCAH | 5/16/2016 | 5/20/2016 |
| NORTHERN KENTUCKY | 7/25/2016 | 7/29/2016 |
| RICHMOND | 8/22/2016 | 8/26/2016 |

1804-16J**DOMESTIC ABUSE AND SEXUAL ASSAULT SYMPOSIUM****40 Hours/3.3 CEUs**

This course will offer practical information that can be used during the investigation of a domestic violence or sexual assault crime. Domestic violence investigation subjects will include: stalking/cyber stalking, orders of protection and evidence based prosecution. The sexual assault portion of the training will include: case studies, how to conduct a rape investigation, prosecuting rape crimes and how to investigate a drug facilitated sexual assault. This course meets the requirement for biennial Domestic Violence Training. The learning outcomes for this course will be for the student to be able to identify signs of domestic abuse and provide a resource for the victim of domestic abuse in guiding her or him through the criminal investigation process. Students will also be given information on how to conduct a criminal investigation in cases involving domestic abuse and sexual assault.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

Note: Classes will begin on Monday at 0800 and end on Friday at 1200. This course includes three after hours assignments that are required for successful completion of the training.

Note: This course is grant funded training. If the grant is not awarded to DOCJT then the Domestic Abuse Investigation (1027-14J) course will be substituted for this training.

| | | |
|-------------------|------------|------------|
| PIKEVILLE | 7/18/2016 | 7/22/2016 |
| BOWLING GREEN | 8/29/2016 | 9/2/2016 |
| OWENSBORO | 10/17/2016 | 10/21/2016 |
| ELIZABETHTOWN | 11/7/2016 | 11/11/2016 |
| NORTHERN KENTUCKY | 11/28/2016 | 12/2/2016 |
| RICHMOND | 12/5/2016 | 12/9/2016 |

1027-14J**DOMESTIC ABUSE INVESTIGATION****40 Hours/3.3 CEUs**

This course is designed to enhance the skills of law enforcement officers who are responsible for investigating domestic violence crimes. Topics will include the dynamics of domestic violence, probable cause determination techniques, and evidence gathering. The learning outcomes for this course will be for the student to identify the three types of domestic abuse, the characteristics of offenders and strategies for interviewing suspects, as well as, victims and witnesses. They will also identify the need for a multidisciplinary response to domestic abuse and state and federal laws as it relates to domestic violence.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

Note: Classes will begin on Monday at 0800 and end on Friday at 1200. This course includes two after hours assignments that are required for successful completion of the training.

| | | |
|------------|-----------|-----------|
| LOUISVILLE | 1/25/2016 | 1/29/2016 |
| RICHMOND | 2/8/2016 | 2/12/2016 |

1404-15J**ELDER ABUSE INVESTIGATION****40 Hours/3.3 CEUs**

This course will offer practical information that can be applied to daily encounters law enforcement officers have with elder abuse victims, suspects and witnesses. The learning outcomes for this course will be for the student to identify the five types of elder abuse, different aspects of the aging process and different crimes associated with the aging population. They will also identify the types of offenders, strategies for interviewing suspects, victims and witnesses, the need for a multidisciplinary response to elder abuse and Kentucky laws as they relate to elder abuse.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

Note: Classes will begin on Monday at 0800 and end on Friday at 1200. This course includes two after hours assignments that are required for successful completion of the training.

| | | |
|---------------|-----------|-----------|
| RICHMOND | 1/18/2016 | 1/22/2016 |
| LOUISVILLE | 2/22/2016 | 2/26/2016 |
| CALVERT CITY | 3/7/2016 | 3/11/2016 |
| ASHLAND | 4/4/2016 | 4/8/2016 |
| ELIZABETHTOWN | 4/18/2016 | 4/22/2016 |
| OWENSBORO | 5/2/2016 | 5/6/2016 |
| PIKEVILLE | 5/16/2016 | 5/20/2016 |
| RICHMOND | 5/23/2016 | 5/27/2016 |

2054-16J

ELECTRONIC EVIDENCE INVESTIGATION

40 Hours/3.3 CEUs

NEW

This course is designed to give students a basic understanding of how to use computers, cellular phones, GPS, and hand held gaming devices to investigate crimes. The learning outcomes for this course are to provide a basic understanding of computer software, hardware, computer terminology, search warrant drafting, and operating systems associated with electronic devices.

Attendees: Any Rank

Prerequisites: Basic computer operator skills are required

Career Development Category: Technical

Risk: Low

Fitness Level: Low

| | | |
|-------------------|------------|------------|
| RICHMOND | 5/16/2016 | 5/20/2016 |
| PADUCAH | 8/15/2016 | 8/19/2016 |
| NORTHERN KENTUCKY | 8/29/2016 | 9/2/2016 |
| RICHMOND | 9/19/2016 | 9/23/2016 |
| RICHMOND | 10/17/2016 | 10/21/2016 |

1760-16J

FORENSIC MAPPING

40 Hours/3.3 CEUs

This course is designed to enhance the skills and knowledge of crime scene and collision investigators utilizing forensic mapping techniques with the total station and associated computer software to map and diagram a crime or collision scene. The learning outcomes for this course will be for the student to properly document evidence at a crime or collision scene utilizing a total station and accurately diagram that scene using CAD Zone computer software.

Attendees: Any rank

Prerequisites: Crime Scene Investigation, Collision Investigation, or Kentucky Criminalistics Academy

Career Development Category: Technical

Risk: Low

Fitness Level: Low

| | | |
|----------|-----------|-----------|
| ASHLAND | 4/18/2016 | 4/22/2016 |
| RICHMOND | 8/29/2016 | 9/2/2016 |

2055-16J

ILLCIT DRUG INVESTIGATIONS

40 Hours/3.3 CEUs

NEW

This course is designed to provide all law enforcement personnel with the training and information necessary to conduct inquiries and/or investigations concerning the transportation, sale and use of illegal drugs. The learning outcomes for this course will be for the student to identify investigative techniques and trends related to drugs confronting Kentucky Law Enforcement. Students will be able to identify issues that relate to the drug courier and drug identification. The student will also be able to identify the current trends in heroin, methamphetamine, club drugs, marijuana and the interdiction of drug parcels.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course includes an embedded 4 hour block of training on Naloxone.

| | | |
|-------------------|-----------|-----------|
| RICHMOND | 2/15/2016 | 2/19/2016 |
| RICHMOND | 3/7/2016 | 3/11/2016 |
| RICHMOND | 3/21/2016 | 3/25/2016 |
| PIKEVILLE | 4/25/2016 | 4/29/2016 |
| NORTHERN KENTUCKY | 5/9/2016 | 5/13/2016 |
| CALVERT CITY | 5/23/2016 | 5/27/2016 |
| BOWLING GREEN | 6/13/2016 | 6/17/2016 |
| OWENSBORO | 6/27/2016 | 7/1/2016 |
| HOPKINSVILLE | 7/11/2016 | 7/15/2016 |
| LOUISVILLE | 8/8/2016 | 8/12/2016 |
| RICHMOND | 9/12/2016 | 9/16/2016 |

0803-14JR2

INTERVIEWS & INTERROGATIONS

40 Hours/3.3 CEUs

This course is designed to enhance the skills of law enforcement officers in interviewing and interrogation techniques. Practical exercises are emphasized and student teams will conduct a variety of interviews and interrogations. The learning outcomes for this course will be for the student to identify traditional methods of interviewing and interrogation. The student will identify kinesics, proximal and persuasive techniques involved in interviews and interrogations of suspects, victims and witnesses.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: In 2016 this course will be 40 hours of in classroom instruction. Classes will begin on Monday at 0800 and end on Friday at 1700.

| | | |
|-------------------|------------|-----------|
| LOUISVILLE | 2/15/2016 | 2/19/2016 |
| OWENSBORO | 3/7/2016 | 3/11/2016 |
| LOUISVILLE | 3/28/2016 | 4/1/2016 |
| NORTHERN KENTUCKY | 4/4/2016 | 4/8/2016 |
| RICHMOND | 4/18/2016 | 4/22/2016 |
| RICHMOND | 11/28/2016 | 12/2/2016 |

1915-16J

KENTUCKY DRUG INVESTIGATIONS - 2016

40 Hours/3.3 CEUs

NEW

This course is designed to enhance the skills and knowledge of officers and supervisors who investigate drug related crimes. The learning outcomes for this course will be for the student to identify current investigative techniques, legal issues and trends related to drugs confronting Kentucky officers. The student will also be able to identify issues as they relate to the drug courier threat assessment, KASPER and drug identification. This course includes an embedded 4 hour block of training on Naloxone.

Attendees: Any Rank

Prerequisites: Students who are assigned to a Narcotic Unit or a Drug Task Force will be given preference.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: All students will be placed on stand-by for this training. Students will need to provide a letter of confirmation from their agency head that they are assigned to a Narcotic Unit or Drug Task Force to the AIT Investigations Section Supervisor by April 1, 2016 to be given preference. All students will be notified of their status (approved, denied) for class by May 1, 2016.

Note: Once approved for the class students may make a reservation at Barren River State Resort Park (BRSRP). Please contact BRSRP for the special room rate.

Note: Class will begin on Monday at 0800 and end on Friday at 1200. This course includes two after hours assignments that are required for successful completion of the training.

| | | |
|-------------------|------------|------------|
| NORTHERN KENTUCKY | 10/24/2016 | 10/28/2016 |
| BARREN RIVER | 11/14/2016 | 11/18/2016 |

1625-16J

KENTUCKY INVESTIGATIONS - 2016

40 Hours/3.3 CEUs

NEW

This course is designed for investigators and investigative supervisors. The learning outcomes for this course are for the student to identify investigative techniques and legal issues facing Kentucky investigators.

Attendees: Investigators and Investigative Supervisors

Prerequisites: Applicants should possess an Investigator, Advanced Investigator or Crime Scene Processing Officer CDP Certificate-OR-have completed 80 investigative course hours-OR-have completed the Kentucky Criminalistics Academy or National Forensic Academy.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: All students will be placed on stand-by on a first come first served basis until the prerequisites are verified.

Note: Once approved for the class students may make a reservation at Barren River State Resort Park (BRSRP). Please contact BRSRP for the special room rate.

Note: Class will begin on Monday at 0800 and end on Friday at 1200. This course includes two after hours assignments that are required for successful completion of the training.

| | | |
|--------------|------------|-----------|
| BARREN RIVER | 10/31/2016 | 11/4/2016 |
|--------------|------------|-----------|

1464-14J**ROBBERY-SEXUAL ASSAULT****40 Hours/3.3 CEUs**

This course is designed to enhance the skills of law enforcement officers who are responsible for the investigation of robbery and sexual assault crimes. The learning outcomes for this course will be for the student to identify the different types of robbery and the different classifications of robbers, as well as the various investigative techniques used in Robbery Investigations, procedures that the public can use to help reduce the likelihood of being a victim of robbery and procedures that can be used by the victim to reduce or prevent violence during a robbery. They will also identify the different criminal sexual assault offenses, the various investigative techniques used in Sexual Assault Investigations, the role of Sexual Assault Nurse Examiner and how to prepare and maintain a case file for trial.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

| | | |
|------------|-----------|-----------|
| LOUISVILLE | 4/25/2016 | 4/29/2016 |
| LOUISVILLE | 6/13/2016 | 6/17/2016 |
| LOUISVILLE | 7/11/2016 | 7/15/2016 |

1469-14J**SEXUAL ASSAULT RESPONSE TEAM TRAINING****40 Hours/3.3 CEUs**

This course is designed to enhance the skills of law enforcement officers who are responsible for investigating sexual assaults. The training will be conducted in collaboration with the Kentucky Association of Sexual Assault Programs. Class participants will include nurses and advocates who are also preparing to become a member of a sexual assault response team. The learning outcomes for this course will be for the student to identify the roles of the sexual assault nurse examiner, advocate and law enforcement officer as members of the sexual assault response team, as well as the need for a multidisciplinary response to sexual abuse crimes, the types of sexual assaults and the types of offenders. They will also identify different interviewing techniques, the process of evidence collection and documentation of injuries and Kentucky laws as they relate to sex crimes.

Attendees: Any Rank**Prerequisites:** None**Career Development Category:** Technical/Human**Risk:** Low**Fitness Level:** Low

Note: Classes will begin on Monday at 0800 and end on Friday at 1500. This course includes two after hours assignments that are required for successful completion of the training.

| | | |
|-------------------|-----------|-----------|
| SOMERSET | 5/2/2016 | 5/6/2016 |
| OWENSBORO | 6/13/2016 | 6/17/2016 |
| NORTHERN KENTUCKY | 8/22/2016 | 8/26/2016 |

1917-14JR

SOCIAL MEDIA & INTERNET INVESTIGATIONS

40 Hours/3.3 CEUs

This course offers a comprehensive overview of social networking and criminal offenses associated with social media. The learning outcomes for this course will be for the student to create and navigate several different social media accounts. The student will become familiar with the consumer and business uses of social media, and will understand the importance and uses of the National Center For Missing and Exploited Children, as well as how to read a Cybertip Report. The student will be made aware of the criminal uses of social media and will be able to identify techniques for using the Google search engine.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

| | | |
|-------------------|------------|------------|
| BOWLING GREEN | 4/11/2016 | 4/15/2016 |
| CALVERT CITY | 5/2/2016 | 5/6/2016 |
| SOMERSET | 5/23/2016 | 5/27/2016 |
| NORTHERN KENTUCKY | 6/27/2016 | 7/1/2016 |
| RICHMOND | 7/18/2016 | 7/22/2016 |
| NORTHERN KENTUCKY | 9/26/2016 | 9/30/2016 |
| OWENSBORO | 10/3/2016 | 10/7/2016 |
| RICHMOND | 11/14/2016 | 11/18/2016 |

2056-16J
NEW

WHAT CHILD SEX OFFENDERS CAN TEACH YOU

8 Hours/0.7 CEUs
HOSTED

This training is provided by the Child Victim Trust Fund. The information in this course will include what investigators should know about sex offenders, how sex offenders select, engage and seduce children and adults, the benefits of a child safety program that is based on advice from child molesters, and what sex offenders can teach you about interviewing. The learning outcomes for this course will be for the student to identify the various theories about the etiology of pedophilia, various theories about the development of pro-offending attitudes, and specific strategies offenders report using to target, seduce and exploit children and adults. The student will also be able to identify the benefits of conducting the "Protecting our Children: Advice From Child Molesters" safety program in their community and effective techniques when interviewing sex offenders.

Attendees: Any Rank

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

| | |
|-------------------|-----------|
| NORTHERN KENTUCKY | 3/21/2016 |
| MOREHEAD | 3/23/2016 |
| MAYSVILLE | 3/25/2016 |
| ELIZABETHTOWN | 6/6/2016 |
| HENDERSON | 6/8/2016 |
| LOUISVILLE | 6/10/2016 |
| ASHLAND | 8/1/2016 |
| HAZARD | 8/3/2016 |
| PIKEVILLE | 8/5/2016 |
| LEXINGTON | 9/12/2016 |
| JAMESTOWN | 9/14/2016 |
| LONDON | 9/16/2016 |
| PADUCAH | 11/2/2016 |
| HOPKINSVILLE | 11/4/2016 |

INSTRUCTOR DEVELOPMENT

2041-16J

DEFENSIVE TACTICS COORDINATOR

40 Hours/3.3 CEUs

NEW

This curriculum mirrors the Basic Training defensive tactics curriculum which contains techniques found in PPCT, Krav Maga and other widely used police defensive tactics programs. This course addresses the most common types of resistance officers encounter which would allow the coordinator to maximize training to relate techniques that can be used on the job. The course will also teach a simple use of force continuum which clarifies the appropriate force level for every level of resistance. Each student will be required to teach an assigned block of instruction. Students will be able to demonstrate techniques of teaching and coaching other officers, describe legal considerations for defensive tactics coordinators, describe first aid and emergency preparations for defensive tactics training.

Attendees: Any Rank – Agency Defensive Tactics Instructor

Prerequisites: Must be sworn as a law enforcement officer in the state of Kentucky. Students must submit an additional application to the Physical Training Section Supervisor to be considered for admission. Letter or memo submitted by agency head stating that the student will use this Defensive Tactics Coordinator course within their agency to conduct defensive tactics training annually. First priority will be given to those officers who: are designated as the agency defensive tactics coordinator, and/or are currently certified as a PPCT Instructor, and/or have a PPCT basic certification, and/or a Krav Maga Instructor certification.

Career Development Category: Technical/Human

Risk: High

Fitness Level: High

Note: Equipment needed: Officers should bring a duty belt to include handcuffs, handcuff keys, and a baton. Officers should also bring mouth protection and groin protection.

RICHMOND

3/28/2016

4/1/2016

1201-16J

FIELD INSTRUCTOR

40 Hours/3.3 CEUs

This course is designed for personnel assigned as agency trainers who desire to learn how to instruct more efficiently by using the basic concepts of student centered adult based learning. The course includes instruction in principles of adult learning theory, determining training needs and preparing course objectives, instructional strategies, research methods, developing lesson plans, classroom management skills, methods of evaluation, legal liability and copyright issues. The learning outcomes for this course will be for the students to identify characteristics of an effective instructor, learning domains of students, how to research and write effective objectives, test questions and lesson plans. The student will then use a lesson plan they have created and various adult based methodologies to give a thirty minute presentation.

Attendees: Any Rank

Prerequisites: Assigned to a training role within the student's agency and be competent with WORD processing skills.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1

Note: Students accepted in this course will receive their class information (i.e., letter, pre course assignments etc.) electronically through email notification instead of a hardcopy letter as with other courses.

Note: There will be required homework assigned during the week to successfully complete the course.

| | | |
|----------|-----------|-----------|
| PADUCAH | 6/20/2016 | 6/24/2016 |
| RICHMOND | 10/3/2016 | 10/7/2016 |

1662-16J

FIREARMS INSTRUCTOR

80 Hours/6.7 CEUs

The Firearms Instructor Course provides instruction in various phases of firearms training, from developing shooting courses to establishing a comprehensive firearms program for your agency. It includes courses for many weapons issued or authorized by an agency including off duty weapons, handgun, revolver, shotgun, and .223/5.56 patrol rifle. **STUDENTS ARE REQUIRED TO PASS DAY ONE HANDGUN AND RIFLE QUALIFICATIONS TO REMAIN IN THE CLASS.**The learning outcomes will include range maintenance, developing firearms training, weapon familiarization (handgun, revolver, rifle and shotgun), live fire exercises and designing courses of fire.

Attendees: Any Rank

Prerequisites: It is strongly recommended that students receive training in patrol rifle prior to attending the firearms instructor course. Students should also be highly competent in their weapon handling skills. Students must submit additional application to the Firearms Section Supervisor by January 16, 2016 to be considered for admission. Applications can be located at [Http:docjt.ky.gov/](http://docjt.ky.gov/) (full address TBD)

Career Development Category: Technical/Human

Risk: High

Fitness Level: High

Note: Equipment needed: Agency approved duty equipment to include: duty pistol, holster, magazine pouches, 3 pistol magazines, patrol rifle, patrol shotgun and revolver, cleaning equipment, baseball cap or wide brimmed hat, flashlight, referee type whistle.

Note: Each week will have 2 nights scheduled for low light training. Variable times may be necessary during the week to accommodate low light conditions or rescheduled due to inclement weather.

Note: All written and practical exams must be performed at an acceptable level.

| | | |
|----------|-----------|------------|
| RICHMOND | 4/25/2016 | 5/6/2016 |
| RICHMOND | 8/1/2016 | 8/12/2016 |
| RICHMOND | 10/3/2016 | 10/14/2016 |

2058-16J

FIREARMS INSTRUCTOR UPDATE 2016

16 Hours/1.3 CEUs

NEW

This course is designed to provide trained Firearms Instructors with updated information concerning national trends, current academy philosophy and objectives. The learning objectives will cover firearms related issues and current topics related to use of force, de-escalation, and threat evaluation, along with other relevant topics.

Attendees: Any Rank

Prerequisites: Graduate of an approved Firearms Instructor (FI) course to include DOCJT FI, FBI FI, NRA FI, or FLETC FI.

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: There will be NO live fire exercises during this course. This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

Note: Students must bring duty gear to include belt, holster, magazine pouch, handcuffs and handcuff pouch. A red gun or laser weapon will be provided for tactics training.

Note: Thursday 8am-5pm and Friday 8am – 5pm

| | | |
|----------|-----------|-----------|
| RICHMOND | 7/28/2016 | 7/29/2016 |
| RICHMOND | 12/1/2016 | 12/2/2016 |

0727-16J

**LAW ENFORCEMENT DRIVING RANGE
COORDINATOR**

40 Hours/3.3 CEUs

This course is designed for the officer designated by their agency as the Driving Instructor. Emphasis will be placed in areas relating to proper instructional techniques, developing and designing driving courses that stress precision, emergency and pursuit driving techniques with due regard for public safety, as well as how to create a safe training environment.

Attendees: Any Rank

Prerequisites: A Defensive Driving Course is required. Field Instructor Course is recommended.

Career Development Category: Technical/Human

Risk: High

Fitness Level: Intermediate

Note: Students are required to bring a department issued vehicle equipped with emergency lights and siren. Vehicle must pass a safety inspection. DOCJT WILL NOT SUPPLY VEHICLES.

Note: Driving Practical Pre-Test (Pass/Fail), Written Test (80%), Practical Test (Pass/Fail).

Note: The schedule will be adjusted for low light driving sessions.

| | | |
|----------|----------|-----------|
| RICHMOND | 3/7/2016 | 3/11/2016 |
|----------|----------|-----------|

1476-14J

LEADING THE TRAINING UNIT

40 Hours/3.3 CEUs

This 40 hour course is designed to prepare law enforcement personnel who have been promoted, appointed, or assigned to oversee trainers within their agency. The focus will be to provide leadership, administrative knowledge and skills necessary to lead the agency's internal training to top performance. The two main learning outcomes for this course will be to learn basic leadership concepts, as well as the task issues associated with training management. The student will identify generations and generational issues, their individual strengths, weaknesses and biases and determine how these affect their ability to develop trainers. They will also discuss the components of emotional intelligence and group dynamics and how they affect leadership. The student will also identify the stages of instructional design used to develop training programs by analyzing a performance problem, creating a task listing and understanding how the tasks are used to create the training components such as objectives, lessons, resources and assessments.

Attendees: Supervisors/Managers

Prerequisites: Must be a manager, supervisor or have delegated authority to oversee trainers or the training function within their agency.

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1.

Note: Students accepted in this course will receive their class information (i.e., letter, pre course assignments etc.) electronically through email notification instead of a hardcopy letter as with other courses.

Note: There will be required homework assigned during the week to successfully complete the course.

RICHMOND

8/1/2016

8/5/2016

1834-13J

RAPID DEPLOYMENT COORDINATOR

80 Hours/6.7 CEUs

This course expands the fundamentals and tactics learned in the rapid deployment course with an emphasis on learning how to conduct rapid deployment training for other officers within their jurisdictions. This course utilizes classroom instruction and practical application with the use of SIMMUNITIONS and/or other simulated use of force. The learning outcomes for this course will include properly executing manual breaching techniques, advanced weapon skills, advanced deployment tactics and design, conduct and evaluate rapid deployment training.

Attendees: Any Rank

Prerequisites: Rapid Deployment, five years of experience as a sworn Law Enforcement Officer and current CPR/First Aid cards.

Career Development Category: Technical/Conceptual

Risk: High

Fitness Level: High

Note: Registration for this course and the Rapid Deployment Coordinator Application (located at <https://docjt.ky.gov/publications.asp>, bottom of page) must be submitted by Feb. 1, 2016. Applicants will be notified by March 15, 2016 of course acceptance.

Note: Students are required to pass a handgun and patrol rifle qualification on day one to remain in the class. Students are required to bring agency authorized primary handgun and patrol rifle.

Note: Students are required to bring flashlights (small tactical handheld or rail mounted weapons lights preferred). Students should also bring tactical vests or bullet resistant vests, groin protection, holsters, magazine pouches, a small backpack or go-bag for storage of limited operational supplies and clothing appropriate for various weather conditions.

RICHMOND

10/24/2016

11/4/2016

LEADERSHIP

1115-15JR

ACADEMY OF POLICE SUPERVISION

122 Hours/10.2 CEUs

APS is designed to be the first course in leadership development for Sergeants or First Line Supervisors. Students are expected to complete all reading and writing assignments and to actively participate in practical based exercises designed to develop or enhance their supervisory abilities. Students can expect assignments that will require them to perform activities during hours outside the normal classroom times. Topics include: Situational Leadership, Emotional and Social Intelligence, Generational and Diversity Issues, Public Speaking, Leading Change, Problem Solving and Decision Making using the Challenge Course, Ethics and the Six Pillars of Character, Application of Critical Thinking Concepts, Team Building, Emotional Survival, Administrative Law including Sexual Harassment, FMLA, ADA and USERRA; Legal Issues including the Disciplinary Process and Liability. The learning outcomes for this course will be for students to apply situational leadership and demonstrate an understanding of constitutional and administrative law, emotional and social intelligence, change, ethical decision making, problem solving, emotional survival, and public speaking into their role as supervisor.

Attendees: Sergeants and First Line Supervisors

Prerequisites: Students must be a Sergeant or First Line Supervisor at time of attendance.

Career Development Category: Human/Conceptual

Risk: Intermediate

Fitness Level: Intermediate

Note: Students will be required to stay in the Thompson Hall housing facility. Meal cards will be provided for students at agency request.

Note: Students should be capable of moderate physical activity.

Note: Agency Class A uniform will be required dress on certain dates (suit and tie if not assigned to uniform duty).

| | | |
|----------|-----------|-----------|
| RICHMOND | 3/28/2016 | 4/15/2016 |
| RICHMOND | 5/9/2016 | 5/27/2016 |
| RICHMOND | 6/13/2016 | 7/1/2016 |
| RICHMOND | 7/11/2016 | 7/29/2016 |
| RICHMOND | 9/12/2016 | 9/30/2016 |

1351-16J

CURRENT LEADERSHIP ISSUES FOR MID-LEVEL EXECUTIVES - 2016

40 Hours/3.3 CEUs

NEW

This course is designed for mid-level executives (lieutenants, captains, majors) with an emphasis on current leadership issues. It will include a Kentucky Law Enforcement Update, Legal Update and specialized guest speakers from around the state and nation. It is geared for the mid-level executive who has completed the basic leadership courses offered and needs annual updates to maintain proficiency. This course meets the statutory requirements regarding Asset Forfeiture training. The learning outcomes for this course will be for the student to be able to identify the most current leadership, administrative and legal issues confronting mid-level managers within a law enforcement agency.

Attendees: Lieutenants, Captains and Majors (usually those assigned below the level of Deputy Chief, Chief Deputy, Assistant Director). First line supervisors who are graduates of CJED, SSL, SPI/AOC, FBI/NA, NW/SPSC, or ILEA/Management College will be eligible for this course.

Prerequisites: See Attendees

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Deputy/Assistant Chiefs, Chief Deputy Sheriffs, Assistant Directors and above are not eligible for this course. They should enroll in the Police Executive Command Course (PECC).

Note: Classes will begin on Monday at 0800 and end on Friday at 1200. Assignments outside of class will be scheduled on Monday & Tuesday from 1800-2000.

Note: A written assignment will be required and graded Pass/Fail based on a rubric grading system/chart.

| | | |
|--------------|-----------|-----------|
| BARREN RIVER | 4/4/2016 | 4/8/2016 |
| RICHMOND | 4/25/2016 | 4/29/2016 |

1919-14J

GRANT WRITING FOR THE PRACTITIONER

24 Hours/2 CEUs

This course is intended for personnel whose duties include writing, submitting and managing grant funded projects. The learning outcomes for this course will be for the student to identify current grant funding trends and best practices regarding the administration and management of grants, to include: conducting an online grant funding opportunity search, presenting a grant proposal within a group setting, completing a small "one time money" grant application and provide the necessary supporting paperwork for all proposals. The student's final grade will be based on the final grant application and group presentation.

Attendees: Personnel assigned to grant writing duties.

Prerequisites: The course requires knowledge of word processing and research methods.

Career Development Category: Technical/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

| | | |
|----------|----------|----------|
| RICHMOND | 5/3/2016 | 5/5/2016 |
|----------|----------|----------|

1275-14J**INTERNAL AFFAIRS INVESTIGATIONS****40 Hours/3.3 CEUs**

This course is intended for those police personnel who will be charged with investigating complaints against employees and for those who will oversee or manage the internal affairs process. Practical exercises are used in this course during which the student will interview a complainant and the accused officer. The learning outcomes for this course will be for the student to identify how to establish an internal affairs unit and the selection of personnel who will conduct internal affairs investigations. They will be able to identify how to take a statement from an accused employee and summarize that in an investigation. They will also be able to identify proper techniques in interviewing a complainant and later, the interview of the accused officer.

Attendees: Supervisors and special investigators who are assigned to conduct internal affairs investigations for their agencies.

Prerequisites: Must have completed either APS; Basic Supervision; Criminal Investigation I; Basic Investigator or Interviews & Interrogations.

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

LOUISVILLE
RICHMOND

1/18/2016
5/16/2016

1/22/2016
5/20/2016

1353-15J**KLEC HIRING PROCESS****16 Hours/1.3 CEUs**

This course is designed to assist staff assigned to register and administer the training process for sworn and non-sworn law enforcement personnel to comply with the statewide Kentucky Law Enforcement Council (KLEC) required pre-employment and professional standards, as well as Department of Criminal Justice Training (DOCJT) standards and requirements. The learning outcomes for this course will be for the student to identify the administrative rules and requirements associated with the Peace Officer Professional Standards (POPS), the Telecommunicator Professional Standards (TPS) and the Certified Court Security Officer Standards (CCSO). They will also be able to identify registration requirements for DOCJT Police, Telecommunicator, and Certified Court Security training classes, as well as the tracks associated with the KLEC Career Development Program.

Attendees: Any rank who is assigned to the agency training function.

Prerequisites: None

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

Note: STUDENTS ARE REQUIRED TO LIST THEIR EMAIL ADDRESS ON THE FORM 29-1. Students accepted in this course will receive their class letter through email notification instead of a hardcopy as with other courses.

RICHMOND

11/15/2016

11/16/2016

1476-14J

LEADING THE TRAINING UNIT

40 Hours/3.3 CEUs

This 40 hour course is designed to prepare law enforcement personnel who have been promoted, appointed, or assigned to oversee trainers within their agency. The focus will be to provide leadership, administrative knowledge and skills necessary to lead the agency's internal training to top performance. The two main learning outcomes for this course will be to learn basic leadership concepts, as well as the task issues associated with training management. The student will identify generations and generational issues, their individual strengths, weaknesses and biases and determine how these affect their ability to develop trainers. They will also discuss the components of emotional intelligence and group dynamics and how they affect leadership. The student will also identify the stages of instructional design used to develop training programs by analyzing a performance problem, creating a task listing and understanding how the tasks are used to create the training components such as objectives, lessons, resources and assessments.

Attendees: Supervisors/Managers

Prerequisites: Must be a manager, supervisor or have delegated authority to oversee trainers or the training function within their agency.

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: STUDENTS ARE REQUIRED TO LIST THEIR E-MAIL ADDRESS ON THE FORM 29-1.

Note: Students accepted in this course will receive their class information (i.e., letter, pre course assignments etc.) electronically through email notification instead of a hardcopy letter as with other courses.

Note: There will be required homework assigned during the week to successfully complete the course.

RICHMOND

8/1/2016

8/5/2016

0721-15J

ORIENTATION FOR NEW POLICE CHIEFS - SHERIFFS

40 Hours/3.3 CEUs

This course will provide the police chief or sheriff with the information and tools needed to address 21st century law enforcement challenges. Leadership, administrative and legal topics that will be addressed include: the role of the chief executive, ethics, integrity, policies and procedures, risk management, discipline, human resources, budgeting and media relations. This course meets the statutory requirements regarding Asset Forfeiture training. This course will enable the student to identify the necessary information and tools required to successfully lead, manage and administer a modern law enforcement agency.

Attendees: Newly appointed police chiefs or elected sheriffs, assistant chiefs and chief deputy sheriffs or those soon to be appointed chiefs/assistant chiefs/chief deputies or assume duties as the sheriff.

Prerequisites: See Attendees

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

RICHMOND

6/6/2016

6/10/2016

RICHMOND

11/28/2016

12/2/2016

1273-16J

POLICE EXECUTIVE COMMAND COURSE - 2016

40 Hours/3.3 CEUs

NEW

This course is designed for Kentucky Police Chiefs, Sheriffs, Directors and their executive staff. The curriculum, which is updated annually, addresses the most current leadership, administrative and legal issues confronting law enforcement executives. This course meets the statutory requirements regarding Asset Forfeiture training. This course will enable the student to identify the most current leadership, administrative and legal issues confronting law enforcement executives.

Attendees: Police Chiefs, Sheriffs, Directors and their next immediate highest rank, who serve in the capacity of assistant chief/deputy chief, chief deputy or assistant director.

Prerequisites: See Attendees

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Chiefs, Sheriffs, State Agency Directors will be given priority status for the class; all other applicants will be placed on a stand-by list until April 1, 2016. At that time, the remaining applicants will be assigned class dates based upon availability.

Note: Classes will begin on Monday at 0800 and end on Friday at 1200. Assignments outside of class will be scheduled on Monday & Tuesday from 1800-2000.

Note: A written assignment will be required and graded Pass/Fail based on a rubric grading system/chart.

| | | |
|--------------|------------|------------|
| BARREN RIVER | 10/3/2016 | 10/7/2016 |
| BARREN RIVER | 10/24/2016 | 10/28/2016 |
| RICHMOND | 10/31/2016 | 11/4/2016 |

1453-16J

SHERIFF'S EXECUTIVE COMMAND COURSE - 2016

40 Hours/3.3 CEUs

NEW

Sheriff's Executive Command Course is being offered to Sheriffs, Chief Deputies and their Command Staff at the Kentucky Sheriff's Conference. This course meets the statutory requirements regarding Asset Forfeiture training. This course will enable the student to identify the unique leadership, management and administrative challenges confronting the Office of Sheriff in Kentucky.

Attendees: Sheriffs, Chief Deputy Sheriffs, Command Staff personnel.

Prerequisites: See Attendees

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Sheriffs will be given priority status for this course until July 1, 2016. Chief Deputy Sheriffs and Command Staff personnel will be placed on a stand-by list until that date, at which time those registered on the stand-by list will be reviewed and approved based upon agency need and availability of room in the course.

Note: Registration and acceptance into the course via TRIS or Form 29-1 must be completed prior to course dates. On-site registration will NOT be accepted.

Note: Class hours are: Monday 0800 to 1800; Tuesday 0800 to 1800; Wednesday 0800 to 1900; Thursday 0800 to 1700; Friday 0800 to 1200.

| | | |
|-----------|-----------|-----------|
| OWENSBORO | 9/12/2016 | 9/16/2016 |
|-----------|-----------|-----------|

1692-14J

VALUES BASED LEADERSHIP

32 Hours/2.7 CEUs

This is an advanced leadership course designed for graduates of the Academy of Police Supervision and other mid-level executives (Sergeant/Lieutenant/Captain). The course explores individual and organizational values and how value-conflict affects attitudes and morale. The course will emphasize the significance of aligning organizational and personal virtues, innovative communications, effective listening skills, and ethical decision making. Students are required to participate in reading and writing assignments and complete leadership practical exercises. The learning outcomes for this course will be that the student will have a greater understanding of occupational, organizational, individual values and how to align those values to further the student's agency/organizational mission. The student will communicate these values through the introduction and exposure of additional leadership styles.

Attendees: This course is designed for graduates of the Academy of Police Supervision (APS) and other mid-level executives.

Prerequisites: All attendees must be graduates of the Academy of Police Supervision (APS) or a mid-level executive in their agency (Sergeant/Lieutenant/Captain).

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course is less than the required 40 hours. Therefore, you will need to take another course(s) in order to obtain the 40 hours training as required by KRS 15.404.

Note: Due to the uniqueness of this course attendees will be required to complete assignments after normal classroom hours.

Note: This course will utilize e-mail correspondence for important course information. Students registering for this course must supply an e-mail address on the Form 29-1 when registering for the course.

| | | |
|-------------------|-----------|------------|
| PADUCAH | 4/26/2016 | 4/29/2016 |
| ELIZABETHTOWN | 7/19/2016 | 7/22/2016 |
| NORTHERN KENTUCKY | 11/8/2016 | 11/11/2016 |

TELECOMMUNICATIONS

All classes in the Telecommunication area do not count toward the 40 hour annual training requirement for POPS and/or KLEFPF credit.

The Most Frequently Asked TPS Questions

What does TPS stand for?

Telecommunications Professional Standards

When did the Telecommunications Professional Standards (TPS) become effective?

July 15, 2006

What are the standards that a telecommunicator must meet prior to attending the academy?

- Is a citizen of the United States;
- Is at least eighteen (18) years of age;
- Is a high school graduate or has received a G.E.D.;
- Has not been convicted of a felony or other crimes involving moral turpitude;
- Has submitted fingerprints to the KSP and the FBI for a criminal history check;
- Has passed a drug screening test;
- Has taken a suitability screener;
- Has taken a polygraph examination.

Do part-time telecommunicators have to meet the TPS standards?

No, unless they plan to attend the Public Safety Dispatch Academy.

Can a part-time telecommunicator change their status to full time?

Yes. However, if the telecommunicator has **not** attended and completed the Public Safety Dispatch Academy, 40 hour basic or the equivalency, they must meet the TPS standards and complete the academy in the required time.

How can a person get *grandfathered* into TPS?

- Has had continuous employment as a full-time telecommunicator prior to 07/15/06; or
- Has completed the Public Safety Dispatch Academy;
- Has completed the 40 hour Telecommunications Basic Course or
- Has received the Telecommunications Equivalency.

What happens to your TPS certification when there is a break in service?

Your certification will become **inactive**; however, if you have not completed the Public Safety Dispatch Academy, 40 hour Telecommunications Basic Course or the Equivalency, your certification will become **invalid**.

What if a part-time telecommunicator was hired after July 15, 2006 and *is already academy trained or has an equivalency*, can they become full-time without meeting the TPS standards?

Yes

Who needs to complete TPS?

Any person planning to attend the Public Safety Dispatch Academy.

Can testing be done on an applicant, even if they are exempt from the TPS process?

Yes. Any or all the tests can be completed. It is a good and inexpensive way to do a background on your applicant.

What are the necessary tests and their cost needed to complete the TPS testing process?

- Suitability Screener \$65
- Polygraph \$100
- Drug Screen \$16

Where are the testing sites located?

- Ashland
- Bowling Green
- Elizabethtown
- Hazard
- Louisville
- Madisonville
- Murray
- Northern KY
- Richmond

How do I schedule for the TPS testing?

Contact the Kentucky Law Enforcement Council at 859-622-6218.

What are the required forms?

- Form A – Testing Registration
- Form D – All Standards Met
- Form F – Status Update
- Form I-2 – Polygraph Questionnaire

Where can I find the forms?

Go to the website www.docjt.ky.gov and click on the KLEC tab and go to the very bottom of the page. These forms can be typed on directly.

If I have any questions regarding the Telecommunications Professional Standards, who do I call?

The Kentucky Law Enforcement Council at 859-622-6218

BASIC TELECOMMUNICATIONS

172T-15JR PUBLIC SAFETY DISPATCH ACADEMY – CJIS 205 Hours/17 CEU's

This course is designed for new public safety dispatchers working at agencies with a Criminal Justice Information Systems (CJIS) terminal and includes various modules of instruction required by KRS 15.565. Students must comply with all administrative regulations and successfully complete all assignments, projects, and assessments in order to graduate. Meals, housing, and all classroom materials are provided. Successful completion will satisfy mandatory training requirements. The learning outcomes for this course will be identifying the role and responsibilities of the dispatcher, correct phone and radio procedures, handling of emergency and non-emergency calls for service, emergency medical dispatch protocols, and the use of state and national criminal databases.

Attendees: Newly hired/employed Public Safety Dispatchers

Prerequisites: None

Risk: Low

Fitness Level: Low

Note: KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications on a full-time basis at a CJIS agency to successfully complete basic training within six months of employment.

Note: This course is designed for agency personnel having full access to CJIS databases. Successful completion certifies the operator in CJIS for a two-year period. According to Kentucky State Police LINK Provisions & Guidelines, the employing agency is required to schedule the operator for appropriate training within ten days of initial employment.

Note: Students will not be placed on a roster until all required paperwork is received and approved by DOCJT.

Note: Academy Students report on SUNDAY for dorm check-in and orientation.

FORMS REQUIRED: KY Law Enforcement Council Form D, Form F, DOCJT 29-1 and DOCJT 151

| CLASS | BEGINNING DATE | ENDING DATE | LAST DATE TO BE ADMITTED TO CLASS |
|--------------|-----------------------|--------------------|--|
| 104 | 01/18/2016 | 02/19/2016 | 01/04/2016 |
| 105 | 03/07/2016 | 04/15/2016 | 02/22/2016 |
| 106 | 04/25/2016 | 05/27/2016 | 04/11/2016 |
| 107 | 07/11/2016 | 08/12/2016 | 06/27/2016 |
| 108 | 09/12/2016 | 10/14/2016 | 08/29/2016 |
| 109 | 10/17/2016 | 11/18/2016 | 10/03/2016 |

This course is designed for new public safety dispatchers working at Non-CJIS agencies and includes various modules of instruction required by KRS 15.560. Students must comply with all administrative regulations and successfully complete all assignments, projects, and assessments in order to graduate. Meals, housing, and all classroom materials are provided. Successful completion will satisfy mandatory training requirements. The learning outcomes for this course will be identifying the role and responsibilities of the dispatcher, correct phone and radio procedures, handling of emergency and non-emergency calls for service, and the use of emergency medical dispatch protocols.

Attendees: Newly hired/employed Public Safety Dispatchers

Prerequisites: None

Risk: Low

Fitness Level: Low

Note: KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications on a full-time basis at a non-CJIS agency to successfully complete basic training within twelve months of employment.

Note: Students will not be placed on a roster until all required paperwork is received and approved by DOCJT.

Note: Academy Students report on SUNDAY for dorm check-in and orientation.

FORMS REQUIRED: KY Law Enforcement Council Form D, Form F, DOCJT 29-1 and DOCJT 151

| CLASS | BEGINNING DATE | ENDING DATE | ***NO TRAINING*** (Mon. and Tues. of weeks 2 & 3 and Monday of week 4) | LAST DATE TO BE ADMITTED TO CLASS |
|-------|----------------|-------------|---|-----------------------------------|
| 104B | 01/18/2016 | 02/19/2016 | 01/25/16, 01/26/16, 02/01/16, 02/02/16, & 02/08/16 | 01/04/2016 |
| 105B | 03/07/2016 | 04/15/2016 | 03/21/16, 03/22/16, 03/28/16, 03/29/16 & 04/04/16 | 02/22/2016 |
| 106B | 04/25/2016 | 05/27/2016 | 05/02/16, 05/03/16, 05/09/16 & 05/10/16 & 05/16/16 | 04/11/2016 |
| 107B | 07/11/2016 | 08/12/2016 | 07/18/16, 07/19/16, 07/25/16, 07/26/16 & 08/01/16 | 06/27/2016 |
| 108B | 09/12/2016 | 10/14/2016 | 09/19/16, 09/20/16, 09/26/16, 09/27/16, & 10/03/16 | 08/29/2016 |
| 109B | 10/17/2016 | 11/18/2016 | 10/24/16, 10/25/16, 10/31/16, 11/01/16 & 11/07/16 | 10/03/2016 |

*** Public Safety Dispatch Academies 172T-15JR and 173T-15JR run concurrently in 2016. Supervisors of non-CJIS trainees are encouraged to have the student take the CJIS portion of the Academy if desired, but attendance is not mandatory. ***

ADVANCED TELECOMMUNICATIONS

184T-16J

911: PREPARING FOR VIOLENT GROUPS

8 Hours/0.7 CEUs

NEW

This course is designed to give dispatchers a closer look at violent groups in Kentucky including gangs, extremists, and terrorists. The learning outcomes for this course will be for the student to recognize perspectives of those violent groups, identify threats within a community, and respond appropriately to those threats.

Attendees: Certified Dispatchers

Prerequisites: Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

| | |
|---------------|------------|
| PRESTONSBURG | 4/27/2016 |
| LAKE BARKLEY | 6/8/2016 |
| OWENSBORO | 6/22/2016 |
| SOMERSET | 8/3/2016 |
| BOWLING GREEN | 10/26/2016 |

174T-16J

CRITICAL INCIDENT TRAINING FOR DISPATCHERS

8 Hours/0.7 CEUs

This course is designed to train dispatchers to more effectively interact with persons with psychiatric disabilities. The learning outcomes for this course will be for the student to identify symptoms of psychiatric disabilities, addiction, and personality disorders. The student will also learn reasons for suicide by cop, steps for suicide prevention, symptoms associated with Post Traumatic Stress Disorder, and how to use active listening skills to assist these types of callers.

Attendees: Certified Dispatchers

Prerequisites: Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

| | |
|--------------|-----------|
| BARREN RIVER | 4/19/2016 |
| ERLANGER | 5/10/2016 |
| PADUCAH | 7/19/2016 |
| RICHMOND | 12/1/2016 |

096T-14J

CULTURAL AWARENESS

16 Hours/1.3 CEUs

This course will provide dispatchers with an insight into the dynamics of diversity within the communities they serve. The learning outcomes for this course will be for the student to identify cultural groups, values, characteristics, and social norms of cultural groups. The student will also be able to recognize stereotypical thoughts and identify techniques to enhance harmony within the workplace, techniques to enhance service to their communities, and special needs and accommodations according to the Americans with Disabilities Act.

Attendees: Certified Dispatchers

Prerequisites: Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

Note: This course will use Blended Learning Technology. It will require completion of 8 hours of computer based training prior to attending the course. Classroom hours will total 8 hours for a combined total of 16 hours.

Note: STUDENTS ARE REQUIRED TO LIST THEIR EMAIL ADDRESS ON THE FORM 29-1. You will receive your login credentials required for you to participate in the course via e-mail.

ELIZABETHTOWN

9/14/2016

104T-14J

FIRE/HAZMAT INCIDENT

24 Hours/2 CEUs

This course provides training for dispatchers who dispatch emergency responders to critical fire and/or hazardous material incidents. Students will participate in practical exercises that allow a "hands-on" experience, classroom assignments, activities and discussion where valuable resource information will be provided. The learning outcomes for this course will be for the student to identify the composition of fire, call taking procedures, radio broadcast procedures and mutual aid resources. The student will also identify components and benefits of the incident command system, when to notify Kentucky Emergency Management and participate in simulated emergency calls that require response to fire and hazardous material incidents.

Attendees: Certified Dispatchers

Prerequisites: Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

RICHMOND

6/14/2016

6/16/2016

185T-16J

FRAMING YOUR FUTURE

8 Hours/0.7 CEUs

NEW

This course is designed for dispatchers in any stage of their career. The learning outcomes for this course will be for the student to develop strategies for navigating the life challenges of a dispatcher which include family life and healthy relationships, finances and career planning.

Attendees: Certified Dispatchers

Prerequisites: Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

Career Development Category: Technical/Human

Risk: Low

Fitness Level: Low

| | |
|---------------|------------|
| STANTON | 3/8/2016 |
| PRESTONSBURG | 4/26/2016 |
| LAKE BARKLEY | 6/7/2016 |
| OWENSBORO | 6/21/2016 |
| SOMERSET | 8/2/2016 |
| BOWLING GREEN | 10/25/2016 |
| FRANKFORT | 11/1/2016 |
| RICHMOND | 11/30/2016 |

181T-13J

SHARPENING YOUR DISPATCH SKILLS

16 Hours/1.3 CEUs

This course will re-introduce the students to current “best practices” and necessary techniques to improve their dispatching skills and re-familiarize them with basic dispatching information. This remedial course is designed for seasoned dispatchers or returning dispatchers who have been out of dispatching for three or more years. Students will gain knowledge to help them “sharpen their skills” and help remind them of important responder safety, caller interrogation, and customer service skills. The learning outcomes for this course will be for the student to identify "best practices" for caller interview, prioritizing calls, and demonstrating appropriate telephone and radio procedures.

Attendees: Certified Dispatchers

Prerequisites: Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

Career Development Category: Technical

Risk: Low

Fitness Level: Low

| | | |
|----------|-----------|-----------|
| RICHMOND | 1/13/2016 | 1/14/2016 |
| RICHMOND | 8/16/2016 | 8/17/2016 |

175T-13J

**THE DISPATCHER'S ROLE IN SPECIALIZED
RESPONSE EVENTS**

16 Hours/1.3 CEUs

This course defines the role of the dispatcher in specialized response events such as SWAT team activations, planned events, and active shooter situations. The learning outcomes for this course include defining the role, duties, and responsibilities of the dispatcher involved in specialized response events. In this course students will identify how to respond to high profile planned events, suspect initiated events, and active shooter incidents.

Attendees: Certified Dispatchers

Prerequisites: Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

Career Development Category: Technical

Risk: Low

Fitness Level: Low

| | | |
|--------------|-----------|-----------|
| BARREN RIVER | 4/20/2016 | 4/21/2016 |
| ERLANGER | 5/11/2016 | 5/12/2016 |
| PADUCAH | 7/20/2016 | 7/21/2016 |

TELECOMMUNICATIONS LEADERSHIP DEVELOPMENT

167T-13J**COMMUNICATIONS TRAINING OFFICER****40 Hours/3.3 CEUs**

This course addresses the role of the communications training officer. The learning outcomes for this course will be for the student to identify adult learning styles and characteristics of adult learners, examining emotions that compel behavior and actions, analyzing the emotions of others and adapting emotions to effectively work with others. The student will also list and explain the seven multiple intelligences and identify strategies to communicate within a multigenerational communications center. The student will then apply information from the course to make a presentation to the class.

Attendees: Certified Dispatchers who are currently or who will be assigned agency training duties.

Prerequisites: Basic Telecommunications or Telecommunications Academy or Public Safety Dispatch Academy

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

RICHMOND

4/4/2016

4/8/2016

RICHMOND

10/3/2016

10/7/2016

168T-14J**CTO - DEVELOPING A TRAINING PROGRAM****16 Hours/1.3 CEUs**

This course will be offered in a blended learning environment. The student will complete 8 hours of class work online and 8 hours in a classroom setting. This course is designed to provide basic knowledge and skills necessary for a communications training officer to create an agency specific training program. The learning outcomes for this course will be for the student to identify situations when a CTO may be held liable, E.E.O.C. regulations, techniques to reward trainee performance and methods for conducting evaluations when performance is undesirable. The student will also learn the importance of a CTO Program and develop an agency specific CTO Program.

Attendees: Certified Dispatchers assigned as agency trainers

Prerequisites: Communications Training Officer

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: This course will use Blended Learning Technology. It will require completion of 8 hours of computer based training prior to attending the course. Classroom hours will total 8 hours for a combined total of 16 hours.

Note: STUDENTS MUST PROVIDE AN E-MAIL ADDRESS ON THE FORM 29-1. You will receive your login credentials required for you to participate in the course via e-mail

RICHMOND

8/23/2016

171T-15J

LEADERSHIP 911

80 Hours/6.7 CEUs

Leadership 911 is the first course in leadership development for personnel who have been recently promoted or who may have a promotional opportunity in the near future. The learning outcomes for this course will be for the student to identify and explain the components of Situational Leadership, the consequences of unethical behavior, strategies for presenting proposals to city commission, fiscal court, or 911 governing board and how to apply Emotional and Social Intelligence to supervision in the communications center. The student will also identify strategies to bridge the generation gap in the communications center, stages of the decision making process and how relationships with co-workers must evolve after a promotion.

Attendees: Shift Supervisors and Communications Training Officers
Prerequisites: Newly promoted or those recommended by agency head.

Career Development Category: Human/Conceptual

Risk: Low **Fitness Level:** Low

Note: Students are expected to complete all assignments and to actively participate in practical based exercises designed to develop or enhance their supervisory abilities.

Note: All others may be permitted to attend by approval of the Advanced Telecommunications Section Supervisor.

Note: Business casual will be required dress throughout the course. Business professional will be required for class presentations.

| | | |
|----------|-----------|-----------|
| RICHMOND | 3/21/2016 | 4/1/2016 |
| RICHMOND | 9/19/2016 | 9/30/2016 |

183T-15J

LEADERSHIP EVERY DAY

16 Hours/1.3 CEUs

This course is designed to be an introduction to basic leadership principles for the public safety dispatcher. It will be beneficial for those who are assigned leadership responsibility in their agencies as Communications Training Officers. The learning outcomes for this course will be for the student to identify techniques for documenting employee disciplinary issues and harassment in the communications center. The student will also receive an introduction to executive level writing and public speaking. Though not required, it is recommended that trainees complete the 40 hour Communications Training Officer course before enrolling in Leadership Every Day.

Attendees: Certified Dispatchers/Communications Training Officers
Prerequisites: Three years of experience as a Public Safety Dispatcher after initial training in Basic Telecommunications, Telecommunications Academy or Public Safety Dispatch Academy.

Career Development Category: Human/Conceptual

Risk: Low **Fitness Level:** Low

Note: Dispatchers who have received leadership training by completing the Telecommunications Executive Development Program (TED), Leadership 911 or Telecommunications Advanced Leadership KY are NOT eligible to enroll in this class.

Note: Students are expected to complete all assignments and to actively participate in practical based exercises designed to develop or enhance their supervisor abilities.

Note: Business casual will be required dress for class and student presentations.

| | | |
|--------------|-----------|------------|
| LAKE BARKLEY | 5/4/2016 | 5/5/2016 |
| RICHMOND | 11/9/2016 | 11/10/2016 |

166T-16J

**TELECOMMUNICATIONS ADVANCED LEADERSHIP
KENTUCKY - 2016**

20 Hours/1.7 CEUs

NEW

This supervisory level course is designed specifically for telecommunications directors, managers, and supervisors. Information is presented by specialized speakers from around the state. It is also geared for those who have completed prior leadership training and would like an annual update to enhance their leadership abilities. The learning outcomes for this course will be for the student to identify current perspectives on leadership, diversity and accountability issues, in addition to legal and technological updates.

Attendees: Telecommunications Supervisors, Managers, Directors, TED and Leadership 911 Graduates

Prerequisites: KLEC approved leadership training.

Career Development Category: Human/Conceptual

Risk: Low

Fitness Level: Low

Note: Supervisors, Managers, Directors, TED and Leadership 911 Graduates will be given priority status for the course; all other applicants will be placed on a stand-by list until July 1, 2016. At that time, the remaining applicants will be approved by the Advanced Telecommunications Section Supervisor based upon availability.

Note: Class will begin Wednesday at 0800 and end on Friday at 1200.

BARREN RIVER

10/19/2016

10/21/2016

**TELECOMMUNICATIONS EXECUTIVE
DEVELOPMENT PROGRAM - Class 4**

120 Hours/10 CEUs

This program is designed for Telecommunications Supervisors, Managers and Directors. The purpose is to provide the students with contemporary theories, management techniques and leadership skills enabling them to perform more effectively and efficiently in their leadership position. The TED program is both challenging and rewarding. A sincere commitment to fully participate and complete the program is needed from the individual as well as the employing agency. The learning outcomes for this course will be for the student to identify strategies to empower subordinates, resources for grant funding opportunities for their agency, elements of an effective leadership philosophy and then develop their own leadership philosophy. The student will also identify theories of group dynamics, emotional and social intelligence and apply them to the communications center, as well as, executive writing, public speaking and administrative law.

Attendees: Telecommunications Supervisors, Managers, and Directors

Prerequisites: Each applicant must have completed at least **one** of the following:
1) Telecommunications Executive Development I; 2) Telecommunications Executive Development II; 3) Leadership 911; 4) Attended 5 sessions of Telecommunications Advanced Leadership Kentucky (formerly the Supervisor's Conference); 5) 80 hours of KLEC approved leadership courses.

Career Development Category: Human / Conceptual

Risk: Low

Fitness Level: Low

Note: All students will be placed on stand-by pending review and verification of required prerequisites by Section Supervisor.

Note: The course is three weeks in duration and will be taught in one-week sessions over a three month period. Course begins on June 20 and ends on September 2. The schedule is designed to reduce the problems often created for a small agency when personnel attend long-term training programs.

Note: Business professional will be required dress for class presentations and graduation.

Class 4

| | | | | |
|-------------|-----------|----------|------------|------------|
| Session I | 177TA-16J | RICHMOND | 06/20/2016 | 06/24/2016 |
| Session II | 177TB-16J | RICHMOND | 07/25/2016 | 07/29/2016 |
| Session III | 177TC-16J | RICHMOND | 08/29/2016 | 09/02/2016 |

TELECOMMUNICATIONS

CJIS

070T-15J**ADVANCED CJIS/TAC****24 Hours/2 CEUs**

This course is designed to provide the experienced CJIS operator with advanced techniques related to all CJIS files, as well as a basic understanding of the duties and responsibilities of the Terminal Agency Coordinator (TAC). Enrollment is restricted to certified CJIS operators and is recommended for TAC, Assistant TAC, and those operators who may be assigned TAC duties in the future. The learning outcomes for this course will be for the student to identify the various duties of the Terminal Agency Coordinator (TAC) to include: second and third party check, validations, audit process, legal concerns, research methods and training needs assessment.

Attendees: Terminal Agency Coordinators and other supervisory personnel.

Prerequisites: Successful completion of CJIS Full Access or Inquiry Only Basic Course.

Career Development Category: Technical

Risk: Low

Fitness Level: Low

RICHMOND

2/23/2016

2/25/2016

RICHMOND

8/30/2016

9/1/2016

071T-16J**CJIS - FULL ACCESS****42 Hours/3.5 CEUs**

This course will provide the student with the basic knowledge and skills necessary to perform and complete transactions through the Criminal Justice Information System (CJIS) using a combination of online, classroom, and practical application training methods. The learning outcomes for this course will be the successful completion of necessary computer transactions for the inquiry, entry, modification, and removal of records in the state and national Criminal Justice Information Systems (CJIS).

Attendees: Personnel of agencies having Full Access CJIS Terminals

Prerequisites: None

Career Development Category: Technical

Risk: Low

Fitness Level: Low

Note: According to Kentucky State Police LINK Provisions & Guidelines, the employing agency is required to schedule the operator for appropriate training within 10 days of initial employment, and the training must be completed within six months of employment.

Note: Successful completion of the training course will certify the operator for a two year period.

Note: This course will include a pre-course assignment that will be administered through the distance learning program. STUDENTS ARE REQUIRED TO LIST THEIR EMAIL ADDRESS ON THE FORM 29-1.

RICHMOND

2/29/2016

3/4/2016

RICHMOND

8/22/2016

8/26/2016

RICHMOND

12/5/2016

12/9/2016

January 2016

| LOCATION | COURSE | TITLE | BEGIN | END |
|------------|------------|--|-----------|-----------|
| LOUISVILLE | 1978-15JR | LEN INCIDENT PREPARATION, RESPONSE & MITIGATION | 1/11/2016 | 1/15/2016 |
| ONLINE | 180TDL-13J | MAINTAINING A PROFESSIONAL IMAGE - ONLINE | 1/11/2016 | 1/15/2016 |
| RICHMOND | 0890-15J | LEGAL UPDATE: PENAL CODE | 1/11/2016 | 1/13/2016 |
| RICHMOND | 1424-16J | STRESS & WELLNESS | 1/12/2016 | 1/15/2016 |
| RICHMOND | 181T-13J | SHARPENING YOUR DISPATCH SKILLS | 1/13/2016 | 1/14/2016 |
| RICHMOND | 1026-13J | LEGAL UPDATE: CONSTITUTIONAL PROCEDURE | 1/14/2016 | 1/15/2016 |
| LOUISVILLE | 1275-14J | INTERNAL AFFAIRS INVESTIGATIONS | 1/18/2016 | 1/22/2016 |
| ONLINE | 0293DL-15J | BREATH TEST OPERATOR RECERTIFICATION - ONLINE | 1/18/2016 | 1/22/2016 |
| OWENSBORO | 1441-16A | CRISIS INTERVENTION TEAM TRAINING FOR KY LEN | 1/18/2016 | 1/22/2016 |
| RICHMOND | 1914-14JR2 | CRIMINAL INVESTIGATION FOR FIRST RESPONDERS | 1/18/2016 | 1/22/2016 |
| RICHMOND | 1404-15J | ELDER ABUSE INVESTIGATION | 1/18/2016 | 1/22/2016 |
| RICHMOND | 172T-15JR | PUBLIC SAFETY DISPATCH ACADEMY - CJIS | 1/18/2016 | 2/19/2016 |
| RICHMOND | 173T-15JR | PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY | 1/18/2016 | 2/19/2016 |
| LOUISVILLE | 1027-14J | DOMESTIC ABUSE INVESTIGATION | 1/25/2016 | 1/29/2016 |
| RICHMOND | 1978-15JR | LEN INCIDENT PREPARATION, RESPONSE & MITIGATION | 1/25/2016 | 1/29/2016 |
| RICHMOND | 1411-16J | POLICE TRAINING OFFICER | 1/25/2016 | 1/29/2016 |

February 2016

| LOCATION | COURSE | TITLE | BEGIN | END |
|------------|------------|---|-----------|-----------|
| LOUISVILLE | 1914-14JR2 | CRIMINAL INVESTIGATION FOR FIRST RESPONDERS | 2/1/2016 | 2/5/2016 |
| ONLINE | 0293DL-15J | BREATH TEST OPERATOR RECERTIFICATION - ONLINE | 2/1/2016 | 2/5/2016 |
| ONLINE | 032SDL-16J | MANDATORY TRAINING - ONLINE 2016 | 2/1/2016 | 2/15/2016 |
| RICHMOND | 1402-14JR | CHILD ABUSE INVESTIGATION | 2/1/2016 | 2/5/2016 |
| RICHMOND | 1914-14JR2 | CRIMINAL INVESTIGATION FOR FIRST RESPONDERS | 2/1/2016 | 2/5/2016 |
| RICHMOND | 1544-16J | LEGAL ISSUES: 2016 | 2/1/2016 | 2/1/2016 |
| LOUISVILLE | 1544-16J | LEGAL ISSUES: 2016 | 2/8/2016 | 2/8/2016 |
| RICHMOND | 1533-15J | COURT SECURITY OFFICER IN-SERVICE - 2015/2016 | 2/8/2016 | 2/12/2016 |
| RICHMOND | 1027-14J | DOMESTIC ABUSE INVESTIGATION | 2/8/2016 | 2/12/2016 |
| RICHMOND | 035B-15J | LAW ENFORCEMENT BASIC TRAINING | 2/8/2016 | 8/5/2016 |
| LOUISVILLE | 1620-13J | LEADERSHIP IS A BEHAVIOR | 2/9/2016 | 2/12/2016 |
| RICHMOND | 1424-16J | STRESS & WELLNESS | 2/9/2016 | 2/12/2016 |
| LOUISVILLE | 0803-14JR2 | INTERVIEWS & INTERROGATIONS | 2/15/2016 | 2/19/2016 |
| ONLINE | 0293DL-15J | BREATH TEST OPERATOR RECERTIFICATION - ONLINE | 2/15/2016 | 2/19/2016 |
| RICHMOND | 2055-16J | ILLCIT DRUG INVESTIGATIONS | 2/15/2016 | 2/19/2016 |
| RICHMOND | 1978-15JR | LEN INCIDENT PREPARATION, RESPONSE & MITIGATION | 2/15/2016 | 2/19/2016 |
| LEXINGTON | 1441-16A | CRISIS INTERVENTION TEAM TRAINING FOR KY LEN | 2/22/2016 | 2/26/2016 |
| RICHMOND | 070T-15J | ADVANCED CJIS/TAC | 2/23/2016 | 2/25/2016 |
| RICHMOND | 1620-13J | LEADERSHIP IS A BEHAVIOR | 2/23/2016 | 2/26/2016 |
| ONLINE | 0293DL-15J | BREATH TEST OPERATOR RECERTIFICATION - ONLINE | 2/29/2016 | 3/4/2016 |
| ONLINE | 180TDL-13J | MAINTAINING A PROFESSIONAL IMAGE - ONLINE | 2/29/2016 | 3/4/2016 |
| RICHMOND | 1399-16J | ADVANCED LATENT PRINT DEVELOPMENT | 2/29/2016 | 3/4/2016 |
| RICHMOND | 071T-16J | CJIS - FULL ACCESS | 2/29/2016 | 3/4/2016 |
| RICHMOND | 2057-16J | CURRENT ISSUES FOR PATROL OFFICERS | 2/29/2016 | 3/4/2016 |

March 2016

| LOCATION | COURSE | TITLE | BEGIN | END |
|-------------------|------------|--|-----------|-----------|
| ONLINE | 032SDL-16J | MANDATORY TRAINING - ONLINE 2016 | 3/1/2016 | 3/15/2016 |
| ASHLAND | 1441-16A | CRISIS INTERVENTION TEAM TRAINING FOR KY LEN | 3/7/2016 | 3/11/2016 |
| CALVERT CITY | 1404-15J | ELDER ABUSE INVESTIGATION | 3/7/2016 | 3/11/2016 |
| NORTHERN KENTUCKY | 1544-16J | LEGAL ISSUES: 2016 | 3/7/2016 | 3/7/2016 |
| OWENSBORO | 0803-14JR2 | INTERVIEWS & INTERROGATIONS | 3/7/2016 | 3/11/2016 |
| RICHMOND | 2055-16J | ILLICIT DRUG INVESTIGATIONS | 3/7/2016 | 3/11/2016 |
| RICHMOND | 1976-15J | INTRODUCTION TO CRIMINAL INVESTIGATION | 3/7/2016 | 3/11/2016 |
| RICHMOND | 035B-15J | LAW ENFORCEMENT BASIC TRAINING | 3/7/2016 | 9/2/2016 |
| RICHMOND | 0727-16J | LAW ENFORCEMENT DRIVING RANGE COORDINATOR | 3/7/2016 | 3/11/2016 |
| RICHMOND | 172T-15JR | PUBLIC SAFETY DISPATCH ACADEMY - CJIS | 3/7/2016 | 4/15/2016 |
| RICHMOND | 173T-15JR | PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY | 3/7/2016 | 4/15/2016 |
| NORTHERN KENTUCKY | 1620-13J | LEADERSHIP IS A BEHAVIOR | 3/8/2016 | 3/11/2016 |
| STANTON | 185T-16J | FRAMING YOUR FUTURE | 3/8/2016 | 3/8/2016 |
| NORTHERN KENTUCKY | 1533-15J | COURT SECURITY OFFICER IN-SERVICE - 2015/2016 | 3/14/2016 | 3/18/2016 |
| ONLINE | 0293DL-15J | BREATH TEST OPERATOR RECERTIFICATION - ONLINE | 3/14/2016 | 3/18/2016 |
| ONLINE | 1044DL-14J | DUI/SFST REFRESHER ONLINE | 3/14/2016 | 3/18/2016 |
| ONLINE | 1544DL-16J | LEGAL ISSUES: 2016 - ONLINE | 3/14/2016 | 3/25/2016 |
| RICHMOND | 2055-16J | ILLICIT DRUG INVESTIGATIONS | 3/21/2016 | 3/25/2016 |
| RICHMOND | 171T-15J | LEADERSHIP 911 | 3/21/2016 | 4/1/2016 |
| NORTHERN KENTUCKY | 1424-16J | STRESS & WELLNESS | 3/22/2016 | 3/25/2016 |
| MOREHEAD | 2056-16J | WHAT CHILD SEX OFFENDERS CAN TEACH YOU | 3/23/2016 | 3/23/2016 |
| MAYSVILLE | 2056-16J | WHAT CHILD SEX OFFENDERS CAN TEACH YOU | 3/25/2016 | 3/25/2016 |
| LOUISVILLE | 0803-14JR2 | INTERVIEWS & INTERROGATIONS | 3/28/2016 | 4/1/2016 |
| NORTHERN KENTUCKY | 1441-16A | CRISIS INTERVENTION TEAM TRAINING FOR KY LEN | 3/28/2016 | 4/1/2016 |
| ONLINE | 0293DL-15J | BREATH TEST OPERATOR RECERTIFICATION - ONLINE | 3/28/2016 | 4/1/2016 |
| RICHMOND | 1115-15JR | ACADEMY OF POLICE SUPERVISION | 3/28/2016 | 4/15/2016 |
| RICHMOND | 1402-14JR | CHILD ABUSE INVESTIGATION | 3/28/2016 | 4/1/2016 |
| RICHMOND | 1452-16J | COURT SECURITY OFFICER BASIC TRAINING | 3/28/2016 | 4/8/2016 |
| RICHMOND | 0800-16J | CRIME SCENE INVESTIGATION | 3/28/2016 | 4/1/2016 |
| RICHMOND | 2041-16J | DEFENSIVE TACTICS COORDINATOR | 3/28/2016 | 4/1/2016 |

April 2016

| LOCATION | COURSE | TITLE | BEGIN | END |
|-------------------|------------|---|-----------|-----------|
| ONLINE | 032SDL-16J | MANDATORY TRAINING - ONLINE 2016 | 4/1/2016 | 4/15/2016 |
| ASHLAND | 1404-15J | ELDER ABUSE INVESTIGATION | 4/4/2016 | 4/8/2016 |
| BARREN RIVER | 1351-16J | CURRENT LEADERSHIP ISSUES FOR MID-LEVEL EXECUTIVES - 2016 | 4/4/2016 | 4/8/2016 |
| BOWLING GREEN | 1403-16J | DIGITAL PHOTOGRAPHY | 4/4/2016 | 4/8/2016 |
| NORTHERN KENTUCKY | 0803-14JR2 | INTERVIEWS & INTERROGATIONS | 4/4/2016 | 4/8/2016 |
| NORTHERN KENTUCKY | 1544-16J | LEGAL ISSUES: 2016 | 4/4/2016 | 4/4/2016 |
| RICHMOND | 0017-16J | BASIC NARCOTICS INVESTIGATORS SCHOOL - DEA | 4/4/2016 | 4/15/2016 |
| RICHMOND | 167T-13J | COMMUNICATIONS TRAINING OFFICER | 4/4/2016 | 4/8/2016 |
| RICHMOND | 1975-15J | CRIMINAL INVESTIGATION II | 4/4/2016 | 4/8/2016 |
| RICHMOND | 1349-15J | KENTUCKY HOMELAND SECURITY | 4/5/2016 | 4/6/2016 |
| RICHMOND | 1596-15A | LEN PREVENTION & DETERRENCE OF TERRORIST ACTS | 4/7/2016 | 4/8/2016 |
| BOWLING GREEN | 1917-14JR | SOCIAL MEDIA & INTERNET INVESTIGATIONS | 4/11/2016 | 4/15/2016 |
| LOUISVILLE | 1544-16J | LEGAL ISSUES: 2016 | 4/11/2016 | 4/11/2016 |
| NORTHERN KENTUCKY | 1978-15JR | LEN INCIDENT PREPARATION, RESPONSE & MITIGATION | 4/11/2016 | 4/15/2016 |
| PADUCAH | 1441-16A | CRISIS INTERVENTION TEAM TRAINING FOR KY LEN | 4/11/2016 | 4/15/2016 |
| RICHMOND | 0800-16J | CRIME SCENE INVESTIGATION | 4/11/2016 | 4/15/2016 |
| RICHMOND | 1985-15K | HAZ MAT TECH/CLANDESTINE LAB RESPONDER ANNUAL REFRESHER | 4/11/2016 | 4/11/2016 |
| ASHLAND | 1760-16J | FORENSIC MAPPING | 4/18/2016 | 4/22/2016 |
| BOWLING GREEN | 1384-15K | HAZARDOUS MATERIALS TECHNICIAN/METH LAB INVESTIGATIONS | 4/18/2016 | 4/22/2016 |
| ELIZABETHTOWN | 1404-15J | ELDER ABUSE INVESTIGATION | 4/18/2016 | 4/22/2016 |
| ONLINE | 0293DL-15J | BREATH TEST OPERATOR RECERTIFICATION - ONLINE | 4/18/2016 | 4/22/2016 |
| ONLINE | 2020DL-14J | POLICE RADAR/LIDAR UPDATE - ONLINE | 4/18/2016 | 4/22/2016 |
| RICHMOND | 1405-16J | COVERT INVESTIGATIONS | 4/18/2016 | 4/22/2016 |
| RICHMOND | 0803-14JR2 | INTERVIEWS & INTERROGATIONS | 4/18/2016 | 4/22/2016 |
| RICHMOND | 1026-13J | LEGAL UPDATE: CONSTITUTIONAL PROCEDURE | 4/18/2016 | 4/19/2016 |
| BARREN RIVER | 174T-16J | CRITICAL INCIDENT TRAINING FOR DISPATCHERS | 4/19/2016 | 4/19/2016 |
| BARREN RIVER | 175T-13J | THE DISPATCHER'S ROLE IN SPECIALIZED RESPONSE EVENTS | 4/20/2016 | 4/21/2016 |
| LOUISVILLE | 1464-14J | ROBBERY-SEXUAL ASSAULT | 4/25/2016 | 4/29/2016 |
| PADUCAH | 1544-16J | LEGAL ISSUES: 2016 | 4/25/2016 | 4/25/2016 |
| PIKEVILLE | 2055-16J | ILLICIT DRUG INVESTIGATIONS | 4/25/2016 | 4/29/2016 |
| RICHMOND | 2057-16J | CURRENT ISSUES FOR PATROL OFFICERS | 4/25/2016 | 4/29/2016 |
| RICHMOND | 1351-16J | CURRENT LEADERSHIP ISSUES FOR MID-LEVEL EXECUTIVES - 2016 | 4/25/2016 | 4/29/2016 |
| RICHMOND | 1662-16J | FIREARMS INSTRUCTOR | 4/25/2016 | 5/6/2016 |
| RICHMOND | 172T-15JR | PUBLIC SAFETY DISPATCH ACADEMY - CJIS | 4/25/2016 | 5/27/2016 |
| RICHMOND | 173T-15JR | PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY | 4/25/2016 | 5/27/2016 |
| NORTHERN KENTUCKY | 1424-16J | STRESS & WELLNESS | 4/26/2016 | 4/29/2016 |
| PADUCAH | 1692-14J | VALUES BASED LEADERSHIP | 4/26/2016 | 4/29/2016 |
| PRESTONSBURG | 185T-16J | FRAMING YOUR FUTURE | 4/26/2016 | 4/26/2016 |
| PRESTONSBURG | 184T-16J | 911: PREPARING FOR VIOLENT GROUPS | 4/27/2016 | 4/27/2016 |

May 2016

| LOCATION | COURSE | TITLE | BEGIN | END |
|-------------------|------------|---|-----------|-----------|
| ONLINE | 032SDL-16J | MANDATORY TRAINING - ONLINE 2016 | 5/1/2016 | 5/15/2016 |
| CALVERT CITY | 1917-14JR | SOCIAL MEDIA & INTERNET INVESTIGATIONS | 5/2/2016 | 5/6/2016 |
| OWENSBORO | 1404-15J | ELDER ABUSE INVESTIGATION | 5/2/2016 | 5/6/2016 |
| RICHMOND | 0472-15J | BASIC BREATH TEST OPERATOR | 5/2/2016 | 5/6/2016 |
| RICHMOND | 0800-16J | CRIME SCENE INVESTIGATION | 5/2/2016 | 5/6/2016 |
| RICHMOND | 1978-15JR | LEN INCIDENT PREPARATION, RESPONSE & MITIGATION | 5/2/2016 | 5/6/2016 |
| SOMERSET | 1469-14J | SEXUAL ASSAULT RESPONSE TEAM TRAINING | 5/2/2016 | 5/6/2016 |
| RICHMOND | 1919-14J | GRANT WRITING FOR THE PRACTITIONER | 5/3/2016 | 5/5/2016 |
| LAKE BARKLEY | 183T-15J | LEADERSHIP EVERY DAY | 5/4/2016 | 5/5/2016 |
| BOWLING GREEN | 1533-15J | COURT SECURITY OFFICER IN-SERVICE - 2015/2016 | 5/9/2016 | 5/13/2016 |
| HAZARD | 1441-16A | CRISIS INTERVENTION TEAM TRAINING FOR KY LEN | 5/9/2016 | 5/13/2016 |
| LOUISVILLE | 1914-14JR2 | CRIMINAL INVESTIGATION FOR FIRST RESPONDERS | 5/9/2016 | 5/13/2016 |
| NORTHERN KENTUCKY | 2055-16J | ILLICIT DRUG INVESTIGATIONS | 5/9/2016 | 5/13/2016 |
| RICHMOND | 1115-15JR | ACADEMY OF POLICE SUPERVISION | 5/9/2016 | 5/27/2016 |
| RICHMOND | 0472-15J | BASIC BREATH TEST OPERATOR | 5/9/2016 | 5/13/2016 |
| RICHMOND | 2057-16J | CURRENT ISSUES FOR PATROL OFFICERS | 5/9/2016 | 5/13/2016 |
| RICHMOND | 1403-16J | DIGITAL PHOTOGRAPHY | 5/9/2016 | 5/13/2016 |
| NORTHERN KENTUCKY | 1914-14JR2 | CRIMINAL INVESTIGATION FOR FIRST RESPONDERS | 5/16/2016 | 5/20/2016 |
| ONLINE | 0293DL-15J | BREATH TEST OPERATOR RECERTIFICATION - ONLINE | 5/16/2016 | 5/20/2016 |
| ONLINE | 140TDL-16J | KENTUCKY LAW ENFORCEMENT SUPPORT TEAM 2016 - ONLINE | 5/16/2016 | 5/20/2016 |
| ONLINE | 182TDL-15J | LOSS IN THE COMMUNICATIONS CENTER - ONLINE | 5/16/2016 | 5/20/2016 |
| PADUCAH | 1403-16J | DIGITAL PHOTOGRAPHY | 5/16/2016 | 5/20/2016 |
| PIKEVILLE | 1404-15J | ELDER ABUSE INVESTIGATION | 5/16/2016 | 5/20/2016 |
| RICHMOND | 0782-13JR2 | BASIC OFFICER SKILLS | 5/16/2016 | 5/20/2016 |
| RICHMOND | 2054-16J | ELECTRONIC EVIDENCE INVESTIGATION | 5/16/2016 | 5/20/2016 |
| RICHMOND | 1275-14J | INTERNAL AFFAIRS INVESTIGATIONS | 5/16/2016 | 5/20/2016 |
| CALVERT CITY | 2055-16J | ILLICIT DRUG INVESTIGATIONS | 5/23/2016 | 5/27/2016 |
| LOUISVILLE | 1533-15J | COURT SECURITY OFFICER IN-SERVICE - 2015/2016 | 5/23/2016 | 5/27/2016 |
| NORTHERN KENTUCKY | 2057-16J | CURRENT ISSUES FOR PATROL OFFICERS | 5/23/2016 | 5/27/2016 |
| RICHMOND | 1404-15J | ELDER ABUSE INVESTIGATION | 5/23/2016 | 5/27/2016 |
| SOMERSET | 1917-14JR | SOCIAL MEDIA & INTERNET INVESTIGATIONS | 5/23/2016 | 5/27/2016 |

June 2016

| LOCATION | COURSE | TITLE | BEGIN | END |
|-------------------|------------|--|-----------|-----------|
| ONLINE | 032SDL-16J | MANDATORY TRAINING - ONLINE 2016 | 6/1/2016 | 6/15/2016 |
| ELIZABETHTOWN | 2056-16J | WHAT CHILD SEX OFFENDERS CAN TEACH YOU | 6/6/2016 | 6/6/2016 |
| LOUISVILLE | 1424-16J | STRESS & WELLNESS | 6/6/2016 | 6/9/2016 |
| OWENSBORO | 1544-16J | LEGAL ISSUES: 2016 | 6/6/2016 | 6/6/2016 |
| RICHMOND | 1452-16J | COURT SECURITY OFFICER BASIC TRAINING | 6/6/2016 | 6/17/2016 |
| RICHMOND | 1007-14J | DUI/STANDARDIZED FIELD SOBRIETY TEST | 6/6/2016 | 6/10/2016 |
| RICHMOND | 1978-15JR | LEN INCIDENT PREPARATION, RESPONSE & MITIGATION | 6/6/2016 | 6/10/2016 |
| RICHMOND | 0721-15J | ORIENTATION FOR NEW POLICE CHIEFS - SHERIFFS | 6/6/2016 | 6/10/2016 |
| LAKE BARKLEY | 185T-16J | FRAMING YOUR FUTURE | 6/7/2016 | 6/7/2016 |
| RICHMOND | 043T-14J | EMERGENCY MEDICAL DISPATCH/CPR | 6/7/2016 | 6/10/2016 |
| HENDERSON | 2056-16J | WHAT CHILD SEX OFFENDERS CAN TEACH YOU | 6/8/2016 | 6/8/2016 |
| LAKE BARKLEY | 184T-16J | 911: PREPARING FOR VIOLENT GROUPS | 6/8/2016 | 6/8/2016 |
| LOUISVILLE | 2056-16J | WHAT CHILD SEX OFFENDERS CAN TEACH YOU | 6/10/2016 | 6/10/2016 |
| BOWLING GREEN | 2055-16J | ILLICIT DRUG INVESTIGATIONS | 6/13/2016 | 6/17/2016 |
| LOUISVILLE | 1464-14J | ROBBERY-SEXUAL ASSAULT | 6/13/2016 | 6/17/2016 |
| ONLINE | 1544DL-16J | LEGAL ISSUES: 2016 - ONLINE | 6/13/2016 | 6/24/2016 |
| OWENSBORO | 1469-14J | SEXUAL ASSAULT RESPONSE TEAM TRAINING | 6/13/2016 | 6/17/2016 |
| RICHMOND | 104T-14J | FIRE/HAZMAT INCIDENT | 6/14/2016 | 6/16/2016 |
| BOWLING GREEN | 1985-15K | HAZ MAT TECH/CLANDESTINE LAB RESPONDER ANNUAL REFRESHER | 6/20/2016 | 6/20/2016 |
| NORTHERN KENTUCKY | 2057-16J | CURRENT ISSUES FOR PATROL OFFICERS | 6/20/2016 | 6/24/2016 |
| ONLINE | 0293DL-15J | BREATH TEST OPERATOR RECERTIFICATION - ONLINE | 6/20/2016 | 6/24/2016 |
| ONLINE | 179TDL-14J | ETHICS FOR THE DISPATCHER: CAREER SURVIVAL - ONLINE | 6/20/2016 | 6/24/2016 |
| ONLINE | 182TDL-15J | LOSS IN THE COMMUNICATIONS CENTER - ONLINE | 6/20/2016 | 6/24/2016 |
| PADUCAH | 1201-16J | FIELD INSTRUCTOR | 6/20/2016 | 6/24/2016 |
| RICHMOND | 0782-13JR2 | BASIC OFFICER SKILLS | 6/20/2016 | 6/24/2016 |
| RICHMOND | 0800-16J | CRIME SCENE INVESTIGATION | 6/20/2016 | 6/24/2016 |
| RICHMOND | 1976-15J | INTRODUCTION TO CRIMINAL INVESTIGATION | 6/20/2016 | 6/24/2016 |
| RICHMOND | 0896-15JR | SCHOOL RESOURCE OFFICER | 6/20/2016 | 6/24/2016 |
| RICHMOND | 177TA-16J | TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT PROGRAM - SESSION I | 6/20/2016 | 6/24/2016 |
| OWENSBORO | 185T-16J | FRAMING YOUR FUTURE | 6/21/2016 | 6/21/2016 |
| RICHMOND | 095T-14J | EMERGENCY MEDICAL DISPATCH - ADVANCED | 6/21/2016 | 6/22/2016 |
| OWENSBORO | 184T-16J | 911: PREPARING FOR VIOLENT GROUPS | 6/22/2016 | 6/22/2016 |
| MURRAY | 2057-16J | CURRENT ISSUES FOR PATROL OFFICERS | 6/27/2016 | 7/1/2016 |
| NORTHERN KENTUCKY | 1917-14JR | SOCIAL MEDIA & INTERNET INVESTIGATIONS | 6/27/2016 | 7/1/2016 |
| OWENSBORO | 2055-16J | ILLICIT DRUG INVESTIGATIONS | 6/27/2016 | 7/1/2016 |
| RICHMOND | 1533-15J | COURT SECURITY OFFICER IN-SERVICE - 2015/2016 | 6/27/2016 | 7/1/2016 |

July 2016

| LOCATION | COURSE | TITLE | BEGIN | END |
|-------------------|-----------|---|-----------|-----------|
| HOPKINSVILLE | 2055-16J | ILLICIT DRUG INVESTIGATIONS | 7/11/2016 | 7/15/2016 |
| LOUISVILLE | 1464-14J | ROBBERY-SEXUAL ASSAULT | 7/11/2016 | 7/15/2016 |
| NORTHERN KENTUCKY | 2057-16J | CURRENT ISSUES FOR PATROL OFFICERS | 7/11/2016 | 7/15/2016 |
| RICHMOND | 1115-15JR | ACADEMY OF POLICE SUPERVISION | 7/11/2016 | 7/29/2016 |
| RICHMOND | 1399-16J | ADVANCED LATENT PRINT DEVELOPMENT | 7/11/2016 | 7/15/2016 |
| RICHMOND | 0472-15J | BASIC BREATH TEST OPERATOR | 7/11/2016 | 7/15/2016 |
| RICHMOND | 1452-16J | COURT SECURITY OFFICER BASIC TRAINING | 7/11/2016 | 7/22/2016 |
| RICHMOND | 1544-16J | LEGAL ISSUES: 2016 | 7/11/2016 | 7/11/2016 |
| RICHMOND | 172T-15JR | PUBLIC SAFETY DISPATCH ACADEMY - CJIS | 7/11/2016 | 8/12/2016 |
| RICHMOND | 173T-15JR | PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY | 7/11/2016 | 8/12/2016 |
| RICHMOND | 0896-15JR | SCHOOL RESOURCE OFFICER | 7/11/2016 | 7/15/2016 |
| CALVERT CITY | 2057-16J | CURRENT ISSUES FOR PATROL OFFICERS | 7/18/2016 | 7/22/2016 |
| MOREHEAD | 1978-15JR | LEN INCIDENT PREPARATION, RESPONSE & MITIGATION | 7/18/2016 | 7/22/2016 |
| PIKEVILLE | 1804-16J | DOMESTIC ABUSE AND SEXUAL ASSAULT SYMPOSIUM | 7/18/2016 | 7/22/2016 |
| RICHMOND | 035B-15J | LAW ENFORCEMENT BASIC TRAINING | 7/18/2016 | 1/20/2017 |
| RICHMOND | 0890-15J | LEGAL UPDATE: PENAL CODE | 7/18/2016 | 7/20/2016 |
| RICHMOND | 1917-14JR | SOCIAL MEDIA & INTERNET INVESTIGATIONS | 7/18/2016 | 7/22/2016 |
| NORTHERN KENTUCKY | 1403-16J | DIGITAL PHOTOGRAPHY | 7/25/2016 | 7/29/2016 |
| RICHMOND | 1405-16J | COVERT INVESTIGATIONS | 7/25/2016 | 7/29/2016 |
| RICHMOND | 1544-16J | LEGAL ISSUES: 2016 | 7/25/2016 | 7/25/2016 |
| RICHMOND | 1026-13J | LEGAL UPDATE: CONSTITUTIONAL PROCEDURE | 7/25/2016 | 7/26/2016 |
| RICHMOND | 177TB-16J | TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT PROGRAM - SESSION II | 7/25/2016 | 7/29/2016 |
| RICHMOND | 1757-16J | SCHOOL RESOURCE OFFICER - ADVANCED | 7/26/2016 | 7/29/2016 |
| RICHMOND | 2058-16J | FIREARMS INSTRUCTOR UPDATE 2016 | 7/28/2016 | 7/29/2016 |

August 2016

| LOCATION | COURSE | TITLE | BEGIN | END |
|-------------------|------------|--|-----------|-----------|
| ASHLAND | 2056-16J | WHAT CHILD SEX OFFENDERS CAN TEACH YOU | 8/1/2016 | 8/1/2016 |
| BOWLING GREEN | 1533-15J | COURT SECURITY OFFICER IN-SERVICE - 2015/2016 | 8/1/2016 | 8/5/2016 |
| ONLINE | 032SDL-16J | MANDATORY TRAINING - ONLINE 2016 | 8/1/2016 | 8/15/2016 |
| RICHMOND | 1975-15J | CRIMINAL INVESTIGATION II | 8/1/2016 | 8/5/2016 |
| RICHMOND | 1662-16J | FIREARMS INSTRUCTOR | 8/1/2016 | 8/12/2016 |
| RICHMOND | 1476-14J | LEADING THE TRAINING UNIT | 8/1/2016 | 8/5/2016 |
| ASHLAND | 1424-16J | STRESS & WELLNESS | 8/2/2016 | 8/5/2016 |
| SOMERSET | 185T-16J | FRAMING YOUR FUTURE | 8/2/2016 | 8/2/2016 |
| HAZARD | 2056-16J | WHAT CHILD SEX OFFENDERS CAN TEACH YOU | 8/3/2016 | 8/3/2016 |
| SOMERSET | 184T-16J | 911: PREPARING FOR VIOLENT GROUPS | 8/3/2016 | 8/3/2016 |
| PIKEVILLE | 2056-16J | WHAT CHILD SEX OFFENDERS CAN TEACH YOU | 8/5/2016 | 8/5/2016 |
| ELIZABETHTOWN | 1978-15JR | LEN INCIDENT PREPARATION, RESPONSE & MITIGATION | 8/8/2016 | 8/12/2016 |
| LOUISVILLE | 2055-16J | ILLICIT DRUG INVESTIGATIONS | 8/8/2016 | 8/12/2016 |
| RICHMOND | 1974-15J | BLOODSTAIN PATTERN IDENTIFICATION & DOCUMENTATION | 8/8/2016 | 8/12/2016 |
| BOWLING GREEN | 1441-16A | CRISIS INTERVENTION TEAM TRAINING FOR KY LEN | 8/15/2016 | 8/19/2016 |
| MOREHEAD | 1533-15J | COURT SECURITY OFFICER IN-SERVICE - 2015/2016 | 8/15/2016 | 8/19/2016 |
| NORTHERN KENTUCKY | 2057-16J | CURRENT ISSUES FOR PATROL OFFICERS | 8/15/2016 | 8/19/2016 |
| NORTHERN KENTUCKY | 1469-14J | SEXUAL ASSAULT RESPONSE TEAM TRAINING | 8/22/2016 | 8/26/2016 |
| ONLINE | 0293DL-15J | BREATH TEST OPERATOR RECERTIFICATION - ONLINE | 8/22/2016 | 8/26/2016 |
| PRESTONSBURG | 1405-16J | COVERT INVESTIGATIONS | 8/22/2016 | 8/26/2016 |
| RICHMOND | 0782-13JR2 | BASIC OFFICER SKILLS | 8/22/2016 | 8/26/2016 |
| RICHMOND | 071T-16J | CJIS - FULL ACCESS | 8/22/2016 | 8/26/2016 |
| RICHMOND | 1403-16J | DIGITAL PHOTOGRAPHY | 8/22/2016 | 8/26/2016 |
| RICHMOND | 1978-15JR | LEN INCIDENT PREPARATION, RESPONSE & MITIGATION | 8/22/2016 | 8/26/2016 |
| RICHMOND | 168T-14J | CTO - DEVELOPING A TRAINING PROGRAM | 8/23/2016 | 8/23/2016 |
| BOWLING GREEN | 1804-16J | DOMESTIC ABUSE AND SEXUAL ASSAULT SYMPOSIUM | 8/29/2016 | 9/2/2016 |
| CALVERT CITY | 1533-15J | COURT SECURITY OFFICER IN-SERVICE - 2015/2016 | 8/29/2016 | 9/2/2016 |
| ELIZABETHTOWN | 2057-16J | CURRENT ISSUES FOR PATROL OFFICERS | 8/29/2016 | 9/2/2016 |
| NORTHERN KENTUCKY | 2054-16J | ELECTRONIC EVIDENCE INVESTIGATION | 8/29/2016 | 9/2/2016 |
| RICHMOND | 1760-16J | FORENSIC MAPPING | 8/29/2016 | 9/2/2016 |
| RICHMOND | 177TC-16J | TELECOMMUNICATIONS EXECUTIVE DEVELOPMENT PROGRAM - SESSION III | 8/29/2016 | 9/2/2016 |
| RICHMOND | 070T-15J | ADVANCED CJIS/TAC | 8/30/2016 | 9/1/2016 |

September 2016

| LOCATION | COURSE | TITLE | BEGIN | END |
|-------------------|------------|--|-----------|------------|
| ONLINE | 032SDL-16J | MANDATORY TRAINING - ONLINE 2016 | 9/1/2016 | 9/15/2016 |
| ASHLAND | 2057-16J | CURRENT ISSUES FOR PATROL OFFICERS | 9/12/2016 | 9/16/2016 |
| LEXINGTON | 2056-16J | WHAT CHILD SEX OFFENDERS CAN TEACH YOU | 9/12/2016 | 9/12/2016 |
| ONLINE | 179TDL-14J | ETHICS FOR THE DISPATCHER: CAREER SURVIVAL - ONLINE | 9/12/2016 | 9/16/2016 |
| OWENSBORO | 1453-16J | SHERIFF'S EXECUTIVE COMMAND COURSE - 2016 | 9/12/2016 | 9/16/2016 |
| RICHMOND | 1115-15JR | ACADEMY OF POLICE SUPERVISION | 9/12/2016 | 9/30/2016 |
| RICHMOND | 1985-15K | HAZ MAT TECH/CLANDESTINE LAB RESPONDER ANNUAL REFRESHER | 9/12/2016 | 9/12/2016 |
| RICHMOND | 2055-16J | ILLICIT DRUG INVESTIGATIONS | 9/12/2016 | 9/16/2016 |
| RICHMOND | 1761-16J | KENTUCKY CRIMINALISTICS ACADEMY: CRIME SCENE TECHNICIAN COURSE | 9/12/2016 | 10/14/2016 |
| RICHMOND | 172T-15JR | PUBLIC SAFETY DISPATCH ACADEMY - CJIS | 9/12/2016 | 10/14/2016 |
| RICHMOND | 173T-15JR | PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY | 9/12/2016 | 10/14/2016 |
| ELIZABETHTOWN | 096T-14J | CULTURAL AWARENESS | 9/14/2016 | 9/14/2016 |
| JAMESTOWN | 2056-16J | WHAT CHILD SEX OFFENDERS CAN TEACH YOU | 9/14/2016 | 9/14/2016 |
| LONDON | 2056-16J | WHAT CHILD SEX OFFENDERS CAN TEACH YOU | 9/16/2016 | 9/16/2016 |
| HOPKINSVILLE | 1441-16A | CRISIS INTERVENTION TEAM TRAINING FOR KY LEN | 9/19/2016 | 9/23/2016 |
| NORTHERN KENTUCKY | 1405-16J | COVERT INVESTIGATIONS | 9/19/2016 | 9/23/2016 |
| ONLINE | 0293DL-15J | BREATH TEST OPERATOR RECERTIFICATION - ONLINE | 9/19/2016 | 9/23/2016 |
| RICHMOND | 2054-16J | ELECTRONIC EVIDENCE INVESTIGATION | 9/19/2016 | 9/23/2016 |
| RICHMOND | 035B-15J | LAW ENFORCEMENT BASIC TRAINING | 9/19/2016 | 3/24/2017 |
| RICHMOND | 171T-15J | LEADERSHIP 911 | 9/19/2016 | 9/30/2016 |
| LOUISVILLE | 1533-15J | COURT SECURITY OFFICER IN-SERVICE - 2015/2016 | 9/26/2016 | 9/30/2016 |
| NORTHERN KENTUCKY | 1917-14JR | SOCIAL MEDIA & INTERNET INVESTIGATIONS | 9/26/2016 | 9/30/2016 |
| OWENSBORO | 2057-16J | CURRENT ISSUES FOR PATROL OFFICERS | 9/26/2016 | 9/30/2016 |
| RICHMOND | 0782-13JR2 | BASIC OFFICER SKILLS | 9/26/2016 | 9/30/2016 |
| RICHMOND | 1690-14J | COLLISION INVESTIGATION TECHNIQUES | 9/26/2016 | 9/30/2016 |

October 2016

| LOCATION | COURSE | TITLE | BEGIN | END |
|-------------------|------------|--|------------|------------|
| ONLINE | 032SDL-16J | MANDATORY TRAINING - ONLINE 2016 | 10/1/2016 | 10/15/2016 |
| BARREN RIVER | 1273-16J | POLICE EXECUTIVE COMMAND COURSE - 2016 | 10/3/2016 | 10/7/2016 |
| LOUISVILLE | 1978-15JR | LEN INCIDENT PREPARATION, RESPONSE & MITIGATION | 10/3/2016 | 10/7/2016 |
| NORTHERN KENTUCKY | 1441-16A | CRISIS INTERVENTION TEAM TRAINING FOR KY LEN | 10/3/2016 | 10/7/2016 |
| OWENSBORO | 1917-14JR | SOCIAL MEDIA & INTERNET INVESTIGATIONS | 10/3/2016 | 10/7/2016 |
| RICHMOND | 167T-13J | COMMUNICATIONS TRAINING OFFICER | 10/3/2016 | 10/7/2016 |
| RICHMOND | 1201-16J | FIELD INSTRUCTOR | 10/3/2016 | 10/7/2016 |
| RICHMOND | 1662-16J | FIREARMS INSTRUCTOR | 10/3/2016 | 10/14/2016 |
| RICHMOND | 1473-14J | LEN RESPONSE TO SPECIAL NEEDS PERSONS | 10/3/2016 | 10/7/2016 |
| BOWLING GREEN | 1914-14JR2 | CRIMINAL INVESTIGATION FOR FIRST RESPONDERS | 10/10/2016 | 10/14/2016 |
| ONLINE | 2020DL-14J | POLICE RADAR/LIDAR UPDATE - ONLINE | 10/10/2016 | 10/14/2016 |
| RICHMOND | 1690-14J | COLLISION INVESTIGATION TECHNIQUES | 10/10/2016 | 10/14/2016 |
| RICHMOND | 1533-15J | COURT SECURITY OFFICER IN-SERVICE - 2015/2016 | 10/10/2016 | 10/14/2016 |
| RICHMOND | 2059A-16J | CRIMINAL JUSTICE EXECUTIVE DEVELOPMENT SESSION I | 10/10/2016 | 10/21/2016 |
| RICHMOND | 1349-15J | KENTUCKY HOMELAND SECURITY | 10/11/2016 | 10/12/2016 |
| RICHMOND | 1596-15A | LEN PREVENTION & DETERRENCE OF TERRORIST ACTS | 10/13/2016 | 10/14/2016 |
| LOUISVILLE | 1914-14JR2 | CRIMINAL INVESTIGATION FOR FIRST RESPONDERS | 10/17/2016 | 10/21/2016 |
| RICHMOND | 1384-15K | HAZARDOUS MATERIALS TECHNICIAN/METH LAB INVESTIGATIONS | 10/17/2016 | 10/21/2016 |
| RICHMOND | 035B-15J | LAW ENFORCEMENT BASIC TRAINING | 10/17/2016 | 4/21/2017 |
| RICHMOND | 172T-15JR | PUBLIC SAFETY DISPATCH ACADEMY - CJIS | 10/17/2016 | 11/18/2016 |
| RICHMOND | 173T-15JR | PUBLIC SAFETY DISPATCH ACADEMY FOR NON-CJIS AGENCY | 10/17/2016 | 11/18/2016 |
| SOMERSET | 1441-16A | CRISIS INTERVENTION TEAM TRAINING FOR KY LEN | 10/17/2016 | 10/21/2016 |
| BARREN RIVER | 166T-16J | TELECOMMUNICATIONS ADVANCED LEADERSHIP KENTUCKY - 2016 | 10/19/2016 | 10/21/2016 |
| BARREN RIVER | 1273-16J | POLICE EXECUTIVE COMMAND COURSE - 2016 | 10/24/2016 | 10/28/2016 |
| NORTHERN KENTUCKY | 1915-16J | KENTUCKY DRUG INVESTIGATIONS - 2016 | 10/24/2016 | 10/28/2016 |
| PADUCAH | 1544-16J | LEGAL ISSUES: 2016 | 10/24/2016 | 10/24/2016 |
| RICHMOND | 1974-15J | BLOODSTAIN PATTERN IDENTIFICATION & DOCUMENTATION | 10/24/2016 | 10/28/2016 |
| RICHMOND | 1834-13J | RAPID DEPLOYMENT COORDINATOR | 10/24/2016 | 11/4/2016 |
| BOWLING GREEN | 185T-16J | FRAMING YOUR FUTURE | 10/25/2016 | 10/25/2016 |
| PADUCAH | 1620-13J | LEADERSHIP IS A BEHAVIOR | 10/25/2016 | 10/28/2016 |
| BOWLING GREEN | 184T-16J | 911: PREPARING FOR VIOLENT GROUPS | 10/26/2016 | 10/26/2016 |
| BARREN RIVER | 1625-16J | KENTUCKY INVESTIGATIONS - 2016 | 10/31/2016 | 11/4/2016 |
| ELIZABETHTOWN | 1441-16A | CRISIS INTERVENTION TEAM TRAINING FOR KY LEN | 10/31/2016 | 11/4/2016 |
| RICHMOND | 1452-16J | COURT SECURITY OFFICER BASIC TRAINING | 10/31/2016 | 11/11/2016 |
| RICHMOND | 1273-16J | POLICE EXECUTIVE COMMAND COURSE - 2016 | 10/31/2016 | 11/4/2016 |

November 2016

| LOCATION | COURSE | TITLE | BEGIN | END |
|-------------------|------------|---|------------|------------|
| FRANKFORT | 185T-16J | FRAMING YOUR FUTURE | 11/1/2016 | 11/1/2016 |
| ONLINE | 032SDL-16J | MANDATORY TRAINING - ONLINE 2016 | 11/1/2016 | 11/15/2016 |
| PADUCAH | 2056-16J | WHAT CHILD SEX OFFENDERS CAN TEACH YOU | 11/2/2016 | 11/2/2016 |
| HOPKINSVILLE | 2056-16J | WHAT CHILD SEX OFFENDERS CAN TEACH YOU | 11/4/2016 | 11/4/2016 |
| ELIZABETHTOWN | 1804-16J | DOMESTIC ABUSE AND SEXUAL ASSAULT SYMPOSIUM | 11/7/2016 | 11/11/2016 |
| RICHMOND | 0472-15J | BASIC BREATH TEST OPERATOR | 11/7/2016 | 11/11/2016 |
| RICHMOND | 0800-16J | CRIME SCENE INVESTIGATION | 11/7/2016 | 11/11/2016 |
| RICHMOND | 1914-14JR2 | CRIMINAL INVESTIGATION FOR FIRST RESPONDERS | 11/7/2016 | 11/11/2016 |
| NORTHERN KENTUCKY | 1692-14J | VALUES BASED LEADERSHIP | 11/8/2016 | 11/11/2016 |
| RICHMOND | 183T-15J | LEADERSHIP EVERY DAY | 11/9/2016 | 11/10/2016 |
| BARREN RIVER | 1915-16J | KENTUCKY DRUG INVESTIGATIONS - 2016 | 11/14/2016 | 11/18/2016 |
| LOUISVILLE | 1544-16J | LEGAL ISSUES: 2016 | 11/14/2016 | 11/14/2016 |
| ONLINE | 0293DL-15J | BREATH TEST OPERATOR RECERTIFICATION - ONLINE | 11/14/2016 | 11/18/2016 |
| ONLINE | 182TDL-15J | LOSS IN THE COMMUNICATIONS CENTER - ONLINE | 11/14/2016 | 11/18/2016 |
| OWENSBORO | 1533-15J | COURT SECURITY OFFICER IN-SERVICE - 2015/2016 | 11/14/2016 | 11/18/2016 |
| RICHMOND | 2059B-16J | CRIMINAL JUSTICE EXECUTIVE DEVELOPMENT SESSION II | 11/14/2016 | 11/18/2016 |
| RICHMOND | 035B-15J | LAW ENFORCEMENT BASIC TRAINING | 11/14/2016 | 5/19/2017 |
| RICHMOND | 1353-15J | KLECHIRING PROCESS | 11/15/2016 | 11/16/2016 |
| RICHMOND | 1026-13J | LEGAL UPDATE: CONSTITUTIONAL PROCEDURE | 11/17/2016 | 11/18/2016 |
| NORTHERN KENTUCKY | 1804-16J | DOMESTIC ABUSE AND SEXUAL ASSAULT SYMPOSIUM | 11/28/2016 | 12/2/2016 |
| RICHMOND | 0800-16J | CRIME SCENE INVESTIGATION | 11/28/2016 | 12/2/2016 |
| RICHMOND | 0803-14JR2 | INTERVIEWS & INTERROGATIONS | 11/28/2016 | 12/2/2016 |
| RICHMOND | 0721-15J | ORIENTATION FOR NEW POLICE CHIEFS - SHERIFFS | 11/28/2016 | 12/2/2016 |
| RICHMOND | 1424-16J | STRESS & WELLNESS | 11/29/2016 | 12/2/2016 |
| RICHMOND | 185T-16J | FRAMING YOUR FUTURE | 11/30/2016 | 11/30/2016 |

December 2016

| LOCATION | COURSE | TITLE | BEGIN | END |
|---------------|------------|---|------------|------------|
| ONLINE | 032SDL-16J | MANDATORY TRAINING - ONLINE 2016 | 12/1/2016 | 12/15/2016 |
| RICHMOND | 174T-16J | CRITICAL INCIDENT TRAINING FOR DISPATCHERS | 12/1/2016 | 12/1/2016 |
| RICHMOND | 2058-16J | FIREARMS INSTRUCTOR UPDATE 2016 | 12/1/2016 | 12/2/2016 |
| BOWLING GREEN | 1985-15K | HAZ MAT TECH/CLANDESTINE LAB RESPONDER ANNUAL REFRESHER | 12/5/2016 | 12/5/2016 |
| LOUISVILLE | 1978-15JR | LEN INCIDENT PREPARATION, RESPONSE & MITIGATION | 12/5/2016 | 12/9/2016 |
| ONLINE | 1044DL-14J | DUI/SFST REFRESHER ONLINE | 12/5/2016 | 12/9/2016 |
| ONLINE | 1544DL-16J | LEGAL ISSUES: 2016 - ONLINE | 12/5/2016 | 12/16/2016 |
| RICHMOND | 0472-15J | BASIC BREATH TEST OPERATOR | 12/5/2016 | 12/9/2016 |
| RICHMOND | 071T-16J | CJIS - FULL ACCESS | 12/5/2016 | 12/9/2016 |
| RICHMOND | 1452-16J | COURT SECURITY OFFICER BASIC TRAINING | 12/5/2016 | 12/16/2016 |
| RICHMOND | 1804-16J | DOMESTIC ABUSE AND SEXUAL ASSAULT SYMPOSIUM | 12/5/2016 | 12/9/2016 |
| RICHMOND | 1411-16J | POLICE TRAINING OFFICER | 12/5/2016 | 12/9/2016 |
| RICHMOND | 1620-13J | LEADERSHIP IS A BEHAVIOR | 12/6/2016 | 12/9/2016 |
| LOUISVILLE | 2057-16J | CURRENT ISSUES FOR PATROL OFFICERS | 12/12/2016 | 12/16/2016 |
| ONLINE | 182TDL-15J | LOSS IN THE COMMUNICATIONS CENTER - ONLINE | 12/12/2016 | 12/16/2016 |
| RICHMOND | 2059C-16J | CRIMINAL JUSTICE EXECUTIVE DEVELOPMENT SESSION III | 12/12/2016 | 12/16/2016 |
| RICHMOND | 1978-15JR | LEN INCIDENT PREPARATION, RESPONSE & MITIGATION | 12/12/2016 | 12/16/2016 |

2016

January

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|-----------|----|----|----|----------|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

1 New Year's Day
18 Martin Luther King Jr. Day

February

| Su | Mo | Tu | We | Th | Fr | Sa |
|-----------|-----------|----------|-----------|----|-----------|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | | | | | |

2 Groundhog Day
10 Ash Wednesday
12 Lincoln's Birthday
14 St. Valentine's Day
15 President's Day
22 Washington's Birthday

March

| Su | Mo | Tu | We | Th | Fr | Sa |
|-----------|----|----|----|-----------|-----------|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

13 Daylight Saving Time Begins
17 St. Patrick's Day
20 Palm Sunday
25 Good Friday
27 Easter

April

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----------|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

1 April Fool's Day

May

| Su | Mo | Tu | We | Th | Fr | Sa |
|----------|-----------|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

8 Mother's Day
30 Memorial Day

June

| Su | Mo | Tu | We | Th | Fr | Sa |
|-----------|-----------|-----------|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

14 Flag Day
19 Father's Day
21 Summer Solstice

July

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----------|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

4 Independence Day

August

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

September

| Su | Mo | Tu | We | Th | Fr | Sa |
|-----------|----------|----|----|----|----|----|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

5 Labor Day
11 Grandparent's Day

October

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|-----------|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

31 Halloween

November

| Su | Mo | Tu | We | Th | Fr | Sa |
|----------|----|----------|----|-----------|-----------|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

6 Daylight Saving Time Ends
8 Election Day
11 Veteran's Day
24 Thanksgiving

December

| Su | Mo | Tu | We | Th | Fr | Sa |
|-----------|----|----|-----------|----|----|-----------|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

21 Winter Solstice
25 Christmas
31 New Year's Eve

2016

January

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|-----------|----|----|----|----------|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

1 New Year's Day
18 Martin Luther King Jr. Day

February

| Su | Mo | Tu | We | Th | Fr | Sa |
|-----------|-----------|----------|-----------|----|-----------|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | | | | | |

2 Groundhog Day
10 Ash Wednesday
12 Lincoln's Birthday
14 St. Valentine's Day
15 President's Day
22 Washington's Birthday

March

| Su | Mo | Tu | We | Th | Fr | Sa |
|-----------|----|----|----|-----------|-----------|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

13 Daylight Saving Time Begins
17 St. Patrick's Day
20 Palm Sunday
25 Good Friday
27 Easter

April

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----------|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

1 April Fool's Day

May

| Su | Mo | Tu | We | Th | Fr | Sa |
|----------|-----------|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

8 Mother's Day
30 Memorial Day

June

| Su | Mo | Tu | We | Th | Fr | Sa |
|-----------|-----------|-----------|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

14 Flag Day
19 Father's Day
21 Summer Solstice

July

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----------|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

4 Independence Day

August

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

September

| Su | Mo | Tu | We | Th | Fr | Sa |
|-----------|----------|----|----|----|----|----|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

5 Labor Day
11 Grandparent's Day

October

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|-----------|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

31 Halloween

November

| Su | Mo | Tu | We | Th | Fr | Sa |
|----------|----|----------|----|-----------|-----------|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

6 Daylight Saving Time Ends
8 Election Day
11 Veteran's Day
24 Thanksgiving

December

| Su | Mo | Tu | We | Th | Fr | Sa |
|-----------|----|----|-----------|----|----|-----------|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

21 Winter Solstice
25 Christmas
31 New Year's Eve



VISIT

<https://docjt.ky.gov/trainingschedule/>
for the online version of the training schedule book

Updated course information
will be reflected online.



Department of Criminal Justice Training
Funderburk Building • Eastern Kentucky University
521 Lancaster Avenue • Richmond, KY 40475-3102
www.docjt.ky.gov